

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, August 14, 2023.**

### PRESENT:

Mayor A. Harrison  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)  
Councillor D. Gonella (participated remotely)  
Councillor S. Lindgren (participated remotely)

Chief Administrative Officer E. Jackson  
Director of Corporate Services S. Wood  
Planner M. Smyrl  
Engineer G. Bau  
Manager of Financial Services T. Tulak  
Deputy Corporate Officer R. West

### ABSENT:

Councillor D. Cannon

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0361-2023

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: pursuant to section 90(1)(c) labour relations or other employee relations; (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:31 p.m.

Council returned to Regular Session at 2:26 p.m.

Council recessed until 2:30 p.m.

3. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

0362-2023

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the agenda be amended by placing Item 22.3 before Item 22.1.

CARRIED UNANIMOUSLY

5. **DISCLOSURE OF INTEREST**

Councillor Lindgren declared a conflict of interest for Item 22.3 as the subject property is located next door to a family member.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of July 24, 2023**

0363-2023

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting Minutes of July 24, 2023, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of August 8, 2023**

0364-2023

Moved: Councillor Gonella

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of August 8, 2023 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Chief Financial Officer – Property Tax Collection – For Information**

For information.

10. INTRODUCTION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4588 [ZON-1267; Petznick, G. & M.; 1581 16 Street NE; R-1 to R-8] - First and Second Reading

0365-2023

Moved: Councillor Lavery  
Seconded: Councillor Gonella  
THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4588 be read a first and second time.

CARRIED UNANIMOUSLY

11. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4594 [ZON-1263; City of Salmon Arm; 341-361 Fraser Avenue NW; M-2 to CD-20] - Final Reading

0366-2023

Moved: Councillor Lavery  
Seconded: Councillor Lindgren  
THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4594 be read a final time.

CARRIED UNANIMOUSLY

Councillor Gonella left the meeting at 2:43 p.m.

12. CORRESPONDENCE

1. Informational Correspondence

For information.

2. E. Armstrong - Letter dated August 3, 2023 - Request for Recommendation - Salmon Arm Youth UBCM Representative

0367-2023

Moved: Councillor Lavery  
Seconded: Councillor Wallace Richmond  
THAT: the 2023 Budget contained in the 2023-2027 Financial Plan Bylaw be amended to include \$3,000 for the Council Mentorship Program funded from Council Initiatives.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

The Meeting recessed at 3:06 p.m.  
The Meeting reconvened at 3:22 p.m.

**14. PRESENTATIONS**

**1. Staff Sergeant West, Salmon Arm RCMP Detachment – Quarterly Policing Report April to June, 2023**

Staff Sergeant West, Salmon Arm RCMP Detachment, provided an overview of the policing report for the period April to June, 2023 and was available to answer questions from Council.

**20. QUESTION AND ANSWER PERIOD**

The Meeting recessed at 3:44 p.m.  
The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor A. Harrison  
Councillor S. Lindgren (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely)

Chief Administrative Officer E. Jackson  
Director of Corporate Services S. Wood  
Planner, M. Smyrl

**ABSENT:**

Councillor D. Gonella  
Councillor D. Cannon

**21. DISCLOSURE OF INTEREST**

**22. HEARINGS**

Councillor Lindgren declared a conflict and left the meeting at 7:02 p.m.

**3. Development Variance Permit Application No. VP-589 [Mangold, M.; 841 28 Street SE; Setback requirements]**

**0368-2023**

Moved: Councillor Flynn  
Seconded: Councillor Wallace Richmond  
THAT: Development Permit No. VP-589 be authorized for issuance for Lot 1, Section 13, Township 20, Range 10, W6M, KDYD, Plan EPP62934, which will vary Zoning Bylaw No. 2303 as shown in Appendix 4 of the Staff Report dated July 27, 2023 and as follows:

1. Section 6.10.4 – Minimum Setback of Principle Building – Reduce the exterior side parcel line setback from 6m (19.7 ft) to 4.3m (14.1 ft).

22. HEARINGS - continued

3. Development Variance Permit Application No. VP-589 [Mangold, M.; 841 28 Street SE; Setback requirements]

The Planning Official explained the proposed Development Permit Application.

M. Mangold, the applicant, provided an overview of the application and was available to answer questions from Council.

L. Meyer and B. Marr were concerned about the building height and siting on the lot as it would cast shadows on their property. They were also concerned about the location of the windows and their lack of privacy.

D. Mangold, the applicant, spoke to the privacy concerns addressing the location of the bottom row of windows and the interior design of the home.

Council asked questions of the applicant and staff.

Following three calls for submissions and questions from Council, the Hearing closed at 7:31 p.m. and the Motion was:

CARRIED UNANIMOUSLY

Councillor Lindgren returned at 7:38 p.m.

1. Development Variance Permit Application No. VP-587 [Hartwig, T./Forsyth, K./JJH Investment Corp.; 5161 60 Avenue NE; Height requirements]

0369-2023

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Development Variance Permit No. VP-587 be authorized for issuance for Lot 2, Section 32, Township 20, Range 9, W6M, KDYD, Plan 9322, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 35.7 – Maximum Height of Residential Buildings – Increase the maximum permitted height of a residential building from 10m (32.8 ft) to 12.29m (40.32 ft) as shown in Appendix 4 of the Staff Report dated July 20, 2023.

The Planning Official explained the proposed Development Permit Application.

K. Forsyth, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 7:42 p.m. and the Motion was:

CARRIED UNANIMOUSLY

22. HEARINGS - continued

2. Development Variance Permit Application No. VP-588 [Rogers, S. & Y.; 4741 56 Street NW; Setback requirements]

0370-2023

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Development Variance Permit No. VP-588 be authorized for issuance for Lot 3, Section 29, Township 20, Range 10, W6M, KDYD, Plan KAP85703 which will vary Zoning Bylaw No. 2303 as follows:

1. Section 41.11.1 - Parcel Line Setback from 6.0m (19.7 ft) to 5.53m (18.1 ft) for a non-agricultural accessory building as shown in Appendix 6 of the Staff Report dated July 26, 2023.

The Planning Official explained the proposed Development Permit Application.

S. Rogers, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 7:47 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

24. RECONSIDERATION OF BYLAWS

25. QUESTION AND ANSWER PERIOD

26. ADJOURNMENT

0371-2023

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of August 14, 2023 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:49 p.m.

CERTIFIED CORRECT:

"S. WOOD"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 28 day of August, 2023.