

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, May 8, 2023**.

### PRESENT:

Mayor A. Harrison  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely)  
Councillor L. Wallace Richmond  
Councillor D. Gonella  
Councillor D. Cannon (participated remotely)  
Councillor S. Lindgren

Chief Administration Officer E. Jackson  
Director of Corporate Services S. Wood  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Planning & Community Services G. Buxton  
Chief Financial Officer C. Van de Cappelle  
Manager Permits & Licensing M. Roy  
Fire Chief B. Shirley  
Firefighter C. Guidos  
Deputy Corporate Officer R. West

### ABSENT:

#### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

#### 2. IN-CAMERA SESSION

0228-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 2:01 p.m.

Council recessed until 2:30 p.m.

#### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

**4. REVIEW OF AGENDA**

- Late Item – 22.3 – S. Kiegerl – VP-578
- Late Item – 12.1.13 – L. Main, Councillor, Village of Silverton, Email dated May 5, 2023 – RCMP Retroactive Costs – Soliciting Input
- Late Item – 12.1.14 – A. May, VP, Larch Hills Nordic Society – Email dated May 6, 2023 – Request for Nomination – Fortis BC 2023 Community Giving Award

**5. DISCLOSURE OF INTEREST**

Councillor Gonella declared a conflict with Item 22.1 as his employer has a sponsorship contract with the applicant.

Councillor Flynn declared a conflict with Item 9.4, 9.5 and 22.1 as the applicant/proponent are clients of his firm.

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of April 24, 2023**

0229-2023                      Moved: Councillor Gonella  
  Seconded: Councillor Flynn  
  THAT: the Regular Council Meeting Minutes of April 24, 2023, be adopted as circulated.  
  

CARRIED UNANIMOUSLY

**2. Special Council Meeting Minutes of May 1, 2023**

0230-2023                      Moved: Councillor Lindgren  
  Seconded: Councillor Wallace Richmond  
  THAT: the Special Council Meeting Minutes of May 1, 2023, be adopted as circulated.  
  

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of May 1, 2023**

0231-2023                      Moved: Councillor Lavery  
  Seconded: Councillor Cannon  
  THAT: the Development and Planning Services Committee Meeting Minutes of May 1, 2023 be received as information.  
  

CARRIED UNANIMOUSLY

**2. Social Impact Advisory Committee Meeting Minutes of April 21, 2023**

0232-2023                      Moved: Councillor Wallace Richmond  
  Seconded: Councillor Lavery  
  THAT: the Social Impact Advisory Committee Meeting Minutes of April 21, 2023 be received as information.  
  

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **CSRD Connect - April 2023**

For information.

9. **STAFF REPORTS**

1. **Manager of Permits & Licensing - The Canooligan Lake Lounge - Patron Participation Entertainment Endorsement - 4940 Canoe Beach Drive NE**

0233-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Gonella

THAT: Council of the City of Salmon Arm has no objection to the patron participation entertainment endorsement at Lot 1, Plan KAP46897, 6-21-9 (4940 - Canoe Beach NE) for The Canooligan Lake Lounge;

AND THAT: Council of the City of Salmon Arm is opting out of the comment and public consultation process.

CARRIED UNANIMOUSLY

2. **Chief Financial Officer - Uncollectible Accounts Receivable**

0234-2023

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council approves the write down of a receivable in the amount of \$11,511.09 with respect to the removal and remediation of a Canoe Beach Campsite Improvement.

CARRIED UNANIMOUSLY

3. **Director of Engineering & Public Works - 2023 Orthophotography**

0235-2023

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: the 2023 Budget contained in the 2023-2027 Financial Plan Bylaw be amended to reflect an Orthophoto Upgrade Project in the amount of \$23,600.00, funded from:

- Other Revenue \$4,000.00; and
- Ortho Project Reserve \$19,600.00

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict and left the meeting at 3:03 p.m.

9. **STAFF REPORTS - continued**

4. **Director of Engineering & Public Works – 8 Avenue NE Watermain Upgrade and Canoe Beach Drive Sanitary Upgrade –Budget Amendment and Construction Tender Award**

0236-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Gonella

THAT: the 2023 Budget contained in the 2023 to 2027 Financial Plan be amended to reallocate \$80,000.00 additional funding to the 8 Avenue NE Watermain upgrade project, funded from:

- 10 Avenue SE (30 – 33 Street SE) Upgrade

AND THAT: the 2023 Budget contained in the 2023 to 2027 Financial Plan be amended to reallocate \$113,000.00 additional funding to the Canoe Beach Drive Sanitary upgrade project, funded from:

- Clares Cove Lift Station (genset and kiosk)

AND FURTHER THAT: Council approve the award of the 8 Avenue NE Watermain upgrade and Canoe Beach Drive Sanitary upgrade projects to Mounce Construction Ltd., in accordance with the terms and conditions of the tender in the amount of \$692,810.49 plus taxes as applicable.

CARRIED UNANIMOUSLY

5. **Chief Administrative Officer – 2023 CWPP Fuel Management Prescription Development and Treatment Award**

0237-2023

Moved: Councillor Lavery

Seconded: Councillor Gonella

THAT: the Contract for 2023 CWPP Fuel Management Prescription Development and Treatment be awarded to Forsite Consultants Ltd. for \$141,500.00 plus applicable taxes.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:20 p.m.

6. **Director of Planning & Community Services – Priority Planning and Development Review Policy**

0238-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council approve Policy No. 3.21 Priority Planning and Development Review.

Amendment:

Moved: Councillor Cannon

Seconded: Councillor Gonella

THAT: Policy No. 3.21 come into effect on May 15, 2023.

DEFEATED

Councillors Flynn, Lindgren, Wallace Richmond, Lavery and Mayor Harrison Opposed

9. **STAFF REPORTS - continued**

6. **Director of Planning & Community Services – Priority Planning and Development Review Policy**

Main Motion:

CARRIED UNANIMOUSLY

7. **Director of Planning & Community Services – Official Community Plan Bylaw No. 4000 Review**

0239-2023

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: Council accept the draft outline for the OCP review presented by Planning Department Staff on May 8, 2023 and attached to the staff report dated May 2, 2023;

AND THAT: Council direct the preparation of a Detailed OCP Review Process Plan for Council's consideration.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4587 [Building Permit Review and Inspection Fees] – First, Second and Third Reading**

0240-2023

Moved: Councillor Flynn

Seconded: Councillor Gonella

THAT: the Bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4587 be read a first, second and third time.

Councillor Lavery left the meeting at 4:08 p.m. and returned to the meeting at 4:13 p.m.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

The meeting recessed at 4:17 p.m.

The meeting reconvened at 4:24 p.m.

Councillor Lindgren left the meeting at 4:24 p.m.

14. **PRESENTATIONS**

1. **Staff Sergeant West, Salmon Arm RCMP Detachment – Quarterly Policing Report – January to March, 2023**

Staff Sergeant West, Salmon Arm RCMP Detachment, provided an overview of policing activities for the period January to March, 2023 and was available to answer questions from Council.

Councillor Lindgren returned to the meeting at 4:34 p.m.

Councillor Lindgren left the meeting at 4:42 p.m.

12. **CORRESPONDENCE**

1. **Informational Correspondence**

5. **T. Timoffee, Early Years Family Navigator and Outdoor Play Facilitator, Shuswap Children’s Association - letter dated April 27, 2023 - Art in the Park**

0241-2023

Moved: Councillor Wallace Richmond  
 Seconded: Councillor Gonella  
 THAT: Council authorize the Shuswap Children’s Association to use William Baker Park for its Art in the Park series on June 7, 14 and 21, 2023 from 9:00 a.m. to 11:30 a.m. subject to booking through the Shuswap Recreation Society and the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

Councillor Lindgren returned to the meeting at 4:59 p.m.

7. **D. Schultz, President, Salmon Arm Curling Club - letter dated May 3, 2023 - Letter of Support - BC Community Gaming Grant**

0242-2023

Moved: Councillor Cannon  
 Seconded: Councillor Flynn  
 THAT: Council provide a letter of support to the Salmon Arm Curling Club for their submission to the BC Community Gaming Grant funding program.

CARRIED UNANIMOUSLY

6. **J. Broadwell, Manager, Downtown Salmon Arm - letter dated March 23, 2023 - Request to close Hudson Street on Multicultural Day**

0243-2023

Moved: Councillor Flynn  
 Seconded: Councillor Lindgren  
 THAT: Council authorize Downtown Salmon Arm, in collaboration with Shuswap Immigrant Society, to use the Ross Street Plaza and to close Hudson Avenue NE to vehicular traffic from Ross Street to Alexander Street NE, on June 27, 2023 from 2:30 to 9:00 p.m. for the 2023 Multiculturalism Day celebration subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

14. **A. May, VP, Larch Hills Nordic Society - Email dated May 6, 2023 - Request for Nomination - Fortis BC 2023 Community Giving Award**

0244-2023

Moved: Councillor Flynn  
 Seconded: Councillor Wallace Richmond  
 THAT: Council authorize staff to submit a nomination on behalf of the Larch Hills Nordic Society for the Fortis BC 2023 Community Giving Award.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

4. C. Merrell, President, Board of Directors, Fifth Avenue Seniors Activity Centre - Copy of letter dated April 17, 2023 to BC Transit - Request for Bus Stop at 170 - 5<sup>th</sup> Avenue SE

0245-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council authorize staff to contact BC Transit with respect to exploring options of adding a bus stop at 170 - 5<sup>th</sup> Avenue SE (5<sup>th</sup> Avenue 50+ Activity Centre).

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

The Meeting recessed at 5:14 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison  
Councillor L. Wallace Richmond  
Councillor D. Gonella  
Councillor D. Cannon (participated remotely)  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely)  
Councillor S. Lindgren

Chief Administrative Officer E. Jackson  
Director of Corporate Services S. Wood  
Director of Engineering and Public Works R. Niewenhuizen  
Director of Planning & Community Services G. Buxton  
Deputy Corporate Officer R. West

ABSENT:

21. DISCLOSURE OF INTEREST

22. **HEARINGS**

Councillors Flynn and Gonella declared a conflict of interest and left the meeting at 7:00 p.m.  
Councillor Cannon joined the meeting at 7:03 p.m.

1. **Development Permit Application No. DP-450 [Dhaliwal Investments Ltd./Kandola Investments Ltd./Vic Van Isle Construction 2020 Ltd.; 1160 10 Avenue SW; Commercial City Centre]**

0246-2023

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Development Permit No. 450 be authorized for issuance for that part of Lot 7, Section 10, Township 20, Range 10, W6M, KDYD, Plan 3991 Except Plans KAP76141 and KAP76862 (1160 10 Avenue SW) in accordance with the drawings as per Appendix 7 attached to the staff report dated April 24, 2023;

AND THAT: Issuance of Development Permit No. 450 be withheld subject to the receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for completion of the landscaping plan.

The Planning Official explained the proposed Development Permit Application.

L. Hendrickson, Vic Van Isle Construction 2020 Ltd., agent for the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 7:07 p.m. and the Motion was:

CARRIED UNANIMOUSLY

Councillors Flynn and Gonella returned to the meeting at 7:14 p.m.

2. **Development Permit Application No. DP-448 [Wonderland Investment Inc. (Beaudet, F.); 50 30 Street NE; Multi-Family Residential]**

0247-2023

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Development Permit No. 448 be authorized for issuance for Lot 1, Section 18, Township 20, Range 9, W6M, KDYD, Plan 13368 (50 30 Street NE) in accordance with the elevations and site plan as per Appendix 5 attached to the staff report dated April 18, 2023.

The Planning Official explained the proposed Development Permit Application.

F. Beaudet, the applicant, was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing closed at 7:17 p.m. and the Motion was:

CARRIED UNANIMOUSLY



22. HEARINGS - continued

3. Development Variance Permit Application No. VP-578 [Lepp, L. & T.; 1091 60 Street NW; Servicing requirements]

0248-2023

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-578 is authorized for issuance for Lot 1, Section 20, Township 20, Range 10, W6M, KDYD, Plan 33563 to vary Section 4.8.1, Subdivision and Development Servicing Bylaw No. 4163, as follows:

- i) waive the upgrading of the west side of 60 Street NW along the parcel frontage to the Rural Collector Road Standard (RD-8), including installation of a bike lane, shoulder and drainage ditch;
- ii) waive the requirement for the extension of 8 Avenue NW and the construction of a cul-de-sac at the entrance to the proposed property;
- iii) waive the cash-in-lieu payment for upgrading of the north side of 8 Avenue NW to a Rural Local Road Standard (RD-7) from the cul-de-sac to 65 Street NW;
- iv) waive the cash-in-lieu payment for upgrading of the east side of 65 Street NW to a Rural Local Road Standard (RD-7) along the frontage of the parcel boundary;
- v) waive the requirement for dedication along 8 Avenue NW; and
- vi) waive the requirement for dedication along 65 Street NW.

The Planning Official explained the proposed Development Permit Application.

L. Lepp, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Email dated May 7, 2023 – S. Kiegerl

Following three calls for submissions and questions from Council, the Hearing closed at 7:22 p.m. and the Motion was split:

- i) waive the upgrading of the west side of 60 Street NW along the parcel frontage to the Rural Collector Road Standard (RD-8), including installation of a bike lane, shoulder and drainage ditch.

CARRIED UNANIMOUSLY

- ii) waive the requirement for the extension of 8 Avenue NW and the construction of a cul-de-sac at the entrance to the proposed property;

DEFEATED UNANIMOUSLY

22. HEARINGS - continued

3. Development Variance Permit Application No. VP-578 [Lepp, L. & T.; 1091 60 Street NW; Servicing requirements] - continued

iii) waive the cash-in-lieu payment for upgrading of the north side of 8 Avenue NW to a Rural Local Road Standard (RD-7) from the cul-de-sac to 65 Street NW.

CARRIED  
Councillor Lavery Opposed

iv) waive the cash-in-lieu payment for upgrading of the east side of 65 Street NW to a Rural Local Road Standard (RD-7) along the frontage of the parcel boundary.

CARRIED UNANIMOUSLY

v) waive the requirement for dedication along 8 Avenue NW.

DEFEATED UNANIMOUSLY

vi) waive the requirement for dedication along 65 Street NW.

Amendment:

Moved: Councillor Flynn  
Seconded: Councillor Cannon  
THAT: the required road dedication along the 65<sup>th</sup> Street NW frontage be reduced from 4.971m to 3.971m allowing for an ultimate road right of way of 18.0m.

CARRIED UNANIMOUSLY

Motion as amended:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

24. RECONSIDERATION OF BYLAWS

25. QUESTION AND ANSWER PERIOD

26. ADJOURNMENT

0249-2023 Moved: Councillor Lindgren  
Seconded: Councillor Flynn  
THAT: the Regular Council Meeting of May 8, 2023 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:40 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
"S. WOOD"  
CORPORATE OFFICER

\_\_\_\_\_  
"A. HARRISON"  
MAYOR

Adopted by Council the 23<sup>rd</sup> day of May, 2023.