

## **CITY OF SALMON ARM**

Minutes of the **Community Heritage Commission** Meeting held in Room 100 of City Hall, 500 – 2 Avenue NE, Salmon Arm, BC, on **Monday, December 2, 2019** at 1:30 p.m.

### **PRESENT:**

Councillor Debbie Cannon, Chair  
Pat Kassa, R.J. Haney Heritage & Museum  
Deborah Chapman, R.J. Haney Heritage & Museum  
Maureen Schaffer  
Cindy Malinowski, R.J. Haney Heritage & Museum  
Mary Landers  
Linda Painchaud  
Denise Ackerman, City of Salmon Arm, Recorder

### **ABSENT:**

### **GUESTS:**

The meeting was called to order at 1:35 p.m.

- 1. Introductions and Welcome**
- 2. Presentations**
- 3. Approval / changes / additions to Agenda**

Moved: Maureen Schaffer

Seconded: Pat Kassa

THAT: the Community Heritage Commission Meeting Agenda of December 2, 2019, be approved as circulated.

**CARRIED UNANIMOUSLY**

- 4. Approval of Minutes of November 7, 2019, Community Heritage Commission Meeting**

Moved: Pat Kassa

Seconded: Maureen Schaffer

THAT: the minutes of the Community Heritage Commission Meeting of November 7, 2019 be approved.

**CARRIED UNANIMOUSLY**

- 5. Old Business / Arising from minutes**

- a) On This Spot App**

Debbie Cannon shared that she had received positive feedback regarding On This Spot App from various Cities. Debbie Cannon also provided information about available grants and funding. The members of the commission decided it would be best to apply for a BC Heritage Grant. This grant is not retroactive. Thus, if the commission retained

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the services of On This Spot now, the commission would not be eligible for the grant. The commission members decided to apply for one BC Heritage Grant and MRDT funding.

Moved: Pat Kassa

Seconded: Linda Painchaud

THAT: The Commission endorses to apply for MRDT funding in the amount of \$3,000 for On This Spot App.

**CARRIED UNANIMOUSLY**

Moved: Pat Kassa

Seconded: Linda Painchaud

THAT: The Commission endorses for funds which are budgeted for specific heritage projects and held in separate heritage accounts, be amalgamated to create one heritage project account.

**CARRIED UNANIMOUSLY**

**b) Heritage Week**

The Awards Committee have a meeting on Friday, December 6<sup>th</sup> to determine the Heritage Conservation Award recipients. Other than the Heritage Conservation Awards, the members discussed other things the commission could do for Heritage Week. Debbie Cannon is going to check with Ross from On This Spot if a display of the App would be possible at Heritage Week.

**c) Meeting Schedule**

The meeting schedule was discussed and it was decided that starting in January 2020, the commission will regularly meet on the first Monday of every month with the exception of the summer months (July and August).

**6. Other Business &/or Roundtable Updates**

**7. Next meeting – January 6, 2020**

**8. Adjournment**

Moved: Maureen Schaffer

Seconded: Mary Landers

THAT: The meeting be adjourned at 3:05 p.m.

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Debbie Cannon, Chair

Received for information by Council on the 13 day of January, 2020