

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held by electronic means as authorized by Ministerial Order M192, at 1:00 p.m. and reconvened at 2:30 p.m. on **Monday, July 12, 2021.**

PRESENT:

Mayor A. Harrison (participated remotely)
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely) (entered the meeting at 2:32 p.m.)
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)
Director of Development Services K. Pearson (participated remotely)
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)
Director of Financial Services C. Van de Cappelle (participated remotely)
Recorder C. Simmons (participated remotely)

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

2. IN-CAMERA SESSION

0377-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: pursuant to Section 90(1) (d) the security of the property of the municipality and (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.

Council returned to Regular Session at 2:26 p.m.

Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 23.1 L. and T. Bischke – letter received July 12, 2021 - 2190 – 6 Avenue NE Rezoning Application.

Item 9.1 Director of Engineering and Public Works - BC Active Transportation Network Planning Grant 2021 be moved to after item 14.2 Joe Johnson and Blake Lawson - Active Transportation Task Force Update and Grant Application.

5. DISCLOSURE OF INTEREST

Councillor Eliason entered the meeting at 2:32 p.m.

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of June 28, 2021

0378-2021 Moved: Councillor Lindgren
 Seconded: Councillor Cannon
 THAT: the Regular Council Meeting Minutes of June 28, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of July 5, 2021

0379-2021 Moved: Councillor Flynn
 Seconded: Councillor Wallace Richmond
 THAT: the Development and Planning Services Committee Meeting Minutes of July 5, 2021, be received as information.

CARRIED UNANIMOUSLY

2. Greenways Liaison Committee Meeting Minutes of June 3, 2021

0380-2021 Moved: Councillor Flynn
 Seconded: Councillor Lindgren
 THAT: the Greenways Liaison Committee Meeting Minutes of June 3, 2021, be received as information.

CARRIED UNANIMOUSLY

3. Active Transportation Task Force Meeting Minutes of July 5, 2021

0381-2021 Moved: Councillor Lavery
 Seconded: Mayor Harrison
 THAT: the Active Transportation Task Force Meeting Minutes of July 5, 2021, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

2. **Director of Development Services - Appointment of Deputy Approving Officer**

0382-2021

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: pursuant to Section 77 of the Land Title Act, Council appoint Christopher Larson as the Deputy Approving Officer for the City of Salmon Arm.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4471 [ZON1216; Text Amendment; Storage] - First Reading**

0383-2021

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4471 be read a first time;

AND THAT: second reading be withheld subject to formal input from the Salmon Arm Economic Development Society and Salmon Arm Chamber of Commerce;

AND FURTHER THAT: final reading be withheld subject to Ministry of Transportation and Infrastructure approval.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4460 [ZON1210; 1830 and 1860 - 10 Street SW; Fieldstone Place Inc./ Franklin Engineering Ltd.; R1 to R4] - First and Second Readings**

0384-2021

Moved: Councillor Lavery
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4460 be read a first and second time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4472 [2021 Water Meter Rates] - First, Second and Third Readings**

0385-2021

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4472 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. RECONSIDERATION OF BYLAWS

- 1. City of Salmon Arm Zoning Amendment Bylaw No. 4441 [ZON-1192; Charlton, S. & H./Laird, B.; 4270 10 Avenue SE; A2 to M2] - Final Reading**

0386-2021

Moved: Councillor Wallace Richmond
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4441 be read a final time.

CARRIED UNANIMOUSLY

- 2. City of Salmon Arm Official Community Plan Amendment Bylaw No. 4449 [OCP4000-46; Passey, B. & T.; 3381 10 Avenue SE; LR to MR] - Second Reading**

0387-2021

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Pursuant to Section 475 of the Local Government Act, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities;

AND THAT: Pursuant to Section 476 of the Local Government Act, Council has considered this Official Community Plan amendment after required consultation with School District No. 83;

AND THAT: Pursuant to Section 477 (3) (a) of the Local Government Act, Council has considered this Official Community Plan amendment in conjunction with:

- 1) The Financial Plans of the City of Salmon Arm; and
- 2) The Liquid Waste Management Plan of the City of Salmon Arm;

AND FURTHER THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4449 be read a second time.

CARRIED UNANIMOUSLY

- 3. City of Salmon Arm Zoning Amendment Bylaw No. 4450 [ZON-1203; Passey, B. & T.; 3381 10 Avenue SE; R-1 to R-4]- Second Reading**

0388-2021

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4450 be read a second time.

CARRIED UNANIMOUSLY

- 4. City of Salmon Arm Zoning Amendment Bylaw No. 4464 [ZON-1213; CDN Framing & Development Co.; 941 8 Avenue NE; R1 to R8] - Final Reading**

0389-2021

Moved: Councillor Flynn
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4464 be read a final time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS - continued**

5. **City of Salmon Arm Zoning Amendment Bylaw No. 4465 [ZON-1214; City of Salmon Arm; Text Amendment] - Final Reading**

0390-2021

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4465 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Information Correspondence**

4. **L. J. Chisholm - email dated July 5, 2021 - Secwepemc Landmarks Draft Signage for Review**

0391-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council support, in principle, the proposed Secwepemc Landmarks Draft Signage included in the email dated July 5, 2021.

CARRIED UNANIMOUSLY

5. **G. Zorn - email dated July 8, 2021 - Blackburn Park Picnic Shelter Request**

6. **D. Fleming, Program Coordinator, Essie's Place - Find Freedom - email dated July 8, 2021 - Blackburn Park Booking Request**

0392-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize G. Zorn to host a potluck dinner at the Blackburn Park Picnic Shelter on July 31, 2021 from 4:30 pm to 7:30 pm, subject to the provision of adequate liability insurance and in accordance with the Public Health Officer's guidelines;

AND THAT: Council authorize Essie's Place to host a meet and greet at the Blackburn Park Picnic Shelter on July 15, 2021 from 6:30 pm to 9:30 pm, subject to the provision of adequate liability insurance and in accordance with the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

The Meeting recessed at 3:37 p.m.

The Meeting reconvened at 4:00 p.m.

14. PRESENTATIONS**1. Sergeant Lachapelle, Salmon Arm RCMP Detachment – Quarterly Policing Report April to June 2021**

Sergeant Lachapelle, Salmon Arm RCMP Detachment provided an overview of the Quarterly Policing Report April to June 2021. He was available to answer questions from Council.

2. Joe Johnson and Blake Lawson - Active Transportation Task Force Update and Grant Application

Joe Johnson and Blake Lawson, Active Transportation Task Force provided a Task Force update and outlined the BC Active Transportation Planning Grant Request. They were available to answer questions from Council.

9. STAFF REPORTS – continued**1. Director of Engineering and Public Works - BC Active Transportation Network Planning Grant 2021**

0393-2021

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to include the Active Transportation Network Plan project in the amount of \$100,000 to be funded from the following sources:

- \$50,000 Active Transportation Reserve; and
- \$50,000 BC Active Transportation Planning Grant;

AND THAT: Council authorize submission of a grant application under the BC Active Transportation Network Planning Grant for the Active Transportation Network Plan project, estimated cost \$100,000 plus taxes.

CARRIED UNANIMOUSLY

15. COUNCIL STATEMENTS**16. SALMON ARM SECONDARY YOUTH COUNCIL****17. NOTICE OF MOTION****1. Councillor Lindgren – Climate Action Coordinator**

WHEREAS the urgency of climate change has been acknowledged by the Federal and Provincial Governments and actions to support adaptation and climate resilience are underway;

AND WHEREAS the City of Salmon Arm declared a climate emergency on September 9, 2019;

17. NOTICE OF MOTION - continued

1. Councillor Lindgren - Climate Action Coordinator - continued

AND WHEREAS the City has moved towards its climate goals by engaging the Community Energy Association to produce an emissions assessment and has joined FCM's milestone program, achieving Milestone One of Five;

AND WHEREAS the City of Salmon Arm has been recognized by the province as a climate leader since 2019 and has moved towards reduction targets set in the Official Community Plan, significantly dropping GHG emissions since 2018;

THEREFORE BE IT RESOLVED THAT the City of Salmon Arm seek and commit funding in the 2022 Budget to hire a climate action coordinator on a contract basis to lead initiatives that will move the City towards subsequent FCM Milestones through a one year pilot project; with those efforts focusing on community-wide and corporate GHG emission reductions, programing, monitoring, reporting, coordination and associated grant writing/applications.

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:08 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison (participated remotely)
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)
Councillor Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson (participated remotely)
Director of Development Services K. Pearson (participated remotely)
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)
Fire Chief B. Shirley (participated remotely)
Recorder B. Puddifant (participated remotely)

4. REVIEW OF AGENDA

Addition under item 23.1 E. Cook – letter received July 12, 2021 - Zoning Amendment Application for 2190 – 6 Avenue NE

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. VP-524 [Salmon Arm & Shuswap Lake Agricultural Association; 421 5 Avenue SW; Setback requirements]

0394-2021

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Development Variance Permit No. 524 be authorized for issuance for Lot A, Section 14, Township 20, Range 10, W6M, KDYD, Plan 16126 to vary Zoning Bylaw No. 2303 as follows:

1. Section 24.8.1 – P1 – Park and Recreation Zone – reduce the front parcel line setback from 6.0 m to 3.0 m for an office building;

AND THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Waive the requirement to upgrade the 5 Avenue SW frontage, including the installation of three streetlights;
2. Waive the requirement to install one of two fire hydrants;
3. Waive the requirement to upgrade the 100 mm water main along the northern frontage to 200 mm; and
4. Waive the requirement to extend storm sewer to and across the southern frontage.

Submissions were called for at this time.

J. Franklin, Franklin Engineering, outlined the application and was available to answer questions from Council.

P. Wright and C. Ingram, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:28 p.m. and the Motion was:

Section 2: Subdivision and Development Servicing Variance Request Item 1 was split:

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. a) Waive the requirement to upgrade the 5 Avenue SW frontage.

CARRIED UNANIMOUSLY

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-524 [Salmon Arm & Shuswap Lake Agricultural Association; 421 5 Avenue SW; Setback requirements] - continued

Moved: Flynn

Seconded: Lindgren

THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. b) waive the requirement to install three streetlights.

Amendment:

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. b) require the installation of 2 streetlights.

CARRIED

Councillors Flynn and Lindgren Opposed

Amendment:

Moved: Mayor Harrison

Seconded: Councillor Wallace Richmond

THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

- delete item 2 in its entirety.

DEFEATED

Councillors Wallace Richmond, Flynn, Lavery and Lindgren Opposed

Amendment:

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

3. require a 50% cash contribution to upgrade the 100 mm water main along the northern frontage to 200mm.

DEFEATED

Councillors Lavery, Lindgren Flynn and Mayor Harrison Opposed

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-524 [Salmon Arm & Shuswap Lake Agricultural Association; 421 5 Avenue SW; Setback requirements] - continued

Amendment:

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Development Variance Permit No. 524 also vary Section 4.0 (Works and Services requirements) of Subdivision and Development Servicing Bylaw No. 4163 as follows:

4. Require storm sewer to be extended from 5 Street SW along 5 Avenue SW to the west boundary of 421 5 Avenue SW for a distance of approximately 30 m.

CARRIED

Councillor Lindgren Opposed

Motion as Amended:

CARRIED UNANIMOUSLY

0395-2021

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: refer hydrant installation on 5 Avenue SW and water main upgrade to staff for potential inclusion in the 2022 budget.

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-534 [Hasselaar, A.; 1981 18A Avenue SE; Setback and height requirements]

0396-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Development Variance Permit No. 534 be authorized for issuance for Lot 4, Section 12, Township 20, Range 10, W6M, KDYD, Plan KAP57572 to vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 (a) - Fences and Retaining Walls - increase fence height to 2.0 m along entire rear and interior side yards;
2. Section 4.12.1 (b) - Fences and Retaining Walls - increase fence height from 1.2 m to 2.0 m along front and exterior side yards;
3. Section 6.6 - R-1 - Single Family Residential Zone - increase height of accessory building (i.e. detached shop) from 6.0 m to 8.0 m;
4. Section 6.7 - R-1 - Single Family Residential Zone - increase maximum parcel coverage for accessory buildings from 10% to 11% of the parcel;
5. Section 6.11.2 - R-1 - Single Family Residential Zone - reduce setback from 1.0 m to 0.4 m from the eaves of a detached shop to the rear parcel line; and
6. Section 6.11.3 - R-1 - Single Family Residential Zone - reduce setback from 1.0 m to 0.4 m from the eaves of a detached shop to the interior side parcel line.

22. HEARINGS - continued

2. Development Variance Permit Application No. VP-534 [Hasselaar, A.; 1981 18A Avenue SE; Setback and height requirements] - continued

Submissions were called for at this time.

A. Hasselaar, the applicant, outlined the application and the proposed changes to the request. He was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 8:52 p.m. and the Motion was:

Amendment:

Moved: Councillor Lindgren
Seconded: Councillor Flynn
THAT: Development Variance Permit No. 534 be authorized for issuance for Lot 4, Section 12, Township 20, Range 10, W6M, KDYD, Plan KAP57572 to vary Zoning Bylaw No. 2303 as follows:

1. Section 6.6 - R-1 - Single Family Residential Zone - increase height of accessory building (i.e. detached shop) from 6.0 m to 7.m; and
2. delete item 4 in its entirety.

CARRIED UNANIMOUSLY

Amendment:

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: items 3., 5. and 6. be removed.

DEFEATED

Councillors Wallace Richmond, Flynn, Lindgren and Mayor Harrison Opposed

Motion as Amended:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1204 [Allard, D. & Wong, L./Browne Johnson Land Surveyors; 2190 - 6 Avenue NE; R-1 to R-4]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

D. Allard, the applicant and J. Johnson, the agent, outlined the application and were available to answer questions from Council.

23. STATUTORY PUBLIC HEARINGS - continued

1. Zoning Amendment Application No. ZON-1204 [Allard, D. & Wong, L./Browne Johnson Land Surveyors; 2190 - 6 Avenue NE; R-1 to R-4] - continued

L. and T. Bischke – letter received July 12, 2021 - 2190 – 6 Avenue NE Rezoning Application

E. Cook – letter received July 12, 2021 - Zoning Amendment Application for 2190 – 6 Avenue NE

Following three calls for submissions and questions from Council, the Public Hearing was closed at 9:09 p.m. and the next item ensued.

2. Zoning Amendment Application No. ZON-1212 [Melzer, J. & B./Whitstone Developments Ltd.; 4930 70 Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

M. Wilson, Whitstone Developments Ltd., the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 9:12 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4451 [ZON-1204; Allard, D. & Wong, L./Browne Johnson Land Surveyors; 2190 - 6 Avenue NE; R-1 to R-4] - Third Reading

0397-2021 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lindgren
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4451 be read a third time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4463 [ZON-1212; Melzer, J. & B./Whitstone Developments Ltd.; 4930 70 Avenue NE; R-1 to R-8] - Third Reading

0398-2021 Moved: Councillor Flynn
 Seconded: Councillor Wallace Richmond
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4463 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0399-2021

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of July 12, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 9:15 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 26 day of July, 2021.