

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held by electronic means on **Monday, December 7, 2020** at 2:00 p.m.

PRESENT:

Pat Kassa, R.J. Haney Heritage & Museum
Deborah Chapman, R.J. Haney Heritage & Museum
Maureen Shaffer
Mary Landers
Cindy Malinowski, R.J. Haney Heritage & Museum
Councillor Debbie Cannon, Chair
Barb Puddifant, City of Salmon Arm, Recorder

ABSENT:

Linda Painchaud

GUESTS:

The meeting was called to order at 2:00 p.m.

- 1. Introductions and Welcome**
- 2. Presentations**
- 3. Approval / changes / additions to Agenda**

Moved: Maureen Shaffer

Seconded: Mary Landers

THAT: the Community Heritage Commission Meeting Agenda of December 7, 2020, be approved as circulated.

CARRIED UNANIMOUSLY

- 4. Approval of Minutes of October 19, 2020 Community Heritage Commission Meeting**

Moved: Pat Kassa

Seconded: Cindy Malinowski

THAT: the minutes of the Community Heritage Commission Meeting of October 19, 2020 be approved.

CARRIED UNANIMOUSLY

5. Old Business /Arising from minutes

a) On This Spot App Update

Councillor Cannon provided an outline of the On This Spot App video with Mayor Harrison and Deborah Chapman and has spoken to Mayor and Council regarding a visit to each spot featured on the App. Heritage Week was discussed taking into account the possible COVID restrictions. Various avenues of promoting the On This Spot App during this time were discussed. Pat Kassa will contact Piccadilly Mall to find out if a display can be set up. A walking map was suggested as well as a board featuring step by step instructions on how to download and access the App. It was also suggested that the TV in the display could feature all of the slides within the App.

b) Maintenance for Existing Plaques

Councillor Cannon spoke regarding the 2021 budget and that the amount of \$5,000.00 will be requested in the 2021 budget a portion of which will be used to repair the plaques as required. Confirmation of the amount remaining in the 2020 budget will be provided at the next meeting. The City of Salmon Arm wordmark will be incorporated into all plaques that are being replaced and/or requiring maintenance.

Moved: Cindy Malinowski

Seconded: Maureen Shaffer

THAT: the Commission requests that maintenance to the plaques at the CPR building, Seniors Centre and the Wharf be carried out when funds are available in 2021.

CARRIED UNANIMOUSLY

c) Community Heritage Conservation Awards

Community Heritage Awards were discussed by the Commission and two residences and 1 business/institutional structure will be awarded in 2021. The awards committee will consist of Mary Landers, Cindy Malinowski, Pat Kassa and Maureen Shaffer and will meet virtually on December 15, 2020 at 2:00 p.m.

d) Heritage Inventory

Pat Kassa & Linda Painchaud continue to work on the Heritage Inventory.

6. Other Business &/or Roundtable Updates

Pat Kassa will circulate an updated inventory list to Commission members in pdf format.

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7. **Next Meeting**
January 4, 2021 at 2:00 p.m.
8. **Adjournment**
The meeting adjourned at 2:38 p.m.

“D. CANNON”
Debbie Cannon, Chair

Received for information by Council on the 25th day of January, 2021