

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:00 p.m. and reconvened at 2:30 p.m. on **Monday, June 27, 2022.**

PRESENT:

Deputy Mayor L. Wallace Richmond
Councillor T. Lavery (participated remotely)
Councillor K. Flynn
Councillor S. Lindgren
Councillor C. Eliason (participated remotely)

Chief Administration Officer Erin Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson (participated remotely)
Director of Corporate Services S. Wood
Chief Financial Officer C. Van de Cappelle
Deputy Corporate Officer C. Boback (participated remotely)
Fire Chief B. Shirley

ABSENT:

Mayor A. Harrison
Councillor D. Cannon

1. CALL TO ORDER

Deputy Mayor Wallace Richmond called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0284-2022 Moved: Councillor Lindgren
Seconded: Councillor Flynn
THAT: pursuant to Section 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality necessary for that purpose of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:17 p.m.
Council recessed until 2:30 p.m.

3. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY**

Deputy Mayor Wallace Richmond read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. **REVIEW OF AGENDA**

Addition of Submission Item 22.2 – J. Tanner - letter dated June 24, 2022 – DP-441; Residential

5. **DISCLOSURE OF INTEREST**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of June 13, 2022**

0285-2022 Moved: Councillor Lindgren
Seconded: Councillor Flynn
THAT: the Regular Council Meeting Minutes of June 13, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of June 20, 2022**

0286-2022 Moved: Deputy Mayor Wallace Richmond
Seconded: Councillor Flynn
THAT: the Development and Planning Services Committee Meeting Minutes of June 20, 2022 be received as information.

CARRIED UNANIMOUSLY

2. **Downtown Parking Commission Meeting Minutes of June 21, 2022**

0287-2022 Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: the Downtown Parking Commission Meeting Minutes of June 21, 2022 be received as information.

CARRIED UNANIMOUSLY

3. **Shuswap Regional Airport Operations Committee Meeting Minutes of June 15, 2022**

0288-2022 Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of June 15, 2022 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Chief Financial Officer – Annual Financial Audit Services – 2022 and 2023**

0289-2022

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: BDO Canada LLP, Chartered Accountants, be appointed as the Municipal Auditors for the City of Salmon Arm for the two (2) year term of 2022 and 2023;

AND THAT: the fee for services provided be as follows:

- 2022 - \$25,000.00 (plus taxes as applicable); and
- 2023 - \$25,000.00 plus BC CPI (plus taxes as applicable).

CARRIED UNANIMOUSLY

2. **Chief Administrative Officer – Community Resiliency Investment Program – 2022 FireSmart Community Funding & Supports Application**

0290-2022

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council supports the activities outlined in the Community Resiliency Investment Program – 2022 FireSmart Community Funding & Supports grant application;

AND THAT: Council agrees that the City of Salmon Arm will act as the primary applicant to apply for, receive and manage the 2022 grant funding.

CARRIED UNANIMOUSLY

3. **Chief Administrative Officer – 55+ BC Games Bid**

0291-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council authorizes the submission of a bid package and letter of support for the 2024, 2025 and 2026 55+ BC Games;

AND THAT: Council commits to providing a cash contribution of \$60,000.00 as well as in-kind support of services and facilities with a deemed value of \$55,000.00 to the Games should the bid be successful.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS – continued**

4. **Director of Corporate Services, Naming and Advertising Agreement for the Recreation Centre**

0292-2022

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Mayor and Corporate Officer be authorized to execute the Naming and Advertising Agreement for the Recreation Facility with Salmon Arm Savings and Credit Union and Shuswap Recreation Society, for a period of five (5) years, commencing May 1, 2022 to April 30, 2027.

CARRIED UNANIMOUSLY

5. **Director of Corporate Services – 2021 Annual Report**

0293-2022

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Council receive the City of Salmon Arm 2021 Annual Report for information.

CARRIED UNANIMOUSLY

6. **Director of Engineering & Public Works – Canada Community – Building Fund in BC 2022 Strategic Priorities Fund**

0294-2022

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the 2022 Budget contained in the 2022-2026 Financial Plan be amended to include the following projects to be funded from the Canada Community-Building Fund in BC, 2022 Strategic Priorities Fund:

- \$1,500,000 Foreshore Main Renewal – Phase 2
- \$200,000 Transportation Master Plan

AND THAT: Council authorize submission of a grant application under the Canada Community-Building Fund in BC, 2022 Strategic Priorities Fund, for the following projects:

- Foreshore Main Renewal – Phase 2 (Capital Infrastructure Stream), estimated cost \$1,500,000 plus taxes
- Transportation Master Plan (Capacity Building Stream), estimated cost \$200,000 plus taxes.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fire Prevention and Fire Department Amendment Bylaw No. 4534 - Final Reading**

0295-2022 Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Fire Prevention and Fire Department Amendment Bylaw No. 4534 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zone 5 Booster Station Temporary Borrowing Bylaw No. 4543 - Final Reading**

0296-2022 Moved: Councillor Flynn
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zone 5 Booster Station Temporary Borrowing Bylaw No. 4543 be read a final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4526 [ZON-1239; Struk, K. & C.; 6841 46 Street NE; R-1 to R-8] - Final Reading**

0297-2022 Moved: Councillor Lindgren
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4526 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

2. **M. Bradcoe & J. Wittstock, Founding Members, Shuswap Pride Society - letter dated May 20, 2022 - picnic/BBQ at Marine Peace Park, Saturday, August 13, 2022**
5. **J. Evans, Early Years Family Navigator and Outdoor Play Facilitator, Shuswap Children's Association - letter dated June 17, 2022 - Children's Outdoor Recreation Program for July and August at Blackburn Park**
6. **J. Broadwell, Manager, Downtown Salmon Arm - letter dated June 14, 2022 - Theatre on the Edge Festival Use of Salmar Lot, West Side, July 15-17, 2022**

12. **CORRESPONDENCE - continued**

1. **Informational Correspondence**

0298-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council approve the family picnic hosted by the Shuswap Pride Society at Marine Peace Park on Saturday, August 13, 2022 from 11am to 4pm subject to the provision of adequate liability insurance;

AND THAT: Council approve the Children's Outdoor Recreation Program for the Shuswap Children's Association on the following dates for Blackburn Park subject to the provision of adequate liability insurance;

July 26th, 2022 at Blackburn Park (10am-1pm)

August 2nd, 2022 at Blackburn Park (10am-1pm)

August 9th, 2022 at Blackburn Park (10am-1pm)

August 16th, 2022 at Blackburn Park (10am-1pm)

August 23rd, 2022 at Blackburn Park (10am-1pm)

August 30th, 2022 at Blackburn Park (10am-1pm);

AND FURTHER THAT: Council approve the use of the West side of the Salmar Parking lot for the Theatre on the Edge Festival (TotE Fest) from 10:00am Friday, July 15, 2022 to 11pm Sunday, July 17, 2022 subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

7. **R. Scott, DZO, Skydive Salmon Arm, NOVA - letter dated June 21, 2022 - 2022 Skydiving Boogie Event - September 2nd - 5th**

0299-2022

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Council approve the 2022 Skydiving Boogie Event, September 2, 2022 to September 5, 2022 hosted by the North Okanagan Vertical Adventures Ltd (NOVA) at the Shuswap Regional Airport subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

3. **D. Podlubny, Director, Shuswap Association for Rowing and Paddling - letter dated January 31, 2022 - Purple-Air Sensor at Canoe Beach**

0300-2022

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: Council approve the installation of a Purple Air Sensor at the Water Treatment plant for Rowing and Paddling installation of a Purple-Air Sensor at Canoe Beach;

AND THAT: the Shuswap Association for Rowing and Paddling be responsible for the installation, operation and maintenance and the City supplies the WIFI link.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

14. PRESENTATIONS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

1. 2022 Shuswap Trails Roundtable Event - [June 13, 2022 Notice of Motion - Councillor Lavery]

0301-2022 Moved: Councillor Lavery
Seconded: Councillor Flynn

THAT: \$1,500.00 be allocated from Council Initiatives for the 2022 Shuswap Trails Roundtable event.

CARRIED UNANIMOUSLY

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 3:24 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Deputy Mayor L. Wallace Richmond
Councillor K. Flynn
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor C. Eliason (participated remotely)

Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson (participated remotely)
Director of Corporate Services S. Wood
Deputy Corporate Officer C. Boback

ABSENT:

Mayor A. Harrison
Councillor D. Cannon

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Permit Application No. DP-443 [Blanleil Cranbrook Holdings Ltd; 2800 10 Avenue (TCH) SW; Form and Character]

0302-2022

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Development Permit No. 443 be authorized for issuance for Parcel A (DD 136157F Plan B6396) of Lot 1, Section 10, Township 20, Range 10, W6M, KDYD, Plan 4550, Except Plan H401, KAP55184, KAP69718, KAP78951 and EPP7474 (2800 10 Avenue (TCH) SW) in accordance with the Development Permit drawings attached as APPENDIX 5 to the staff report dated June 15, 2022;

AND THAT: Development Permit No. 443 vary Zoning Bylaw No. 2303 for Building 1 as shown in the drawings attached as APPENDIX 5 as follows:

1. Section 17.8.2 - Minimum Interior Parcel Line setback of 1.0m reduced to 0.0m;

AND FURTHER THAT: Issuance of Development Permit No. 443 be withheld subject to receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for landscaping.

The Director of Development Services explained the proposed Development Permit Application.

A. Blanleil, Blanleil Cranbrook Holdings Ltd., the applicant, spoke regarding the application and was available to answer questions.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:11 p.m.

CARRIED UNANIMOUSLY

2. Development Permit Application No. DP-441 [1334672 Ltd., Inc. No. BC1334672/ Lawson Engineering Ltd.; 1180 Old Auto Road SE; Residential]

0303-2022

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Development Permit No. 441 be authorized for issuance for Lot 3, Section 13, Township 20, Range 10, W6M, KDYD, Plan KAP82683 (1180 Old Auto Road SE) in accordance with the drawings dated March 22, 2022 and attached as Appendix 6 to the staff report dated June 1, 2022;

22. **HEARINGS - continued**

2. **Development Permit Application No. DP-441 [1334672 Ltd., Inc. No. BC1334672/ Lawson Engineering Ltd.; 1180 Old Auto Road SE; Residential]**

AND THAT: Development Permit No. 441 include the following variances to Zoning Bylaw No. 2303:

Section 4.9.1 – decrease the special building setback from the center line of an Arterial Street from 17.5 metres (57.4 feet) to 15.4 metres (50.5 feet) in accordance with the attached drawings;

Section 4.12.1 – increase the maximum height of a retaining wall from 2.0 metres (6.5 feet) to 2.5 metres (8.2 feet) in accordance with the attached drawings;

Section 9.4 – increase the maximum height of a principal building from 10.0 metres (32.8 feet) to 12.1 metres (39.7 feet) in accordance with the attached drawings;

AND FURTHER THAT: Issuance of Development Permit No. 441 be withheld subject to receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper’s estimate for completion of the landscape plan and installation of fencing.

The Director of Development Services explained the proposed Development Permit Application.

A. Waters, Lawson Engineering Ltd., the agent, spoke regarding the application and was available to answer questions.

Submissions were called for at this time.

J. Tanner - letter dated June 24, 2022 – DP-441; Residential

J. Vickerson, 1011 Auto Rd – raised concerns about the height variance, which include loss of natural sunlight, dwarfing existing homes, killing shrubs and diminishing nearby property values. Additionally, the affected residents will see a retaining wall from their back decks.

B. Hyland, 1171 Old Auto Rd – raised concerns about the height of the building and loss of sunlight. B. Hyland said there was no reference to Old Auto Rd properties in the drawing so they could not determine the site lines. B. Hyland questioned snow removal and the storage of snow as well as parking issues in the cul-de-sac.

B. Vickerson, 1011 Auto Rd – raised concerns about the height of the building and questioned snow removal and the storage of snow.

W. Ewing, 1181 Old Auto Rd – raised concerns with increased traffic, lack of parking in the area and safety concerns for children and dogs.

22. **HEARINGS - continued**

2. **Development Permit Application No. DP-441 [1334672 Ltd., Inc. No. BC1334672/ Lawson Engineering Ltd.; 1180 Old Auto Road SE; Residential]**

L. Hyland, 1171 Old Auto Rd – provided a model showing the proposed heights and was concerned about the height variances.

B. Vickerson, 1011 Auto Rd – requested clarification on how the height is measured.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:48 p.m.

CARRIED UNANIMOUSLY

23. **STATUTORY PUBLIC HEARINGS**

1.a **Official Community Plan Amendment Application No. OCP4000-49 [Burmeister, I.E./Timberline Solutions; 30 2 Street SE; TC to HR]**

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

J. Baer, Timberline Solutions, the agent, was available to answer questions from Council.

Submissions were called for at this time.

S. Knutson, 40 2nd St SE – raised concerns about density, height and parking.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:14 p.m. followed by comments from Council.

1.b **Zoning Amendment Application No. ZON-1237 [Burmeister, I.E./Timberline Solutions; 30 2 Street SE; C-2 to R-5]**

The Director of Development Services explained the proposed Zoning Amendment Application.

J. Baer, Timberline Solutions, the agent, was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:16 p.m. followed by comments from Council.

23. **STATUTORY PUBLIC HEARINGS - continued**

2. **Zoning Amendment Application No. ZON-1241 [McCann, D. & K. / Orchard Valley Homes Ltd; 961 17 Street SE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:18 p.m. followed by comments from Council.

3. **Zoning Amendment Application No. ZON-1243 [Bagley, P. & S. / Franklin Engineering Ltd; 800 Foothill Road SW; A-2 and R-1 to R8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Samantha, Franklin Engineering Ltd, the agent, was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:21 p.m. followed by comments from Council.

5. **Zoning Amendment Application No. ZON-1245 [Barrett, D.; 1071 12 Avenue SE; R1 to R8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:23 p.m. followed by comments from Council.

4. **Zoning Amendment Application No. ZON-1244 [Caswell, C. & Tremblay, I.; 2080 Okanagan Avenue SE; R1 to R8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:25 p.m. followed by comments from Council.

23. **STATUTORY PUBLIC HEARINGS - continued**

6. **Land Use Contract Termination Application No. LUC P1971 [Canoe Creek Estates]**

The Director of Development Services explained the proposed Land Use Contract Termination Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:27 p.m. followed by comments from Council.

24. **RECONSIDERATION OF BYLAWS**

1.a **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4510 [OCP4000-49; Burmeister, I.E./Timberline Solutions; 30 2 Street SE; TC to HR] - Third Reading**

0304-2022 Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4510 be read a third time.

CARRIED UNANIMOUSLY

1.b **City of Salmon Arm Zoning Amendment Bylaw No. 4511 [ZON-1237; Burmeister, I.E./Timberline Solutions; 30 2 Street SE; C-2 to R-5] - Third Reading**

0305-2022 Moved: Councillor Flynn
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4511 be read a third time.

AND THAT: final reading of the zoning amendment bylaw be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4528 [ZON-1241; McCann, D. & K. / Orchard Valley Homes Ltd; 961 17 Street SE; R-1 to R-8] - Third and Final Readings**

0306-2022 Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4528 be read a third and final time.

CARRIED UNANIMOUSLY

24. **RECONSIDERATION OF BYLAWS - continued**

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4535 [ZON-1243; Bagley, P. & S. / Franklin Engineering Ltd; 800 Foothill Road SW; A-2 and R-1 to R8] - Third and Final Readings**

0307-2022 Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4535 be read a third and final time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4537 [ZON-1244; Caswell, C. & Tremblay, I.; 2080 Okanagan Avenue SE; R1 to R8] - Third Reading**

0308-2022 Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4537 be read a third time.

AND THAT: final reading of the zoning amendment bylaw be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

5. **City of Salmon Arm Zoning Amendment Bylaw No. 4538 [ZON-1245; Barrett, D.; 1071 12 Avenue SE; R1 to R8] - Third and Final Readings**

0309-2022 Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4538 be read a third and final time.

CARRIED UNANIMOUSLY

6. **City of Salmon Arm Zoning Amendment Bylaw No. 4533 - [Canoe Creek Estates] - Third Reading (Public Hearing Waived)**

0310-2022 Moved: Councillor Lindgren
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4533 be read a third time;

AND THAT: final reading of the zoning amendment bylaw be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

24. RECONSIDERATION OF BYLAWS - continued

7. City of Salmon Arm Amendment Bylaw No. 4532 to Land Use Contract Termination No. LUC P1971 [Canoe Creek Estates] - Third Reading

0311-2022 Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Land Use Contract Termination Bylaw No. 4532 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

00312-2022 Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the Regular Council Meeting of June 27, 2022, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:37 p.m.

CERTIFIED CORRECT:

"S. WOOD"

CORPORATE OFFICER

Adopted by Council the 11th day of July, 2022.

"L. WALLACE RICHMOND"

DEPUTY MAYOR