

CITY OF SALMON ARM

Minutes of the **Community Heritage Commission** Meeting held in Room 100 of City Hall, 500 – 2 Avenue NE, Salmon Arm, BC, on **Friday, September 20, 2019** at 2:00 p.m.

PRESENT:

Councillor Debbie Cannon, Chair
Pat Kassa, R.J. Haney Heritage & Museum
Deborah Chapman, R.J. Haney Heritage & Museum – Arrived at 2:08 p.m.
Mary Landers
Linda Painchaud
Denise Ackerman, City of Salmon Arm Planner, Recorder

ABSENT:

Cindy Malinowski, R.J. Haney Heritage & Museum
Maureen Schaffer

GUESTS:

The meeting was called to order at 2:00 p.m.

1. **Introductions**
2. **Presentations**
3. **Approval / changes / additions to Agenda**

Moved: Mary Landers
Seconded: Linda Painchaud
THAT: the Community Heritage Commission Meeting Agenda of September 20, 2019, be approved as circulated.

CARRIED UNANIMOUSLY

4. **Approval of Minutes of June 21, 2019, Community Heritage Commission Meeting**

Moved: Pat Kassa
Seconded: Linda Painchaud
THAT: the minutes of the Community Heritage Commission Meeting of June 21, 2019 be approved.

CARRIED UNANIMOUSLY

5. **Old Business /Arising from minutes**

a) **Heritage Meeting Schedule**

Meeting on Fridays do not work for some members and it was discussed if meeting on another day would be possible. Members will consider this and the date of the October meeting is to be determined.

b) **Heritage Inventory**

Pat & Linda met a few times over the summer and made progress on the inventory.

c) **Residential Plaques**

Mary Landers submitted some pictures of plaques in other communities. Members discussed that due to the cost of installation and maintenance of plaques, an App would be the better option. Councillor Cannon will follow-up with the Economic Development Society and the Innovation Centre regarding creating an App for this.

d) **Heritage Week**

Councillor Cannon has discussed with Lana Fitt, from the Economic Development Society (EDS) about creating an interactive map for Heritage Week. Lana Fitt is going to coordinate this project with the Innovation Centre. Councillor Cannon will follow-up with EDS.

Mary Landers, Deborah Chapman and Cindy Malinowski (Heritage Conservation Committee) decided that Heritage Conservation Awards will be presented at Heritage Week. Recipients are to be provided a framed certificate with the Salmon Arm Word Mark. The number of recipients will be 3 - 5. Denise Ackerman will inquire with the Administration Department about the materials and cost for similar framed certificates.

6. **New Business**

a) **Community Heritage Commission 2020 Budget**

The 2019 budget was reviewed. Denise Ackerman will request a copy of expenses. Pat Kassa brought up that funds generated from a previous Heritage Tea & Tour were to be held in an account; Denise Ackerman will inquire with the finance department and Pat Kassa will look for correspondence of this.

7. **Other Business &/or Roundtable Updates**

a) **Action Log Update**

8. **Next meeting - To Be Determined (scheduled date: October 18, 2019)**

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9. **Adjournment**

Moved: Pat Kassa

Seconded: Deborah Chapman

THAT: The meeting be adjourned at 3:19 p.m.

Debbie Cannon, Chair

Received for information by Council on the ____ day of _____, 2019