

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:00 p.m. and reconvened at 2:30 p.m. on **Monday, January 24, 2022.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond
Councillor D. Cannon (participated remotely) (left the meeting at 1:41 p.m.)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Senior Planner C. Larson
Recorder B. Puddifant (participated remotely)

ABSENT:

Councillor K. Flynn
Councillor C. Eliason

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00 p.m.

2. IN-CAMERA SESSION

0017-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: pursuant to Section 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and (g) litigation or potential litigation affecting the municipality of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.

Council returned to Regular Session at 1:55 p.m.

Council recessed until 2:30 p.m.

Councillor Eliason entered the meeting at 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition of Item 9.2 – Acting Chief Administrative Officer – UBCM Poverty Reduction Planning & Action Program Grant Application – Stream 2

Addition of Item 9.3 – Acting Chief Administrative Officer – Animal Control Services Contract

Addition of Item 12.2 – R. Parenteau, City of Salmon Arm Grants-in-Aid Committee, Shuswap Community Foundation – letter dated January 21, 2022 – Grants-in-Aid

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of January 10, 2022

0018-2022 Moved: Councillor Eliason
 Seconded: Councillor Lindgren
 THAT: the Regular Council Meeting Minutes of January 10, 2022, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of January 17, 2022

0019-2022 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lavery
 THAT: the Development and Planning Services Committee Meeting Minutes of January 17, 2022, be received as information.

CARRIED UNANIMOUSLY

2. Environmental Advisory Committee Meeting Minutes of January 14, 2022

0020-2022 Moved: Councillor Lindgren
 Seconded: Councillor Wallace Richmond
 THAT: the Environmental Advisory Committee Meeting Minutes of January 14, 2022, be received as information.

CARRIED UNANIMOUSLY

3. Community Heritage Commission Meeting Minutes of January 10, 2022

0021-2022 Moved: Councillor Lavery
 Seconded: Councillor Eliason
 THAT: the Community Heritage Commission Meeting Minutes of January 10, 2022, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

4. **Downtown Parking Commission Meeting Minutes of January 18, 2022**

0022-2022 Moved: Councillor Eliason
 Seconded: Councillor Lindgren
 THAT: the Downtown Parking Commission Meeting Minutes of January 18,
 2022, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Acting Chief Administrative Officer – Property Disposition 5920 Auto Road SE**

0023-2022 Moved: Councillor Eliason
 Seconded: Councillor Wallace Richmond
 THAT: the Mayor and Corporate Officer be authorized to execute the Contract of
 Purchase and Sale with Northern Plastics Ltd. for the disposition of property
 legally described as Lot 1, Section 5, Township 20, Range 9, W6M, KDYD, Plan
 42507 Except Plan EPP59942 for \$220,000.00 plus applicable taxes, subject to
 Community Charter advertising requirements.

CARRIED UNANIMOUSLY

2. **Acting Chief Administrative Officer – UBCM Poverty Reduction Planning & Action Grant Application – Stream 2**

0024-2022 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lavery
 THAT: Council authorize the submission of a grant application under the UBCM
 Poverty Reduction Planning & Action Program Stream 2 –Poverty Reduction
 Action to undertake an awareness campaign to reduce stigma around poverty and
 promote social inclusion, and agree to provide overall grant management.

CARRIED UNANIMOUSLY

3. **Acting Chief Administrative Officer – Animal Control Services Contract**

0025-2022 Moved: Councillor Lavery
 Seconded: Councillor Wallace Richmond
 THAT: Council award the Animal Control Services Contract to Commissionaires
 BC for a two (2) year term from February 1, 2022 to January 31, 2024.

CARRIED
Councillor Lindgren Opposed

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4489 [ZON-1227; McCaffrey, A.; 6821 46 Street NE; R-1 to R-8] - First and Second Readings**

0026-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4489 be read a first and second time;

AND THAT: Final reading of the Zoning Amendment Bylaw be withheld subject to:

- 1) Registration of a Statutory Right of Way as required by BC Hydro; and
- 2) Approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Revenue Anticipation Borrowing Bylaw No. 4495 - First, Second and Third Readings**

0027-2022

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Revenue Anticipation Borrowing Bylaw No. 4495 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4491 [Airport User Fees] - Final Reading**

0028-2022

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4491 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

5. **I. Lee, BC Public Relations and Communications Advisor, BC Council, Girl Guides of Canada - email dated January 6, 20-22 - Guiding Lights across BC - February 22, 2022**

0029-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lidngren

THAT: Council authorize the installation of blue lights at City Hall on February 22, 2022 in participation of Guiding Lights Across British Columbia.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

2. R. Parenteau, City of Salmon Arm Grants-in-Aid Committee, Shuswap Community Foundation - letter dated January 21, 2022

0030-2022

Moved: Mayor Harrison

Seconded: Councillor Lindgren

THAT: Council authorize the Shuswap Community Foundation's Grants-in-Aid adjudication Committee to hold a second intake of applications with a deadline of May 15, 2022.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

1. Councillors Lindgren and Lavery - Living Wage

0031-2022

Moved: Councillor Lindgren

Seconded: Councillor Lavery

WHEREAS: a Living Wage is the hourly rate needed for two working adults to meet the basic needs of a family of four in order to meet the basic costs of living - food, clothing, accommodation, transportation and childcare in the community they reside in;

AND WHEREAS: a Living Wage has been studied and recommendations made for various regions of BC and Canada;

AND WHEREAS: many local governments are champions for fair Living Wages for their direct employees and contracted suppliers;

THEREFORE BE IT RESOLVED THAT: the City of Salmon Arm consider becoming a Living Wage Employer; committing to a living wage for direct employees and requiring the same for specified contracted workers;

19. **OTHER BUSINESS - continued**

1. **Councillors Lindgren and Lavery - Living Wage - continued**

AND THAT: staff report back by June 15, 2022 on the implementation options and implications of a Living Wage policy for both direct employees and specified contracted services occurring on city premises and properties; to take effect on January 1, 2023.

CARRIED UNANIMOUSLY

14. **PRESENTATIONS**

1. **Staff Sergeant West, Salmon Arm RCMP Detachment - Quarterly Policing Report October to December 2021**

Staff Sergeant West, Salmon Arm RCMP Detachment, provided an overview of the quarterly policing reports from October to December 2021. He was available to answer questions from Council.

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 3:42 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely)
Councillor C. Eliason (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Senior Planner C. Larson
Recorder B. Puddifant

ABSENT:

Councillor D. Cannon
Councillor K. Flynn

21. **DISCLOSURE OF INTEREST**

22. HEARINGS

1. Development Variance Permit Application No. VP-544 [Bernard, R.; 870 10 Street NE; Setback requirements]

0032-2022

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: Development Variance Permit No. VP-544 be authorized for issuance for Lot 2, Section 13, Township 20, Range 10, W6M, KDYD, Plan EPP104309 to vary Zoning Bylaw No. 2303 as follows:

1. Section 13.12.4 - Exterior Side Parcel Line Setback reduction from 6.0 m to 3.0 m to facilitate construction of an attached garage addition to the existing single family dwelling.

The Senior Planner explained the proposed Development Variance Permit Application.

R. Bernard, the applicant, outlined the application and was available to answer questions from Council.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:05 p.m. and the Motion was:

CARRIED UNANIMOUSLY

2. Development Permit Application No. DP-436 [Aviator Business Park Inc.; 3601 20 Avenue SE; Industrial]

0033-2022

Moved: Councillor Lindgren
Seconded: Councillor Wallace Richmond
THAT: Development Permit No. DP-436 be authorized for issuance for Lot 15, Section 7, Township 20, Range 9, W6M, KDYD, Plan 1230 Except Plan KAP83094 in accordance with the drawings attached as Appendix 2 to the Staff Report dated January 7, 2022;

AND THAT: Issuance of DP-436 be withheld subject to the following:

1. Receipt of a security deposit in the amount of 125% of a landscaper's estimate for completion of the approved landscaping plan.

The Senior Planner explained the proposed Development Permit Application.

J. Nielson, Aviator Business Park Inc., the applicant, outlined the application and was available to answer questions from Council.,

Submissions were called for at this time.

22. **HEARINGS – continued**

2. **Development Permit Application No. DP-436 [Aviator Business Park Inc.; 3601 20 Avenue SE; Industrial] - continued**

A. Smart, 3581 20 Avenue SE outlined concerns relating to fencing and business types operating in this space.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:13 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. **STATUTORY PUBLIC HEARINGS**

1. **Zoning Amendment Application No. ZON-1226 [Hanson, G. & G.; 1020 17 Avenue SE; R-1 to R-8]**

The Senior Planner explained the proposed Zoning Amendment Application.

G. Hanson, the applicant, was available to answer questions from Council

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:18 p.m. and the next item ensued.

2. **Land Use Contract Termination No. LUC P1971 [Canoe Creek Estates]**

The Senior Planner explained the proposed Land Use Contract Termination.

Submissions were called for at this time.

J. Piot, 5231 67 Avenue NE requested clarification on who would benefit from this application, how will this application affect property assessments and property taxes, why the property was not originally zoned R-6 and will the existing property sizes be grandfathered.

M. Stephenson, 6771 51 Street NE expressed concerns with how this application could affect the strata lots with stick built homes and clarified that Canoe Creek Estates is a bare land strata development

J. Piot, 5231 67 Avenue NE requested a letter from the City to confirm that BC Assessment has provided the City with assurances that the application will not have an effect on property assessment

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:40 p.m. and the next item ensued.

23. STATUTORY PUBLIC HEARINGS - continued

3. **Zoning Amendment Application No. ZON-1225 [Canoe Creek Estates; R-1 to R-6] See item 23.2 for Staff Report]**

The Senior Planner explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:42 p.m. and the next item ensued.

4. **Mobile Home Park Amendment Application [Canoe Creek Estates lot sizes] See item 23.2 for Staff Report]**

The Senior Planner explained the proposed Mobile Home Park Bylaw Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:43 p.m.

24. RECONSIDERATION OF BYLAWS

1. **City of Salmon Arm Zoning Amendment Bylaw No. [Hanson, G. & G.; 1020 17 Avenue SE; R-1 to R-8] - Third and Final Readings**

0034-2022

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4488 be read a third and final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Land Use Contract Termination Bylaw No. 4485 [Canoe Creek Estates] - Third Reading**

0035-2022

Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Land Use Contract Termination Bylaw No. 4485 be read a third time.

CARRIED UNANIMOUSLY

24. RECONSIDERATION OF BYLAWS - continued

3. City of Salmon Arm Zoning Amendment Bylaw No. 4486 [Canoe Creek Estates; R-1 to R-6] - Third Reading

0036-2022

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: The bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4486 be read a third time.

CARRIED UNANIMOUSLY

4. City of Salmon Arm Mobile Home Park Amendment Bylaw No. 4487 [Text Amendment; Canoe Creek Estates lot sizes] - Third Reading

0037-2022

Moved: Councillor Eliason
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Mobile Home Park Amendment Bylaw No. 4487 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

21. ADJOURNMENT

0038-2022

Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting of January 24, 2022, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:49 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 14th day of February, 2022.

"A. HARRISON"

MAYOR