

COMMUNITY HERITAGE COMMISSION

Minutes of the Community Heritage Commission Meeting held on Tuesday, September 19, 2017 at 3:00 p.m. in Meeting Room 100, City Hall, Salmon Arm, British Columbia.

PRESENT:

Councillor Louise Wallace-Richmond
Cindy Malinowski
Harry Welton
Tim Dunne
Anne Kirkpatrick

REGRETS:

Mary Landers
Pat Kassa

STAFF:

Jon Turlock, Planning & Development Officer

1. Call to Order

The meeting was called to order at 3:05 p.m.

2. Presentations

n/a

3. Confirmation of Minutes

3.1 Community Heritage Commission Meeting of June 20, 2017.

Moved: Harry Welton/Seconded: Anne Kirkpatrick

THAT: the Minutes of the Meeting of June 20, 2017 be approved.

CARRIED UNANIMOUSLY

4. Items

4.1 Committee/Commission Member Code of Conduct

Louise Wallace-Richmond discussed the Committee/Commission Member Code of Conduct and the City's Respectful Workplace Policy No. 4.13 with the Commission. No concerns were expressed by Commission members.

4.1 Heritage Inventory/Evaluation Table

Commission members discussed the results of their reviews of the Inventory/Evaluation Table. It was agreed that additional time will be needed to complete the review and that assistance from outside the Commission would be beneficial. Members agreed to invite a representative from the Okanagan Historical Society and Deborah Chapman from R. J. Haney Heritage Village & Museum to the next Commission meeting. It was further agreed that the next meeting would be scheduled for two hours beginning at 2:00 pm in order to sufficient time for the review.

5. Late items

5.1 CHC Meeting Schedule

Louise Wallace-Richmond advised that her current work commitments would permit a re-scheduling of Commission meetings back to the third Friday of the each month. Staff were requested to determine the availability of all the members and tentatively schedule the next meeting for Friday, October 20, 2017 at 2:00 pm.

6. Date of Next Meeting

The next regular CHC meeting is scheduled for Friday, October 20, 2017, at 2:00 pm in Meeting Room 100 at City Hall.

7. Adjournment

The meeting adjourned at 4:00 p. m.



Louise Wallace Richmond, Chair
Community Heritage Commission