

COMMUNITY HERITAGE COMMISSION

Minutes of the Community Heritage Commission Meeting held on Friday, January 19, 2018 at 3:00 p.m. in Meeting Room 100, City Hall, Salmon Arm, British Columbia.

PRESENT:

Councillor Louise Wallace-Richmond
Cindy Malinowski
Harry Welton
Anne Kirkpatrick
Pat Kassa

REGRETS:

Mary Landers
Deborah Chapman

STAFF:

Jon Turlock, Planning & Development Officer

1. Call to Order

The meeting was called to order at 3:02 p.m.

2. Presentations

n/a

3. Confirmation of Minutes

3.1 Community Heritage Commission Meeting of December 15, 2017.

Moved: Harry Welton/Seconded: Anne Kirkpatrick

THAT: the Minutes of the Meeting of December 15, 2017 be approved.

CARRIED UNANIMOUSLY

4. Items

4.1 2018 Heritage Week

The Commission discussed preparations for this years Heritage Week which begins on February 19th. It was agreed that Commisison members and City staff would update the Heritage Display Boards and that distribution of the Heritage Commission's brochures would be discontinued.

4.2 Heritage Award Program

Moved: Pat Kassa / Seconded: Anne Kirkpatrick

THAT: the Commission make a concerted effort to recognize community members who have undertaken work to preserve buildings having historical significance and send letters of recognition to the property owners.

CARRIED UNANIMOUSLY

The Commission agreed that rather than proceeding with a Heritage Preservation Award Program at this time, property owners who renovate and maintain buildings having historical significance be issued letters of recognition. The Commission also agreed to begin work on expanding the Heritage Plaque Program into residential areas.

4.3 Heritage Inventory Table

Commission members agreed that the criteria for inclusion on the Heritage Inventory Table should be flexible and allow for a wide range of historical sites warranting for further consideration. The Commission also noted that sites in the Heritage Inventory would only be considered for inclusion in the Heritage Registry if they meet the criteria for a Statement of Significance.

5. Late items

5.1 Carlin House

Cindy Malinowski advised the Commission that the Carlin House in Tappen may be demolished in conjunction with the highway improvement project west of Salmon Arm.

6. Date of Next Meeting

The next regular CHC meeting is scheduled for Friday, February 16, 2018 at 3:00 pm in Meeting Room 100 at City Hall.

7. **Adjournment**

The meeting adjourned at 4:04 p. m.

Louise Wallace Richmond.

Louise Wallace Richmond, Chair
Community Heritage Commission