

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Tuesday, April 11, 2023.**

PRESENT:

Mayor A. Harrison
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren
Councillor L. Wallace Richmond
Councillor D. Gonella
Councillor D. Cannon

Chief Administration Officer E. Jackson
Director of Corporate Services S. Wood
Director of Engineering & Public Works R. Niewenhuizen
Director of Planning & Community Services G. Buxton
Chief Financial Officer C. Van de Cappelle
Deputy Corporate Officer R. West

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0178-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: pursuant to Section 90(1)(c) labour relations or other employee relations; and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality (2 items); of the *Community Charter*, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:31 p.m.

Council returned to Regular Session at 2:05 p.m.

Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

- Late Item 22.2 – Site Plan provided by the applicant

5. **DISCLOSURE OF INTEREST**

- Councillor Gonella declared a conflict with Item 12.1.18 as the Salmon Arm Folk Music Society is a partner in the Pride Project
- Councillor Wallace Richmond declared a conflict with Item 12.1.18 as she is an active volunteer and committee member of the Pride Project

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 27, 2023**

0179-2023

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of March 27, 2023, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of April 3, 2023**

0180-2023

Moved: Councillor Gonella

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of April 3, 2023 be received as information.

CARRIED UNANIMOUSLY

2. **Downtown Parking Commission Meeting Minutes of March 21, 2023**

0181-2023

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Downtown Parking Commission Meeting Minutes of March 21, 2023 be received as information.

CARRIED UNANIMOUSLY

3. **Shuswap Regional Airport Operations Committee Meeting Minutes of March 22, 2023**

0182-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of March 22, 2023 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Corporate Services - Appointment of Approving Officer**

0183-2023

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: pursuant to Section 77 of the *Land Title Act*, Council appoint Gary Buxton as Approving Officer for the City of Salmon Arm.

CARRIED UNANIMOUSLY

2. **Manager, Permits & Licensing - Tanto Latte (307864) - Change of Hours - 1481 - 10 Avenue SW**

0184-2023

Moved: Councillor Lavery
Seconded: Councillor Gonella
THAT: Council of the City of Salmon Arm has no objection to the change of the liquor service hours at Lot 1, Plan 3757, 15-20-10 W6M KDYD (1481 - 10 Avenue SW) for the Tanto Latte (307864) restaurant to 11:00 a.m. until 11:00 p.m., seven days a week;

AND THAT: Council of the City of Salmon Arm is opting out of the comment and public consultation process.

CARRIED UNANIMOUSLY

3. **Director of Engineering & Public Works - Budget Amendment - Mosquito Park Generator**

0185-2023

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: the 2023 Budget contained in the 2023 - 2027 Financial Plan Bylaw be amended to reflect additional funding to the Mosquito Park Generator project in the amount of \$25,000, from the Sewer Future Expenditure Reserve.

CARRIED UNANIMOUSLY

4. **Director of Engineering & Public Works - Water Treatment Plant - UV Hydraulic Cylinder**

0186-2023

Moved: Councillor Gonella
Seconded: Councillor Cannon
THAT: Council approve the purchase of a new UV Hydraulic Cylinder for the Water Treatment Plant from Ramtech Environmental Products, for the quoted amount of \$22,781.50 plus applicable taxes and shipping;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of these works and services to authorize the sole sourcing to Ramtech Environmental Products.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

5. **Chief Financial Officer - RCMP Retroactive Pay**

0187-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Council does not wish to avail itself to the extended repayment schedule as related to the RCMP retroactive pay for the period 2017 - 2021;

AND THAT: Council authorizes the payment of the RCMP retroactive invoice in the amount of \$718,648.85.

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Lavery

AND FURTHER THAT: Should staff determine the repayment schedule offered by the Federal Government is penalty and interest free, the City will participate in the extended repayment schedule.

CARRIED

Councillor Wallace Richmond Opposed

Motion as amended:

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **Council Remuneration and Expense Bylaw No. 4578 - First and Second Reading**

0188-2023

Moved: Councillor Gonella

Seconded: Councillor Lindgren

THAT: the Bylaw entitled City of Salmon Arm Council Members Remuneration and Expense Bylaw No. 4578 be read a first and second time.

CARRIED UNANIMOUSLY

2. **Growing Communities Reserve Fund Establishment Bylaw No. 4582 - First, Second and Third Reading**

0189-2023

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Bylaw entitled City of Salmon Arm Growing Communities Reserve Fund Establishment Bylaw No. 4582 be read a first, second and third time;

AND THAT: the 2023 Budget contained in the 2023-2027 Financial Plan Bylaw be amended to reflect the receipt of \$6,089,000.00 in grant revenue and a transfer to the City of Salmon Arm Growing Communities Reserve Fund for same, subject to adoption of Bylaw No. 4582.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

12. CORRESPONDENCE**1. Informational Correspondence****20. L. Fraser, Shuswap Dragon Boat Society – Email dated March 27, 2023 – Request to Use Blackburn Gazebo, April 13 – May 9, 2023**

0190-2023

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: Council authorize the Shuswap Dragon Boat Society the use of Blackburn field and gazebo for eight one-hour sessions of dry land training exercises on Tuesdays and Thursdays from April 13, 2023 to May 9, 2023, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

17. J. Broadwell, Manager, Downtown Salmon Arm – Letter dated March 22, 2023 – Alexander Plaza Street Painting

0191-2023

Moved: Councillor Gonella

Seconded: Councillor Wallace Richmond

THAT: Council authorize Downtown Salmon Arm, in collaboration with the Salmon Arm Secondary, Sullivan Grade 12 students, to close the road and paint Alexander Street, from Hudson Avenue to Lakeshore Drive for the upcoming Alexander Plaza and the summer tourism season, subject to the approval of the Manager of Roads and Parks and the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

21. M. Gravelle, Owner, Skookum Bike & Ski Ltd. – Letter received March 31, 2023 – Request for weekly use of South Canoe Trails – April to end of September, 2023 – Tuesday Youth Ride and Year End Celebration & BBQ

0192-2023

Moved: Councillor Gonella

Seconded: Councillor Cannon

THAT: Council authorize Skookum Bike & Ski Ltd. the use of the South Canoe Trails on Tuesdays from 5:00 p.m. to 7:00 p.m. for the Tuesday Youth Ride and the South Canoe Parking and Trailhead area for the year end celebration and BBQ on September 26, 2023, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

22. P. Rosman, Principal-Sorrento Elementary School – Letter received April 4, 2023 – Request to Use Little Mountain Trails – Little Mountain Stomp Cross Country Run – May 11, 2023

0193-2023

Moved: Councillor Gonella

Seconded: Councillor Cannon

THAT: Council authorize School District No. 83 the use of the Little Mountain Park Trails on Thursday, May 11, 2023 for the Little Mountain Stomp Cross Country Run, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE - continued**

1. **Informational Correspondence**

19. **K. Huyter, Squadron Sponsoring Committee Chair, 222 Shuswap Air Cadets - Email dated February 28, 2023 - Storage of Sea Can at Airport**

0194-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Council authorize the temporary placement of a 40 foot storage container at the Shuswap Airport and authorize staff to enter into an agreement with the 222 Shuswap Air Cadets for a 3 year term with an option to renew for a further 2 years.

CARRIED UNANIMOUSLY

Councillors Gonella and Wallace Richmond left the meeting at 4:20 p.m.

18. **T. Kutschker, Director/Curator, Shuswap District Arts Council, Salmon Arm Arts Centre & Art Gallery - Letter dated March 21, 2023 - Support for Salmon Arm Pride Project 2023**

0195-2023

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council authorize the Shuswap District Arts Council the use of the Senior's Drop-in Centre located at 31 Hudson Avenue, as a safe space for the Salmon Arm Pride Project Arts & Awareness Festival from October 14 - 22, 2023, subject to the provision of adequate liability insurance;

AND THAT: Council authorize financial support for the Loud and Proud Celebration on Saturday, October 14, 2023, in the amount of \$5,000 from Council Initiatives.

CARRIED UNANIMOUSLY

Councillors Gonella and Wallace Richmond returned to the meeting at 4:28 p.m.

13. **NEW BUSINESS**

The meeting recessed at 4:29 p.m.

The meeting reconvened at 4:35 p.m.

14. **PRESENTATIONS**

1. **K. Johnston, R. Hudson and M.L. McCausland, Shuswap Association of Writers - 20th Anniversary Festival - May, 2023**

K. Johnston, R. Hudson and M.L. McCausland, provided an overview of the Shuswap Association of Writers 20th Anniversary Festival to be held on May 19-21, 2023 and were available to answer questions from Council.

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

The Meeting recessed at 5:07 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor L. Wallace Richmond
Councillor D. Gonella
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren

Chief Administrative Officer E. Jackson
Director of Corporate Services S. Wood
Director of Engineering and Public Works R. Niewenhuizen
Director of Planning and Community Services G. Buxton
Senior Planner C. Larson

ABSENT:

21. **DISCLOSURE OF INTEREST**

22. **HEARINGS**

1. **Development Variance Permit Application No. VP-577 [Terra Civis Inc./Heydewerk Homes Ltd.; 1017 10 Avenue SE and 981 12 Street SE; Servicing requirements**

0196-2023

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-577 be authorized for issuance for Lot 2, Sections 13 and 14, Township 20, Range 10, W6M, KDYD, Plan KAP87228 (1017 - 10 Avenue SE) and Lot 2, Section 13, Township 20, Range 10, W6M, KDYD, Plan KAP82683 Except Plan EPP94805 (981 - 12 Street SE) which will vary the following provisions of Subdivision and Development Servicing Bylaw No. 4163 for the development of *multiple family dwellings* as permitted under the R-4 - Medium Density Residential Zoning regulations:

Section 5.8.1 - Waive the required 90 metre spacing for the two eastern fire hydrants along Auto Road SE.

The Planning Official explained the proposed Variance Permit Application.

Submissions were called for at this time.

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-577 [Terra Civis Inc./Heydewerk Homes Ltd.; 1017 10 Avenue SE and 981 12 Street SE; Servicing requirements

Late Item – Site plan provided by the Applicant

Following three calls for submissions and questions from Council, the Hearing closed at 7:04 p.m. and the Motion was:

CARRIED UNANIMOUSLY

2. Cannabis Retail Store Application No. CRS-11 [Shucanna Growers Corp.; 2321 9 Avenue SW]

0197-2023

Moved: Councillor Wallace Richmond

Seconded: Councillor Gonella

THAT: Council approve application CRS-11;

AND THAT: Council consider its Resolution with respect to the following:

1. Provincial Cannabis Retail Store License Referral No. 068035;
2. City Zoning Bylaw No. 2303 and City Policy No. 3.20 – Cannabis Retail Stores; and
3. Public notification followed by the holding of a Hearing on April 11, 2023.

The Planning Official explained the proposed Cannabis Application.

Submissions were called for at this time.

T. Robinson, Shucanna Growers Corp., the applicant, outlined the proposal and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing closed at 7:14 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

24. RECONSIDERATION OF BYLAWS

25. QUESTION AND ANSWER PERIOD

26. ADJOURNMENT

0198-2023

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of April 11, 2023 be adjourned.

CARRIED UNANIMOUSLY

27. **ADJOURNMENT - continued**

The meeting adjourned at 7:17 p.m.

CERTIFIED CORRECT:

"S. WOOD"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 24th day of April, 2023.