

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, February 26, 2018.**

PRESENT:

Mayor N. Cooper
Councillor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond
Councillor A. Harrison (entered the meeting at 2:30)
Councillor C. Eliason (left the meeting at 5:03 p.m.)
Councillor K. Jamieson (entered the meeting at 2:30)

Chief Administrative Officer C. Bannister
Corporate Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

1. CALL TO ORDER

Mayor Cooper called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0064-2018

Moved: Councillor Jamieson

Seconded: Councillor Wallace Richmond

THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 2:24 p.m.

Council recessed until 2:30 p.m.

Councillors Harrison and Jamieson entered the meeting at 2:30 p.m.

3. REVIEW OF AGENDA

Addition under Item 10.1.22 – J. Elliot, Reporter, Eagle Valley News/Salmon Arm Observer – email dated February 21, 2018 – Alberta Wine Ban

Addition under Item 10.1.23 – Salmon Arm Chamber of Commerce – email dated February 22, 2018 – New Date: Chamber Business Mixer

4. **DISCLOSURE OF INTEREST**

5. **PRESENTATIONS / DELEGATIONS**

1. **T. Mick, General Manager, S. Atkinson, Head Coach, D. Killip, Assistant Coach and G. Constable, Captain, Salmon Arm Silverbacks Hockey Club – Ticket Sales Initiative**

Troy Mick, General Manager, Scott Atkinson, Head Coach, David Killip, Assistant Coach and Grayson Constable, Team Captain, Salmon Arm Silverbacks Hockey Club provided an update on the Hockey Club and information on season ticket sales and were available to answer questions from Council.

2. **L. Wong, Manager, Downtown Salmon Arm – Downtown Salmon Arm - Update**

Lindsay Wong, Manager, Downtown Salmon Arm provided an update on Downtown Salmon Arm and was available to answer questions from Council.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of February 13, 2018**

0065-2018

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the Regular Council Meeting Minutes of February 13, 2018, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of February 19, 2018**

0066-2018

Moved: Councillor Harrison
Seconded: Councillor Flynn
THAT: the Development and Planning Services Committee Meeting Minutes of February 19, 2018, be received as information.

CARRIED UNANIMOUSLY

2. **Environmental Advisory Committee Meeting Minutes of February 1, 2018**

0067-2018

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the Environmental Advisory Committee Meeting Minutes of February 1, 2018, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

3. **Community Heritage Commission Meeting Minutes of December 15, 2017**

0068-2018 Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn
 THAT: the Community Heritage Commission Meeting Minutes of December 15, 2017, be received as information.

CARRIED UNANIMOUSLY

4. **Community Heritage Commission Meeting Minutes of January 19, 2018**

0069-2018 Moved: Councillor Wallace Richmond
 Seconded: Councillor Jamieson
 THAT: the Community Heritage Commission Meeting Minutes of January 19, 2018, be received as information.

CARRIED UNANIMOUSLY

5. **Downtown Parking Commission Meeting Minutes of January 16, 2018**

0070-2018 Moved: Councillor Eliason
 Seconded: Councillor Flynn
 THAT: the Downtown Parking Commission Meeting Minutes of January 16, 2018 be received as information.

CARRIED UNANIMOUSLY

6. **Social Impact Advisory Committee Meeting Minutes of November 28, 2017**

0071-2018 Moved: Councillor Wallace Richmond
 Seconded: Councillor Eliason
 THAT: the Social Impact Advisory Committee Meeting Minutes of November 28, 2017, be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

1. **Zoning Amendment Bylaw No. 4245 [ZON-1119; Chang, P. & J.; 1370 - 47 Avenue NE; R-1 to R-8] - first and second readings**

0072-2018 Moved: Councillor Harrison
 Seconded: Councillor Flynn
 THAT: the bylaw entitled Zoning Amendment Bylaw No. 4245, be read a first and second time.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS - continued**

2. **Zoning Amendment Bylaw No. 4246 [ZON-1120; Butler, L.; 1370 Auto Road SE; R-1 to R-8] - first and second readings**

0073-2018

Moved: Councillor Lavery

Seconded: Councillor Jamieson

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4246, be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Jamieson left the meeting at 3:24 p.m.

3. **Fee for Service Amendment Bylaw No. 4249 [Airport User Fees] - first, second and third readings**

0074-2018

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4249 be read a first, second and third time;

AND THAT: Council authorize the Mayor and Corporate Officer to execute a one (1) year lease agreement (April 1, 2018 to October 31, 2018) with Rick Scott dba North Okanagan Vertical Adventures for the use of 67.6 square meters of floor space in the Shuswap Regional Airport (Salmon Arm) terminal building for a monthly rent of \$600.00 plus GST for the main floor area and \$600.00 plus GST for the basement floor area subject to *Community Charter* notification requirements and adoption of Salmon Arm Fee for Service Amendment Bylaw No. 4249.

CARRIED UNANIMOUSLY

9. **RECONSIDERATION OF BYLAWS**

Councillor Jamieson returned to the meeting at 3:26 p.m.

10. **CORRESPONDENCE**

1. **Informational Correspondence**

3. **B. Savoie & M. Kuster - letter received February 15, 2018 - Friendship Day Soap Box Derby**

0075-2018

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: Council approve Friendship Day on September 22, 2018 with soap box racing from 1:00 - 4:00 p.m. on Hudson Avenue subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

8. **L. Wong, Manager, Downtown Salmon Arm - letter dated February 5, 2018 - 38th Annual Terry Fox run, now proclaimed to be "Terry Fox Day", Sunday September 16, 2018**

0076-2018

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: Council authorize Downtown Salmon Arm to use Blackburn Park from 8:00 a.m. to 1:00 p.m. on September 16, 2018 to host the annual fundraising event for the Terry Fox Foundation subject to the provision of adequate liability insurance and any applicable fees.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond left the meeting at 3:43 p.m.

Councillor Wallace Richmond returned to the meeting at 3:44 p.m.

11. **STAFF REPORTS**

1. **Corporate Officer - Avon Parking Lot Agreement**

0077-2018

Moved: Councillor Eliason

Seconded: Councillor Harrison

THAT: Council authorize the Mayor and Corporate Officer to execute a Lease Agreement with W.H. Laird Holdings Ltd. for the City to use Lots 16 (part) and 17, Section 14, Township 20, Range 10, W6M, KDYD, District Plan 304, except Plan 15141 (130 Hudson Avenue NE) for the term of March 1, 2018 to February 29, 2020 as a Downtown Parking Commission parking lot for an annual fee of 50% of the annual revenue.

CARRIED UNANIMOUSLY

2. **Corporate Officer - Shuswap Regional Airport Commission Appointments**

0078-2018

Moved: Councillor Jamieson

Seconded: Councillor Eliason

THAT: Council appoint the following individuals as the City of Salmon Arm representatives, to the Shuswap Regional Airport Commission for a two (2) year term expiring December 31, 2019:

- Councillor Alan Harrison, City of Salmon Arm
- Monica Dalziel, Chief Financial Officer
- Robert Niewenhuizen, Director of Engineering and Public Works; and
- Tim Auger, Salmon Arm Flying Club.

CARRIED UNANIMOUSLY

11. STAFF REPORTS - continued**3. Director of Engineering & Public Works – Summary of Recommendations from Grade Crossing Assessments**

Received for information.

4. Director of Engineering & Public Works – 30 Street & 9 Avenue NE Intersection – Award of Intersection Options Development

0079-2018

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council award the 30 Street & 9 Avenue NE Intersection Options Development to Opus International Consultants (Canada) Limited, in accordance with the February 6, 2018 proposal for an estimated cost of \$18,710.00 plus taxes as applicable; and further authorize the waiver of the City's Purchasing Policy No. 7.13 for this procurement.

CARRIED UNANIMOUSLY

5. Director of Engineering & Public Works – 10 Avenue SE Storm Main Extension – Award of Tender, Construction and Record Engineering Services

0080-2018

Moved: Councillor Eliason

Seconded: Councillor Jamieson

THAT: Council award the Tender, Construction and Record Engineering Services for the 10 Avenue SE Storm Main Extension project to Lawson Engineering and Development Services, in accordance with the February 7, 2018 proposal for an estimated cost of \$16,300.00 plus taxes as applicable; and further authorize the waiver of the City's Purchasing Policy No. 7.13 for this procurement.

CARRIED UNANIMOUSLY

6. Director of Engineering & Public Works – Airport Fuel Supply – Proposal Award

0081-2018

Moved: Councillor Harrison

Seconded: Councillor Wallace Richmond

THAT: Council award the Airport Fuel Supply System Project No. ENG2017-57 to Aviation Ground Fueling Technologies Ltd., in accordance with their revised proposal dated February 13, 2018, for an estimated cost of \$286,310.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

7. Director of Development Services – Panhandling (Soliciting) in Public Spaces

Received for information.

0082-2018

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: Council direct staff to draft a panhandling Bylaw for Council consideration.

CARRIED UNANIMOUSLY

Councillor Eliason left the meeting at 4:46 p.m.

Councillor Eliason returned to the meeting at 4:48 p.m.

12. NEW BUSINESS

1. BC Strategic Wildfire Protection Initiative – Community Wildfire Protection Plan

0083-2018

Moved: Councillor Lavery

Seconded: Councillor Jamieson

THAT: Council direct staff to prepare a report regarding an application to the UBCM administered Strategic Wildfire Prevention Initiative (SWPI) Fuel Management Prescription Program, to include:

- a) the current status of the Community Wildfire Prevention Plan funding stream;
- b) a recommended RFP or other process to proceed with a first phase of fuel management prescriptions;
- c) the anticipated budgetary implications and staff resource requirements; and
- d) potential collaboration with neighbouring First Nations.

T. Smith, General Manager of Silvatech Consulting Ltd. and S. Vincenzi, Manager of Sk'atsin Resources, Inc., spoke regarding the Wildfire Protection Plan and were available to answer questions from Council.

Councillor Eliason left the meeting at 5:03 p.m.

CARRIED UNANIMOUSLY

8. Chief Financial Officer – Business Improvement Area – 2018 Annual Budget – 2017 Revenue & Expense Statement

0084-2018

Moved: Councillor Jamieson

Seconded: Councillor Lavery

THAT: Council approve the Business Improvement Area 2018 Budget and 2017 Revenue and Expense Statements as presented.

CARRIED UNANIMOUSLY

9. Corporate Officer – Housing Task Force Update

Councillors Wallace Richmond and Lavery presented an update regarding the Housing Task Force and were available to answer questions from Council.

0085-2018

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Housing Task Force membership be amended to include Neskonlith and Adams Lake Indian Band representation and two (2) Citizens at Large positions that will be advertised to the public;

AND THAT: Council will appoint all members of the Housing Task Force.

CARRIED UNANIMOUSLY

13. COUNCIL STATEMENTS

1. Committees of Council/Agency Representatives

Members of Council reported on the Committees and Agencies they represent.

Paralympian Natalie Wilkie – Letter of Support.

0086-2018

Moved: Mayor Cooper

Seconded: Councillor Jamieson

THAT: Council send a letter of support to paralympian Natalie Wilkie.

CARRIED UNANIMOUSLY

14. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

1. 2018 Budget – Salmon Arm Tax Requisition

Received for information.

0087-2018

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council support, in principal, the Columbia Shuswap Regional District 2018 Salmon Arm Tax Requisition.

CARRIED UNANIMOUSLY

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

18. OTHER BUSINESS

1. Southern Interior Local Government Association – Councillor Lavery

Councillor Lavery provided an overview of the Southern Interior Local Government Association's Mission Statement and goals and was available to answer questions from Council.

19. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

20. ADJOURNMENT

0088-2018

Moved: Councillor Lavery

Seconded: Councillor Harrison

THAT: the Regular Council Meeting of February 26, 2018, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 5:40 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 12th day of March, 2018.

"N. COOPER"

MAYOR