

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held by in-person means on **Monday, November 6, 2023**, at 2:05 p.m.

PRESENT:

*Cindy Malinowski, R.J. Haney Heritage & Museum
Mary Landers
Linda Painchaud*

Councillor David Gonella, Chair
Melinda Smyrl, City of Salmon Arm (Staff non-voting)
Morgan Paiement, City of Salmon Arm, Recorder (Staff non-voting)

ABSENT:

Deborah Chapman, R.J. Haney Heritage & Museum
Pat Kassa, R.J. Haney Heritage & Museum
Terry Johnston
Gary Buxton, City of Salmon Arm (Staff non-voting)

The meeting was called to order at 2:02 p.m.

1. Introductions and Welcome

2. Acknowledgement of Traditional Territory

We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.

3. Approval / changes / additions to Agenda

Moved: Mary

Seconded: Linda

Move 5. A to next meeting

Add under 7 Heritage Awards

THAT: the Agenda for the November 6, 2023, Community Heritage Commission Meeting be approved, as amended.

CARRIED UNANIMOUSLY

4. Approval of Minutes of October 3, 2023, Community Heritage Commission Meeting

Moved: Mary

Seconded: Linda

THAT: the minutes of the Community Heritage Commission Meeting of September 5, 2023, be approved.

CARRIED UNANIMOUSLY

5. Old Business from Minutes

a) Municipal Heritage Grant Program – deferred to next meeting

b) Historic Route Signs

Ongoing and further report at December meeting

c) Heritage Webpage

Button on website ongoing

d) Implementation Table - deferred to December meeting

6. New Business

None noted

7. Other Business &/or Roundtable Updates

Heritage awards

At the last awards reception Anne Kirkpatrick/Schultis offered a tour of her house. Mary will work on a date for that.

If we meet in December thoughts on house or business that could use a 'thank you' for the 2024 Heritage awards. Letters to home owners and business owners. The group discussed award ideas. The smaller awards group will meet separate from the CHC.

Heritage conservation - plaster technology is available for building renovation, coming from Vernon, Coldstream and Kamloops.

January 8, 2024 meeting date discussed.

8. Next Meeting

Monday, December 4, 2023, at 2:05 p.m.

9. Adjournment

Moved: Linda

Seconded: Mary

THAT: the Community Heritage Commission Meeting of November 6, 2023, adjourn at 2:20p.m.

CARRIED UNANIMOUSLY

"D. GONELLA"
David Gonella, Chair

Strategic Plan Implementation Priorities for 2023/2024

Strategy	Description	Importance H M L	Priority 1- 10 (10 is highest)	Is there a Required Date?	Who will lead?	Status
2.1 Initiate Heritage Register Process	Define process on how to add new locations to Heritage Register	H	10	September 23	Cindy Mary Deborah	Completed
	Complete Heritage Inventory Phase 1 so that additional properties can be added	H	10	December 23	Linda & Pat	In progress
4.2 Initiate a heritage plaque program	Review if any more non residential plaques to install	M	7	December 23	Group decide after 1 and 2 done	Wait till above are completed
4.3 Implement a heritage grant program	City/larger Heritage grant program, what is available and do we want to pursue this with City.	M	5	June 23	Terry	Report complete (in City's hands)
	Individual Heritage grant program to support residential heritage buildings					Further work/research for next meeting
4.4 Encourage research/teaching local history	For Heritage week, review our current display perhaps make it more informational so that people will stop and read. Perhaps include information re implications for properties on Heritage Register to both owners and buyers	H	10	December (needed by February 2023)	Mary and Pat	Complete
	Design Heritage page on City website	H	10	June 23	Linda, Terry & Pat	Complete (with exception of the home page button - City to follow up with Gregg)

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	Regarding Dilkusha, Maureen is leaving town – she needs to figure out how to share information she has on this and also any artifacts	H		June 2022	Given to Linda and Pat has pictures	Completed May 2022
	After the municipal election, do a short presentation to council to “welcome” them to the Heritage Committee, tell them who we are, what we done, and our future plans. Particularly emphasize difference between the Heritage Register and Heritage Designation so they are well informed about heritage in Salmon Arm	H	8	February (after October election)	Mary Cindy Pat to do Power point	Decided not to do
7.2 Empower HC to implement signage program	For Historic Route Signs, review Denis Marshall’s book Historic Routes to add more street signs	H	8	October 22	Terry	Completed
	Do an inventory of existing Historic Route Signs with pictures to ensure all installed	H	8	January 23	Linda	April 23, 75 signs installed, 27 missing (36%) David and Melinda to find out if City has installed and if so, will they replace no cost to us? Replacement Cost is in maintenance

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						budget - Complete Checking list of missing signs - Linda to confirm
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