

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:00 p.m. and reconvened at 2:30 p.m. on **Monday, October 25, 2021.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Director of Engineering and Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Manager of Human Resources S. Wood
City Engineer J. Wilson (participated remotely)
Recorder C. Simmons (participated remotely)

ABSENT:

Councillor C. Eliason

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:01 p.m.

2. IN-CAMERA SESSION

0523-2021

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:01 p.m.
Council returned to Regular Session at 1:24 p.m.
Council recessed until 2:31 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. **REVIEW OF AGENDA**

Addition under item 23.1 L. Reimer – email dated October 25, 2021 – ZON-1216

5. **DISCLOSURE OF INTEREST**

Councillor Wallace Richmond declared a conflict of interest with item 10.3 as she is employed by the Okanagan College.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of October 12, 2021**

0524-2021

Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting Minutes of October 12, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of October 18, 2021**

0525-2021

Moved: Councillor Wallace Richmond
Seconded: Councillor Lindgren
THAT: the Development and Planning Services Committee Meeting Minutes of October 18, 2021, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Engineering & Public Works - Award of RFP for Engineering Services for Auto Road Connection Detailed Design**

0526-2021

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the proposal for Engineering Services for the Auto Road Connector Detailed Design be awarded to ISL Engineering and Land Services Ltd. for \$99,565 plus taxes, as applicable.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS – continued**

2. **Chief Financial Officer – Banking and Merchant Services 2022 – 2026**

0527-2021

Moved: Councillor Cannon
Seconded: Councillor Lavery
THAT: Council award the Banking Services Contract to Scotiabank for the five (5) year term of January 1, 2022 to December 31, 2026;

AND THAT: the Mayor and Corporate Officer be authorized to execute the Merchant Agreement with Chase Merchant Services for the five (5) year term of January 1, 2022 to December 31, 2026.

CARRIED UNANIMOUSLY

3. **Director of Development Services – Recommendation to Cancel Notice Against Title of Lot 1, Plan EPP30784, Section 24, Township 20, Range 10, W6M, KDYD (2240 – 26 Avenue NE)**

0528-2021

Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: the notice filed against the property title of Lot 1, Plan EPP30784, Section 24, Township 20, Range 10, W6M, KDYD (2240 26 Avenue NE) pursuant to Section 57 of the Community Charter be cancelled.

CARRIED UNANIMOUSLY

4. **Director of Corporate Services – 2021 – 2022 Property Insurance Renewal**

0529-2021

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: Council award the contract for provision of Property, Crime, Equipment Breakdown, Marina Operators Legal Liability, Environmental Impairment Liability and Cyber insurance to the Municipal Insurance Association of BC for the period of September 17, 2021 to September 17, 2022 for \$179,844.00.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4477 [ZON-1221; Houghland, M., Padgham, P. and Gelineau, P. & K./Padgham, J.; 1120 17 Avenue SE; R1 to R8] – First and Second Readings**

0530-2021

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4477 be read a first and second time.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS - continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4480 [ZON-1220; Karras, S./Tucker, H.; 1450 13 Avenue SE; R-7 to R-8] - First and Second Readings**

0531-2021 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4480 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond declared a conflict of interest and left the meeting at 2:51 p.m.

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4481 [ZON-1218; City of Salmon Arm; Text Amendment; Addition of Dormitory Use to the P3 Zone] - First and Second Readings**

0532-2021 Moved: Councillor Lindgren
 Seconded: Councillor Cannon
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4481 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond returned at 2:57 p.m.

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Council Procedure Bylaw Amendment Bylaw No. 4479 - Final Reading**

0533-2021 Moved: Councillor Wallace Richmond
 Seconded: Councillor Cannon
 THAT: the bylaw entitled City of Salmon Arm Council Procedure Bylaw Amendment Bylaw No. 4479 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Permissive Tax Exemption Bylaw No. 4476 - Final Reading**

0534-2021 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the bylaw entitled City of Salmon Arm Permissive Tax Exemption Bylaw No. 4476 be read a final time.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE

1. Informational Correspondence

5. J. McEwan, General Manager, Salmon Arm Fair - letter dated October 12, 2021 - Noise Bylaw

0535-2021

Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: Council authorize the extension of the noise bylaw for the winter festival Barn Dance at the Salmon Arm fairgrounds to 1:00 a.m. on November 26 and 27, 2021, subject to adherence with the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

4. S. Smandych-Sack, Director, Dragon Boat Festival - letter dated October 7, 2021 -Reservation of Marine Peace Park June 18, 2022

0536-2021

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: Council approve the Shuswap Rowing and Paddling Club to use Marine Peace Park and Wharf for the Shuswap Dragon Boat Festival on June 18, 2022, subject to adherence to the Provincial Health Officer's Guidelines and adequate liability insurance.

CARRIED UNANIMOUSLY

6. J. Broadwell, Manager, Downtown Salmon Arm - email dated October 20, 2021 - Seasonal Lighting on Ross Street Stage

0537-2021

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: Council approve Downtown Salmon Arm to work with the Salmon Arm Art Gallery and staff to install seasonal lighting at the Ross Street Stage from November 20, 2021 to February 28, 2022, as outlined in the email dated October 20, 2021.

CARRIED UNANIMOUSLY

2. MRDT Five Year Business Plan

0538-2021

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: Council approve the MRDT Five Year Business Plan 2022 - 2027 and authorize submission to the Province of BC.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

14. PRESENTATIONS

15. COUNCIL STATEMENTS

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

Councillor Flynn declared a conflict of interest as Sk'atsin Silvatech Ventures LLP is a client of his firm and left the meeting at 3:38 p.m.

1. **2022 Community Resiliency Investment Program**

0539-2021

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Council authorize Sk'atsin Silvatech Ventures LLP, to submit an application under the 2022 Community Resiliency Investment Program for FireSmart and Wildfire Fuel Management to treat the following areas: Approximately 10 ha of Little Mountain Park legally described as Lot 1, Plan 33237, Section 18, Township 20, Range 9, LD 25, Except Plan 37043 and KAP73167 (Little Mountain Park);

AND THAT: Council agrees to have the Neskonlith Indian Band act as the primary applicant to apply for, receive and manage the 2022 grant funding on behalf of the City of Salmon Arm.

CARRIED UNANIMOUSLY

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

Council returned to Regular Session at 3:47 p.m.

Council recessed until 7:00 p.m.

PRESENT:

Mayor A. Harrison

Councillor D. Cannon (participated remotely)

Councillor K. Flynn (participated remotely)

Councillor T. Lavery (participated remotely)

Councillor S. Lindgren (participated remotely)

Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson

Director of Development Services K. Pearson

Director of Engineering and Public Works R. Niewenhuizen

Recorder B. Puddifant

ABSENT:

Councillor C. Eliason

21. DISCLOSURE OF INTEREST

22. HEARINGS

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON1216 [Text Amendment; Storage]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

L. Reimer – email dated October 25, 2021 – ZON-1216

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:18 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4471 – Third Reading

0540-2021

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4471 be read a third time.

CARRIED
Flynn Opposed

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0541-2021

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the Regular Council Meeting of October 25, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:44 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 8th day of November, 2021.

"A. HARRISON"

MAYOR