

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held by in-person means on **Monday, May 6, 2024, at 2:00 p.m.**

PRESENT:

Cindy Malinowski, R.J. Haney Heritage & Museum
Pat Kassa, R.J. Haney Heritage & Museum
Mary Landers
Linda Painchaud
Deborah Chapman, R.J. Haney Heritage & Museum
Councillor David Gonella, Chair
Morgan Paiement, City of Salmon Arm, Recorder (Staff non-voting)

ABSENT:

Terry Johnston

The meeting was called to order at 2:00 p.m.

1. Introductions and Welcome

2. Acknowledgement of Traditional Territory

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. Approval / changes / additions to Agenda

Moved: Linda Painchaud

Seconded: Mary Landers

THAT: the Agenda for the May 6, 2024, Community Heritage Commission Meeting be approved.

CARRIED UNANIMOUSLY

4. Approval of Minutes of April 15, 2024 Community Heritage Commission Meeting

Moved: Pat Kassa

Seconded: Cindy Malinowski

THAT: the minutes of the Community Heritage Commission Meeting of April 15, 2024, be approved.

CARRIED UNANIMOUSLY

5. Old Business from Minutes

a) Historic Route Signs

Linda is making a spreadsheet of all the Historic Route Signs with links to photos of them. CHC members provided an update on some of the missing signs they have been looking for. Deborah asked if Haney could use the Historic Route Sign design for a sign on their property identifying Old Enderby Road. They would pay for the sign themselves. City staff will confirm and provide a response at the next meeting. City staff notified the CHC

that it has been arranged for the Shady Lane sign to be moved to the correct location. Linda confirmed that the sign has now been installed at the correct location.

b) Heritage Conservation Awards and Heritage Week Procedure Documents

No update at this time. Deferred to next meeting.

c) Plaque Program

No update at this time. The committee will be meeting in a couple weeks. Deferred to next meeting.

d) On This Spot App

No update at this time. Deferred to next meeting.

e) Membership and Terms of Reference

City staff notified Citizens at Large members that their term expires August 26, 2025 and that in early July 2025 ads will be placed in the Observer, on the City website, and social media. If members would like to continue their work on the CHC they will have to reapply at this time. City staff will confirm if this is the same for the Haney appointments. The CHC Bylaw was discussed. The Chair will contact members who have been absent and provide an update at the next meeting.

The Chair asked if the CHC would like to review the Terms of Reference and add anything to it. CHC members decided to think about it and potentially do this in the fall. Some suggestions of new tasks included:

- A list of contractors who do heritage restoration (potentially collaborate with SCIP).
- Educate and inform local insurance companies about the difference between the Heritage Register and Heritage Designation.
- Educate and inform owners about what it means if their property or building gets put on the Heritage Register.
- Update the Strategic Plan (last updated in 2007) through a brainstorm session with representatives from a variety of groups in the city.

6. New Business

7. Other Business &/or Roundtable Updates

8. Next Meeting

Monday June 17, 2024, at 2:00 p.m.

9. Adjournment

Moved: Mary Landers

Seconded: Linda Painchaud

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THAT: the Community Heritage Commission Meeting of May 6, 2024, adjourn at 2:55 p.m.

CARRIED UNANIMOUSLY

“D. GONELLA”
David Gonella, Chair

Received for information by Council on the 13th day of May, 2024

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