

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held in Room 100 of City Hall, 500 – 2 Avenue NE, Salmon Arm, BC, on **Friday, October 18, 2019** at 2:00 p.m.

PRESENT:

Councillor Debbie Cannon, Chair
Pat Kassa, R.J. Haney Heritage & Museum
Deborah Chapman, R.J. Haney Heritage & Museum
Mary Landers
Linda Painchaud
Maureen Schaffer
Kevin Pearson, City of Salmon Arm, Director of Development Services
Barb Puddifant, City of Salmon Arm, Recorder

ABSENT:

Cindy Malinowski, R.J. Haney Heritage & Museum

GUESTS:

The meeting was called to order at 2:01 p.m.

1. **Introductions**
2. **Presentations**
3. **Approval / changes / additions to Agenda**

Moved: Deborah Chapman

Seconded: Mary Landers

THAT: the Community Heritage Commission Meeting Agenda of October 18, 2019, be approved as circulated.

CARRIED UNANIMOUSLY

4. **Approval of Minutes of September 20, 2019, Community Heritage Commission Meeting**

Moved: Pat Kassa

Seconded: Mary Landers

THAT: the minutes of the Community Heritage Commission Meeting of September 20, 2019 be approved.

CARRIED UNANIMOUSLY

5. **Old Business /Arising from minutes**

a) **Heritage Meeting Schedule**

Meeting on Fridays do not work for some members. Wednesday afternoons were considered depending on committee member schedules. This will be discussed with Cindy Malinowski.

b) **Heritage App**

Councillor Cannon provided an overview of the app "On this Spot" and the communities currently using this heritage application. The Committee members discussed the components of the application and the purchase price. Councillor Cannon will arrange for a conference call with Committee members and the supplier for information gathering and suggested that this app could be featured during Heritage Week. The Committee members will decide on 15 photographs to be featured on the app and acknowledged the possibility of the supplier offering the prints for sale possibly having an effect on R.J. Haney Heritage & Museum revenue.

c) **Heritage Week / Heritage Conservation Awards**

Mary Landers provided the Committee with a Budget for the 2019/2020 Heritage Conservation Awards for presentation during Heritage Week and discussed a reception for the presentations.

d) **Community Heritage Commission 2020 Budget & Finances**

Kevin Pearson provided an overview of the 2020 Budget and the breakdown of the allotted funds totaling \$7,000.00 for heritage projects. The funds held from the Tea Tour in the amount of \$3,175.00 and the distribution of this amount was discussed. The Okanagan Historical Society has limitations and restrictions on the amount of \$500.00 and the proposed use of these funds is to be approved by Council.

Councillor Cannon spoke regarding upcoming expenses and the availability of MRDT funds.

6. **New Business**

a) **Wickett House**

Mary Landers provided an overview of the upgrades to Wickett House. The Committee will extend an invitation to Ian Wickett to attend a meeting of the Committee in the new year to discuss the upgrades and renovations.

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b) Photovoltaic Project Proposal - Salmon Arm Arts Centre, 70 Hudson Avenue NE

Councillor Cannon spoke regarding the upcoming Solar project on the Salmon Arm Art Gallery building.

Moved: Pat Kassa

Seconded: Linda Painchaud

THAT: the Committee endorse the Photovoltaic Project Proposal at 70 Hudson Avenue NE.

CARRIED UNANIMOUSLY

7. Other Business &/or Roundtable Updates

a) Action Log Update

Pat Kassa provided the Committee with an update.

8. Next meeting - November 4 or 5, 2019

9. Adjournment

Moved: Pat Kassa

Seconded: Mary Landers

THAT: The meeting be adjourned at 2:56 p.m.

Debbie Cannon, Chair

Received for information by Council on the 25 day of November, 2019