

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, March 22, 2021.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle (participated remotely)
Fire Chief B. Shirley
Recorder B. Puddifant

ABSENT:

Councillor S. Lindgren

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0174-2021 Moved: Councillor Wallace Richmond
Seconded: Councillor Cannon
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:21 p.m.
Council recessed until 2:30 p.m.

Councillor Eliason returned to the meeting at 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

Addition of Item 9.6 - Director of Engineering & Public Works - Project Award - WPCC Centrifuge Replacement

5. **DISCLOSURE OF INTEREST**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 8, 2021**

0175-2021

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of March 8, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of March 15, 2021**

0176-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Development and Planning Services Committee Meeting Minutes of March 15, 2021 be received as information.

CARRIED UNANIMOUSLY

2. **Court of Revision for the 2021 73 Avenue Water Main Extension Parcel Assessments Meeting Minutes of March 8, 2021**

0177-2021

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Court of Revision for the 2021 73 Avenue Water Main Extension Parcel Assessments Meeting Minutes of March 8, 2021 be received as information.

CARRIED UNANIMOUSLY

3. **Court of Revision for the 2021 Transportation Parcel Tax Rolls Meeting Minutes of March 8, 2021**

0178-2021

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the Court of Revision for the 2021 Transportation Parcel Tax Rolls Meeting Minutes of March 8, 2021 be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

4. **Court of Revision for the 2021 Water and Sewer Frontage Tax Rolls Meeting Minutes of March 8, 2021**

0179-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Court of Revision for the 2021 Water and Sewer Frontage Tax Rolls Meeting Minutes of March 8, 2021 be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Engineering and Public Works - Replacement UV Bulb Purchase - Wastewater Treatment**

0180-2021

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council approve the purchase of 120 new UV bulbs for the Trojan UV 3000 Plus™ from Ramtech Environmental products, for the quoted total price of \$50,642.40 plus taxes and shipping as applicable;

AND THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to reflect additional funding for the UV bulb purchase in the amount of \$10,000.00 funded from Future Sewer Expenditure;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of 120 new UV bulbs to authorize sole sourcing of same to Ramtech Environmental Products.

CARRIED UNANIMOUSLY

2. **Director of Development Services - Agricultural Land Commission Application No. ALC 404**

0181-2021

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Agricultural Land Commission Application No. ALC 404 be authorized for submission to the Agricultural Land Commission.

J. Franklin, the applicant, outlined the application and was available to answer questions from Council.

Mayor Harrison called three times for public input.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

3. **Director of Corporate Services - Licence Agreement for Airplane Hazard Beacon**

0182-2021

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council agree to acquire the License for the term of 10 years from the Province over the land legally described as that part of the Northeast ¼ of Section 9, Township 20, Range 9, West of the Sixth Meridian, Kamloops Division of Yale District, and containing 0.25 hectares, for communication site purposes.

CARRIED UNANIMOUSLY

4. **Director of Engineering and Public Works - Project Award - Canoe Sanitary Sewer Upgrade Projects**

0183-2021

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to reflect additional funding for the Sanitary Sewer - 70 Avenue New Interceptor project in the amount of \$40,000.00 funded from Unexpended Revenue in the Sanitary Sewer - 75 Avenue NE Replacement project;

AND THAT: Council approve the award of the Sanitary Sewer - 75 Avenue NE Replacement project to Mountain Side Earthworks Ltd. In accordance with the terms and conditions of their tender for Part 'A' works in the amount of \$205,018.33 plus taxes as applicable;

AND THAT: Council approve the award of the Sanitary Sewer - 70 Avenue New Interceptor project to Mountain Side Earthworks Ltd. In accordance with the terms and conditions of their tender for Part 'C' work in the amount of \$145,789.30 plus taxes as applicable.

CARRIED UNANIMOUSLY

5. **Chief Financial Officer - COVID 19 Safe Restart Grant in Aid - Not-For-Profits**

0184-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Policy No. 7.30, cited as "COVID 19 Safe Restart Grants in Aid" be adopted as presented;

AND THAT: the 2021 Budget contained in the 2021 - 2025 Financial Plan Bylaw be amended to include an allocation of \$50,000.00 for COVID 19 Safe Restart Grants in Aid funded from the COVID 19 Safe Restart Grant Reserve.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

6. **Director of Engineering & Public Works - Project Award - SPCC Centrifuge Replacement**

0185-2021

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council approve the award of the purchase of a replacement centrifuge to Archer Separation Inc., in accordance with the terms and conditions of their proposal in the total amount of \$150,750.00 plus taxes as applicable;

AND THAT: The 2021 Budget contained in the 2021- 2025 Financial Plan Bylaw be amended to reflect additional funding for the estimated installation costs plus contingency in the amount of \$40,000.00 be funded from the WPCC Trickling Filter Heads Reserves.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Fire Prevention and Fire Department Amendment Bylaw No. 4454 - First, Second and Third Readings**

0186-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled Fire Prevention and Fire Department Amendment Bylaw No. 4454 be read a first, second and third time.

Brad Shirley, Fire Chief spoke regarding the Fire Prevention and Fire Department Amendment Bylaw.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

12. **CORRESPONDENCE**

1. **Informational Correspondence**

13. **H. O'Hara, Executive Director, BC Association of Farmers' Markets and V. Brown, President, Board of Directors, BC Association of Farmers' Markets - letter received March 11, 2021 - 2020 Farmers' Market Nutrition Coupon Program**

0187-2021

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Mayor Harrison send a letter to the Honourable Adrian Dix, Minister of Health in recognition of the Farmers' Market Nutrition Program.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

8. J. Broadwell, Manager, Downtown Salmon Arm - letter dated March 12, 2021 - Alexander Plaza

0188-2021

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council authorize Downtown Salmon Arm to close Alexander Street, from Hudson Avenue to Lakeshore Drive on Friday evenings from 5:00 p.m. to 7:30 p.m. and Saturdays from 9:00 a.m. to 3:00 p.m., from June 18 to September 25, 2021, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

The Meeting recessed at 3:23 p.m.

The Meeting reconvened at 3:30 p.m.

14. PRESENTATIONS

1. Barry Delaney & Julie Langham Wall - SASCU 2021 Report

Julie Langham Wall, SASCU provided an overview of the 2021 Report and was available to answer questions from Council.

2. Cathy Peters - Human Trafficking

Cathy Peters provided an overview on Human Trafficking and was available to answer questions from Council.

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:02 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (participated remotely)
Councillor C. Eliason (participated remotely)
Councillor K. Flynn (participated remotely)
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

Councillor Lindgren

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. VP-526 [Jamieson, M. & J.; 2430 8 Avenue SE; Setback requirements]

0188-2021

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: Development Variance Permit No. VP-526 be authorized for issuance for Lot 24, Section 13, Township 20, Range 10, W6M, KDYD, Plan 28278 which will vary Zoning Bylaw No. 2303 as follows:

- a) Section 6.11.1 – Front Parcel Line Setback reduction from 6.0 m to 3.0 m to accommodate an addition to the garage portion of the principal building.

The Director of Development Services explained the proposed Development Variance Permit Application.

M. Jamieson, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-526 [Jamieson, M. & I.; 2430 8 Avenue SE; Setback requirements] - continued

Following three calls for submissions and questions from Council, the Hearing was closed at 7:06 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1199 [Burgi, M. & S.; 2891 25 Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

S. Burgi, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:11 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4439 [ZON-1199; Burgi, M. & S.; 2891 25 Avenue NE; R-1 to R-8] - Third and Final Readings

0189-2021

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4439 be read a third and final time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0190-2021

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Regular Council Meeting of March 22, 2021, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:13 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HAARRISON"
MAYOR

Adopted by Council the 12th day of April, 2021.