

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers of City Hall 500 – 2 Avenue NE and by electronic means, at 1:30 p.m. and reconvened at 2:30 p.m. on **Monday, January 10, 2022.**

PRESENT:

Mayor A. Harrison
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor K. Flynn
Councillor D. Cannon (participated remotely)
Councillor L. Wallace Richmond
Councillor C. Eliason (participated remotely)

Acting Chief Administrative Officer/ Director of Corporate Services E. Jackson
Director of Engineering and Public Works R. Niewenhuizen
Chief Financial Officer C. Van de Cappelle
Senior Planner C. Larson
Recorder B. Puddifant (participated remotely)

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0001-2022

Moved: Councillor Cannon
Seconded: Councillor Lavery
THAT: pursuant to Section 90(1) (c) labour relations or other employee relations; and (g) litigation or potential litigation affecting the municipality; of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 2:27 p.m.
Council recessed until 2:32 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: “We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together.”

4. **REVIEW OF AGENDA**

Addition of Item 12.1.16 – A. Morris, Salmon Arm Ecumenical KAIROS Committee – letter dated January 7, 2022

Addition of Item 13.1 – Contractor Proof of Vaccination Policy

5. **DISCLOSURE OF INTEREST**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of December 13, 2021**

0002-2022

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting Minutes of December 13, 2021, be adopted as circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Housing Task Force Meeting Minutes of November 22, 2021**

0003-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the Housing Task Force Meeting Minutes of November 22, 2021, be received as information.

CARRIED UNANIMOUSLY

2. **Community Heritage Commission Meeting Minutes of December 6, 2021**

0004-2022

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the Community Heritage Commission Meeting Minutes of December 6, 2021, be received as information.

CARRIED UNANIMOUSLY

3. **Environmental Advisory Committee Meeting Minutes of December 10, 2021**

0005-2022

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the Environmental Advisory Committee Meeting Minutes of December 10, 2021, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Board in brief – December 2021 – Received as information.

9. **STAFF REPORTS**

1. **Director of Corporate Services – Downtown Street Cleaning Agreement, Salmon Arm Downtown Improvement Association**

0006-2022

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize the Mayor and Corporate Officer to execute the agreement (attached to the Staff Report dated January 5, 2022 as Appendix 1) with Salmon Arm Downtown Improvement Association for the provision of downtown street cleaning from January 1, 2022 to December 31, 2024.

CARRIED UNANIMOUSLY

2. **Director of Corporate Services – Environmental Advisory Committee Terms of Reference**

0007-2022

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: Council approve the Environmental Advisory Committee change in membership from thirteen (13) voting members to fifteen (15) by removing WA:TER and adding the following organizations to the Terms of Reference:

- Canadian Association of Physicians for the Environment (CAPE)
- Shuswap Climate Action; and
- School District No. 83

CARRIED UNANIMOUSLY

3. **Director of Engineering & Public Works – Ross Street Underpass – Sanitary Budget Amendment**

0008-2022

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: The 2022 Budget contained in the 2022 – 2026 Financial Plan Bylaw be amended to reflect additional funding for the Ross Street Underpass – sewer budget in the amount of \$30,000.00 funded from the Lakeshore Drive Sanitary Upgrade (Alexander Street);

AND THAT: The City's Purchasing Policy No. 7.13 be waived in procurement of the additional Construction Services to authorize the sole sourcing of same to Kingston Construction Ltd.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

4. **Director of Engineering & Public Works – Public Works Building Renovation – Phase 1 Construction**

0009-2022

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: The 2022 Budget contained in the 2022 – 2026 Financial Plan Bylaw be amended to reflect additional funding for the Phase 1 Construction of the Public Works Building Renovation in the amount of \$210,000.00, which includes the additional funds required to award the Tender, contingencies, staff time and temporary office spaces. These funds to be reallocated as follows:

- \$76,000.00 from Trans – Machinery & Equipment Building Reserve
- \$50,000.00 from Trans – Public Works Building (OH&S Upgrades) Reserve
- \$42,000.00 from Water Fund – Public Works Building (OH&S Upgrades) Reserve
- \$42,000.00 from Sewer Fund – Public Works Building (OH&S Upgrades) Reserve

AND THAT: Council award the Public Works Building Renovation to 478868 BC Ltd. o/a McDiarmid Construction in accordance with the tendered price in the amount of Nine Hundred and Fifty-Nine Thousand One Hundred and Thirty Three and Fifty Cents (\$959,133.50) plus taxes as applicable.

CARRIED UNANIMOUSLY

5. **Director of Engineering & Public Works – Award of RFP for Engineering Services for Foreshore Sanitary Main Replacement (Phase 2)**

0010-2022

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: The contract for Engineering Design Services for the Foreshore Sanitary Main Replacement (Phase 2) be awarded to Associated Engineering (BC) Ltd. for \$86,572.00 plus taxes, as applicable.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4491 [Airport User Fees] – First, Second and Third Reading and Terminal Building Lease**

0011-2022

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4491 be read a first, second and third time;

AND THAT: Council authorize the Mayor and Corporate Officer to execute a three (3) year lease agreement (April 1, 2022 to October 31, 2024) with Rick Scott dba North

10. **INTRODUCTION OF BYLAWS - continued**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4491 [Airport User Fees] - First, Second and Third Reading and Terminal Building Lease - continued**

Okanagan Vertical Adventures for the use of 67.6 square meters of floor space in the Shuswap Regional Airport (Salmon Arm) terminal building for a monthly rent of \$628.00 plus GST for the main floor area and \$628.00 plus GST for the basement floor area subject to *Community Charter* notification requirements and adoption of Salmon Arm Fee for Service Amendment Bylaw No. 4491.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4451 [ZON-1204; Allard, D. & Wong, L./Browne Johnson Land Surveyors; 2190 6 Avenue NE; R-1 to R-4] - Final Reading**

0012-2022 Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4451 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**
5. **J. McEwan, Salmon Arm Fall Fair Manager - letter dated December 27, 2021 - Local Festivals - Building Communities Through Arts and Heritage**

0013-2022 Moved: Councillor Lindgren
 Seconded: Councillor Wallace Richmond
 THAT: Council support The Salmon Arm and Shuswap Lake Agricultural Association in their application for funding - Local Festivals - Building Communities Through Arts and Heritage.

CARRIED UNANIMOUSLY

7. **A. Slater, General Manager, SILGA - email dated December 13, 2021 - 2022 Call for nominations/SILGA Call for Resolutions**

0014-2022 Moved: Councillor Lavery
 Seconded: Councillor Lindgren
 THAT: Council support Councillor Wallace Richmond's nomination to the Southern Interior Local Government Association.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

7. **A. Slater, General Manager, SILGA - email dated December 13, 2021 - 2022
Call for nominations/SILGA Call for Resolutions - continued**

0015-2022

Moved: Councillor Lavery
Seconded: Councillor Wallace Richmond
THAT: Council nominate the Zest Food Hub for the 2022 SILGA Community Excellence Award.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Bylaw Enforcement - Year End Statistics 2021**

S. Darlington, Bylaw Officer provided an overview of statistics from 2021 and was available to answer questions from Council.

13. **NEW BUSINESS**

1. **Contractor Proof of Vaccination Policy**

The following Motion was released from the In-Camera Council Meeting of January 10, 2022:

0003-2022 (ic)

Moved: Councillor Wallace Richmond
Seconded: Councillor Cannon
THAT: Council adopt City of Salmon Arm Policy 6.10 - Proof of Vaccination - Contractors as presented effective January 31, 2022.

CARRIED UNANIMOUSLY

14. **PRESENTATIONS**

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

1. **Notice of Motion - Councillors Lindgren and Lavery - Living Wage**

WHEREAS: a Living Wage is the hourly rate needed for two working adults to meet the basic needs of a family of four in order to meet the basic costs of living – food, clothing, accommodation, transportation and childcare in the community they reside in;

17. **NOTICE OF MOTION - continued**

1. **Notice of Motion - Councillors Lindgren and Lavery - Living Wage - continued**

AND WHEREAS: a Living Wage has been studied and recommendations made for various regions of BC and Canada;

AND WHEREAS: many local governments are champions for fair Living Wages for their direct employees and contracted suppliers;

THEREFORE BE IT RESOLVED THAT: the City of Salmon Arm consider becoming a Living Wage Employer; committing to a living wage for direct employees and requiring the same for specified contracted workers;

AND THAT: staff report back by June 15, 2022 on the implementation options and implications of a Living Wage policy for both direct employees and specified contracted services occurring on city premises and properties; to take effect on January 1, 2023.

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

21. **ADJOURNMENT**

0016-2022

Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting of January 10, 2022, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 3:41 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 24th day of January, 2022.

"A. HARRISON"

MAYOR