

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held by electronic means as authorized by Ministerial Order M192, at 1:00 p.m. and reconvened at 2:30 p.m. on **Tuesday, May 25, 2021.**

### PRESENT:

Mayor A. Harrison (participated remotely)  
Councillor D. Cannon (participated remotely)  
Councillor C. Eliason (participated remotely)  
Councillor K. Flynn (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)

Director of Corporate Services E. Jackson (participated remotely)  
Director of Development Services K. Pearson (participated remotely)  
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)  
Director of Financial Services C. Van de Cappelle (participated remotely)  
Recorder C. Simmons (participated remotely)

### ABSENT:

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

#### 2. IN-CAMERA SESSION

0267-2021

Moved: Councillor Eliason  
Seconded: Councillor Wallace Richmond  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.  
Council returned to Regular Session at 1:15 p.m.  
Council recessed until 2:30 p.m.

#### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

**4. REVIEW OF AGENDA**

Deletion under item 9.1 Manager of Permits and Licensing – Notice on Title [Radcliffe, J.; 91 3 Street SE; Failure to Obtain Building Permit]

Deletion under item 9.2 Manager of Permits and Licensing – Notice on Title [Greek, S. & J.; 90 2 Street SE; Failure to Obtain Building Permit]

Addition under item 18.1 Resolution from the Environmental Advisory Committee – Water Extraction

Addition under item 18.1 Salmon Arm Economic Development Society– letter dated May 19, 2021 – Water Extracting Bottling

Addition under item 18.2 Resolutions from the Shuswap Recreation Society Board – Pickle Ball Club Requests

**5. DISCLOSURE OF INTEREST**

Councillor Wallace Richmond declared a conflict with item 14.2 as Shuswap Tourism is a client of her firm.

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of May 10, 2021**

0268-2021                      Moved: Councillor Lindgren  
  Seconded: Councillor Flynn  
  THAT: the Regular Council Meeting Minutes of May 10, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of May 17, 2021**

0269-2021                      Moved: Councillor Lavery  
  Seconded: Councillor Cannon  
  THAT: the Development and Planning Services Committee Meeting Minutes of May 17, 2021, be received as information.

CARRIED UNANIMOUSLY

**2. Community Heritage Commission Meeting Minutes of April 19, 2021**

0270-2021                      Moved: Councillor Cannon  
  Seconded: Councillor Lindgren  
  THAT: the Community Heritage Commission Meeting Minutes of April 19, 2021, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

3. **Downtown Parking Commission Meeting Minutes of April 20, 2021**

0271-2021                    Moved: Councillor Eliason  
                                  Seconded: Councillor Wallace Richmond  
                                  THAT: the Downtown Parking Commission Meeting Minutes of April 20, 2021,  
                                  be received as information.

CARRIED UNANIMOUSLY

4. **Traffic Safety Committee Meeting Minutes of May 5, 2021**

0272-2021                    Moved: Councillor Cannon  
                                  Seconded: Councillor Lavery  
                                  THAT: the Traffic Safety Committee Meeting Minutes of May 5, 2021, be received  
                                  as information.

CARRIED UNANIMOUSLY

5. **Community Heritage Commission Meeting Minutes of May 17, 2021**

0273-2021                    Moved: Councillor Cannon  
                                  Seconded: Councillor Wallace Richmond  
                                  THAT: the Community Heritage Commission Meeting Minutes of May 17, 2021  
                                  be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Manager of Permits and Licensing - Notice on Title [Radcliffe, J.; 91 3 Street SE; Failure to Obtain Building Permit]**

Removed from the agenda.

2. **Manager of Permits and Licensing - Notice on Title [Greek, S. & J.; 90 2 Street SE; Failure to Obtain Building Permit]**

Removed from the agenda.

3. **Director of Development Services - Agricultural Land Commission Application No. 406 [Megyesi, M. & A.; 3381 28 Street NE; Non-Adhering Residential Use]**

0274-2021                    Moved: Councillor Cannon  
                                  Seconded: Councillor Lindgren  
                                  THAT: Agricultural Land Commission Application No. ALC 406 be authorized  
                                  for submission to the Agricultural Land Commission.

CARRIED  
Councillor Lavery and Lindgren Opposed

9. **STAFF REPORTS - continued**

4. **Director of Development Services - Agricultural Land Commission Application No. 405 [Priebe, A. & L.; 4890 Foothill Road SW; Non-Adhering Residential Use]**

0275-2021 Moved: Councillor Cannon  
 Seconded: Councillor Wallace Richmond  
 THAT: Agricultural Land Commission Application No. ALC 405 be authorized for submission to the Agricultural Land Commission.

CARRIED  
 Councillor Lavery and Lindgren Opposed

5. **Director of Development Services - Agricultural Land Commission Application No. 407 [Mierau, B. & R./Laird, B./City of Salmon Arm; 3831 20 Avenue SE; Exclusion]**

0276-2021 Moved: Councillor Flynn  
 Seconded: Councillor Cannon  
 THAT: Council direct staff to submit an Agricultural Land Reserve application No. 407 to exclude Lot 17, Section 7, Township 20, Range 9, W6M, KDYD, Plan 1230;

AND THAT: pursuant to Section 15. 1(b) of the ALR General Regulation a Statutory Public Hearing be scheduled for the June 14, 2021 Regular Council Meeting.

CARRIED UNANIMOUSLY

6. **Director of Engineering and Public Works - 2021/2022 Annual Transit Operating Agreement**

0277-2021 Moved: Councillor Eliason  
 Seconded: Councillor Lavery  
 THAT: the Mayor and Corporate Officer be authorized to execute the 2021/2022 Annual Operating Agreement and the Transit Service Agreement between the City of Salmon Arm and BC Transit;

AND THAT: the 2021 Budget contained in the 2021 to 2025 Financial Plan be amended to re-direct anticipated net Transit savings of \$111,400.00 to the Transit Services Reserve as follows:

- Transit Revenue - Decrease \$34,400.00;
- Transit Pass Revenue - Decrease \$13,200.00; and
- Transit System - Contract - Decrease \$159,000.00.

CARRIED UNANIMOUSLY

7. **Director of Engineering and Public Works - Field Maintenance Agreement - Elks Park Ball Fields**

0278-2021 Moved: Councillor Cannon  
 Seconded: Councillor Flynn  
 THAT: the Mayor and Corporate Officer be authorized to execute the 2021/2022/2023 Elks Park Field Maintenance Agreement, as outlined in the staff report dated May 12, 2021.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS – continued**

8. **Director of Engineering and Public Works – RCMP Roof Replacement – Award**

Councillor Wallace Richmond declared a conflict of interest as her son works for Standard Roofing (2016) Ltd. and left the meeting at 3:35 p.m.

0279-2021                      Moved: Councillor Lindgren  
  Seconded: Councillor Lavery  
  THAT: Council Accept the quote from Standard Roofing (2016) Ltd. For the Roof Replacement of the Salmon Arm RCMP Detachment for the quoted amount of \$96,300.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

9. **Director of Engineering and Public Works – Canoe Beach & Raven Community Park Playground Equipment Replacement, Supply & Installation**

Councillor Wallace Richmond returned to the meeting at 3:38 p.m.

0280-2021                      Moved: Councillor Lindgren  
  Seconded: Councillor Cannon  
  THAT: the 2021 Budget contained in the 2021 – 2025 Financial Plan Bylaw be amended to reflect additional funding for the Canoe Beach Playground Replacement in the amount of \$28,000.00 reallocated from the General Capital Reserve fund from the Raven Community Park Playground Replacement;  
  
  AND THAT: the supply & installation of the Canoe Beach & Raven Community Park Playground Equipment Replacements, be awarded to Green Roots Play Equipment Inc. in accordance to their quoted amounts as follows;

- Canoe Beach - \$83,978.00, plus taxes as applicable; and
- Raven Park - \$59,988.00, plus taxes as applicable.

CARRIED UNANIMOUSLY

10. **Director of Corporate Services – Environmental Advisory Committee Appointments**

0281-2021                      Moved: Councillor Lindgren  
  Seconded: Councillor Flynn  
  THAT: Council appoint Barrie Voth to the Environmental Advisory Committee as the member representing the Agriculture Industry for a two (2) year term ending May 25, 2023.

CARRIED UNANIMOUSLY

11. **Director of Engineering and Public Works – Disk Filter Cloth Media – Wastewater Plant**

0282-2021                      Moved: Councillor Eliason  
  Seconded: Councillor Wallace Richmond  
  THAT: Council approve the purchase of 36 new Aqua Aerobic Cloth Media filters from Waste 'N Watertech Ltd., for the quoted price of \$13,872.00 plus applicable taxes and shipping;

9. **STAFF REPORTS – continued**

11. **Director of Engineering and Public Works – Disk Filter Cloth Media – Wastewater Plant – continued**

AND THAT: the City’s Purchasing Policy No. 7.13 be waived in the procurement of the material and to authorize sole sourcing of same to the Western Canada distributor of this product Waste ‘N Watertech Ltd.

CARRIED UNANIMOUSLY

12. **Director of Corporate Services – Salmon Arm Arts & Culture Tri-Partite Agreement**

0283-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the Mayor and Corporate Officer be authorized to execute the Salmon Arm Arts and Culture Agreement with the Salmon Arm Economic Development Society and Shuswap District Arts Council, effective June 1, 2021.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4458 [ZON-1208/DVP-532; Braby, J./Lawson Engineering Ltd./Lawson, B.; 2151 12 Avenue NE] – First and Second Readings**

0284-2021

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4458 be read a first and second time;

AND THAT final reading be withheld subject to approval from the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4459 [ZON-1209; Buckler, J. & K.; 2920 7 Avenue NE] – First and Second Readings**

0285-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4459 be read a first and second time;

AND THAT: final reading be withheld subject to:

- approval from the Ministry of Transportation and Infrastructure; and
- submission of a Building Permit application showing that the proposed *detached suite* conforms to BC Building Code and Zoning Bylaw requirements.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4433 [OCP4000-45; Westgate Building Ltd./1028699 BC/Laird, B.; 2090 10 Avenue SW; SRV to HC] - Second Reading**

0286-2021

Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4433 be read a second time.

CARRIED  
Councillor Lindgren Opposed

2. **City of Salmon Arm Zoning Amendment Bylaw No.4434 [ZON-1197; Westgate Building Ltd./1028699 BC/Laird, B.; 2090 10 Avenue SW; A-1 to C-3] - Second Reading**

0287-2021

Moved: Councillor Cannon  
Seconded: Councillor Lavery  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No.4434 be read a second time.

CARRIED UNANIMOUSLY

The Meeting recessed at 4:08 p.m.  
The Meeting reconvened at 4:15 p.m.

14. **PRESENTATIONS**

1. **Howard deLong - Shuswap Theatre Update**

Howard deLong, Shuswap Theatre, provided an overview of Shuswap Theatre and was available to answer question from Council.

Councillor Wallace Richmond declared a conflict of interest and left the meeting at 4:30 p.m.

2. **Kyle Dearing - Shuswap Tourism**

Kyle Dearing, Shuswap Tourism, provided an update on Shuswap Tourism and was available to answer questions from Council.

Councillor Wallace Richmond returned to the meeting at 4:50 p.m.

12. **CORRESPONDENCE**

5. **J. Broadwell, Manager, Downtown Salmon Arm - letter dated May 13, 2021 - Alexander Plaza Street Painting**

0288-2021

Moved: Councillor Flynn  
Seconded: Councillor Lindgren  
THAT: Council approve the Salmon Arm Downtown Improvement Association, Salmon Arm Economic Development Society and Meikle Studios Public Art House to paint Alexander Street, from Hudson Avenue to Lakeshore Drive for the 2021 season, subject to the provision of adequate liability insurance and coordination with City staff.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE – continued

6. J. Broadwell, Manager, Downtown Salmon Arm – letter dated May 18, 2021 – Downtown Parking Commission

0289-2021

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: Council appoint Morgan Mathison to the Downtown Parking Commission for a two-year term.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

1. Water Extraction – Councillor Lavery

Salmon Arm Economic Development – letter dated May 19, 2021 – Water Extracting Bottling

Resolution from the Environmental Advisory Committee – Water Extraction

0290-2021

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: Due to concerns related to water quality and quantity, water resource extraction and the future of safe clean water for local consumption, Salmon Arm Council does not support the extraction of fresh water resources from surface or groundwater for the purposes of commercial bottled or bulk water sales;

AND THAT: a letter re the adopted motion be sent to the Premier, the Ministers of FLNRORD & MoE and the regional office processing the extraction application;

AND FURTHER THAT: Council request a presentation from the involved Ministry staff.

CARRIED UNANIMOUSLY



18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS - continued**

2. **Resolutions from the Shuswap Recreation Society Board - Pickle Ball Club Requests**

0291-2021                    Moved: Councillor Cannon  
                                  Seconded: Councillor Eliason  
                                  THAT: a fee of \$3,500 be charged annually for the current court use arrangement plus the placement of a storage container at Klahani Park that meets the City's specifications.

CARRIED UNANIMOUSLY

0292-2021                    Moved: Councillor Cannon  
                                  Seconded: Councillor Eliason  
                                  THAT: the City paint the pickle lines on one court, at the City's expense, but need to further study the impact on users and gather input before painting on additional courts.

CARRIED UNANIMOUSLY

0293-2021                    Moved: Councillor Eliason  
                                  Seconded: Councillor Lindgren  
                                  THAT: up to \$1,500.00 be funded from Council Initiatives, for the painting of pickle ball lines on one court at Klahani Park.

CARRIED UNANIMOUSLY

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:48 p.m.  
The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor A. Harrison (participated remotely)  
Councillor D. Cannon (participated remotely)  
Councillor C. Eliason (participated remotely)  
Councillor K. Flynn (participated remotely)  
Councillor T. Lavery (participated remotely)  
Councillor Lindgren (participated remotely)  
Councillor L. Wallace Richmond (participated remotely)

Director of Corporate Services E. Jackson (participated remotely)  
Director of Development Services K. Pearson (participated remotely)  
Director of Engineering and Public Works R. Niewenhuizen (participated remotely)  
Recorder C. Simmons (participated remotely)

21. **DISCLOSURE OF INTEREST**

22. **HEARINGS**

1. **Development Variance Permit Application No. 530 [Christensen, B. & Laderoute, L.; 2348 5 Avenue SE; Setback]**

0294-2021

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: Development Variance Permit No. VP-530 be authorized for issuance for Lot 17, Section 13, Township 20, Range 10, W6M, KDYD, Plan EPP105897 which will vary City of Salmon Arm Zoning Bylaw No. 2303, R-8 (Residential Suite Zone) as follows:

Section 13.12.3 Interior Side Parcel Line Setback reduction from 1.5 m to 0.71 m for the construction of a single family dwelling with a suite, as shown on Appendix 4 of the staff report dated May 6, 2021.

Submissions were called for at this time.

B. Christensen, the applicant, was available to answer questions from the Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:04 p.m. and the Motion was:

CARRIED UNANIMOUSLY

2. **Development Variance Permit Application No. 527 [Blackstock, J./Passey, B./BWP Construction; 4851 73 Avenue NE; Setback]**

0295-2021

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Development Variance Permit No. VP-527 be authorized for issuance for Lot 1, Section 6, Township 21, Range 9, W6M, KDYD, Plan KAP63659 (4851 73 Avenue NE) which will vary City of Salmon Arm Zoning Bylaw No. 2303, (R1 - Single Family Residential Zone) as follows:

Section 6.10.1 - Front Parcel Line Setback for a Principal Building - reduce from the minimum 6.0 m to 1.4 m to accommodate an addition to the principal building, as shown on Schedule A of the Staff Report dated April 30, 2021.

Submissions were called for at this time.

B. Passey, the agent, was available to answer questions from the Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:07 p.m. and the Motion was:

Councillor Cannon was not present at the time of voting due to electronic difficulties.

CARRIED UNANIMOUSLY

**23. STATUTORY PUBLIC HEARINGS**

1. **City of Salmon Arm Zoning Amendment Application No. ZON-1193 [NTL Developments Ltd./ Franklin Engineering Ltd.; 1681 10 Street SE R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:13 p.m. and the next item ensued.

2. **City of Salmon Arm Zoning Amendment Application No. ZON-1207 [Johnson, D.; 481 34 Street SE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

D. Johnson, the applicant, was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:15 p.m. and the next item ensued.

3. **City of Salmon Arm Land Use Contract Termination LUC N71309 [Greyfriars Rentals Ltd.; 4121, 4141, 4161, 4181, 4221 and 4241 45 Street SE]**

The Director of Development Services explained the proposed Land Use Contract Termination Application.

Submissions were called for at this time.

A. Graham, property owner, requested clarification on how the Land Use Contract Termination would affect his property.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:21 p.m. and the next item ensued.

**24. RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4437 [ZON-1193; NTL Developments Ltd./ Franklin Engineering Ltd.; 1681 10 Street SE; R-1 to R-8] – Third and Final Readings**

0296-2021

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4437 be read a third and final time.

CARRIED UNANIMOUSLY

**24. RECONSIDERATION OF BYLAWS - continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4455 [ZON-1207; Johnson, D.; 481 34 Street SE; R-1 to R-8] - Third and Final Readings**

0297-2021                    Moved: Councillor Eliason  
                                  Seconded: Councillor Flynn  
                                  THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4455 be read a third and final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Land Use Contract Termination Bylaw No. 4461 [LUC N71309; Greyfriars Rentals Ltd.; 4121, 4141, 4161, 4181, 4221 and 4241 45 Street SE]- Third and Final Readings**

0298-2021                    Moved: Councillor Wallace Richmond  
                                  Seconded: Councillor Lindgren  
                                  THAT: the bylaw entitled City of Salmon Arm Land Use Contract Termination Bylaw No. 4461 be read a third and final time.

CARRIED UNANIMOUSLY

**25. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

**26. ADJOURNMENT**

0299-2021                    Moved: Councillor Eliason  
                                  Seconded: Councillor Cannon  
                                  THAT: the Regular Council Meeting of May 25, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:24 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR

Adopted by Council the 14<sup>th</sup> day of June, 2021.