

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held by in-person means on **Monday, April 15, 2024, at 2:00 p.m.**

PRESENT:

Cindy Malinowski, R.J. Haney Heritage & Museum
Pat Kassa, R.J. Haney Heritage & Museum
Mary Landers
Linda Painchaud
Deborah Chapman, R.J. Haney Heritage & Museum (arrived late)
Councillor David Gonella, Chair
Morgan Paiement, City of Salmon Arm, Recorder (Staff non-voting)
Gary Buxton, City of Salmon Arm (Staff non-voting)

ABSENT:

Terry Johnston

The meeting was called to order at 2:01 p.m.

1. Introductions and Welcome

2. Acknowledgement of Traditional Territory

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. Approval / changes / additions to Agenda

Moved: Pat Kassa

Seconded: Linda Painchaud

THAT: the Agenda for the April 15, 2024, Community Heritage Commission Meeting be approved.

CARRIED UNANIMOUSLY

4. Approval of Minutes of March 4, 2024 Community Heritage Commission Meeting

Moved: Linda Painchaud

Seconded: Pat Kassa

THAT: the minutes of the Community Heritage Commission Meeting of March 4, 2024, be approved.

CARRIED UNANIMOUSLY

5. Old Business from Minutes

a) Update on hard drive and storage of files

Pat will upload items to the hard drive and organize folders. City Staff will send a list of folders to Pat. The CHC discussed what files should be added to the hard drive.

b) Historic Route Signs - Shady Lane letter received

The CHC was aware that the Shady Lane sign is installed at the wrong intersection. The sign is currently at 26 Ave NE and 25 St NE, however it should be at 25 Ave NE and 26 St NE. City Staff will reply to the letter and arrange for the sign to be relocated now that it is spring. Linda discussed a list of signs that are missing or in the wrong location. Some members of the CHC will take another look for the missing signs. Signs that are in the wrong place should be brought to the following CHC meeting for City Staff to arrange for them to be reinstalled. It was discussed that the renaming of parks, ponds, streets, etc. is not part of the CHC's mandate, that these street signs are based on historic routes.

Deborah Chapman joined the meeting at 2:24 pm.

c) Heritage Conservation Awards and Heritage Week Procedure Documents

Deferred to next meeting.

d) Heritage Conservation Awards - update list on webpage

The CHC reviewed the updated list of award recipients and gave approval for it to be uploaded to the Heritage webpage on the City's website. Pat has updated the display boards with pictures of past recipients.

e) Implementation Strategy

The Implementation Strategy was updated. Item 2.1 has started being worked on. Item 4.2 was discussed. Mary, Pat, Cindy, and Deborah will meet to create a list of possible locations for plaques and create a draft visual of the plaques. Costs were discussed. Deborah will share a cost estimate for item 4.4 (On This Spot App) at the next meeting.

f) Heritage Register - corrections to SOS

Deborah will bring to Council at the same time as new statements of significance to be adopted to the register.

6. New Business

a) OCP Update Phase 2 <https://www.salmonarm.ca/464/OCP2024>

City Staff provided an update on upcoming engagement opportunities for the OCP update. The CHC took some posters to share with others and suggested some locations to hang posters.

7. Other Business &/or Roundtable Updates

a) Membership and Terms of Reference

City Staff will review the CHC Terms of Reference and election cycle and provide an update at the next meeting.

8. Next Meeting

Monday, May 6, 2024, at 2:00 p.m.

Minutes of the Community Heritage Commission of Monday April 15, 2024

9. Adjournment

Moved: Cindy Malinowski

Seconded: Deborah Chapman

THAT: the Community Heritage Commission Meeting of April 15, 2024, adjourn at 2:55 p.m.

CARRIED UNANIMOUSLY

"D. GONELLA"

David Gonella, Chair

Received for information by Council on the 13 day of May, 2024

