

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Tuesday, October 11, 2022.**

### PRESENT:

Mayor A. Harrison  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely)  
Councillor L. Wallace Richmond  
Councillor S. Lindgren  
Councillor D. Cannon  
Councillor C. Eliason (participated remotely)

Chief Administration Officer E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Corporate Services S. Wood  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Deputy Corporate Officer R. West (participated remotely)

### ABSENT:

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0434-2022

Moved: Councillor Cannon  
Seconded: Councillor Lavery  
THAT: pursuant to Section 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers disclosure could reasonably be expected to harm the interests of the municipality, of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:50 p.m.  
Council recessed until 2:30 p.m.

#### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

5. **DISCLOSURE OF INTEREST**

Mayor Harrison declared a conflict of interest with Item 11.1 as a family member is the construction contractor retained by the applicant.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of September 26, 2022**

0435-2022 Moved: Councillor Flynn  
Seconded: Councillor Lindgren  
THAT: the Regular Council Meeting Minutes of September 26, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of October 3, 2022**

0436-2022 Moved: Councillor Wallace Richmond  
Seconded: Councillor Lindgren  
THAT: the Development and Planning Services Committee Meeting Minutes of October 3, 2022 be received as information.

CARRIED UNANIMOUSLY

2. **Shuswap Regional Airport Operations Committee Meeting Minutes of September 21, 2022**

0437-2022 Moved: Councillor Flynn  
Seconded: Councillor Lavery  
THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of September 21, 2022 be received as information.

CARRIED UNANIMOUSLY

3. **Active Transportation Task Force Meeting Minutes of October 3, 2022**

0438-2022 Moved: Mayor Harrison  
Seconded: Councillor Lavery  
THAT: the Active Transportation Task Force Meeting Minutes of October 3, 2022 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

4. **Social Impact Advisory Committee Meeting Minutes of September 23, 2022**

0439-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the Social Impact Advisory Committee Meeting Minutes of September 23, 2022 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Columbia Shuswap Regional District Update – September 2022 – Received for information.

9. **STAFF REPORTS**

1. **Chief Financial Officer – Property Tax Collection**

Received for information.

2. **Director of Corporate Services - Lease of Agricultural Land known as Harrington Farm/Minion Field 2191 30 Steet SW**

0440-2022

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Council authorize the Mayor and Corporate Officer to execute a Lease Agreement for the North ½ of the Southwest ¼ of Section 9, Township 20, Range 10, W6M, KDYD (2191 30 Street SW) for the term of April 1, 2023 to October 31, 2025 (for use April 1 – October 31 of each year) for an annual fee of \$24,000.00 (plus applicable taxes) with Farmcrest Foods Ltd., subject to *Community Charter* notification requirements;

AND THAT: the lease includes an option for a two year extension if agreed upon by both parties.

CARRIED UNANIMOUSLY

3. **Director of Development Services - Addition to City of Salmon Arm Community Heritage Register**

0441-2022

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: Council authorize the addition of the 'Littlehales-Barker House' (2571 Lakeshore Road NE) to the Community Heritage Register.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

Councillor Flynn declared a conflict of interest with Item 9.4 as the potential proponents are clients of his firm and left the meeting at 2:58 p.m.

4. **Chief Administrative Officer – Community Resiliency Investment Program – 2023/2024 Application**

0442-2022

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council authorize the submission of an application under the Community Resiliency Investment Program – 2023 Firesmart Community Funding & Supports, and support the current proposed activities;

AND THAT: if successful, Council agrees to receive and manage the grant funding in accordance with the CRI Program requirements.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:07 p.m.

Councillor Lindgren declared a conflict of interest with Item. 10.1 as a family member holds a lease at the airport and left the meeting at 3:09 p.m.

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4554 (Airport User Fees) – First, Second and Third Reading**

0443-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the Bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4554 be read a first, second and third time.

CARRIED UNANIMOUSLY

Councillor Lindgren returned to the meeting at 3:24 p.m.

11. **RECONSIDERATION OF BYLAWS**

Mayor Harrison declared a conflict of interest and left the meeting at 3:24 p.m. Councillor Flynn assumed the Chair.

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4547 [ZON-1251; Murdoch, C. & K.; 1641 23 Avenue NE; R-1 to R-8] – Final Reading**

0444-2022

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4547 be read a final time.

CARRIED UNANIMOUSLY

Mayor Harrison returned to the meeting and resumed the Chair at 3:26 p.m.

11. **RECONSIDERATION OF BYLAWS - continued**

2. **City of Salmon Arm 2022 to 2026 Financial Plan Amendment Bylaw No. 4550 - Final Reading**

0445-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Bylaw entitled City of Salmon Arm 2022 to 2026 Financial Plan Amendment Bylaw No. 4550 be read a final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Tax Exemption Bylaw No. 4551 - Final Reading**

0446-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the Bylaw entitled City of Salmon Arm Tax Exemption Bylaw No. 4551 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

3. **G. Threlkeld - Letter dated September 26, 2022 - Handicap Hockey Fans**

0447-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council authorize Administration to assign additional accessible parking stalls or other measures to ensure adequate parking for persons with disabilities at the Shaw Centre, following consultation with the Shuswap Recreation Society.

CARRIED UNANIMOUSLY

5. **L. Paiement, Chair of PLAY Shuswap - letter dated October 4, 2022 - Request to use Spray Chalk on Downtown Sidewalks for the Pride Project**

0448-2022

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council authorize PLAY Shuswap to create a sidewalk chalk trail on Hudson Street in front of, and across from, the Art Gallery, on October 14, 2022, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE – continued**

1. **Informational Correspondence**

4. **D. St-Pierre, Poppy Chairman, Royal Canadian Legion – letter dated September 22, 2022 – Request for 2022 Poppy Campaign Canvassing and Annual Remembrance Day Ceremonies/Parade**

0449-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council authorize the Royal Canadian Legion #62 to conduct the Annual Poppy Campaign and public canvassing for funds from October 28 to November 10, 2022;

AND THAT: Council authorize the Annual Remembrance Day Ceremonies on November 11, 2022 with a Parade of Veterans along the route described in the letter dated September 22, 2022, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:46 p.m.

The Meeting reconvened at 3:51 p.m.

13. **NEW BUSINESS**

14. **PRESENTATIONS**

1. **R. Smith, President – Daybreak Club, Rotary Club of Salmon Arm – Rotary Legacy Project – Canoe Beach Swim Jetty Dock**

Rich Smith and Chris Davis outlined the Daybreak Club’s request to participate in the Canoe Beach redevelopment project and to install a Rotary Swimming Dock at Canoe Beach. They were available to answer questions from Council.

2. **S. Friegang, Urban Systems and J. Johnson, Active Transportation Task Force – Active Transportation Network Plan**

Sarah Friegang of Urban Systems provided an outline of the Active Transportation Network Plan and was available to answer questions from Council. J. Johnson, Active Transportation Task Force member, spoke regarding the process and recommendations of the task force.

0450-2022

Moved: Mayor Harrison

Seconded: Councillor Lavery

THAT: Council adopt the Active Transportation Network plan dated September, 2022 as presented.

CARRIED UNANIMOUSLY

15. COUNCIL STATEMENTS

0451-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Staff provide a report to Council on options/recommendations for a high density tax incentive program for residential housing.

CARRIED UNANIMOUSLY

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

The following resolution was released from the In Camera meeting of September 26, 2022:

THAT: when requests are made by the public or contractors to use City trails to access properties for landscaping or construction purposes, the following be incorporated into a policy for Council's consideration at a future meeting:

- continue to use a highway use permit and collect appropriate insurance;
- work with Shuswap Trail Alliance to determine a pre-estimate cost of the project and calculate/collect the required securities from the applicant;
- work with Shuswap Trail Alliance to conduct final inspection of the site;
- notify Council, appropriate committees and stakeholders of the project; and
- post signage at the site to inform the public.

20. QUESTION AND ANSWER PERIOD

The Question and Answer period is suspended until November 14, 2022.

The Meeting recessed at 5:15 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison

Councillor T. Lavery (participated remotely)

Councillor L. Wallace Richmond

Councillor D. Cannon

Councillor S. Lindgren

Councillor C. Eliason (participated remotely)

Chief Administration Officer E. Jackson

Director of Corporate Services S. Wood

Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson

**ABSENT:**

Councillor K. Flynn

**21. DISCLOSURE OF INTEREST**

**22. HEARINGS**

**1. Development Variance Permit Application No. VP-561 [Weed, J./Cockrill, E./Hindbo Construction; 2794 25 Street NE; Height of Retaining Wall and Fence and Principal Dwelling]**

0452-2022

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-561 be authorized for issuance for Lot 1, Section 24, Township 20, Range 10, W6M, KDYD, Plan EPP119501 which will vary Zoning Bylaw No. 2303, as follows:

- i) Section 4.12.1 (a) Height of a combined retaining wall and fence from 2.0m to 6.9m; and
- ii) Section 6.5 increasing the height of a principal building from 10.0m to 10.8m.

The Director of Development Services explained the proposed Development Variance Permit Application.

C. Hindbo, agent for the applicant, was available to answer questions from Council.

Submissions were called for at this time.

R. Huddleston shared concerns with the height of the development.

S. Huddleston expressed concerns with the height of the development and the location of the development in relation to their property.

Following three calls for submissions and questions from Council, the Hearing closed at 7:19 p.m. and the Motion was:

CARRIED UNANIMOUSLY

**23. STATUTORY PUBLIC HEARINGS**

**1. Zoning Amendment Application No. ZON-1250 [City of Salmon Arm; Text Amendment; R-4 (Medium Density Residential Zone) – Bare Land Multi Family Strata Lot Regulations]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.



Following three calls for submissions and questions from Council, the Public Hearing closed at 7:28 p.m. followed by comments from Council.

**24. RECONSIDERATION OF BYLAWS**

- 1. **City of Salmon Arm Zoning Amendment Bylaw No. 4548 [ZON-1250; City of Salmon Arm; Text Amendment; R-4 (Medium Density Residential Zone) Bare Land Multi Family Strata Lot Regulations]**

0453-2022

Moved: Councillor Eliason  
 Seconded: Councillor Lindgren  
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4548 be read a third time.

CARRIED UNANIMOUSLY

**25. QUESTION AND ANSWER PERIOD**

The Question and Answer Period is suspended until November 14, 2022.

**26. ADJOURNMENT**

0454-2022

Moved: Councillor Lavery  
 Seconded: Councillor Wallace Richmond  
 THAT: the Regular Council Meeting of October 11, 2022 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:30 p.m.

CERTIFIED CORRECT:

“S. WOOD”  
 CORPORATE OFFICER

Adopted by Council the 14<sup>th</sup> day of November, 2022.

“A. HARRISON”  
 MAYOR