

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, April 25, 2022.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)
Councillor K. Flynn
Councillor C. Eliason (participated remotely)
Councillor D. Cannon
Councillor S. Lindgren

Chief Administrative Officer E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Director of Corporate Services S. Wood
Chief Financial Officer C. Van de Cappelle
Operations Manager R. Rusjan
Deputy Corporate Officer C. Boback (participated remotely)
Executive Assistant B. Puddifant (participated remotely)

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0175-2022

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: pursuant to Section 90(1) (d) the security of the property of the municipality and (g) litigation or potential litigation affecting the municipality of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.

Council returned to Regular Session at 2:26 p.m.

Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. REVIEW OF AGENDA

Reschedule Item 14.2 - Staff Sergeant West, Salmon Arm RCMP Detachment - Quarterly Policing Report January 2022 to March 31, 2022

Addition to Item 22.1 - E & B Jorgensen - email dated April 24, 2022 - VP-547 [Hansen, A./Lawson Engineering Ltd.; 2580 21 Street NE; Servicing requirements]

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of April 11, 2022

0176-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of April 11, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of April 19, 2022

0177-2022

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of April 19, 2022 be received as information.

CARRIED UNANIMOUSLY

2. Environmental Advisory Committee Meeting Minutes of April 8, 2022

0178-2022

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the Environmental Advisory Committee Meeting Minutes of April 8, 2022 be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

9. STAFF REPORTS**1. Director of Corporate Services – Staff Appointments**

0179-2022

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: pursuant to Section 148 of the Community Charter, Council appoint Corinne Boback as Deputy Corporate Officer for the City of Salmon Arm;

AND THAT: pursuant to Section 58(1) of the Local Government Act, Council appoint Corinne Boback as the Deputy Chief Election Officer for the 2022 General Local Government Election.

CARRIED UNANIMOUSLY

2. Chief Financial Officer and Director of Engineering and Public Works – Shaw Centre - Make up Air Unit Loop – CleanBC (CCF), Investing in Canada Infrastructure Program (ICIP)

0180-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council authorize the submission of a grant application under the CleanBC Communities Fund (CCF), Investing in Canada Infrastructure Program (ICIP), for the replacement of two make up air units (MUA's) and integration with a low temperature glycol loop at the Shaw Centre for \$422,500.00;

AND THAT: the 2022 Budget contained in the 2022 – 2026 Financial Plan be amended to reflect the Shaw Centre MUA Loop Replacement in the amount of \$431,000.00 funded as follows:

- CCF – ICIP Grant - \$309,000.00;
- Climate Action Reserve Fund - \$60,000;
- General Capital Reserve Fund - \$40,000.00; and
- Shaw Centre Major Maintenance Reserve - \$22,000.00.

AND THAT: Council approve the award of Consulting Services for the CCF-ICIP grant application to Polar Engineering for up to the total quoted price of \$7,900.00 plus taxes as applicable;

AND FURTHER THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of Consulting Services related to the CCF-ICIP grant application to authorize the sole sourcing of same to Polar Engineering.

Amendment:

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the 2022 Budget contained in the 2022 – 2026 Financial Plan be amended to reflect \$100,000.00 funded from General Capital Reserve Fund and no funding from the Climate Action Reserve.

DEFEATED

Councillors Wallace Richmond, Eliason, Flynn, Cannon and Mayor Harrison Opposed

9. **STAFF REPORTS - continued**

2. **Chief Financial Officer and Director of Engineering and Public Works - Shaw Centre - Make up Air Unit Loop - CleanBC (CCF), Investing in Canada Infrastructure Program (ICIP) - continued**

Amendment:

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: should the City be successful with the Fortis grant application for this project, the Climate Action Reserve funding component will be reduced by the funds received from the Fortis grant.

CARRIED UNANIMOUSLY

Motion as amended:

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4499 [OCP4000-48; Canzea Developments Ltd.; 1141 18 Street NE; MR to HR]- Second Reading**

0181-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4499 be read a second time;

THAT: pursuant to Section 475 of the *Local Government Act*, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities;

AND THAT: pursuant to Section 476 of the *Local Government Act*, Council has considered this Official Community Plan amendment after required consultation with School District No. 83;

AND FURTHER THAT: pursuant to Section 477 (3) (a) of the *Local Government Act*, Council has considered the amendment in conjunction with: the Financial Plans of the City of Salmon Arm and the Liquid Waste Management Plan of the City of Salmon Arm.

CARRIED
Councillor Lavery Opposed

11. **RECONSIDERATION OF BYLAWS - continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4501 [ZON-1233; Canzea Developments Ltd.; 1141 18 Street NE; R-4 to R-5] (See Item 11.1 for Staff Report) - Second Reading**

0182-2022

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4501 be read a second time.

CARRIED
Councillor Lavery Opposed

3. **2021 Final Budget**

- a. **City of Salmon Arm 2021 to 2025 Financial Plan Amendment Bylaw No. 4512 - Final Reading;**
- b. **City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4513 - Final Reading;**
- c. **City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4514 - Final Reading;**
- d. **City of Salmon Arm Development Cost Charge Underpass Reserve Fund Expenditure Bylaw No. 4515 - Final Reading;**
- e. **City of Salmon Arm Cemetery Purchase and Development Reserve Fund Expenditure Bylaw No. 4516 - Final Reading;**
- f. **City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4517 - Final Reading;**
- g. **City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4518 - Final Reading;**
- h. **City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4519 - Final Reading;**
- i. **City of Salmon Arm Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4520 - Final Reading; and**
- j. **City of Salmon Arm Sanitary Sewer Major Maintenance Reserve Fund Expenditure Bylaw No. 4521 - Final Reading.**

0183-2022

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm 2021 to 2025 Financial Plan Amendment Bylaw No. 4512 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Capital Reserve Fund Expenditure Bylaw No. 4513 be read a final time;

11. **RECONSIDERATION OF BYLAWS - continued**

3. **2021 Final Budget - continued**

AND THAT: the bylaw entitled City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4514 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Development Cost Charge Underpass Reserve Fund Expenditure Bylaw No. 4515 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Cemetery Purchase and Development Reserve Fund Expenditure Bylaw No. 4516 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4517 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4518 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4519 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Water Major Maintenance Reserve Fund Expenditure Bylaw No. 4520 be read a final time;

AND FURTHER THAT: the bylaw entitled City of Salmon Arm Sanitary Sewer Major Maintenance Reserve Fund Expenditure Bylaw No. 4521 be read a final time.

CARRIED UNANIMOUSLY

4. **2022 Final Budget**

a. **City of Salmon Arm 2022 to 2026 Financial Plan Amendment Bylaw No. 4524 - Final Reading; and**

b. **City of Salmon Arm 2022 Annual Rate of Taxation Bylaw No. 4508 - Final Reading**

0184-2022

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm 2022 to 2026 Financial Plan Amendment Bylaw No. 4524 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm 2022 Annual Rate of Taxation Bylaw No. 4508 be read a final time.

CARRIED UNANIMOUSLY

5. **City of Salmon Arm Sterile Insect Release [ISR] Program Parcel Tax Amendment Bylaw No. 4507 - Final Reading**

0185-2022

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Sterile Insect Release [SIR] Program Parcel Tax Amendment Bylaw No. 4507 be read a final time.

CARRIED UNANIMOUSLY

Councillor Eliason left the meeting at 3:48 pm.

12. **CORRESPONDENCE**

1. **Informational Correspondence**

2. **C. Forman, Operations Manager, Shuswap Youth Soccer Association - letter dated March 28, 2022 - Request approval for locations of two 20 foot Sea-Can storage containers**

0186-2022

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council authorize the temporary placement of a 20 foot storage container at Little Mountain Field of Dreams for Youth Soccer Programs and authorize staff to enter into an agreement with Shuswap Youth Soccer Association;

AND THAT: Council authorize the temporary placement of a 20 foot storage container in the parking lot between 3 Street SW and the Downtown Fields for Youth Soccer Programs from April to June 2022, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

11. **D. Prillo, Transit Supervisor, Vernon & N. Shuswap Regional Transit - email dated April 14, 2022 - Parking Restrictions needed April 26, 27 and 28, 2022**

0187-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council approve the parking restrictions requested for the SILGA Convention, as outlined in the email dated April 14, 2022.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

5. **J. Evans, Early Years Family Navigator and Outdoor Play Facilitator, Shuswap Children’s Associations - letter dated April 19, 2022 - Outdoor Recreational Program**

0188-2022

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: Council authorize the Shuswap Children’s Association to hold play events subject to the provision of adequate liability insurance, on the following dates:

- May 3rd, 2022 at Blackburn Park (10am-1pm)
- May 10th, 2022 at Blackburn Park (10am-1pm)
- May 17th, 2022 at Fletcher Park (10am-1pm)
- May 24th, 2022 at Blackburn Park (10am-3pm)
- May 31st, 2022 at Klahani Park (10am-1pm)
- June 7th, 2022 at Little mountain sports complex playground (10am-1pm)
- June 21st, 2022 at Fletcher Park (10am-1pm)

CARRIED UNANIMOUSLY

6. **B. Magneson, letter dated April 20, 2022 - Request to book Blackburn Park Gazebo for the 42nd Annual Terry Fox Run, September 18, 2022**

0189-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council authorize, Brady Magneson, organizer for the Terry Fox Run, to hold the 42nd Annual Terry Fox Run event on September 18, 2022 at Blackburn Park from 7:00 a.m. to 1:00 p.m., subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

3. **J. Reimer, Salmon Arm Mennonite Church - email dated April 12, 2022 - Rental of Blackburn Park Ball Diamond July 28 - 31, 2022 for a tent meeting**

0190-2022

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: Council authorize the Salmon Arm Mennonite Church to hold tent meetings from July 28 to 31, 2022 at Blackburn Park., subject to the provision of adequate liability insurance and confirmation from the Shuswap Recreation Society and user groups that no activities are being held during these dates.

0191-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: motion 0190-2022 be deferred to the May 9, 2022 Regular Council Meeting.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:56 and reconvened at 4:01 p.m.

13. **NEW BUSINESS**

14. **PRESENTATIONS**

1. **A. French, Living Wage for Families BC/First Call Child and Youth Advocacy Society and M. Alto, City of Victoria Councillor – Overview of Living Wage Policy and Implementation**

A, French, Living Wage for Families BC/First Call and M. Alto, City of Victoria Councillor, provided an overview of the Living Wage Policy and Implementation and were available to answer questions from Council.

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

1. **Councillor Lindgren Notice of Motion – Non-Gendered Washrooms**

WHEREAS it is recognized that gender is not binary and may occur on a spectrum and may be fluid;

AND WHEREAS discrimination based on gender is harmful to the mental and physical health of non-binary, transgender, two spirit, gay, lesbian, and gender fluid individuals causing an increased risk of self-harm, suicide, depression and body shame than cisgender individuals;

AND WHEREAS access to a safe, gender appropriate washroom is a basic human need inherent to a person's dignity:

THEREFORE be it resolved that the City of Salmon Arm work toward making all single stall washrooms within its jurisdiction non-gendered.

CARRIED UNANIMOUSLY

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:26 p.m.

The Meeting reconvened at 7:00 pm.

PRESENT:

Mayor A. Harrison
Councillor L. Wallace Richmond (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor D. Cannon
Councillor K. Flynn
Councillor S. Lindgren (participated remotely)
Councillor T. Lavery (participated remotely)

Chief Administrative Officer E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Director of Corporate Services S. Wood

ABSENT:

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. **Development Variance Permit Application No. VP-547 [Hansen, A./Lawson Engineering Ltd.; 2580 21 Street NE; Servicing requirements]**

0192-2022

Moved: Councillor Cannon
Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-547 be authorized for issuance for Lot 5, Section 24, Township 20, Range 10, W6M, KDYD, Plan 11115 which will vary the following provisions of Subdivision and Development Servicing Bylaw No. 4163 for subdivision as permitted under the R-1 - Single Family Zoning regulations:

1. Waive the watermain upgrade from 100mm to 150mm on 26 Avenue NE and 21 Avenue NE;
2. Waive the sanitary main upgrade from 150mm to 200mm on 21 Street NE; and
3. Waive the required 250 mm storm main installation on 26 Avenue NE (cash in lieu).

The Director of Development Services explained the proposed Variance Permit Application.

The applicant A. Hansen and agent A. Waters spoke to the variance request.

Submissions were called for at this time.

E. & B. Jorgensen - email dated April 24, 2022 - VP - 547.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:36 p.m. and following comments from Council the Motion was split:

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-547 [Hansen, A./Lawson Engineering Ltd.; 2580 21 Street NE; Servicing requirements] - continued

0193-2022 Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: section 5.4.2 - Reduce the minimum watermain upgrade (cash in lieu contribution) from 100% (\$124,513.20) to 50% (\$62,256.60).
CARRIED UNANIMOUSLY

0194-2022 Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: section 6.4.8 - Waive the sanitary main upgrade from 150mm to 200mm on 21 Street NE.
CARRIED UNANIMOUSLY

0195-2022 Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: section 7.5.3 - Reduce the required storm main installation (cash in lieu contribution) from 100% (\$94,222.80) to 50% (\$47,111.40).
CARRIED
Councillors Flynn, Wallace Richmond, Mayor Harrison Opposed

Motion as amended:
CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1231 [Paton, D. & Kuster, M.; 3941 20 Street NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

D. Paton and M. Kuster, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:08 p.m. followed by comments from Council.

24. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4496 [ZON-1231; Paton, D. & Kuster, M.; 3941 20 Street NE; R-1 to R-8] - Third and Final Reading**

0196-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4496 be read a third and final time.

CARRIED UNANIMOUSLY

25. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

26. **ADJOURNMENT**

0197-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of April 25, 2022, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:09 p.m.

CERTIFIED CORRECT:

"S. WOOD"
CORPORATE OFFICER

Adopted by Council the 9th day of May, 2022.

"L. WALLACE - RICHMOND"
DEPUTY MAYOR