

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, March 14, 2022.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond
Councillor K. Flynn
Councillor C. Eliason (participated remotely)
Councillor D. Cannon

Chief Administrative Officer E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Director of Corporate Services S. Wood
Chief Financial Officer C. Van de Cappelle
Recorder B. Puddifant (participated remotely)

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0092-2022

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: pursuant to Section 90(1) (c) labour relations or other employee relations and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:23 p.m.
Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. REVIEW OF AGENDA

Addition to Item 22.2 - B. Hall - email dated March 11, 2022 - DP-437 [TSL Developments Ltd.; 700 30 Street NE; Form and Character.

Addition to Item 23.1 - F. & M. Sivertz - email dated March 11, 2022 - ZON-1229 [Angove, K./Franklin Engineering Ltd.; 2790 20 Avenue NE; R-1 to R-4]

Addition to Item 23.1 - N. & S. Sartorius - email dated March 14, 2022 - ZON-1229 [Angove, K./Franklin Engineering Ltd.; 2790 20 Avenue NE; R-1 to R-4]

Addition to Item 23.2 - S. Keskinen - email dated March 11, 2022 - ZON-1230 [Whalley, B. & M.; 6840 46 Street NE; R-1 to R-8]

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of February 28, 2022

0093-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of February 28, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of March 7, 2022

0094-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of March 7, 2022, be received as information.

CARRIED UNANIMOUSLY

2. Greenways Liaison Committee Meeting Minutes of January 27, 2022

0095-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the Greenways Liaison Committee Meeting Minutes of January 27, 2022, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

3. **Social Impact Advisory Committee Meeting Minutes of February 18, 2022**

0096-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Social Impact Advisory Committee Meeting Minutes of February 18, 2022, be received as information.

CARRIED UNANIMOUSLY

4. **Active Transportation Task Force Meeting Minutes of March 7, 2022**

0097-2022

Moved: Mayor Harrison

Seconded: Councillor Lavery

THAT: the Active Transportation Task Force Meeting Minutes of March 7, 2022, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Board in Brief – February 2022 – Received as information.

9. **STAFF REPORTS**

1. **Director of Engineering & Public Works – Trojan UV PLC Upgrade – Water Plant**

0098-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council approve the purchase of two (2) new replacement PLC's from Ramtech Environmental for the Trojan Swift 24 UV Reactors at the Water Plant. The quote includes materials, programming, configuration and testing of the new PLCs as well as travel and labour for a total price of \$23,155.40 plus applicable taxes;

AND THAT: The City's Purchasing Policy No. 7.13 be waived in procurement of the material and to authorize sole sourcing of same to the provincial distributor of this product, Centrix Control Solutions.

CARRIED UNANIMOUSLY

Councillor Flynn left the meeting at 2:37 p.m. and returned at 2:39 p.m.

2. **Director of Engineering & Public Works – Building Canada – Public Transportation – Active Transportation Fund**

0099-2022

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: The 2022 Budget contained in the 2022 – 2026 Financial Plan Bylaw be amended to increase the scope and budget of the 16 Avenue NE (16 St – 10 Ave)

9. **STAFF REPORTS - continued**

2. **Director of Engineering & Public Works - Building Canada - Public Transportation - Active Transportation Fund - continued**

Sidewalk Upgrade to Multi-use path project budget in the amount of \$395,000.00 to be funded from the following source:

- \$360,000.00 Building Canada Active Transportation Fund Grant
- \$40,000.00 Cenotaph Intersection (Budget \$40,000.00)

AND THAT: Council authorize submission of a grant application under the Building Canada - Public Transportation, Active Transportation Fund for the 16 Avenue NE (6 Avenue- 20 Street NE) Sidewalk Upgrade to Multi-use path project, estimated cost \$605,000.00 plus taxes.

CARRIED UNANIMOUSLY

3. **Director of Development Services - RFP - City of Salmon Arm Active Transportation Network Plan**

Received as information.

10. **INTRODUCTION OF BYLAWS**

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4503 [Parking Charges and Rates] - Final Reading**

0100-2022

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4503 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4504 [Curbside Collection Fees] - Final Reading**

0101-2022

Moved: Councillor Eliason
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4504 be read a final time.

CARRIED UNANIMOUSLY

11. RECONSIDERATION OF BYLAWS - continued

3. City of Salmon Arm Zoning Amendment Bylaw No. 4489 [ZON-1227; McCaffrey, A.; 6821 46 Street NE; R-1 to R-8] - Final Reading

0102-2022 Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4489 be read a final time.

CARRIED UNANIMOUSLY

Councillor Cannon left the meeting at 2:58 p.m. and returned at 3:00 p.m.

12. CORRESPONDENCE

1. Informational Correspondence

9. T. Kutschker, Director/Curator, Salmon Arm Arts Centre - letter dated March 9, 2022 - Letter of Support for Salmon Arm Pride Project

0103-2022 Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: Council provide a letter of support to the Salmon Arm Arts Centre for their BC Direct Access funding application for the Salmon Arm Pride Project.

CARRIED UNANIMOUSLY

7. M. Vroom, Shuswap Vintage Car Club - email dated March 8, 2022 - Shuswap Vintage Car Club car show

0104-2022 Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: Council authorize the Shuswap Vintage Car Club to host a car show at Marine Peace Park on July 9, 2022 subject to confirmation of adequate liability insurance and adherence to the Public Health Officer's guidelines.

CARRIED UNANIMOUSLY

8. M. Brock, Girl Guide Leader & District Commissioner - letter dated March 8, 2022 - Roadside Clean-up

0105-2022 Moved: Councillor Lindgren
Seconded: Councillor Cannon
THAT: Council authorize the Girl Guides to conduct a roadside clean-up fundraiser and will provide a nominal fee based on distance covered to be funded from the Road Allowances Maintenance Budget, and materials needed, subject to confirmation of adequate liability insurance and in consultation with the Manager of Roads & Parks.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

10. **J. McEwan, Salmon Arm Fall Fair Manager – letter dated March 7, 2022 – Noise Bylaw Extension Request**

0106-2022

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Council authorize the extension of the Noise Bylaw for the Salmon Arm and Shuswap Lake Agricultural Association for the Canada Day CountryFest to 1:00 a.m. on July 2, 2022.

CARRIED UNANIMOUSLY

11. **G. Nichols, PhD Candidate, Department of Population Medicine, Ontario Veterinary College, University of Guelph – email dated March 8, 2022 – Request to conduct tick research at two sites in Salmon Arm**

0107-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize the Department of Population Medicine, Ontario Veterinary College, University of Guelph, to conduct research at designated areas at Little Mountain Park and Gayle Creek Loop.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

15. **COUNCIL STATEMENTS**

1. **Councillor Wallace Richmond – Shuswap Family Centre – Endorsement as recipient of SILGAS’s 50/50 proceeds**

0108-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council endorse the Shuswap Family Centre as the recipient of the 2022 SILGA 50/50 proceeds.

CARRIED UNANIMOUSLY

19. **OTHER BUSINESS**

1. **Tennis Club Loan Deferral Request**

The following Motion was released from the In-Camera Council Meeting of December 13, 2021:

0122-2020 (ic)

Moved: Councillor Eliason

Seconded: Councillor Cannon

19. **OTHER BUSINESS - continued**

1. **Tennis Club Loan Deferral Request - continued**

THAT: Council authorize a two (2) year deferral of loan payments as requested by the Salmon Arm Tennis Club effective January 2022 to December 2023.

CARRIED UNANIMOUSLY

The Meeting recessed at 3:19 p.m.

The Meeting reconvened at 3:30 p.m.

14. **PRESENTATIONS**

1. **J. Broadwell, Manager, Ron Langridge, President and Althea Mongerson, Community and Membership Coordinator, Downtown Salmon Arm - Annual Update**

Ron Langridge, President, Jennifer Broadwell, Manager, and Althea Mongerson, Community and Membership Coordinator, Downtown Salmon Arm provided the financial statements and 2021 Highlights of Downtown Salmon Arm. They were available to answer questions from Council.

i. **Chief Financial Officer - Business Improvement Area - 2022 Annual Budget and 2020 Revenue & Expense Statement - continued**

0109-2022

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council approve the Business Improvement Area 2022 Budget and 2021 Financial Statements as presented.

CARRIED UNANIMOUSLY

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

2. IN-CAMERA SESSION - continued

0110-2022

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: pursuant to Section 90(1) of the Community Charter, (c) labour relations or other employee relations and (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 4:12 p.m.

Council returned to Regular Session at 4:55 p.m.

The Meeting recessed until 7:00 p.m.

PRESENT:

Mayor A. Harrison

Councillor T. Lavery (participated remotely)

Councillor S. Lindgren (participated remotely)

Councillor L. Wallace Richmond (participated remotely)

Councillor C. Eliason (participated remotely)

Councillor D. Cannon (participated remotely)

Councillor K. Flynn

Chief Administrative Officer E. Jackson

Director of Engineering and Public Works R. Niewenhuizen

Director of Development Services K. Pearson

Director of Corporate Services S. Wood

Recorder B. Puddifant

ABSENT:

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. VP-548 [Walus, A.; 6360 37 Street NE; Setback requirements]

0111-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-548 be authorized for issuance for Lot 2, Section 31, Township 20, Range 9, W6M, KDYD, Plan 37577 to vary Zoning Bylaw No. 2303 as follows:

1. Section 36.11.1 – Front Parcel Line Setback – reduce the minimum building setback from 6.0m to 4.5m to facilitate construction of an accessory building (detached garage).

22. **HEARINGS - continued**

1. **Development Variance Permit Application No. VP-548 [Walus, A.; 6360 37 Street NE; Setback requirements] - continued**

The Director of Development Services explained the proposed Development Variance Permit Application.

A. Walus, the applicant, was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:11 p.m. and following comments from Council the Motion was:

CARRIED UNANIMOUSLY

2. **Development Permit Application No. DP-437 [TSL Developments Ltd.; 700 30 Street NE; Form and Character**

0112-2022

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Development Permit No. DP-437 be authorized for issuance for Lot 2, Section 18, Township 20, Range 9, W6M, KDYD, Plan 26408, Except Plan 28836 in accordance with the Development Permit drawings attached as Appendix 7 to the staff report dated February 24, 2022;

AND THAT: Development Permit No. DP-437 vary Zoning Bylaw No. 2303 as follows:

1. Section 9.9.2 – Minimum Setback of Principal Buildings, Rear Parcel Line, 5m reduced to 3m for Building 2 and Building 3 as shown in the drawings attached as Appendix 7 to the staff report dated February 24, 2022;

AND FURTHER THAT: Issuance of Development Permit No. DP-437 be withheld subject to receipt of an estimate and Irrevocable Letter of Credit (in the amount of 125% of the estimate) for landscaping.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

B. Hall – email dated March 11, 2022 – DP-437

Following three calls for submissions and questions from Council, the Hearing was closed at 7:16 p.m. and following comments from Council the Motion was:

CARRIED UNANIMOUSLY

22. HEARINGS - continued

3. Development Permit Application No. DP-439 |Bremmvic Holdings Ltd.; 2430 10 Avenue (TCH) SW; Form and Character

0113-2022

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Development Permit No. DP-439 be authorized for issuance for Lot 14, Section 10, Township 20, Range 10, W6M, KDYD, Plan 481 Except Plans H401 and EPP70085 in accordance with the Development Permit drawings attached as Appendix 7 to the staff report dated February 24, 2022;

AND THAT: Development Permit No. DP-439 vary Zoning Bylaw No. 2303 as follows:

1. Section 17.9.2 - Minimum Setback of Accessory Buildings, Rear Parcel Line, 1.0m reduced to 0.0m for the storage building as shown in the drawings attached as Appendix 7 to the staff report dated February 24, 2022;
2. Section 17.9.3 - Minimum Setback of Accessory Buildings, Interior Parcel Line, 1.0m reduced to 0.0m for the storage building as shown in the drawings attached as Appendix 7 to the staff report dated February 24, 2022;

AND FURTHER THAT: Issuance of Development Permit No. DP-439 be withheld until the registration of an easement to address stormwater discharge on the adjacent parcel shown as proposed Rem Lot 14 on the drawings attached as Appendix 6 to the staff report dated February 24, 2022.

The Director of Development Services explained the proposed Development Variance Permit Application.

B. Laird, Bremmvic Holdings Ltd., the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:22 p.m. and following comments from Council the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1229 [Angove, K./Franklin Engineering Ltd.; 2790 20 Avenue NE; R-1 to R-4]

The Director of Development Services explained the proposed Zoning Amendment Application.

F. & M. Sivertz – email dated March 11, 2022 – ZON-1229

N. & S. Sartorius – email dated March 14, 2022 – ZON-1229

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:27 p.m. followed by comments from Council and the next item ensued.

2. Zoning Amendment Application No. ZON-1230 [Whalley, B. & M.; 6840 46 Street NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

S. Keskinen – email dated March 11, 2022 – ZON-1230

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:29 p.m. followed by comments from Council.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4493 [Angove, K./Franklin Engineering Ltd.; 2790 20 Avenue NE; R-1 to R-4] – Third Reading

0114-2022

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4493 be read a third time.

CARRIED UNANIMOUSLY

24. RECONSIDERATION OF BYLAWS - continued

- 2. City of Salmon Arm Zoning Amendment Bylaw No. 4494 [Whalley, B. & M.; 6840 46 Street NE; R-1 to R-8]**

0115-2022 Moved: Councillor Lindgren
 Seconded: Councillor Eliason
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4494 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0116-2022 Moved: Councillor Flynn
 Seconded: Councillor Lindgren
 THAT: the Regular Council Meeting of March 14, 2022, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:31 p.m.

CERTIFIED CORRECT:

“S. WOOD”

CORPORATE OFFICER

Adopted by Council the 28th day of March, 2022.

“A. HARRISON”

MAYOR