

Existing No. of Lots:

## Development Services Department <u>planning@salmonarm.ca</u>

P.O. Box 40, 500 – 2<sup>nd</sup> Avenue NE Salmon Arm, BC, V1E 4N2 TEL: (250) 803-4000

OFFICE USE ONLY
File No.:
PLANNER:

## PLANNING AND DEVELOPMENT APPLICATION

PL	ANNING AND DEVELOP	WENT APPLICATION						
App	olication Type:	APPLICANT / PRIMARY CONTACT*:						
	Subdivision	(*City Staff work directly with and circulate information to the Primary Contact (PC). It is the responsibility of the PC to forward information to consultants)						
	Zoning Amendment	Applicant Name:						
	Official Community Plan (OCP) Amendment							
	Development Permit	Company Name:						
	Development Variance Permit	Telephone:						
	Temporary Use Permit	Email:						
	Telecommunications Tower	Mailing Address:						
	Liquor License	Postal Code:						
	Cannabis Retail Store License							
	Agricultural Land Commission (ALC)							
The App		eted in full and accompanied by all required submissions attached (see Development space provided for properties, and/or registered owners, attach the Additional properties Form						
PR	<b>OPERTY INFORMATION</b> : Is this a	pplication for more than one property YES NO						
Civi	c Address(es):							
Oivi								
Par	cel Identifier (PID):							
Leg	al Description (s):							
D	and simples.	a the ALDOVer N						
	cel size(s): Is the Property i							
Reg	istered Owner (s) and Contact Information	: if different than Applicant: (ALL Registered Owners must be listed)						
Tele	ephone: Ema	ail:						
Mail	ling Address:	Postal Code:						
Exis	Existing Zoning: Existing Use:							
LAN	ID USE APPLICATIONS: (Rezoning, OCP Ar	mendments, and/or Temporary Use Permits)						
Prop	oosed Zoning and Use:							
Prop	posed OCP Designation:							
SUBI	SUBDIVISION APPLICATIONS:							
	Conventional Bare Land Stata	Phased Building Strata Strata Conversion PLR Extension						

Proposed No. of Lots (inclusive of remainder lots):

Development Variance Permit   Temporary Use Permit   Sign Bylaw   Renewal   Development Variance Permit (Minor)   Proposed Variance (S):   Sign Bylaw Section:   Sign Bylaw Section:   Sign Bylaw Section:   Subdivision & Development Servicing Bylaw Section:   Sign Bylaw Section:   Subdivision & Development Servicing Bylaw Section:   Proposed Variances (If any):   Development Permit   Development Permit   Development Permit   Proposed Variances (If any):   Renewal Variance	PERMIT APPLICATIONS:			
Proposed Variance(s):  Zoning Bylaw Section:  Subdivision & Development Servicing Bylaw Section:  Development Permit Applications:  Development Permit (Minor)  Renewal  Proposed Variances (if any):  AGRICULTURAL LAND COMMISSION APPLICATIONS (Submission to ALC is required prior to completing this application form):  Non-Farm Use Non-Adhering Residential Subdivision Exclusion Other (indicate below)  Liquor RAND CANNABIS RETAIL SALES LICENCE APPLICATIONS:  Liquor Primary License  Temporary Change to Existing Liquor License  Liquor License Amendment  Occupant Load Approval – Building Inspection  TELECOMMUNICATIONS TOWER APPLICATIONS (Radio/Cellular):  Basic Exempt Consultation Report  ANTHORIZATION:  ANTHORIZATIO	Development Variance Permit	Temporary Use Permit	Sign Bylaw	Renewal
Zoning Bylaw Section: Sign Bylaw Section: Subdivision & Development Servicing Bylaw Section: Subdivision & Development Servicing Bylaw Section: Subdivision & Development Permit Development	Development Variance Permit (Minor)			
Subdivision & Development Servicing Bylaw Section:    Development Permit   Development   Deve	Proposed Variance(s):			
Development Permit   Development Permit   Minor   Renewal   Proposed Variances (if any):	Zoning Bylaw Section:	Sign I	Bylaw Section:	
Development Permit   Development Permit (Minor)   Renewal	Subdivision & Development Servicing Bylaw Se	ection:		
Proposed Variances (if any):  AGRICULTURAL LAND COMMISSION APPLICATIONS (Submission to ALC is required prior to completing this application form):  Non-Farm Use Non-Adhering Residential Subdivision Exclusion Other (indicate below)  Liquor Liquor Licence Liquor Primary License Liquor Primary License Liquor License Amendment Ccannabis Retail License Liquor License Amendment Ccannabis License Amendment Ccannabis License Amendment Cccupant Load Approval – Building Inspection  TELECOMMUNICATIONS TOWER APPLICATIONS (Radio/Callular): Basic Exempt Consultation Report  AUTHORIZATION: As Registered Owner(s)/Applicant of the subject lands, I/we submit this application for the development of the subject properties and authorized the above noted Application Primary Contact to act as mylour agent regarding this application.  If there are any Amapsis in ownership, application, application, the orthogose will be notified in writing immediately. When how completed the above from and submitted all documents as described in the Development Application Requirements and certify the information processing. When understand five sentenced in the subject to the best of mylour knowledge Judinization processing the understand five sentenced internation and branches and introduction of shimitation; released to the best of mylour information in soldenge Judinization processing the understand five sentenced internation and processes pursuant to bort 1 of the Local Government Act. All information submitted may be used for reports to Council, available to the public upon request and distributed on the City Bytave.  Applicant / Primary Contact Name  Signature  Date  Owner / Authorized Signatory Name	DEVELOPMENT PERMIT APPLICATIONS:			
AGRICULTURAL LAND COMMISSION APPLICATIONS (Submission to ALC is required prior to completing this application form):    Non-Farm Use	Development Permit	Development Permit (Minor)		Renewal
Non-Farm Use Non-Adhering Residential Subdivision Exclusion Other (indicate below)  Liquor AND CANNABIS RETAIL SALES LICENCE APPLICATIONS: Liquor Primary License Liquor Primary License Liquor License Amendment Cocupant Load Approval – Building Inspection  TELECOMMUNICATIONS TOWER APPLICATIONS (Radio/Cellular): Basic Exempt Consultation Report  Authorization As Registered Owner(s)/Applicant of the subject lands, live submit this application for the development of the subject properties and authorized the above noted Application Primary Contact to act as mybour agent regarding this application.  If there are any changes in ownership, applicant, title or charges, legal description, or development proposal while this application is pending. City of Salmon Arm Development Severices will be rollifed in writing immediately.  Inventory and that this application, including submitted all documents as described in the Development Application Requirements and certify the information contained herein is correct to the best of mybour Knowledge.  New Inventoriation Internation Severation in the Servation of the Servation Internation of the Servation of the Servation Internation Submitted my Development Proposal while this application is pending, City of Salmon Arm Development Application Requirements and certify the information contained herein is correct to the Development Application Requirements and certify the information contained herein is be personal information of the City's weeked in accordance with the Freedom of the Venezion of Proposal Application processing, live understand before the personal information of the Internation and Internat	Proposed Variances (if any):			
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Liquor Primary License   Cannabis Retail License   Cannabis Retail License   Cannabis Retail License   Cannabis Retail License   Cannabis License Amendment	Non-Farm Use Non-Adhering F	Residential Subdivision	Exclusion Oth	er (indicate below)
Liquor Primary License   Cannabis Retail License   Cannabis Retail License   Cannabis Retail License   Cannabis Retail License   Cannabis License Amendment				
Liquor Primary License   Cannabis Retail License   Cannabis Retail License   Cannabis Retail License   Cannabis Retail License   Cannabis License Amendment   Can	LIQUOR AND CANNABIS RETAIL SALES LI	CENCE APPLICATIONS:		
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Applicant / Primary Contact Name Signature Date  Owner / Authorized Signatory Name Signature Date		ction of the subject properties, including building	s and understand that the application	may not be processed until the
Owner / Authorized Signatory Name Signature Date		3		,,
Owner / Authorized Signatory Name Signature Date				
Owner / Authorized Signatory Name Signature Date				
	Applicant / Primary Contact Name	Signature	Date	
	Owner / Authorized Signatory Name	Signature	Date	
Owner / Authorized Signatory Name Signature Date	Owner / Admonzed digitatory Name	Oignatule	Date	
Owner / Authorized Signatory Inamie Signature Date	Owner / Authorized Signator, Name	Signatura	Data	
Should you have any questions/concerns about the collection and/or release of your personal information please contact CSA FOI Head at 250.803.4036.				

The submissions listed below are required at the time of application. If any of the required submissions are not included, the application will not be accepted. Please note: additional information may be requested after the application submission. All plans and drawings must be to standard metric scale and include two sets of full sized drawings, one set of 8 I/2 "x II" sized drawings, and on PDF digital set.	Required Submission	Application Fee	Application Form - with all required signatures	Title Search - dated within past three months	Charges on Title	Company Search - if property is owned by a company name	Site Disclosure Statement	Letter of Intent - description of development and how/why it complies/does not comply with City bylaws and Design Guidelines	Owner Authorization	Site Plan -in colour where specified *	Colour Landscape Plan & Estimate	<b>Building Plans -</b> including coloured elevations and materials legend	<b>Building Floor Plans -</b> including seating plan and proposed occupant load	Existing Liquor License - all existing liquor primary, lounge, and food primary licenses including floor plans for the property and retail cannabis sales licenses	Confirmation of Application to Cannabis Licensing Branch	Development Permit Waiver	Civic Engineering Drawings	Qualified Environmental Professional (QEP) Report	Geotechnical Hazards Report - prepared and sealed by engineer	Existing Building Condition Report - BC Building Code compliance analysis prepared by an architect or engineer
APPLICATION TYPE																				
SUBDIVISION																				
Conventional																				
Bare Land Strata																				
Phased Building Strata Strata Conversion or Split Title of Existing																				
Building																				
DEVELOPMENT																				
Rezoning																				
OCP Amendment																				
Development Permit											*	*	*							
Development Permit Minor (Staff Issued)											*	*	*							
Development Variance Permit											*	*	*							
Development Variance Permit Minor (Staff Issued)											*	*	*							
Minor Amendment																				
Permit Extension																				
Temporary Use Permit																				
LIQUOR LICENCE																				
New																				
Major Change																				
Minor Change																				
Temporary Change																				
CANNABIS																				
New Retail Cannabis License																				
Cannabis License Amendment																				
TELECOMMUNICATION TOWER																				
AGRICULTURAL LAND COMMMSISION																				
Non- Farm Use																				
Non-Adhering Residential																				
Subdivision																				
Other																				<u> </u>

PLANNING APPLICATIONS	FEES (as of 2024July 22 Bylaw No. 4667)
Development Permit – Council Consideration	\$1,000.00
Development Permit – Delegated Consideration	\$750.00
Development Permit – One Time Renewal	\$500.00
Development Variance Permit – Council Consideration	\$1,000.00
Development Variance Permit – Delegated Consideration	\$750.00
Development Variance Permit – Works & Services Consideration	\$1,200.00
Development Variance Permit – Sign Bylaw Consideration	\$750.00
Development Variance Permit - One Time Renewal	\$500.00
Temporary Use Permit – Council Consideration	\$1,200.00
Temporary Use Permit – Delegated Consideration	\$750.00
Temporary Use Permit – One Time Renewal	\$600.00
Zoning Bylaw Amendment	\$1,200.00
Official Community Plan Bylaw Amendment	\$1,500.00
OCP/Zoning Amendment Combined	\$2,000.00
AGRICULTURAL LAND COMMISSION APPLICATIONS	
Non-Adhering Residential Use	\$450.00
Soil Use to Place Fill and/or Remove Soil	\$750.00
Non-Farm Use	\$750.00
Subdivision (owner as applicant)	\$750.00
Transportation, Utility and Recreational Uses (as per Policy 3.22)	\$1,500.00
Subdivision Application (as per Policy 3.22)	\$750.00
Legal Fees for Registration of Documents (as per Policy 3.22)	\$2,500.00
Exclusion – Request for City Consideration as Applicant (fee per parcel)  Fee is non-refundable if request denied	\$1,000.00
SUBDIVISION APPLICATIONS	
Type A Subdivision: Less than 3 proposed parcels; Boundary Adjustments, Road Dedication/Exchange and Parcel Consolidation	\$750.00
Type B Subdivision – 3 or more proposed parcels	\$1,000.00
Preliminary Layout Review Extension	\$200.00
Building Strata Conversion Base Rate	\$1,000.00
Plus per proposed Strata Lot	\$200.00
Phased Multi-Family, Commercial, Industrial  • Engineering Inspection per Parcel	\$1,000.00 \$300.00 + GST
Final Approval – Including Subdivision Plan Signing Fee	\$500.00
TREE CUTTING PERMIT APPLICATIONS	φοσο.σο
1-5 Trees	\$50.00
6-10 Trees	\$75.00
44 00 Trace	\$100.00
11-20 Trees	
Over 20	\$250.00
Over 20 Section 8.6 Required Trees Density Target Fee	\$250.00 \$500.00
Over 20	\$250.00 \$500.00
Over 20 Section 8.6 Required Trees Density Target Fee  TELECOMMUNICATION APPLICATIONS  Radio/Cellular Communication  • Basic Exempt Consultation Report	\$250.00 \$500.00 \$500.00
Over 20 Section 8.6 Required Trees Density Target Fee  TELECOMMUNICATION APPLICATIONS  Radio/Cellular Communication  • Basic Exempt Consultation Report  • Non-Exempt Consultation Report	\$250.00 \$500.00 \$500.00
Over 20 Section 8.6 Required Trees Density Target Fee  TELECOMMUNICATION APPLICATIONS  Radio/Cellular Communication  Basic Exempt Consultation Report  Non-Exempt Consultation Report  LIQUOR LICENSE or CANNABIS RETAIL LICENSE APPLICATIONS	\$250.00 \$500.00 \$500.00 \$1,000.00
Over 20 Section 8.6 Required Trees Density Target Fee  TELECOMMUNICATION APPLICATIONS  Radio/Cellular Communication  • Basic Exempt Consultation Report  • Non-Exempt Consultation Report  LIQUOR LICENSE or CANNABIS RETAIL LICENSE APPLICATIONS  Liquor Primary License – Delegated Consideration	\$250.00 \$500.00 \$500.00 \$1,000.00 \$500.00
Over 20 Section 8.6 Required Trees Density Target Fee  TELECOMMUNICATION APPLICATIONS  Radio/Cellular Communication  • Basic Exempt Consultation Report  • Non-Exempt Consultation Report  LIQUOR LICENSE or CANNABIS RETAIL LICENSE APPLICATIONS  Liquor Primary License – Delegated Consideration  • Temporary Change to an Existing Liquor License	\$250.00 \$500.00 \$500.00 \$1,000.00 \$500.00 \$250.00
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