

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, November 14, 2022.**

PRESENT:

Mayor A. Harrison
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)
Councillor D. Cannon
Councillor D. Gonella

Chief Administration Officer E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services S. Wood
Chief Financial Officer C. Van de Cappelle
Senior Planner C. Larson
Planner III M. Smyrl
Deputy Corporate Officer R. West

ABSENT:

Councillor S. Lindgren

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0457-2022

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: pursuant to Section 90(1)(c), labour relations and other employee relations and(e) the acquisition, disposition or expropriation of land or improvements, if the council considers disclosure could reasonably be expected to harm the interests of the municipality, of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:02 p.m.
Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. **REVIEW OF AGENDA**

Addition of Item 22.13 – N. & B. Harisch – Consideration to pave 45th Avenue NE.

5. **DISCLOSURE OF INTEREST**

- Councillor Gonella declared a conflict with Item 22.12 as the Folk Music Society has contractual relationships with the Salmon Arm and Shuswap Lake Agricultural Association.
- Councillor Wallace Richmond declared a conflict with Item 22.6 as Salmon Arm Economic Development Society is a client of her firm.
- Councillor Flynn declared a conflict with Item 23.2 as the applicant is a client of his firm.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of October 11, 2022**

0458-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of October 11, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

2. **Special Council Meeting Minutes (Inaugural Meeting) of November 7, 2022**

0459-2022

Moved: Councillor Gonella

Seconded: Councillor Cannon

THAT: the Special Council Meeting Minutes of November 7, 2022 be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Community Heritage Commission Meeting Minutes of September 6 and October 3, 2022**

0460-2022

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the Community Heritage Commission Meeting Minutes of September 6 and October 3, 2022 be received as information.

CARRIED UNANIMOUSLY

2. **Downtown Parking Commission Meeting Minutes of October 18, 2022**

0461-2022

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Downtown Parking Commission Meeting Minutes of October 18, 2022 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

3. **Active Transportation Task Force Meeting Minutes of November 7, 2022**

0462-2022

Moved: Mayor Harrison

Seconded: Councillor Lavery

THAT: the Active Transportation Task Force Meeting Minutes of November 7, 2022 be received as information.

CARRIED UNANIMOUSLY

4. **Development and Planning Services Committee Meeting Minutes of November 7, 2022**

0463-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of November 7, 2022 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Columbia Shuswap Regional District Update – October 2022 – Received for information.

9. **STAFF REPORTS**

1. **Chief Election Officer – 2022 General Local Election Results**

Received for information.

2. **Director of Corporate Services – Appointment of Approving Officer**

0464-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: pursuant to Section 77 of the *Land Title Act*, Council appoint Christopher Larson as the Approving Officer for the City of Salmon Arm.

CARRIED UNANIMOUSLY

3. **Arena Manager, Shuswap Recreation Society – Salmon Arm Silverbacks - Contract**

0465-2022

Moved: Councillor Cannon

Seconded: Councillor Gonella

THAT: Council approve the contract with the Shuswap Recreation Society and Salmon Arm Sports Inc. (operating as Salmon Arm Silverbacks) for a 5 year term ending May 16, 2026.

CARRIED UNANIMOUSLY

9. STAFF REPORTS - continued**4. Arena Manager, Shuswap Recreation Society – S’wichcraft Catering - Contract**

0466-2022

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: Council approve the contract with the Shuswap Recreation Society and S’wichcraft Catering for a 2 year term ending April 30, 2024.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict of interest as the contractor is a client of his firm and left the meeting at 2:53 p.m.

5. Director of Engineering & Public Works – Award of Contract for Lakeshore Road Improvements – Detailed Design

0467-2022

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: the contract for Engineering Services for Lakeshore Road Improvements – Detailed Design, be awarded to Onsite Engineering Ltd. for \$224,170.00 plus taxes, as applicable;

AND THAT: the 2022 Budget contained in the 2022 – 2026 Financial Plan Bylaw be amended to combine the following Water Capital Project Budgets into one, 20 Avenue NE at Lakeshore Road:

- 20 Avenue NE at Lakeshore – Watermain Upgrade - \$440,000, and
- Lakeshore – 10 Avenue – 17 Avenue NE Upgrade - \$429,000

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:00 p.m.

6. Director of Engineering & Public Works – Okanagan Avenue Storm Water Facility Budget Amendment

0468-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the 2022 Budget contained in the 2022 – 2026 Financial Plan be amended to combine both the North and South Okanagan Storm Pond budgets to create one Okanagan Storm Water Facility Budget:

- Okanagan Storm Pond (North) - \$100,000
- Okanagan Storm Pond (South) - \$100,000

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Cemetery Management Amendment Bylaw No. 4557 – First, Second and Third Reading**

0469-2022

Moved: Councillor Gonella

Seconded: Councillor Flynn

THAT: the Bylaw entitled City of Salmon Arm Cemetery Management Amendment Bylaw No. 4557 be read a first, second and third time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Checkout Bag Regulation Amendment Bylaw No. 4552 – First, Second and Third Reading**

0470-2022

Moved: Councillor Cannon

Seconded: Mayor Harrison

THAT: the Bylaw entitled City of Salmon Arm Checkout Bag Regulation Amendment Bylaw No. 4552 be read a first, second and third time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Ticket Information Utilization Amendment Bylaw No. 4558 – First, Second and Third Reading**

0471-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Bylaw entitled City of Salmon Arm Ticket Information Utilization Amendment Bylaw No. 4558 be read a first, second and third time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4559 – First, Second and Third Reading**

0472-2022

Moved: Councillor Cannon

Seconded: Councillor Gonella

THAT: the Bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4559 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Fee for Service Amendment Bylaw No. 4554 (Airport User Fees) - Final Reading

0473-2022

Moved: Councillor Gonella
Seconded: Councillor Cannon
THAT: the Bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4554 be read a final time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4548 [ZON-1250; City of Salmon Arm; Text Amendment; R4 (Medium Density Residential Zone) - Bare Land Multi Family Strata Lot Regulations] - Final Reading

0474-2022

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4548 be read a final time.

CARRIED UNANIMOUSLY

3. City of Salmon Arm Road Highway Closure Bylaw No. 4427 [Kearl, R.; Portion of 18 Street NE (South of 11 Avenue NE)] - Final Reading

0475-2022

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the Bylaw entitled City of Salmon Arm Highway Closure Bylaw No. 4427 be read a final time.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE

1. Informational Correspondence

9. J. Broadwell, Manager, Downtown Salmon Arm - Letter dated November 3, 2022 - Request for Hudson Street Closure for Downtown Holiday Market 2022

0476-2022

Moved: Councillor Flynn
Seconded: Councillor Gonella
THAT: Council authorize the closure of Hudson Street (between Ross Street and Alexander Street) on Saturday, December 3, 2022 from 9:00 a.m. to 4:00 p.m. for the Downtown Holiday Market, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued**1. Informational Correspondence**

10. **J. Torrens, The Salvation Army Salmon Arm Ministries – Letter dated November 8, 2022 – Request to close Canoe Beach Drive and Lakeshore Drive for CPR Holiday Train Event – December 15, 2022**

0477-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council authorize the closure of roadways for the CPR Holiday Train Event on December 15, 2022 as follows:

- 5:30 p.m. – 7:30 p.m.: Canoe Beach Drive from 4600 Canoe Beach Drive to 51 Street NE and 50 Street NE from 72 Avenue NE to Canoe Beach Drive; and
- 6:45 p.m. – 8:45 p.m.: Lakeshore Drive NW from Shuswap Street to Hudson Avenue, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

8. **M. Bennett, Salmon Arm Event Director, Shuswap Food Action Society – Email dated October 31, 2022 – Request for Support – 2023 Coldest Night of the Year**

0478-2022

Moved: Councillor Lavery

Seconded: Councillor Gonella

THAT: Council authorize the use of the downtown core and route outlined in the Shuswap Food Action Society's request, for the February 25, 2023 Coldest Night of the Year event, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY**13. NEW BUSINESS****1. Committee Appointments/Deputy Mayor Appointments**

0479-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council approve the Committees of Council and Deputy Mayor appointments for 2022 – 2026 as circulated.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:58 p.m.

The Meeting reconvened at 4:03 p.m.

14. PRESENTATIONS

1. Staff Sergeant West, Salmon Arm RCMP Detachment – Quarterly Policing Report July 1, 2022 to September 30, 2022

Staff Sergeant West, Salmon Arm RCMP Detachment, provided an overview of the quarterly policing report from July 1, 2022 to September 30, 2022 and was available to answer questions from Council.

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

The Meeting recessed at 4:22 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)
Councillor D. Cannon
Councillor D. Gonella
Councillor K. Flynn

Chief Administration Officer E. Jackson
Director of Corporate Services S. Wood
Director of Engineering & Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Planner III M. Smyrl
Deputy Corporate Officer R. West

ABSENT:

Councillor S. Lindgren

21. DISCLOSURE OF INTEREST

22. PUBLIC INPUT – 2023 BUDGET

The following items were submitted as public input and will be added as specific referrals in the 2023 budget review.

22. PUBLIC INPUT – 2023 BUDGET - continued

1. Notice of Public Budget Meeting

2. Police Based Victim Services

Scott West and Jane Shirley provided an overview of the funding request for Police Based Victims Services Program. They were available to answer questions from Council.

3. Salmon Arm Elks Recreation Society

Ron Reddecliff, Director, provided an overview of the funding request for the Salmon Arm Elks Recreation Society and was available to answer questions from Council.

4. Salmon Arm Food and Agriculture Strategy Funding

Serena Caner, Shuswap Food Action Society, provided an overview of the request for funding of a Food & Urban Agriculture strategy and was available to answer questions from Council.

5. Consideration for a Retaining Wall at 1031 22 Avenue SW

Councillor Wallace Richmond declared a conflict of interest and left the meeting at 7:52 p.m.

6. Salmon Arm Economic Development Society

Caitlin Thompson and Lana Fitt provided an overview of the funding request for the signage project. They were available to answer questions from Council.

Councillor Wallace Richmond returned to the meeting at 8:08 p.m.

7. Lil Whitehead – Consideration for a Connector Road – 15th Avenue NE to 11th Avenue NE

8. Salmon Arm Chamber of Commerce

Funding requests for transit options to the Industrial Park and Open Data systems on the City's website were submitted by the Salmon Arm Chamber of Commerce.

9. Salmon Arm Curling Club

10. Active Transportation Task Force

David Major provided an overview of the funding request from the Active Transportation Task Force and was available to answer questions from Council.

11. Shuswap Youth Soccer Association

Jayne Franklin, Chair, provided an overview of the funding request from the Shuswap Youth Soccer Association and was available to answer questions from Council.

Councillor Gonella declared a conflict of interest and left the meeting at 8:27 p.m.

22. PUBLIC INPUT – 2023 BUDGET - continued**12. The Salmon Arm and Shuswap Lake Agriculture Association**

Funding requests for security, repairs, upgrades and maintenance of the fair grounds were submitted from the Salmon Arm and Shuswap Lake Agricultural Association.

Councillor Gonella returned to the meeting at 8:28 p.m.

13. N. & B. Harisch – Consideration to Pave 45th Avenue NE

Norma Harisch provided an overview of the funding request to pave 45th Avenue NE and was available to answer questions from Council.

23. HEARINGS**1. Development Variance Permit Application No. VP-562 [Deschamps, M. & K.; 1121 4 Street SE; Servicing Requirements]**

0480-2022

Moved: Councillor Gonella

Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-562 be authorized for issuance to vary the Subdivision and Development Servicing Bylaw No. 4163, for frontage of Lot 3, Section 11, Township 20, Range 10, W6M, KDYD, Plan 8051, as follows:

- i) waive the requirement to upgrade 4 Street SE from an interim gravel road to a RD-4 Urban standard;
- ii) waive the requirement to extend sanitary sewer main from 10 Avenue SE across the frontage of the subject property; and
- iii) waive the requirement to extend the 150mm water main from 10 Avenue SE, along 4 Street SE, across the frontage of the subject property.

AND THAT:

- i) the Owner install an acceptable on-site sewer disposal system; and
- ii) the Owner install a 25mm private water line along 4 Street SE to the north property line of the subject property and the City be responsible for road restoration following the installation of a 25mm water line.

Amendment

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: that the following be removed from paragraph ii) 'the City be responsible for road restoration following the installation of a 25mm water line'.

CARRIED UNANIMOUSLY

The Planning Official explained the proposed Development Variance Permit Application.

Kristen Deschamps, owner and applicant, provided an overview and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 8:43 p.m. and the Motion as amended was:

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict of interest and left the meeting at 8:51 p.m.

2. Development Variance Permit Application No. VP-563 [Mt. Ida Nursery Ltd. c/o B. Barnard; 1810 - 30 Street SE; Setback Requirements]

0481-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Development Variance Permit No. VP-563 be authorized for issuance for Lot 4, Section 7, Township 20, Range 9, W6M, KDYD, Plan 14219, which will vary Zoning Bylaw No. 2303 as follows:

Section 35.13.2 – Rear Parcel Line Setback – reduction from 15.0 m to 11.0 m to facilitate construction of a new greenhouse on this property.

The Planning Official explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 8:52 p.m. and the Motion was:

CARRIED UNANIMOUSLY

24. STATUTORY PUBLIC HEARINGS

25. RECONSIDERATION OF BYLAWS

26. QUESTION AND ANSWER PERIOD

27. ADJOURNMENT

0482-2022

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting of November 14, 2022 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:54 p.m.

CERTIFIED CORRECT:

"R. WEST"

CORPORATE OFFICER

Adopted by Council the 28th day of November, 2022.

"A. HARRISON"

MAYOR