

## **REGULAR COUNCIL**

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, June 26, 2017.**

### **PRESENT:**

Mayor N. Cooper  
Councillor C. Eliason  
Councillor K. Flynn  
Councillor A. Harrison  
Councillor K. Jamieson  
Councillor T. Lavery  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Corporate Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer M. Dalziel

### **1. CALL TO ORDER**

Mayor Cooper called the meeting to order at 1:30 p.m.

### **2. IN-CAMERA SESSION**

**0267-2017**

Moved: Councillor Lavery  
Seconded: Councillor Flynn  
THAT: Pursuant to Section 90 (1) of the Community Charter, Council move In-Camera.

**CARRIED UNANIMOUSLY**

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:04 p.m.  
Council recessed until 2:30 p.m.

### **3. REVIEW OF AGENDA**

Addition under item 5.1 Presentation by G. Gomme and Students – Youth Council

Addition under item 10.1.2 S. Haines - email, dated June 21, 2017 – Alain Boucher Memorial Playground

### **4. DISCLOSURE OF INTEREST**

Councillor Harrison declared a conflict of interest with items 21.2 and 22.2 as the development is adjacent to his place of employment

Councillor Jamieson declared a conflict of interest with items 21.3 and 22.3 as he is the applicant.

**5. PRESENTATIONS / DELEGATIONS****1. G. Gomme and Students - Youth Council**

Mayor Cooper introduced Graham Gomme, Salmon Arm Secondary School teacher, and his Youth Council class. Graham spoke regarding the new program and was available to answer questions from Council. The students introduced themselves and explained why they wanted to participate.

**10. CORRESPONDENCE****1. Informational Correspondence****6. A. Slater, Executive Director, SILGA - email dated June 19, 2017 - SILGA Youth Participation at UBCM Convention**

0268-2017

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: in accordance with SILGA Policy No. 8 - Youth travel Expenses, Council for the City of Salmon Arm nominate one (1) student from the 2017-18 Salmon Arm Secondary Youth Council, to be considered by SILGA as a candidate to attend the UBCM Convention in Vancouver, BC from September 25 - 29, 2017;

AND THAT: selection of the student nominee and chaperoning and support logistics be determined by school staff.

CARRIED UNANIMOUSLY

**6. CONFIRMATION OF MINUTES****1. Regular Council Meeting Minutes of June 12, 2017**

0269-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of June 12, 2017, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS****1. Development and Planning Services Committee Meeting Minutes of June 19, 2017**

0270-2017

Moved: Councillor Harrison

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of June 19, 2017, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS** – Continued

2. **Social Impact Advisory Committee Meeting Minutes of May 9, 2017**

0271-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Jamieson

THAT: the Social Impact Advisory Committee Meeting Minutes of May 9, 2017, be received as information.

CARRIED UNANIMOUSLY

8. **INTRODUCTION OF BYLAWS**

9. **RECONSIDERATION OF BYLAWS**

1. **Zoning Amendment Bylaw No. 4210 [ZON-1092; McClure, C. & M.; 1880 9 Avenue SE; R-7 to R-8] – final reading**

0272-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Harrison

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4210, be read a final time.

CARRIED UNANIMOUSLY

10. **CORRESPONDENCE**

1. **Informational Correspondence**

For information.

1. **B. Savoie – letter dated June 8, 2017 – Request to Change Soapbox Derby Date to September 23, 2017**

0273-2017

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Council approve soap box racing on September 23, 2017 on Hudson Avenue subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

2. **S. Haines – letter dated June 14, 2017 – Alain Boucher Memorial Playground and email, dated June 21, 2017 – Alain Boucher Memorial Playground**

S. Haines spoke regarding her request and was available to answer questions from Council.

0274-2017

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: staff work with Sheena Haines to apply for grant funding for the Alain Boucher Memorial Playground;

10. **CORRESPONDENCE** – Continued1. **Informational Correspondence** – Continued

2. **S. Haines – letter dated June 14, 2017 – Alain Boucher Memorial Playground and email, dated June 21, 2017 – Alain Boucher Memorial Playground – Continued**

AND THAT: the 2017 Budget contained in the 2017 to 2021 Financial Plan be amended to reflect the proposed grant and associated expenditure in the amount of \$15,000.

CARRIED UNANIMOUSLY

9. **S. Thomson, Community & Aboriginal Relations Manager, FortisBC – email dated June 16, 2017 – FortisBC Community Giving Campaign: Call for Nominations**

0275-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: staff, in coordination with S. Haines, apply for the FortisBC Community Giving Campaign grant for the Alain Boucher Memorial Playground.

CARRIED UNANIMOUSLY

11. **STAFF REPORTS**1. **Corporate Officer – Janitorial Services Contract for City Hall/Court House Facility**

0276-2017

Moved: Councillor Flynn

Seconded: Councillor Harrison

THAT: Council award the City Hall/Court House Facility – Janitorial Services Contract to Salmon Arm Janitorial Ltd. at the quoted price of \$3,850.00 (plus GST) per month for the period of July 1, 2017 to December 31, 2019, with the option to extend the contract for a further two (2) year term.

CARRIED UNANIMOUSLY

2. **Corporate Officer – 2016 Annual Report**

0277-2017

Moved: Councillor Eliason

Seconded: Councillor Jamieson

THAT: Council receive the City of Salmon Arm 2016 Annual Report.

Public input was called for at this time.

CARRIED UNANIMOUSLY

3. **Corporate Officer – Offsite Council Meeting, R. J. Haney Heritage Village**

0278-2017

Moved: Councillor Lavery

Seconded: Councillor Jamieson

THAT: the September 11, 2017 Council Meeting be held at R.J. Haney Heritage Village and Museum, commencing at 1:30 p.m.

CARRIED UNANIMOUSLY

**11. STAFF REPORTS - Continued****4. Director of Engineering and Public Works - Mobile and Web Application for Curbside Garbage and Recycling Program**

0279-2017

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the Mobile and Web Application for Curbside Garbage and Recycling be awarded to Recycle Coach (Municipal Media Inc.) in the amount of \$2,000.00 (plus GST) per yearly contract over a three (3) year term.

CARRIED UNANIMOUSLY

**5. Director of Engineering and Public Works - Lakeshore Road NE Sidewalk Construction - 26 Avenue NE to 20 Street NE Budget Amendment and Tender Award**

0280-2017

Moved: Councillor Lavery

Seconded: Councillor Jamieson

THAT: the 2017 Budget contained in the 2017 to 2021 Financial Plan be amended to combine the two (2) related projects (Lakeshore Road - Sidewalk) into one (1) project and increase the allocation by \$20,000.00 funded by way of the Community Works Fund;

AND THAT: Council award Contract No. ENG2017-68 to General Assembly Excavating Ltd. in accordance with the tendered unit prices for \$205,315.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

**6. Director of Engineering and Public Works - Turborator Aerator - New Aerator Purchase**

0281-2017

Moved: Councillor Harrison

Seconded: Councillor Eliason

THAT: Council approve the purchase of a new 10 Hp Turborator Aerator from MGD Process Technology Inc., for the quoted amount of \$18,455.00 US plus applicable taxes, custom, duty and brokerage fees;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of these works and services to authorize the sole sourcing to MGD Process Technology Inc.

Councillor Jamieson left the meeting at 3:34 p.m.

CARRIED UNANIMOUSLY

**7. Director of Engineering and Public Works - Water Treatment Plant - New Flash Mixer Purchase**

0282-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council approve the purchase of a new MBXQ-54 Mixer gear box for the Flash Mixer from Hayward Gordon Ltd., for the quoted amount of \$36,900.00 plus applicable taxes;

**11. STAFF REPORTS – Continued****7. Director of Engineering and Public Works – Water Treatment Plant – New Flash Mixer Purchase – Continued**

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of these works and services to authorize the sole sourcing to Hayward Gordon Ltd.

CARRIED UNANIMOUSLY

**8. Director of Engineering and Public Works - Shuswap Memorial Cemetery - 2017 Landscape Maintenance**

0283-2017

Moved: Councillor Harrison

Seconded: Councillor Flynn

THAT: the 2017 Budget contained in the 2017 to 2021 Financial Plan be amended to provide for the remainder of the contract associated with the Shuswap Memorial Cemetery Landscape Maintenance in the amount of \$18,040.00 (plus taxes) in accordance with the approved contract ENG2016-50;

AND THAT: the contract be funded from the Reserve for Unexpected Funds (carry forward funds from prior years).

Councillor Jamieson returned to the meeting at 3:37 p.m.

CARRIED UNANIMOUSLY

**9. Director of Development Services - Agricultural Land Commission Application No. ALC-369 [Priebe, A. & L.; 4890 Foothill Road SW; Subdivision within the ALR]**

0284-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Agricultural Land Commission Application No. ALC.369 be authorized for submission to the Agricultural Land Commission.

CARRIED UNANIMOUSLY

**10. Director of Development Services – Agricultural Advisory Committee**

0285-2017

Moved: Councillor Eliason

Seconded: Councillor Jamieson

THAT: Council appoint the following eight (8) representatives to serve on the City of Salmon Arm Agricultural Advisory Committee for a three (3) year term July 1, 2017 to June 30, 2020, as follows:

- |                     |                 |
|---------------------|-----------------|
| • Don Syme          | • James Olafson |
| • John Schut        | • John McLeod   |
| • James Hanna       | • Ron Ganert    |
| • Kirsten Bevandick | • Bruce Cook    |

CARRIED UNANIMOUSLY

**12. NEW BUSINESS**

13. **COUNCIL STATEMENTS**

1. **Committees of Council/Agency Representatives**

Members of Council reported on the Committees and Agencies they represent.

14. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board In Brief – June 2017**

Received for information.

15. **NOTICE OF MOTION**

16. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

17. **OTHER BUSINESS**

1. **Notice of Motion: Councillor Harrison – Traffic Barricade 5 Street**

0286-2017

Moved: Councillor Harrison

Seconded: Councillor Lavery

THAT: a traffic barricade “no post” be installed along 5 Street between Blackburn Park and the Fairgrounds;

AND THAT: staff provide a cost estimate for two (2) temporary speed bumps.

CARRIED UNANIMOUSLY

2. **Notice of Motion: Councillor Lavery – Rainbow Crosswalk**

0287-2017

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: Council direct staff to prepare a report outlining options and cost estimates for installation of a rainbow crosswalk for consideration in the 2018 Budget.

CARRIED UNANIMOUSLY

18. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:11 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor N. Cooper  
Councillor K. Flynn  
Councillor C. Eliason  
Councillor A. Harrison  
Councillor K. Jamieson (left the meeting at 7:49 p.m.)  
Councillor T. Lavery  
Councillor L. Wallace Richmond  
  
Chief Administrative Officer C. Bannister  
Corporate Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson

**19. DISCLOSURE OF INTEREST**

Councillor Jamieson declared a conflict of interest with items 21.3 and 22.3 as he is the applicant.

Councillor Harrison declared a conflict of interest with items 21.2 and 22.2 as the development is next to his place of employment

**20. HEARINGS**

**1. Development Permit Application No. DP-412 [Lakeshore Terrace Developments Ltd.; 1151 8 Avenue NE; Multi-Family Residential Development]**

0288-2017

Moved: Councillor Lavery  
Seconded: Councillor Flynn  
THAT: Development Permit No. 412 be authorized for issuance for Lot 2, Section 13, Township 20, Range 10, W6M, KDYD, Plan 13746 in accordance with the elevations, site and landscaping plan attached in Appendix 3 of the memorandum dated June 12, 2017;

AND THAT: The following variances to Zoning Bylaw No. 2303 be approved for Development Permit No. DP-412:

- 1) Section 9.9.1 - Minimum Setback of Principal Buildings - reduce the setback of a principle building adjacent to an access route from 2.0 m (6.6 ft) to 0.6 m (1.9 ft);
- 2) Section 9.9.5 - Minimum Setback of Principal Buildings - reduce the minimum separation between residential buildings on the same lot of not more than one storey in height from 1.5 m (4.9 ft) to 1.1 m (3.6 ft);

AND FURTHER THAT: Issuance of Development Permit No. DP-412 be withheld subject to the following:

- 1) Receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for completion of the landscaping plan.

The Director of Development Services explained the proposed Development Permit Application.



20. **HEARINGS** – Continued

1. **Development Permit Application No. DP-412 [Lakeshore Terrace Developments Ltd.; 1151 8 Avenue NE; Multi-Family Residential Development]** – Continued

Submissions were called for at this time.

B. Hermanski, the architect, outlined the application and was available to answer questions from Council.

T. Brighthouse, 970 Lakeshore Road NE, suggested a change in configuration of lots to accommodate future access for vehicles and pedestrians north of the subject property.

S. Dolden, 1131 8 Avenue NE, asked questions of the developer regarding snow melt and drainage.

B. Hermanski, the architect, advised the water will be picked up by the catch basins and that there will be curbing along the frontage.

A. Chin, 1180 8 Avenue NE, spoke regarding drainage and flooding.

B. Hermanski, the architect, spoke regarding access.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:28 p.m. and the motion was:

**CARRIED UNANIMOUSLY**

21. **PUBLIC HEARING**

1. **Zoning Amendment Application No. ZON-1094 [0762123 BC Ltd./ Micku, K.; 1750 20 Avenue NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

K. Micku, the agent, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4212 was declared closed at 7:42 p.m. and consideration of the next item ensued.

Councillor Harrison declared a conflict of interest and left the meeting at 7:42 p.m.

2. **Zoning Amendment Application No. ZON-1095 [1074917 BC Ltd./ Browne Johnson Land Surveyors; 2021, 2020, 2031, 2040, 2080 – 14 Avenue SE; 2051, 2060, 2071, 2081, 2111, 2151, 2171, 2181, 2211, 2170, 2231, 2251, 2271 – 14 Avenue SE; and 1400 – 20 Street SE R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

**21. PUBLIC HEARING – Continued**

2. **Zoning Amendment Application No. ZON-1095 [1074917 BC Ltd./ Browne Johnson Land Surveyors; 2021, 2020, 2031, 2040, 2080 – 14 Avenue SE; 2051, 2060, 2071, 2081, 2111, 2151, 2171, 2181, 2211, 2170, 2231, 2251, 2271 – 14 Avenue SE; and 1400 – 20 Street SE R-1 to R-8]** – Continued

Submissions were called for at this time.

J. Johnson, the agent, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4213 was declared closed at 7:44 p.m. and consideration of the next item ensued.

Councillor Harrison returned to the meeting at 7:44 p.m.

Councillor Jamieson declared a conflict of interest and left the meeting at 7:44 p.m.

3. **Zoning Amendment Application No. ZON-1096 [Jamieson, K. & P./ Spencer, H.; 441 34 Street SE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

H. Spencer, the agent, spoke regarding the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4214 was declared closed at 7:46 p.m.

Councillor Jamieson returned to the meeting at 7:46 p.m.

**22. RECONSIDERATION OF BYLAWS**

1. **Zoning Amendment Bylaw No. 4212 [ZON-1094; 0762123 BC Ltd./ Micku, K.; 1750 20 Avenue NE; R-1 to R-8] – third and final readings**

0289-2017

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled Zoning Amendment Bylaw No. 4212 be read a third and final time.

CARRIED UNANIMOUSLY

Councillor Harrison declared a conflict of interest and left the meeting at 7:46 p.m.

**22. RECONSIDERATION OF BYLAWS – Continued**

- 2. Zoning Amendment Bylaw No. 4213 [ZON-1095; 1074917 BC Ltd./ Browne Johnson Land Surveyors; 2021, 2020, 2031, 2040, 2080 – 14 Avenue SE; 2051, 2060, 2071, 2081, 2111, 2151, 2171, 2181, 2211, 2170, 2231, 2251, 2271 – 14 Avenue SE; and 1400 – 20 Street SE R-1 to R-8] – third and final readings**

**0290-2017**                      Moved: Councillor Wallace Richmond  
                                      Seconded: Councillor Lavery  
                                      THAT: the bylaw entitled Zoning Amendment Bylaw No. 4213 be read a third and final time.

CARRIED UNANIMOUSLY

Councillor Harrison returned to the meeting at 7:49 p.m.

Councillor Jamieson declared a conflict of interest and left the meeting at 7:49 p.m.

- 3. Zoning Amendment Bylaw No. 4214 [ZON-1096; Jamieson, K. & P./ Spencer, H.; 441 34 Street SE; R-1 to R-8] – third and final readings**

**0291-2017**                      Moved: Councillor Flynn  
                                      Seconded: Councillor Harrison  
                                      THAT: the bylaw entitled Zoning Amendment Bylaw No. 4214 be read a third and final time.

CARRIED UNANIMOUSLY

**23. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

**24. ADJOURNMENT**

**0292-2017**                      Moved: Councillor Eliason  
                                      Seconded: Councillor Harrison  
                                      THAT: the Regular Council Meeting of June 26, 2017, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:51 p.m.

CERTIFIED CORRECT:

“E. JACKSON”  
CORPORATE OFFICER

“N. COOPER”  
MAYOR

Adopted by Council the 10<sup>th</sup> day of July, 2017.