

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, August 9, 2021.**

### PRESENT:

Mayor A. Harrison (participated remotely)  
Councillor D. Cannon (participated remotely)  
Councillor C. Eliason (participated remotely) (entered the meeting at 2:37 p.m.)  
Councillor K. Flynn (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)  
Director of Development Services K. Pearson (participated remotely)  
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)  
Manager of Financial Services T. Tulak (participated remotely)  
City Engineer J. Wilson (participated remotely)  
Recorder C. Simmons (participated remotely)

### ABSENT:

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0423-2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: pursuant to Section 90(1)(e) of the Community Charter the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 2:30 p.m.

Council recessed until 2:34 p.m.

#### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

**4. REVIEW OF AGENDA**

Late submission item 22.1 C. Grover – email dated August 5, 2021 – 1230, 1260, 1290 – 10 Avenue SW Development Permit Application.

Late submission item 22.1 R. and M. Timoffee – email dated August 6, 2021 – Dev. Permit No. DP-434.

Late submission item 23.1/24.1 P. Mundy, Trustee/Treasurer and K. Spohr, Trustee/Director, Little Mountain Bible Chapel – letter dated August 8, 2021 – OCP4000-46 Bylaw No. 4449 and ZON-1203/Bylaw No. 4450 Single Family Residential to Medium Density Residential.

Addition under item 17.1 Councillor Lavery Notice of Motion - Active Transportation: Let’s Move Salmon Arm.

Addition under item 17.2 Councillor Lavery Notice of Motion - Food and Urban Agricultural Plan: Let’s Grow Salmon Arm.

**5. DISCLOSURE OF INTEREST**

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of July 26, 2021**

0424-2021                      Moved: Councillor Cannon  
  Seconded: Councillor Lindgren  
  THAT: the Regular Council Meeting Minutes of July 26, 2021, be adopted as circulated.

Councillor Eliason entered the meeting at 2:37 p.m.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of August 3, 2021**

0425-2021                      Moved: Councillor Flynn  
  Seconded: Councillor Lavery  
  THAT: the Development and Planning Services Committee Meeting Minutes of August 3, 2021, be received as information.

CARRIED UNANIMOUSLY

**8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Engineering and Public Works - 75 Ave NE Sani Upgrade - Budget Amendment and Award**

0426-2021

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the 2021 Budget contained in the 2021 to 2025 Financial Plan be amended to reflect additional funding for the 75 Avenue NE Sanitary Upgrade Project in the amount of \$65,000.00. This amount to be funded from unexpended surplus available from the Canoe Sanitary Relining 49-50 Street NE project;

AND THAT: Council approve the award of the CIP Pipe Lining Services for the CP Rail Crossing to Down Under Pipe Inspection in accordance with their quote in the amount of \$14,000.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of CIP Pipe Lining Services related to the CP Rail Sanitary Pipe Crossing Upgrade to authorize sole sourcing of same to Down Under Pipe Inspection.

CARRIED UNANIMOUSLY

2. **Director of Engineering and Public Works - 20 Ave SW Culvert Replacement - Budget Amendment**

0427-2021

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the 2021 Budget contained in the 2021 to 2025 Financial Plan be amended to reflect additional funding for the 20 Avenue SW Culvert Replacement Project in the amount of \$40,000.00 to be funded from the East Canoe Creek Culvert Replacement project.

CARRIED UNANIMOUSLY

3. **Chief Financial Officer - Zone 5 Booster Station - For Information**

Received for information.

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Road Closure Bylaw No. 4468 [Part of 53 Street NE and Lane Adjacent to 5331 71 Avenue NE; Baker, S. & J.] - First, Second and Third Readings**

0428-2021

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Road Closure Bylaw No. 4468 be read a first, second and third time

AND THAT: final reading be withheld subject to:

1. Consideration of a Highway Closure Bylaw in accordance with Sections 26 and 94 of the *Community Charter*;
2. The owner of 5331 71 Avenue NE being responsible for all surveying and associated legal and registration costs;

10. **INTRODUCTION OF BYLAWS - continued**

1. **City of Salmon Arm Road Closure Bylaw No. 4468 [Part of 53 Street NE and Lane Adjacent to 5331 71 Avenue NE; Baker, S. & J.] - First, Second and Third Readings - continued**

- 3. Dedication of that part of 53 Street NE along the west property line of 5331 71 Avenue NE; and
- 4. Registration of a Statutory Right of Way in favour of BC Hydro.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4469 [ZON1215; Green Emerald Investments Inc.; 4380 20 Street NE; R7 to R8] - First and Second Readings**

0429-2021

Moved: Councillor Cannon  
Seconded: Councillor Lavery  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4469 be read a first and second time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Traffic Amendment Bylaw No. 4470 - First, Second and Third Readings**

0430-2021

Moved: Councillor Flynn  
Seconded: Councillor Wallace Richmond  
THAT: the bylaw entitled City of Salmon Arm Traffic Amendment Bylaw No. 4470 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

12. **CORRESPONDENCE**

1. **Information Correspondence**

4. **J. McEwan, Salmon Arm Fair GM - letter dated July 19, 2021 - Noise Bylaw**

0431-2021

Moved: Councillor Wallace Richmond  
Seconded: Councillor Flynn  
THAT: Council authorize the extension of the noise bylaw for the 2<sup>nd</sup> Annual Barn Dance at the Salmon Arm Fair to 12:00 a.m. on September 10 and 11, 2021, subject to adherence with the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Information Correspondence - continued

5. P. Wright, President, the Salmon Arm and Shuswap Lake Agricultural Association - letter dated July 23, 2021 - Lighting on the South Fair Grounds

0432-2021

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the letter dated July 23, 2021 from the Salmon Arm and Shuswap Lake Agricultural Association for Lighting on the South Fair Grounds be forwarded to the 2021 Budget;

AND THAT: staff be directed to determine if the COVID-19 Safe Restart Grant can be utilized for the project.

0433-2021

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: resolution 0432-2021 be deferred to the August 26, 2021 Regular Council Meeting.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

The Meeting recessed at 3:23 p.m.

The Meeting reconvened at 3:26 p.m.

14. PRESENTATIONS

1. Lorraine Copas, SPARC BC - Social Impact Assessment

Lorraine Copas, SPARC BC provided an overview of the City of Salmon Arm Social Impact Assessment and was available to answer questions from Council.

0434-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the City of Salmon Arm Social Impact Assessment report from SPARC BC be received by Council;

AND THAT: the Social Impact Assessment report be forwarded to the Columbia Shuswap Regional District, MLA, MP, Social Impact Advisory Committee and Minister Social Development and Poverty Reduction.

CARRIED UNANIMOUSLY

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. **NOTICE OF MOTION**

1. **Councillor Lavery Notice of Motion - Active Transportation: Let's Move Salmon Arm**

WHEREAS there are increasing opportunities and demands for Active Transportation for health, recreational, commuting and environmental reasons;

AND WHEREAS an updated comprehensive Active Transportation Plan is the best way for the community to renew a vision along with policies and actions to guide the development of safe, attractive and convenient active transportation options for people of all ages and abilities over the next 20 years;

AND WHEREAS Council allocated \$50,000 to establish an Active Transportation reserve in the past two budget years;

THEREFORE BE IT RESOLVED THAT a further Twenty Five Thousand dollars (\$25,000) be allocated to that reserve in the 2022 budget to leverage potential Active Transportation funding opportunities from other levels of government and for developing and implementing an Active Transportation plan as part of the upcoming OCP review.

2. **Councillor Lavery Notice of Motion - Food and Urban Agricultural Plan: Let's Grow Salmon Arm**

WHEREAS Salmon Arm is an agricultural community that values farmland, food growers and producers as integral to a healthy food system, economy, and culture;

AND WHEREAS a Food and Urban Agricultural Plan would provide Salmon Arm with a coordinated approach for supporting agriculture and improved food security over the next 20 years including local farming and food processing as regional economic drivers, urban agriculture and access to locally grown and produced food:

AND WHEREAS Council has funded a Food & Ag reserve for the past two budget years:

THEREFORE BE IT RESOLVED THAT a further \$7,500 be allocated to that reserve in the 2022 budget to leverage potential Food and Urban Agricultural Plan funding opportunities from other levels of government and for funding a Food and Urban Agricultural Plan as part of the upcoming OCP review.

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

0435-2021

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 3:59 p.m.  
Council returned to Regular Session at 4:25 p.m.  
Council recessed until 7:00 p.m.

**PRESENT:**

Mayor A. Harrison (participated remotely)  
Councillor D. Cannon (participated remotely)  
Councillor C. Eliason (participated remotely)  
Councillor K. Flynn (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)  
Director of Development Services K. Pearson (participated remotely)  
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)  
Recorder C. Simmons (participated remotely)

**ABSENT:**

Councillor L. Wallace Richmond

**21. DISCLOSURE OF INTEREST**

**4. REVIEW OF AGENDA**

Addition under item 23.1/24.1 T. Boman - email dated August 9, 2021 - Proposed Amendment to Zoning Bylaw No 2303.

**22. HEARINGS**

**1. Development Permit Application No. DP-434 [West Urban Developments Ltd./LST Ventures Ltd.; 1230, 1260 and 1290 10 Avenue SW]**

0436-2021

Moved: Councillor Lavery  
Seconded: Councillor Eliason  
THAT: Development Permit No. 434 be authorized for issuance for Lot 6, Section 10, Township 20, Range 10, W6M, KDYD, Plan 3991 Except Plans 6136, 35041 and KAP76862, Lot 2, Section 10, Township 20, Range 10, W6M, KDYD, Plan 3991 Except Plan KAP76862 and Lot 1, Section 10, Township 20, Range 20, W6M, KDYD, Plan 3991, Except Plan KAP76862 in accordance with the Development Permit drawings attached as Appendix 1 to the Staff Report dated July 26, 2021;

AND THAT: Issuance of Development Permit No. 434 be withheld subject to:

1. Receipt of an Estimate and Irrevocable Letter of Credit in the amount of 125% of the Estimate for landscaping; and
2. Consolidation of Lots 1 and 2, Section 10, Township 20, Range 10, W6M, KDYD, Plan 3991 Except Plan KAP76862 and Lot 6, Section 10, Township 20, Range 10, W6M, KDYD, Plan 3991 Except Plans 6136, 35041 and KAP76862 into one lot.

22. HEARINGS - continued

1. Development Permit Application No. DP-434 [West Urban Developments Ltd./LST Ventures Ltd.; 1230, 1260 and 1290 10 Avenue SW] - continued

Submissions were called for at this time.

C. Grover - email dated August 5, 2021 - 1230, 1260, 1290 - 10 Avenue SW Development Permit Application.

R. and M. Timoffee - email dated August 6, 2021 - Dev. Permit No. DP-434.

S. Alexander, and L. Svisdahl, on behalf of WestUrban Developments Ltd., the applicant, outlined the application. S. Alexander, L. Svisdahl, and B. Sampson, on behalf of WestUrban Developments Ltd., were available to answer questions from Council.

V. Burton and G. Mattie, 1200 10 Avenue SW spoke to concerns regarding removal trees along the property line, fencing, traffic congestion and location of waste receptacles.

S. Alexander, and L. Svisdahl, on behalf of WestUrban Developments Ltd., were available to answer questions.

B. Sampson, and S. Alexander, on behalf of WestUrban Developments Ltd., were available to answer questions regarding electric vehicle charging stations.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:35 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Official Community Plan Amendment Application No. OCP4000-46 [Passey, B. & T.; 3381 10 Avenue SE; LR to MR]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

P. Mundy, Trustee/Treasurer and K. Spohr, Trustee/Director, Little Mountain Bible Chapel - letter dated August 8, 2021 - OCP4000-46 Bylaw No. 4449 and ZON-1203/Bylaw No. 4450 Single Family Residential to Medium Density Residential

T. Boman - email dated August 9, 2021 - Proposed Amendment to Zoning Bylaw No 2303

B. Passey, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:48 p.m. and the next item ensued.



**23. STATUTORY PUBLIC HEARINGS - continued**

**2. Zoning Amendment Application No. ZON-1203 [Passey, B. & T.; 3381 10 Avenue SE; R-1 to R-4]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

P. Mundy, Trustee/Treasurer and K. Spohr, Trustee/Director, Little Mountain Bible Chapel – letter dated August 8, 2021 – OCP4000-46 Bylaw No. 4449 and ZON-1203/Bylaw No. 4450 Single Family Residential to Medium Density Residential

T. Boman – email dated August 9, 2021 – Proposed Amendment to Zoning Bylaw No 2303

B. Passey, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:55 p.m.

**24. RECONSIDERATION OF BYLAWS**

**1. City of Salmon Arm Official Community Plan Amendment Bylaw No. 4449 [OCP4000-46; Passey, B. & T.; 3381 10 Avenue SE; LR to MR] – Third and Final Readings**

0437-2021

Moved: Councillor Lavery  
Seconded: Councillor Flynn  
THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4449 be read a third and final time.

CARRIED UNANIMOUSLY

**2. City of Salmon Arm Zoning Amendment Bylaw No. 4450 [ZON-1203; Passey, B. & T.; 3381 10 Avenue SE; R-1 to R-4]- Third and Final Readings**

0438-2021

Moved: Councillor Cannon  
Seconded: Councillor Lindgren  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4450 be read a third and final time.

CARRIED UNANIMOUSLY

**25. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0439-2021

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of August 9, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:00 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 23rd day of August, 2021.