

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, July 24, 2023.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor T. Lavery (participated remotely)  
Councillor L. Wallace Richmond  
Councillor D. Gonella (participated remotely)  
Councillor S. Lindgren (participated remotely)

Chief Administrative Officer E. Jackson  
Director of Corporate Services S. Wood  
Director of Engineering & Public Works R. Niewenhuizen  
Chief Financial Officer C. Van de Cappelle  
Director of Planning & Community Services G. Buxton  
Deputy Corporate Officer R. West

### ABSENT:

Councillor K. Flynn

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:31 p.m.

#### 2. IN-CAMERA SESSION

0346-2023

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: pursuant to Section 90(1)(d) the security of the property of the municipality; (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public; of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:32 p.m.

Council returned to Regular Session at 2:21 p.m.

Council recessed until 2:30 p.m.

3. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. **REVIEW OF AGENDA**

Late Items – 23.1:

- D. & D. Dymond – Email dated July 21, 2023
- TJ Wallis – Email dated July 22, 2023
- J. Sims – Email dated July 22, 2023
- J. Murdoch-Bieber – Email dated July 24, 2023
- P. McIntyre-Paul – Email dated July 24, 2023
- T. Crouch – Email dated July 24, 2023
- D. Bieber – Email dated July 24, 2023
- P. Henderson – Email dated July 24, 2023
- L. Farrell – Email dated July 24, 2023

Mayor Harrison announced that the City will be moving to Stage 3 water usage restrictions on Wednesday, July 26, 2023 and encouraged residents to conserve water to help maintain water reservoir levels for fire protection.

5. **DISCLOSURE OF INTEREST**

Councillor Gonella declared a conflict of interest with Items 12.1.5 and 12.2 as he is an employee of the Salmon Arm Folk Music Society that has sponsorship connections with the groups.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of July 10, 2023**

0347-2023

Moved: Councillor Gonella  
Seconded: Councillor Cannon  
THAT: the Regular Council Meeting Minutes of July 10, 2023, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Downtown Parking Commission Meeting Minutes of June 20, 2023 and July 18, 2023**

0348-2023

Moved: Councillor Lavery  
Seconded: Councillor Lindgren  
THAT: the Downtown Parking Commission Meeting Minutes of June 20, 2023 and July 18, 2023 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Deputy Corporate Officer - Requests for Use of City Facilities and Spaces - For Information**

For information.

2. **Manager of Permits & Licensing - Appointment of Bylaw Officer**

0349-2023

Moved: Councillor Lavery  
Seconded: Councillor Cannon  
THAT: Travis Bartsch be appointed as Bylaw Enforcement Officer, in accordance with Section 36 of the *Police Act*;

AND THAT: such appointment be for the term of his contractual employment as Bylaw Enforcement Officer for the City of Salmon Arm.

CARRIED UNANIMOUSLY

3. **Chief Financial Officer - SASCU Recreation Centre Budget Amendment Request**

0350-2023

Moved: Councillor Cannon  
Seconded: Councillor Lindgren  
THAT: the 2023 Budget contained in the 2023-2027 Financial Plan Bylaw be amended to include an allocation for the replacement of the SASCU Recreation Centre HVAC Direct Digital Control (DDC) system in the amount of \$120,000.00 funded from the Community Centre Major Maintenance Reserve Fund.

CARRIED UNANIMOUSLY

4. **Director of Engineering & Public Works - RFP Award for Water Master Plan Update**

0351-2023

Moved: Councillor Wallace Richmond  
Seconded: Councillor Cannon  
THAT: Council approve the award for Engineering Services for the Water Master Plan update to AECOM Canada Ltd. for \$99,807.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4590 [ZON-1269; City of Salmon Arm; Text Amendment; Accessible Parking Regulations] - Final Reading**

0352-2023

Moved: Councillor Lavery  
Seconded: Councillor Gonella  
THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4590 be read a final time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS - continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4568 [ZON-1258; Klatt, S. & A./Green Emerald Construction Inc.; 5131 75 Avenue NE; R-1 to R-8] - Final Reading**

0353-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4568 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

Councillor Wallace Richmond declared a conflict of interest for Item 12.1.5 as she has contract work on the Pride project.

Councillors Gonella and Wallace Richmond declared a conflict and left the meeting at 2:58 p.m.

5. **J. Broadwell, Manager, Downtown Salmon Arm - Letter dated July 13, 2023 - Request for street closure and extension of Noise Prevention Bylaw - Loud and Proud Concert- October 14, 2023**

0354-2023

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Council authorize Downtown Salmon Arm to hold the Loud and Proud Concert and permit pedestrian use only of the SW portion of the 100 block of Hudson Avenue NE on Saturday, October 14, 2023 from 8:00 a.m. to 11:00 p.m. and an extension of the Noise Bylaw to 12:00 a.m. on Sunday, October 15, 2023, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

Councillors Gonella and Wallace Richmond returned to the meeting at 2:59 p.m.

6. **J. Booth, Education and Outreach Program Coordinator, Columbia Shuswap Invasive Species Society - Email dated July 18, 2023 - Request to use Marine Peace Park - Interactive Trailer - August 14, 2023**

0355-2023

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Council authorize the Columbia Shuswap Invasive Species Society and the Invasive Species Council of BC to place their interactive trailer at Marine Peace Park on August 14, 2023 from 9:00 a.m. to 3:00 p.m., subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

**12. CORRESPONDENCE**

Councillor Gonella declared a conflict and left the meeting at 3:07 p.m.

**2. Rotary Club of Salmon Arm – Walking Track Proposal**

0356-2023

Moved: Councillor

Seconded: Councillor

THAT: Council support in principle the Rotary Club of Salmon Arm Walking Track Proposal as outlined in the letter dated June 30, 2023;

AND THAT: the proposal, including updated quotes, maintenance and operational costs, be included in the 2024 budget for consideration.

CARRIED UNANIMOUSLY

Councillor Gonella returned to the meeting at 3:24 p.m.

**13. NEW BUSINESS**

The Meeting recessed at 3:22 p.m.

The Meeting reconvened at 3:29 p.m.

**14. PRESENTATIONS**

**1. S. Desautels, Executive Director, Salmon Arm Chamber of Commerce – Q2 Report**

S. Desautels, Executive Director, Salmon Arm Chamber of Commerce, provided an overview of the Q2 report and was available to answer questions from Council.

**15. COUNCIL STATEMENTS**

**16. SALMON ARM SECONDARY YOUTH COUNCIL**

**17. NOTICE OF MOTION**

**18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

**19. OTHER BUSINESS**

**1. Shuswap District Arts Council – City Representative Appointment**

0357-2023

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council appoint Councillor Cannon as the City representative to the Shuswap District Arts Council.

CARRIED UNANIMOUSLY

**20. QUESTION AND ANSWER PERIOD**

The Meeting recessed at 3:49 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor A. Harrison  
Councillor D. Cannon  
Councillor L. Wallace Richmond  
Councillor D. Gonella (participated remotely)  
Councillor K. Flynn (participated remotely)  
Councillor S. Lindgren (participated remotely)  
Councillor T. Lavery (participated remotely)

Chief Administrative Officer E. Jackson  
Director of Corporate Services S. Wood  
Director of Planning and Community Services G. Buxton  
Director of Engineering and Public Works R. Niewenhuizen  
Deputy Corporate Officer R. West

**ABSENT:**

**21. DISCLOSURE OF INTEREST**

**22. HEARINGS**

**23. STATUTORY PUBLIC HEARINGS**

**1. Zoning Amendment Application No. ZON-1263 [City of Salmon Arm; 341-361 Fraser Avenue NW; M-2 to CD-20]**

The Director of Planning and Community Services explained the proposed Zoning Amendment Application.

Councillor Flynn left the meeting at 7:03 p.m. and returned at 7:06 p.m.

Councillor Lindgren left the meeting at 7:06 p.m. and returned at 7:07 p.m.

Cheryl Roepcke, Regional Operations Manager, Interior, and Tyler Baker, Director Regional Development, BC Housing, provided an overview of the proposed shelter and were available to answer questions from Council.

Late Items:

- D. & D. Dymond - Email dated July 21, 2023
- TJ Wallis - Email dated July 22, 2023
- J. Sims - Email dated July 22, 2023
- J. Murdoch-Bieber - Email dated July 24, 2023
- P. McIntyre-Paul - Email dated July 24, 2023
- T. Crouch - Email dated July 24, 2023
- D. Bieber - Email dated July 24, 2023
- P. Henderson - Email dated July 24, 2023
- L. Farrell - Email dated July 24, 2023

The Chair read the names of people who submitted correspondence and was included in the published Council agenda package.

The Chair called a first time for submissions.

23. **STATUTORY PUBLIC HEARINGS - continued**

1. **Zoning Amendment Application No. ZON-1263 [City of Salmon Arm; 341-361 Fraser Avenue NW; M-2 to CD-20]**

W. Raspberry expressed concerns about the building location, however was in support of the proposal and additional units.

J. Vanderhoek expressed concerns about safety and security, criminal activity, and the impact on the neighbourhood's character.

J. Foulkes expressed concerns about the building location, which negatively impacts safety and security and neighbourhood's character.

M. Rollier expressed concerns about the building location, which negatively impacts safety and security and property values.

J. Neustaeter expressed concerns about building location, which negatively impacts property values. He expressed concerns with the length of lease agreement.

T. Berry asked if the list of properties the City considered would be made public, and was concerned that the plan in place for a zoning change was vague and it was giving away prime industrial property.

B. Jordan expressed concerns about the lack of transparency and communication with neighbourhood residents as well as the negative impacts on safety and property values.

K. Johnston expressed concerns about communication as the tent encampment was short term and now this is a long term proposal. He expressed concerns about the buildings location, which negatively impacts safety and security as well as increases the noise in the neighborhood.

J. Young expressed concerns about building location. He stated there was a lack of answers to questions asked at the public meeting. He read a letter from R. Dale who expressed concerns about the negative impact of safety, security and property values.

T. Crouch expressed concerns about the public hearing process and the steps taken for 1<sup>st</sup> and 2<sup>nd</sup> reading of the proposed bylaw.

J. Gilfillan spoke in support of the proposal and expressed the need for education, understanding and resources to help the unhoused.

A. Bahen spoke in support of the proposal and expressed the need for resources and compassion.

A. Lockington spoke in support of the proposal and expressed concern for outdoor weather conditions for the unhoused should the proposal be delayed.

N. Van Ringen-Cannon spoke in support of the proposal and the importance of providing assistance for the unhoused.

M. Kriese spoke in support of the proposal and expressed concerns about public stigma surrounding the unhoused and the need for education and awareness.

23. **STATUTORY PUBLIC HEARINGS - continued**

1. **Zoning Amendment Application No. ZON-1263 [City of Salmon Arm; 341-361 Fraser Avenue NW; M-2 to CD-20]**

S. Moore spoke in support of the proposal and the importance of showing respect and dignity to those that are in recovery.

A. Rivet, spoke in support of the proposal and the importance of providing a space that can provide dignity and hope to the unhoused.

S. Hiebert was in favour of the proposal but not the location as it negatively impacts the security of the neighbourhood. She was concerned with security, staff to resident ratio and litter at the proposal shelter.

N. Kolotylo expressed concerns about safety and security of his business, customers and volunteers and inquired about the status of the encampment if the proposal is not approved.

The hearing recessed at 8:46 p.m.

The hearing reconvened at 9:01 p.m.

S. Thompson expressed concerns about building location. She had concerns about the proposed shelter rules and what happens if the demand at the shelter is greater than the availability of space.

R. Hennig expressed concerns about the building location, as there are 200 people in the neighborhood.

S. Tyler expressed concerns about building location and that many of the unhoused do not want shelter or support.

The Chair called a second time for submissions.

K. Wickner, expressed concerns about process issues and the difficulty to find information. She also spoke to the need for education, awareness and a long term plan.

W. Raspberry expressed concerns about the requirement to be in close proximity for services and his preference for a shorter term of lease.

D. Allard spoke in support of the proposal but was concerned about the building location as it increases criminal activity.

Councillors were provided an opportunity to ask questions of speakers or staff.

B. Jordan asked how much money has been invested in the proposal.

J. Young expressed concerns about missing details as to the operation of the project.

A. Rivet expressed the need to provide housing.

J. Neustaeter inquired about removing the homeless encampment from the shelter area.

K. Johnston recognized the need for a shelter and expressed concern about the building location.



25. QUESTION AND ANSWER PERIOD

26. ADJOURNMENT

0360-2023

Moved: Councillor Cannon  
Seconded: Councillor Wallace Richmond  
THAT: the Regular Council Meeting of July 24, 2023 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 11:09 p.m.

CERTIFIED CORRECT:

"S. WOOD"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 14 day of August, 2023.