



## Public Art Advisory Committee Terms of Reference

### **Definition of Public Art**

Public Art refers to contemporary artwork occurring on public property owned by the City of Salmon Arm. It can involve highly diverse works that integrate art, design and architecture into the public realm. It can be temporary or permanent. It can involve highly experienced public artists, young and emerging artists, and art produced by a community initiative.

### **Mandate/Purpose:**

The role of the City of Salmon Arm Public Art Advisory Committee is to provide advice and recommendations to Council on issues associated with public art in the City of Salmon Arm.

### **Scope and Activities**

The Public Art Advisory Committee (PAAC) will:

- Promote awareness and understanding of the benefits of public art;
- Encourage appropriate sponsorship of public art projects;
- Support community initiatives in the creation and provision of public art within the City of Salmon Arm;
- Develop criteria and processes for the selection of art for Council's approval, and refine these criteria and processes as the need arises;
- Assist in the selection process of public art and make recommendations to Council in commissions and/or competitions (open or by invitation) for public art;
- Work with staff to identify potential sites and projects for future public art installations;
- Work with Council, via staff, to determine a variety of options for funding public art projects within the City of Salmon Arm's jurisdiction; and
- Ensure that recommendations are compatible with the surrounding environment and character of the City of Salmon Arm.

### **Procedural Matters**

**Meetings** - The Committee will have an inaugural meeting following appointment of committee members and then on an as needed basis thereafter as determined by the Chair.

May 13, 2024

Meetings will not be held during the summer (July and August), unless there is a time sensitive reason for convening the Committee. Special meetings may be held at the call of the Chair. The meeting rules and procedures will be in accordance with the Council Procedure Bylaw.

**Membership** - To the extent possible, the PAAC will have a diverse membership with respect to gender, age and cultural-ethnic background.

The Committee will consist of five (5) ongoing members as follows:

- One (1) member of council as Chair - appointed by council
- One (1) member from Shuswap District Arts Council
- One (1) member from Salmon Arm Economic Development Society
- Three (3) Citizens-at-Large who are knowledgeably engaged with public art in Salmon Arm

There shall be no remuneration payable to members for sitting on the Committee.

The Shuswap District Arts Council and Salmon Arm Economic Development Society will nominate a representative and submit a formal letter from their board confirming the appointment. They will also identify an alternate who will attend in the absence of the appointed member.

There will be a public call for Citizen-At-Large members. Council will then appoint Citizen-At-Large members after reviewing the submitted applications and resumes.

Citizen-At-Large members will serve for two year terms. Members who wish to be re-appointed will follow the above process.

**Quorum** - Fifty percent (50%) plus one (1) shall constitute a quorum.

**Staff Support** - the Chief Administrative Officer will provide the required professional and administrative support.

**Review of Terms of Reference** - Council will review these Terms of Reference after the first two years.

Additionally, the PAAC will discuss the Terms of Reference during the committee's first meeting each term to refresh members' understandings.

### **Reporting**

- Meeting minutes will be presented to Council.
- All recommendations of the Committee must be ratified by Council.
- All media releases must be ratified by Council.