

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:00 p.m. and reconvened at 2:30 p.m. on **Monday, March 28, 2022.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond
Councillor K. Flynn
Councillor C. Eliason (participated remotely)
Councillor D. Cannon

Chief Administrative Officer E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Director of Corporate Services S. Wood
Chief Financial Officer C. Van de Cappelle
Operations Manager, Shuswap Recreation Society R. Rusjan
Fire Chief B. Shirley
Executive Assistant B. Puddifant (participated remotely)

ABSENT:

Councillor S. Lindgren

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

2. IN-CAMERA SESSION

0117-2022

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.

Council returned to Regular Session at 2:13 p.m.

Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

5. **DISCLOSURE OF INTEREST**

Councillor Wallace Richmond declared a conflict with Item 9.2 as a family member is employed by the roofing contractor.

Councillor Wallace Richmond declared a conflict with Item 10.3 as a family member is employed by the applicant.

Councillor Flynn declared a conflict with Item 9.4 as the contractor is a client of his firm.

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 14, 2022**

0118-2022 Moved: Councillor Lavery
 Seconded: Councillor Flynn
 THAT: the Regular Council Meeting Minutes of March 14, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of March 21, 2022**

0119-2022 Moved: Councillor Cannon
 Seconded: Councillor Wallace Richmond
 THAT: the Development and Planning Services Committee Meeting Minutes of March 21, 2022, be received as information.

CARRIED UNANIMOUSLY

2. **Court of Revision for the 2022 73 Avenue Water Main Extension Parcel Tax Assessments Meeting Minutes of March 14, 2022**

0120-2022 Moved: Councillor Eliason
 Seconded: Councillor Cannon
 THAT: the Court of Revision for the 2022 73 Avenue Water Main Extension Parcel Tax Assessments Meeting Minutes of March 14, 2022, be approved.

CARRIED UNANIMOUSLY

3. **Court of Revision for the 2022 Transportation Parcel Tax Assessments Meeting Minutes of March 14, 2022**

0121-2022 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the Court of Revision for the 2022 Transportation Parcel Tax Assessments Meeting Minutes of March 14, 2022, be approved.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

4. **Court of Revision for the 2022 Water and Sewer Frontage Assessments Meeting Minutes of March 14, 2022**

0122-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Court of Revision for the 2022 Water and Sewer Frontage Assessments Meeting Minutes of March 14, 2022, be approved.

CARRIED UNANIMOUSLY

5. **Shuswap Regional Airport Operations Committee Meeting Minutes of March 16, 2022**

0123-2022

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the Shuswap Regional Airport Operations Committee Meeting Minutes of March 16, 2022 be received as information.

CARRIED UNANIMOUSLY

6. **Social Impact Advisory Committee Meeting Minutes of March 18, 2022**

0124-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Social Impact Advisory Committee Meeting Minutes of March 18, 2022 be received as information.

CARRIED UNANIMOUSLY

7. **Downtown Parking Commission Meeting Minutes of March 15, 2022**

0125-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the Downtown Parking Commission Meeting Minutes of March 15, 2022 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **General Manager, Shuswap Recreation Society – Proposed placement of storage and sun shading**

0126-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize the Salmon Arm Pickleball Club to place a storage locker and sun shading at the Klahani Park Pickleball Courts for the 2022 season;

9. **STAFF REPORTS - continued**

1. **General Manager, Shuswap Recreation Society – Proposed placement of storage and sun shading – continued**

AND THAT: the placement of advertising on the sun shading be permitted to provide the benefits of protection from sun exposure to be available for all users of the facility for the 2022 season.

Amendment:

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

AND THAT: the size and design of advertising on the storage locker and sun shading is subject to approval by Council.

CARRIED UNANIMOUSLY

Motion as amended:

CARRIED UNANIMOUSLY

Councillor Wallace Richmond declared a conflict and left the meeting at 3:03 p.m.

2. **Operations Manager, Shuswap Recreation Society – Recreation Centre Roof**

0127-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council approve the Recreation Centre Roof Replacement – Phase 1 as a 2022 capital project;

AND THAT: the 2022 Budget contained in the 2022 – 2026 Financial Plan Bylaw be amended to reflect the Recreation Centre Roof Replacement – Phase 1 in the amount of \$95,000.00 funded from the Recreation Centre Major Maintenance Reserve Fund.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond returned to the meeting at 3:14 p.m.

3. **Chief Financial Officer – 2022/2023 Revised RCMP Funding (2022 Budget)**

0128-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council approve the revised contract estimate and spending cap for 2022/2023 estimated at \$4,620,152.00 under the Municipal Policing Contract of which the City is responsible for 90% thereof.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

Councillor Flynn declared a conflict and left the meeting at 3:17 p.m.

4. **Fire Chief - 2022 Community Resiliency Investment - Endorsement Request**

0129-2022

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council authorize the City of Salmon Arm Fire Department to proceed with the Regional Advertising Partnership and advance the necessary funding up to \$6,000.00;

AND THAT: Council authorize the use of the Paid on Call Fire Fighters to provide Fire Smart Training as budgeted under the City of Salmon Arm's 2022 Community Resiliency Investment Grant, subject to approval by UBCM/Province of BC.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:20 p.m.

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4492 [ZON-1228; Wild Blue Developments Ltd./Franklin Engineering Ltd.; 2220 10 Street SW; R-1 and A-2 to R-8] - first and second readings**

0130-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4492 be read a first and second time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4498 [ZON-1232; Dieleman, J.P. & J.; 6500 1 Avenue NW; A-2 to A-3] - first and second readings**

0131-2022

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4498 be read a first and second time.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

Councillor Wallace Richmond declared a conflict and left the meeting at 3:26 p.m.

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4506 [ZON-1235; Bickle, J. & J.; 1241 25 Avenue SW; R-1 and R-9 to R-8] - first and second readings**

0132-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4506 be read a first and second time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond returned to the meeting at 3:28 p.m.

4. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4522 [Parking Rates] - first, second and third readings**

0133-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4522 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4493 [ZON-1229; Angove, K./Franklin Engineering Ltd.; 2790 20 Avenue NE; R-1 to R-4] - Final Reading**

0134-2022

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4493 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4494 [ZON-1230; Whalley, R. & M.; 6840 46 Street NE; R-1 to R-8] - Final Reading**

0135-2022

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4494 be read a final time.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE

1. Informational Correspondence

3. C. Burt - email dated March 21, 2022 - South Canoe FireSmart

0136-2022

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Council authorize one time funding from Council Initiatives of \$500.00 to South Canoe FireSmart.

CARRIED UNANIMOUSLY

8. H. Ketter, Volunteer and Grant Coordinator, Salmon Arm Roots & Blues - letter dated March 24, 2022 - Request for Letter of Support

0137-2022

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council provide a letter of support to the Salmon Arm Folk Music Society for submission to the BC Community Gaming Grant funding program for the 30th annual Salmon Arm Roots & Blues Festival.

CARRIED UNANIMOUSLY

7. D. Parker, Secretary, Salmon Arm Royal Purple Lodge No. 279 - letter dated March 23, 2022 - Bench Request to Council

0138-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council authorize staff to work with the Salmon Arm Royal Purple Lodge No. 279 on the placement of a bench on City property subject to associated costs being assumed by the Salmon Arm Royal Purple Lodge No. 279.

CARRIED UNANIMOUSLY

5. J. Broadwell, Manager, Downtown Salmon Arm - letter dated March 15, 2022 - Request to Close Hudson Street for Multicultural Day

0139-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council authorize the closure to vehicle traffic of the 200 block of Hudson Avenue NE (from Ross Street to Alexander Street), including the Ross Street Plaza on Monday, June 27, 2022 from 2:30 to 9:00 p.m. for the 2022 Multicultural Day celebration subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

6. J. Evans, Early Years Family Navigator and Outdoor Play Facilitator, Shuswap Children's Association - letter dated March 14, 2022 - Outdoor Recreation Program

0140-2022

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council authorize the Shuswap Children's Association to hold play events on March 29, April 5, April 12 and April 19, 2022 at Blackburn Park from 10:00 a.m. to 1:00 p.m., subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

19. OTHER BUSINESS

14. PRESENTATIONS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

2. IN-CAMERA SESSION - continued

0141-2022

Moved: Mayor Harrison

Seconded: Councillor Flynn

THAT: pursuant to Section 90(1) (c) labour relations or other employee relations and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 3:54 p.m.

Council returned to Regular Session at 4:46 p.m.

The Meeting recessed to 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor L. Wallace Richmond
Councillor C. Eliason (participated remotely)
Councillor D. Cannon
Councillor K. Flynn

Chief Administrative Officer E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Director of Corporate Services S. Wood

ABSENT:

Councillor S. Lindgren
Councillor T. Lavery

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Permit Application No. DP-438 [McGregor, D./Elidoras, B.; 1910 11 Avenue NE; 15 Unit – High Density Residential]

0142-2022

Moved: Councillor Cannon
Seconded: Councillor Flynn

THAT: Development Permit No. DP-438 be authorized for issuance for Lot 2, Section 24, Township 20, Range 10, W6M, KDYD, Plan 5510, Except Plans 14376, 24326 and KAP48014 in accordance with the drawings shown on Appendix 3 to the Staff Report dated March 15, 2022;

AND THAT: Development Permit No. DP-438 include the following variance to Zoning Bylaw No. 2303:

1. Section 10.9.1 – decrease the minimum front parcel line setback from 5.0 metres (16.4 feet) to 3.0 metres (9.8 feet) for proposed building/unit 01, as shown on Appendix 3 to the Staff Report dated March 15, 2022;

AND THAT: Development Permit No. DP-438 allow for the placement of fencing along the eastern and southern parcel lines to a maximum height of 8.0 feet (2.4 metres);

AND FURTHER THAT: issuance of Development Permit No. DP-438 be withheld subject to the following:

1. Receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper's estimated for completion of the landscaping plan.

The Director of Development Services explained the proposed Development Permit Application.

22. HEARINGS - continued

1. Development Permit Application No. DP-438 [McGregor, D./Elidoras, B.; 1910 11 Avenue NE; 15 Unit - High Density Residential] - continued

Submissions were called for at this time.

D. McGregor and B. Elidoras, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:08 p.m. and following comments from Council the Motion was:

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-551 [Marshall, R. & N.; 1920 2 Avenue SE; Setback requirements]

0143-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-551 be authorized for issuance for Lot 8, Section 13, Township 20, Range 10, W6M, KDYD, Plan 17865 to vary Zoning Bylaw No. 2303 as follows:

1. Section 4.15.1 – Front Parcel Line Setback reduction from 6.0 metres to 5.3 metres to facilitate construction of swimming pool on this property.

The Director of Development Services explained the proposed Development Variance Permit Application.

R. Marshall, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:13 p.m. and following comments from Council the Motion was:

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict of interest as the applicant is a client of his firm and left the meeting at 7:16 pm.

3. Development Variance Permit Application No. VP-543 [0191711 BC Ltd./Dorward, C.; 4191 Auto Road SE; Servicing requirements]

0144-2022

Moved: Councillor Cannon

Seconded: Mayor Harrison

THAT: Development Variance Permit No. VP-543 be authorized for issuance for Lot 1, Section 6, Township 20, Range 9, W6M, KDYD, Plan KAP78168 which will vary the following provisions of the Subdivision and Development Servicing Bylaw

22. HEARINGS - continued

3. Development Variance Permit Application No. VP-543 [0191711 BC Ltd./Dorward, C.; 4191 Auto Road SE; Servicing requirements] - continued

No. 4163 for the development of an *accessory building* as permitted under the M-1 – General Industrial Zoning Regulations:

- 1. Section 5.4.2 – Waive the minimum watermain upgrade from 250mm to 200 mm; and
- 2. Section 5.8.1 – Waive the required fire hydrant installation of two (2) hydrants.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:19 p.m. and following comments from Council the Motion was:

Amendment:

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-543 be authorized for issuance for Lot 1, Section 6, Township 20, Range 9, W6M, KDYD, Plan KAP78168 to vary Subdivision and Development Servicing Bylaw No. 4163 as follows:

- 1. Section 5.4.2 – Reduce the minimum watermain upgrade (cash in lieu contribution) from 100% (\$30,067.20) to 50% (\$15,033.60); and
- 2. Section 5.8.1 – Reduce fire hydrant installation from two (2) hydrants to one (1) hydrant.

CARRIED UNANIMOUSLY

Motion as amended:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

24. RECONSIDERATION OF BYLAWS

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0145-2022

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: the Regular Council Meeting of March 28, 2022, be adjourned.

The meeting adjourned at 7:23 p.m.

CARRIED UNANIMOUSLY

CERTIFIED CORRECT:

"S. WOOD"

CORPORATE OFFICER

Adopted by Council the 11th day of April, 2022.

"A. HARRISON"

MAYOR