

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, November 8, 2021.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon (participated remotely)  
Councillor K. Flynn (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren  
Councillor C. Eliason (participated remotely)  
Councillor L. Wallace Richmond

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson  
Director of Development Services K. Pearson  
Director of Engineering and Public Works R. Niewenhuizen  
Chief Financial Officer C. Van de Cappelle  
Fire Chief B. Shirley  
Recorder B. Puddifant (participated remotely)

### ABSENT:

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0542-2021

Moved: Councillor Cannon  
Seconded: Councillor Flynn  
THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:20 p.m.  
Council recessed until 2:30 p.m.

#### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

**4. REVIEW OF AGENDA**

Addition of Item 23.1/24.1 – K. Fraser – email dated November 8, 2021 - Zoning Amendment Application No. ZON1221

**5. DISCLOSURE OF INTEREST**

Councillor Wallace Richmond declared a conflict of interest with item 23.3 and 24.3 as she is an employee of the Okanagan College.

Councillor Flynn declared a conflict of interest with item 9.3 as the applicant is a client of his firm.

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of October 25, 2021**

0543-2021

Moved: Councillor Flynn  
Seconded: Councillor Lavery  
THAT: the Regular Council Meeting Minutes of October 25, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of November 1, 2021**

0544-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Cannon  
THAT: the Development and Planning Services Committee Meeting Minutes of November 1, 2021, be received as information.

CARRIED UNANIMOUSLY

**2. Greenways Liaison Committee Meeting Minutes of October 7, 2021**

0545-2021

Moved: Councillor Flynn  
Seconded: Councillor Eliason  
THAT: the Greenways Liaison Committee Meeting Minutes of October 7, 2021 be received as information.

CARRIED UNANIMOUSLY

**3. Social Impact Advisory Committee Meeting Minutes of October 15, 2021**

0546-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Flynn  
THAT: the Social Impact Advisory Committee Meeting Minutes of October 15, 2021 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

4. **Housing Task Force Meeting Minutes of October 25, 2021**

0547-2021                    Moved: Councillor Wallace Richmond  
                                  Seconded: Councillor Lavery  
                                  THAT: the Housing Task Force Meeting Minutes of October 25, 2021 be received  
                                  as information.

CARRIED UNANIMOUSLY

5. **Active Transportation Task Force Meeting Minutes of November 1, 2021**

0548-2021                    Moved: Mayor Harrison  
                                  Seconded: Councillor Lavery  
                                  THAT: the Active Transportation Task Force Meeting Minutes of November 1,  
                                  2021 be received as information.

CARRIED UNANIMOUSLY

0549-2021                    Moved: Councillor Lavery  
                                  Seconded: Mayor Harrison  
                                  THAT: Council adopt the revised Active Transportation Terms of Reference.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - October 2021**

Received for information.

9. **STAFF REPORTS**

1. **Director of Engineering & Public Works - Unit #95-2011 Ford F-550 Service Truck,  
Engine Replacement - Budget Amendment & Sole Source**

0550-2021                    Moved: Councillor Wallace Richmond  
                                  Seconded: Councillor Cannon  
                                  THAT: The 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be  
                                  amended to reflect additional funding for the replacement of an engine for Unit #95-  
                                  2011 Ford F-550 Utility Service Truck in the amount of \$22,500.00, reallocated from  
                                  funds from the Equipment Reserve Fund;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in the procurement  
of the works and to authorize sole sourcing of same to Jacobson Ford, Salmon Arm.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

2. **Director of Engineering & Public Works – Canoe Forest Products Legacy Project Contribution towards Canoe Beach Playground Equipment**

0551-2021

Moved: Councillor Cannon  
Seconded: Councillor Wallace Richmond  
THAT: Council accept the Canoe Forest Products Ltd. legacy project contribution of \$50,000.00 towards the newly constructed Canoe Beach playground structure;

AND THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect a \$50,000.00 funding contribution towards the Canoe Beach Playground Replacement project and that the funding from the Parks Development Reserve Fund be reduced by the same.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict and left the meeting at 2:53 p.m.

3. **Manager of Permits & Licensing – Application to expand patio seating area – Barley Station Brew Pub**

0552-2021

Moved: Councillor Lavery  
Seconded: Councillor Cannon  
THAT: Council approve the permanent expansion of the patio seating area for the Barley Station Brew Pub;

AND THAT: Council opts out of the comment and public consultation process.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 2:58 p.m.

4. **Director of Corporate Services – Janitorial Services Contract for City Hall/Court House Facility**

Moved: Councillor Eliason  
Seconded: Councillor Cannon  
THAT: Council award the City Hall/Court House Facility – Janitorial Services Contract to Salmon Arm Janitorial at the quoted price of \$160,860.00 for the period of January 1, 2022 to December 31, 2024 and authorize the Mayor and Corporate Officer to execute the Contract for same, with the option to extend the contract for a further two (2) year term.

The motion was split

0553-2021

Moved: Councillor Eliason  
Seconded: Councillor Cannon  
THAT: Council award the City Hall/Court House Facility – Janitorial Services Contract to Salmon Arm Janitorial at the quoted price of \$160,860.00 for the period of January 1, 2022 to December 31, 2024 and authorize the Mayor and Corporate Officer to execute the Contract for same.

9. **STAFF REPORTS - continued**

4. **Director of Corporate Services - Janitorial Services Contract for City Hall/Court House Facility - continued**

Amendment:

Moved: Councillor Lindgren  
Seconded: Councillor Cannon  
THAT: Council award the Janitorial Services Contract to Salmon Arm Janitorial for the period of January 1, 2022 to December 31, 2023.

DEFEATED

Mayor Harrison and Councillors Flynn, Eliason, Wallace Richmond and Cannon Opposed

Motion 0553-2021

CARRIED

Councillor Lindgren Opposed

0554-2021

Moved: Councillor Eliason  
Seconded: Councillor Cannon  
THAT: Council approve the option to extend the contract for a further two (2) year term.

CARRIED

Councillor Lindgren and Lavery Opposed

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4483 [ZON-1222; Reynolds, D / Ressel Constructors Inc.; 2621 17 Street NE; R-1 to R-8] - First and Second Readings**

0555-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lindgren  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4483 be read a first and second time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Road Closure Bylaw No. 4468 [Part of 53 Street NE and Lane Adjacent to 5331 71 Avenue NE; Baker, S. & J.] - Final Reading**

0556-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Cannon  
THAT: the bylaw entitled City of Salmon Arm Road Closure Bylaw No. 4468 be read a final time.

Mayor Harrison called for submissions.

**11. RECONSIDERATION OF BYLAWS - continued**

**1. City of Salmon Arm Road Closure Bylaw No. 4468 [Part of 53 Street NE and Lane Adjacent to 5331 71 Avenue NE; Baker, S. & J.] - Final Reading - continued**

S. Baker, the applicant, expressed appreciation for the process and was available to answer questions from Council.

CARRIED UNANIMOUSLY

**2. City of Salmon Arm Zoning Amendment Bylaw No. 4471 [Text Amendment; Storage] - Final Reading**

0557-2021

Moved: Councillor Eliason  
Seconded: Councillor Lindgren  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4471 be read a final time.

CARRIED UNANIMOUSLY

**12. CORRESPONDENCE**

**1. Informational Correspondence**

**10. J. Broadwell, Manager, Downtown Salmon Arm - letter dated November 2, 2021 - Downtown Holiday Market - Hudson Street Closure December 4, 2021**

0558-2021

Moved: Councillor Lindgren  
Seconded: Councillor Cannon  
THAT: Council authorize the closure of Hudson Street (between Ross Street and Alexander Street) on Saturday, December 4, 2021 from 10:00 a.m. to 5:00 p.m. for the Downtown Holiday Market, subject to the provision of adequate liability insurance and adherence of the Provincial Health Officer's guidelines.

CARRIED UNANIMOUSLY

**4. V. Morris - email dated October 28, 2021 - Library Vision**

0559-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lavery  
THAT: Council authorize Councillor Wallace Richmond, as the Council representative to the Okanagan Regional Library, to share this correspondence with the Board of the Okanagan Regional Library.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

6. N. Moores - letter dated November 3, 2021 - Handicap Parking Stall

0560-2021

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council refer N. Moores letter to the Downtown Parking Commission.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

14. PRESENTATIONS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

2. IN-CAMERA SESSION - continued

0561-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 3:47 p.m.

Council returned to Regular Session at 4:07 p.m.

Council recessed until 7:00 p.m.

**PRESENT:**

Mayor A. Harrison  
Councillor D. Cannon (participated remotely)  
Councillor K. Flynn (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren (participated remotely)  
Councillor C. Eliason (participated remotely)  
Councillor L. Wallace Richmond (participated remotely) (left the meeting at 7:42 p.m.)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson  
Director of Development Services K. Pearson  
Director of Engineering and Public Works R. Niewenhuizen  
Recorder B. Puddifant

**ABSENT:**

**21. DISCLOSURE OF INTEREST**

Councillor Wallace Richmond declared a conflict of interest with item 23.3 and 24.3 as she is an employee of the Okanagan College.

**22. HEARINGS**

**23. STATUTORY PUBLIC HEARINGS**

**1. Zoning Amendment Application No. ZON1221 [Gelineau, P. & K./Houghland, M./Padgham, J.; 1120 17 Avenue SE; R1 to R8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Padgham, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:06 p.m.

**2. Zoning Amendment Application No. ZON1220 [Karras, S./Tucker, H.; 1450 13 Avenue SE; R7 to R8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

H. Tucker, the applicant, was available to answer questions from Council.



**23. STATUTORY PUBLIC HEARINGS - continued**

**2. Zoning Amendment Application No. ZON1220 [Karras, S./Tucker, H.; 1450 13 Avenue SE; R7 to R8] - continued**

T. Nayki, 1290 15 Street SE opposes the rezoning and expressed concerns regarding a lack of privacy that the current zoning offers property owners.

T. Cherwinski, 1380 13 Avenue SE spoke regarding a previous failed application on this property and the lack of green space and privacy with the proposed rezoning. He is opposed to the rezoning and expressed concerns with water management and flooding.

D. Watson, 1381 13 Avenue SE spoke regarding his opposition to the rezoning and that the purpose of purchasing a large lot is to maintain the privacy that large lots offer.

H. Tucker, the applicant spoke regarding his 25 year ownership of this property and that he has not made any previous applications to change the zoning.

T. Nayki, 1290 15 Street SE requested clarification on the "future subdivision" wording contained in the Notice provided to property owners and asked if a second residence could be constructed without rezoning.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:21 p.m.

Councillor Wallace Richmond declared a conflict and left the meeting at 7:22 p.m.

**3. Zoning Amendment Application No. ZON1218 [City of Salmon Arm; Text Amendment; Addition of Dormitory Use to the P3 Zone]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:23 p.m.

Councillor Wallace Richmond returned to the meeting at 7:23 p.m.

**24. RECONSIDERATION OF BYLAWS**

**1. City of Salmon Arm Zoning Amendment Bylaw No. 4477 [ZON1221; Gelineau, P. & K./Houghland, M./Padgham, J.; 1120 17 Avenue SE; R-1 to R-8] - Third and Final Reading**

0561-2021

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4477 be read a third and final time.

CARRIED UNANIMOUSLY

**24. RECONSIDERATION OF BYLAWS - continued**

- 2. **City of Salmon Arm Zoning Amendment Bylaw No. 4480 [ZON1220; Karras, S./Tucker, H.; 1450 13 Avenue SE; R-7 to R-8] - Third and Final Reading**

0562-2021                      Moved: Councillor Cannon  
   Seconded: Councillor Lindgren  
   THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4480 be read a third and final time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond declared a conflict and left the meeting at 7:42 p.m.

- 3. **City of Salmon Arm Zoning Amendment Bylaw No. 4481 [City of Salmon Arm; Text Amendment; Addition of Dormitory Use to the P3 Zone] - Third Reading**

0563-2021                      Moved: Councillor Cannon  
   Seconded: Councillor Lavery  
   THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4481 be read a third time.

CARRIED UNANIMOUSLY

**25. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

**26. ADJOURNMENT**

0564-2021                      Moved: Councillor Flynn  
   Seconded: Councillor Lindgren  
   THAT: the Regular Council Meeting of November 8, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:45 p.m.

CERTIFIED CORRECT:

“E. JACKSON”

CORPORATE OFFICER

Adopted by Council the 22nd day of November, 2021.

“A. HARRISON”

MAYOR