

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, August 23, 2021.**

PRESENT:

Mayor A. Harrison (participated remotely)
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely) (entered the meeting at 1:33 p.m.)
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely) (left the meeting at 5:55 p.m.)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)
Director of Development Services K. Pearson (participated remotely)
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)
Chief Financial Officer C. Van de Cappelle (participated remotely)
Recorder B. Puddifant (participated remotely)

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0440-2021

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: pursuant to Section 90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Councillor Eliason entered the meeting at 1:33 p.m.

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 2:30 p.m.

Council recessed until 2:34 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

5. **DISCLOSURE OF INTEREST**

Councillor Flynn declared a conflict of interest with Item 10.1 as the applicant is a client of his firm.

Councillor Flynn declared a conflict of interest with Item 14.1 as the presenter is a client of his firm.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of August 9, 2021**

0441-2021

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting Minutes of August 9, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of August 16, 2021**

0442-2021

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Development and Planning Services Committee Meeting Minutes of August 16, 2021, be received as information.

CARRIED UNANIMOUSLY

2. **Downtown Parking Commission Meeting Minutes of July 20, 2021**

0443-2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the Downtown Parking Commission Meeting Minutes of July 20, 2021, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Chief Financial Officer – Shuswap Community Foundation – 2021 Unallocated Funding – For Direction**

R. Parenteau, Manager, Shuswap Community Foundation spoke regarding the 2021 unallocated funding and was available to answer questions from Council.

0444-2021

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council directs that unallocated funds be returned to Council with allocation to be determined during the 2022 budget.

DEFEATED

Councillors Eliason, Cannon, Lindgren and Lavery Opposed

0445-2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the 2021 unallocated funds be directed to the City's endowment fund.

CARRIED

Councillor Flynn Opposed

2. **Director of Corporate Services – Meetings – Transitioning from Ministerial Order M192 – For Information**

Received for information.

3. **Director of Engineering and Public Works – City of Salmon Arm – Water Conservation Policy and Plan**

0446-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council adopt the Water Conservation Policy No. 5.19 and repeal Water Use Efficiency Policy No. 5.16.

CARRIED UNANIMOUSLY

4. **Director of Engineering and Public Works – Project Award – Shuswap Street Sidewalk Upgrade**

0447-2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: Council approve the award of the Shuswap Street Sidewalk Upgrade Project to Little Projects Ltd., in accordance with their quote, in the amount of \$211,881.80 plus taxes as applicable;

9. **STAFF REPORTS – continued**

4. **Director of Engineering and Public Works – Project Award – Shuswap Street Sidewalk Upgrade – continued**

AND THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan be amended to consolidate two project budgets into one for a combined budget of \$220,000.00 funded from:

- Bump Out (5 Ave – 2 Ave) \$40,000.00; and
- Shuswap St (5 Ave – 2 Ave) Sidewalk Replacement \$180,000.00.

CARRIED UNANIMOUSLY

5. **Director of Engineering and Public Works – Purchase Recommendation for Replacement of Unit #78 & #930 with Single Axle Dump/Plow Unit**

0448-2021

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect additional funding for the purchase of the ‘Single Axle Dump/Plow Unit’ in the amount of \$17,700.00, which includes the additional funds, PST, and miscellaneous costs for radio purchase, GPS, etc. reallocated from funds from the Equipment Replacement Reserve Fund and other contribution be reduced by \$11,000.00;

AND THAT: Council approve the purchase of the replacement of Unit #78 & #930 with a Single Axle Dump/Plow Truck, from Fort Garry Industries for the quoted amount of \$218,938.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

6. **Director of Engineering and Public Works – Funding Reallocation from Reserve – Jackson Park Ramp Installation & Blackburn Park Bike Pump Track Design**

0449-2021

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect funding for the supply & installation costs of bike/skateboard/scooter ramps at Jackson Park, in the amount of \$57,000.00 to be funded from the Jackson Park Improvements Reserve;

AND THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect funding for the design only of a Bike Pump Track at Blackburn Park in the amount of \$5,500.00 to be funded from the Bike Skills Park Reserve.

CARRIED UNANIMOUSLY

7. **Chief Financial Officer – Shuswap Regional Airport Commission Appointments**

0450-2021

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the following individuals be appointed, as the City of Salmon Arm representatives, to the Shuswap Regional Airport Commission for a two (2) year term expiring December 31, 2023:

9. **STAFF REPORTS – continued**

7. **Chief Financial Officer – Shuswap Regional Airport Commission Appointments – continued**

- Councillor Chad Eliason, City of Salmon Arm;
- Chelsea Van de Cappelle, Chief Financial Officer;
- Robert Niewenhuizen, Director of Engineering and Public Works; and
- Tim Auger, Salmon Arm Flying Club.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

Councillor Flynn declared a conflict of interest and left the meeting at 4:01 p.m.

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4473 [ZON-1219; DeMille’s Farm Market; Text Amendment; C-8 – Farm Produce Commercial Zone] – First and Second Readings**

0451-2021

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4473 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 4:05 p.m.

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4474 [ZON-1220; Text Amendment; Regulating Ground Water Bottling] – First and Second Readings**

0452-2021

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4474 be read a first and second time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4452 [ZON-1205; Optland, D.; 4091 Highway 97B SE; A-2 to M-1] – First and Second Readings**

0453-2021

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4452 be read a first and second time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Traffic Amendment Bylaw No. 4470 – Final Reading**

0454-2021

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Traffic Amendment Bylaw No. 4470 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

5. **B. M'Ciellan, Shuswap Dragon Boat Society – letter dated August 19, 2021 – Dragon Boar Storage Shed (“Shed”) modifications to original design**

0455-2021

Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: Council approve the proposed Dragon Boat Storage Shed (“Shed”) submitted in the letter dated August 19, 2021.

CARRIED UNANIMOUSLY

14. **PRESENTATIONS**

Councillor Flynn declared a conflict of interest and left the meeting at 4:30 p.m.

1. **Terry Smith, Sk’atsin Silvatech Ventures LLP, a Neskonlith Indian Band Subsidiary and Brad Shirley, Fire Chief – CRI Update**

Terry Smith, Sk’atsin Silvatech Ventures LLP, a Neskonlith Indian Band Subsidiary and Brad Shirley, Fire Chief provided a CRI update. They were available to answer questions from Council.

0456-2021

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: Council authorize Sk’atsin Silvatech Ventures LLP, to submit an application under the 2022 Community Resiliency Investment Program to treat the following areas: Approximately 10 ha of Little Mountain Park legally described as Lot 1, Plan 33237, Section 18, Township 20, Range 9, LD 25, Except Plan 37043 and KAP73167 (Little Mountain Park).

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 5:01 p.m.

12. **CORRESPONDENCE – continued**

1. **Informational Correspondence – continued**

4. **S. Caner, Shuswap Food Action Society – letter dated August 18, 2021 – Downtown Farmer’s Market**

0457-2021

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council authorize the Shuswap Food Action Society to host bi-weekly Farmer’s Market at Ross Street Plaza (and a portion of Ross Street Parking Lot) on Saturdays from October 16, 2021 to December 18, 2021, subject to the provision of adequate liability insurance and in accordance with the Public Health Officer’s orders and guidelines in effect at the time of the event(s).

CARRIED UNANIMOUSLY

2. **Lana Fitt, Manager, Salmon Arm Economic Development Society – letter dated August 18, 2021 – Wayfinding Signage Project**

Received for information.

13. **NEW BUSINESS**

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

1. **P. Wright, President, the Salmon Arm and Shuswap Lake Agricultural Association – letter dated July 23, 2021 – Lighting on the South Fair Grounds – Deferred Motion 0432-2021**

0432-2021

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the letter dated July 23, 2021 from the Salmon Arm and Shuswap Lake Agricultural Association for Lighting on the South Fair Grounds be forwarded to the 2022 Budget.

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS - continued**

1. **P. Wright, President, the Salmon Arm and Shuswap Lake Agricultural Association - letter dated July 23, 2021 - Lighting on the South Fair Grounds - Deferred Motion 0432-2021 - continued**

Amendment:

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
AND THAT: COVID-19 Safe Restart Grant funds up to the amount of \$41,000.00 be utilized for the project.

Amendment:

Moved: Councillor Flynn
Seconded: Councillor Cannon
AND THAT: Salmon Arm and Shuswap Lake Agricultural Association and their electrician contact Roots & Blues to determine whether economies of scale may be achieved for the project.

CARRIED UNANIMOUSLY

Motion as amended

CARRIED UNANIMOUSLY

Councillor Wallace Richmond left the meeting at 5:55 p.m.

19. **OTHER BUSINESS**

1. **Councillor Lavery Notice of Motion from August 9, 2021 - Active Transportation: Let's Move Salmon Arm**
2. **Councillor Lavery Notice of Motion from August 9, 2021 - Food and Urban Agricultural Plan: Let's Grow Salmon Arm**

0458-2021

Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: Councillor Lavery Notices of Motion from August 9, 2021 - Active Transportation: Let's Move Salmon Arm and Food and Urban Agricultural Plan: Let's Grow Salmon Arm be referred to the 2022 budget process

CARRIED UNANIMOUSLY

20. **QUESTION AND ANSWER PERIOD**

The Meeting recessed at 5:59 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison (participated remotely)
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)
Director of Development Services K. Pearson (participated remotely)
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)
Recorder B. Puddifant (participated remotely)

ABSENT:

Councillor S. Lindgren
Councillor L. Wallace Richmond

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. VP-537 [Shott, B.; 830 30 Street SE; Setback]

0459-2021

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: Development Variance Permit No. 537 be authorized for issuance for Lot 17, Section 18, Township 20, Range 9, W6M, KDYD, Plan 14512 to vary Zoning Bylaw No. 2303 as follows:

1. Section 13.14.3 - Interior Side Parcel Line Setback reduction from 2.0 m to 1.6 m (east parcel line) to facilitate conversion of an existing detached garage into a detached suite.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:04 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON1215 [Green Emerald Investments Inc.; 4380 20 Street NE; R7 to R8]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

23. STATUTORY PUBLIC HEARINGS - continued

1. **Zoning Amendment Application No. ZON1215 [Green Emerald Investments Inc.; 4380 20 Street NE; R7 to R8] - continued**

Following three calls for submissions and questions from Council, the Public Hearing was closed 7:07 at p.m.

24. RECONSIDERATION OF BYLAWS

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4469 [ZON1215; Green Emerald Investments Inc.; 4380 20 Street NE; R7 to R8] - Third and Final Readings**

0460-2021 Moved: Councillor Cannon
 Seconded: Councillor Flynn
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4469 be read a third and final time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0461-2021 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the Regular Council Meeting of August 23, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:08 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 27 day of September, 2021.