

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held by in-person means on **Monday, March 4, 2024, at 2:00 p.m.**

PRESENT:

Cindy Malinowski, R.J. Haney Heritage & Museum
Pat Kassa, R.J. Haney Heritage & Museum
Deborah Chapman, R.J. Haney Heritage & Museum
Mary Landers
Linda Painchaud (arrived late)
Councillor David Gonella, Chair
Morgan Paiement, City of Salmon Arm, Recorder (Staff non-voting)
Gregg Patterson, City of Salmon Arm (IT Staff non-voting)

ABSENT:

Terry Johnston

The meeting was called to order at 2:00 p.m.

1. Introductions and Welcome

2. Acknowledgement of Traditional Territory

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. Approval / changes / additions to Agenda

Moved: Cindy Malinowski

Seconded: Pat Kassa

THAT: the Agenda for the March 4, 2024, Community Heritage Commission Meeting be approved.

CARRIED UNANIMOUSLY

4. Approval of Minutes of February 5, 2024, Community Heritage Commission Meeting

Moved: Cindy Malinowski

Seconded: Pat Kassa

THAT: the minutes of the Community Heritage Commission Meeting of February 5, 2024, be approved.

CARRIED UNANIMOUSLY

5. Old Business from Minutes

a) Questions for IT/Storage of Files

Gregg answered some questions from the CHC about how files are stored. As a short term solution, Gregg suggested getting a hard drive to collect all the CHC files and then provide to him to back up. City Staff will email Gregg to get this process started. It was

noted that the current CHC Inventory Database has a file limit of 2GB. Copyright of images was also discussed.

b) Historic Route Signs

The CHC discussed that there have been many comments from the community regarding the “Shady Lane” sign. Linda will provide an update at the next meeting.

c) Heritage Conservation Awards Review

Mary noted that Morgan’s attendance at the Heritage Conservation Awards Reception and Presentations was appreciated. Councillor Gonella noted that Council thought the evening was well organized and went really well. The CHC discussed the final costs for the event and were happy that the expenses were under budget. Pat suggested that moving forward the additional display board(s) needed each year be added to the heritage awards/heritage week budget. The CHC agreed. Pat has started a procedure document for the heritage awards and heritage week which can be adopted by the CHC at the next meeting and saved for future staff and commission members.

d) Heritage Week Review

The CHC discussed that the mall display was good. Members discussed doing something with the library next year, potentially a story time about the history of Salmon Arm.

6. New Business

a) On This Spot Update

Deborah gave an update on the number of On This Spot App users for 2023.

- 1,181 users accessed Salmon Arm content
- 499 users participated in the walking tour
- 1,222 users were physically in Salmon Arm when they accessed the app

The CHC discussed whether we want to add content to the app, potentially adding more locations outside of the downtown. Budget and funding was discussed and the CHC decided to add this to the implementation strategy for further review and discussion.

Linda Painchaud joined the meeting.

b) What’s next?

The CHC discussed what to focus on in the upcoming months. The CHC noted that the new budget cycle begins December 31st. The implementation strategy was reviewed and updated. It was decided that more focus should be put on the plaques and On This Spot App over the Historic Route Signs now that there are many signs installed.

7. Other Business &/or Roundtable Updates

a) Updates to Heritage Register

Deborah explained that she found an error in the Statement of Significance (SOS) for MacLeod/Edgemont Farms on the Heritage Register. Instead of "Salmon Arm Farmer's Exchange" it should be "Safe Ltd." as these were two separate organizations. The CHC discussed the process for correcting this error. It was decided that Deborah would bring an updated SOS to the next meeting and the CHC would pass a motion and then send it to Council for adoption. It was noted that the national heritage register will also need to be updated. City Staff will send the existing SOS document to Deborah.

8. Next Meeting

Monday, April 15, 2024, at 2:00 p.m.

9. Adjournment

Moved: Cindy Malinowski

Seconded: Linda Painchaud

THAT: the Community Heritage Commission Meeting of March 4, 2024, adjourn at 3:28 p.m.

CARRIED UNANIMOUSLY

"D. GONELLA"

David Gonella, Chair

Received for information by Council on the 25 day of March, 2024

