

**INFORMATIONAL CORRESPONDENCE – February 27, 2023**

- |     |   |   |
|-----|---|---|
| 1.  | K. Doorn – Email dated February 22, 2023 – Drug Paraphernalia   | R |
| 2.  | J. Sal – Email dated February 20, 2023 – Salmon Arm Homelessness  | R |
| 3.  | T. Timoffee, Early Years Family Navigator, Shuswap Children’s Association – Letter dated February 9, 2023 – Request to use Klahani Park – August 2, 2023                          | R |
| 4.  | T. Timoffee, Early Years Family Navigator, Shuswap Children’s Association – Letter dated February 22, 2023 – Request to use Canoe Ball Diamond/William Baker Park – April 3, 2023 | R |
| 5.  | J. Clement, Station Manager, CKVS-FM 93.7 – Email dated February 14, 2023 – Request for Letter of Support   | R |
| 6.  | H. DeLong, Chair, Operation Facelift, Shuswap Theatre – Email dated February 8, 2023 – Thank you for Shuswap Theatre Operation Facelift Grant                                     | N |
| 7.  | Interior Health – News Release dated February 16, 2023 – IH Recognized as Top Employer in B.C. and Canada   | N |
| 8.  | C. Ondang – Letter dated January 19, 2023 – Invitation to Salmon Arm Early Years Fair – May 10, 2023  | N |
| 9.  | D. Galbraith, Deputy Minister, Ministry of Social Development and Poverty Reduction – Letter dated February 16, 2023 – Update on Meeting at 2022 UBCM Convention                  | N |
| 10. | J. Chalke, Ombudsperson, Province of British Columbia – Letter dated February 14, 2023 – Information on Services and Resources for Local Governments                              | N |

N = No Action Required  
A = Action Requested

S = Staff has Responded  
R = Response Required

## Rhonda West

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**From:** Erin Jackson  
**Sent:** Wednesday, February 22, 2023 9:04 AM  
**To:** Rhonda West  
**Cc:** Sue Wood  
**Subject:** FW: [External] Drug Paraphernalia

For the Agenda please!

**From:** Alan Harrison <aharrison@salmonarm.ca>  
**Sent:** Wednesday, February 22, 2023 4:53 AM  
**To:** [REDACTED]  
**Cc:** Mayor and Council <Mayor\_and\_Council@salmonarm.ca>; Erin Jackson <ejackson@salmonarm.ca>  
**Subject:** Re: [External] Drug Paraphernalia

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Dear Ms. Doorn,

Thank you for your recent letter regarding plans for our homeless population, specifically the tent encampment close to your home. We appreciate hearing from you about the challenges you and others living in your building are facing, as a result of people living with addictions.

Your letter will be placed on our February 27<sup>th</sup> Council meeting agenda, under correspondence. This will help inform council and the public of the situation, and allow council to have input and discussion at this public meeting.

Sincerely,

Alan Harrison  
 Mayor,  
 City of Salmon Arm

Hi Mr Harrison,

My name is Kelsey, I'm a Registered Nurse at the ER here in town and also a resident at [REDACTED] Ave [REDACTED]. I'm emailing you this morning, as our strata was alerted to drug paraphernalia found in our front lobby this morning.

I've emailed city council before asking about what the plan is for our homeless population in town as our building has been vandalized, vehicles broken in to as well as multiple attempts to break into our building itself. The response I received to my email was informative, and I was provided with information on an Anti-Stigma Campaign. In January, the overnight shelter opened and I was under the understanding the city had moved to slowly dissemble tent city. Slowly but surely in my mind, I felt reassurance that things were happening and our building could be safe again. However, not only have we now started to find needles in our lobby, we've also noted that tent city is growing. The building I reside and own in, is 70% seniors, with and without disabilities. Seniors who have contributed and partook in this community for years.

As a RN within the community, I've cared for several of these individuals within tent city multiple times. But at this

point, my building's strata and myself are at our wits end. We've called the RCMP, filed complaints with the city, we've followed the appropriate channels, we've installed cameras, changed locks on doors and are putting in locks on our outside doors. But why must we, as contributing members of this community, have to abide by laws and rules while these individuals within the community are not held accountable and can set up tents wherever they please? What is the plan for tent city moving forward and a shelter overall? Please provide us with some insight or help. We are only becoming increasingly worried as the weather warms.

Kind regards,

Kelsey

Sent from my iPhone

**Rhonda West**

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**From:** Rhonda West  
**Sent:** Thursday, February 23, 2023 11:13 AM  
**To:** Rhonda West  
**Subject:** FW: [External] Salmon Arm Homelessness.

**From:** Alan Harrison <[aharrison@salmonarm.ca](mailto:aharrison@salmonarm.ca)>  
**Sent:** Wednesday, February 22, 2023 4:47 AM  
**To:** [REDACTED]@gmail.com  
**Cc:** Mayor and Council <[Mayor\\_and\\_Council@salmonarm.ca](mailto:Mayor_and_Council@salmonarm.ca)>; Erin Jackson <[ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca)>  
**Subject:** Re: [External] Salmon Arm Homelessness.

Dear Mr. Sal,

Thank you for writing to us. Your letter also fills me with sadness and the same sense of desperation you feel. We appreciate you taking the time to so heartfully explain to us, the challenges you are facing in your home, as a result of those living with addiction.

Your letter will be placed on our February 27<sup>th</sup> council meeting agenda, under correspondence. This will ensure all of Council is informed of your situation, allowing them to comment if they wish at our public meeting.

Sincerely,

Alan Harrison  
 Mayor  
 City of Salmon Arm

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**From:** Joe Sal <[REDACTED]@gmail.com>  
**Sent:** February 20, 2023 1:07 PM  
**To:** Alan Harrison <[aharrison@salmonarm.ca](mailto:aharrison@salmonarm.ca)>; Debbie Cannon <[dcannon@salmonarm.ca](mailto:dcannon@salmonarm.ca)>; David Gonella <[dgonella@salmonarm.ca](mailto:dgonella@salmonarm.ca)>; Kevin Flynn <[kflynn@salmonarm.ca](mailto:kflynn@salmonarm.ca)>; Tim Lavery <[tlavery@salmonarm.ca](mailto:tlavery@salmonarm.ca)>; Sylvia Lindgren <[slindgren@salmonarm.ca](mailto:slindgren@salmonarm.ca)>; [wrichmond@salmonarm.ca](mailto:wrichmond@salmonarm.ca) <[wrichmond@salmonarm.ca](mailto:wrichmond@salmonarm.ca)>; [EDIV\\_Salmon\\_Arm\\_Gen\\_Delivery@rcmp-grc.gc.ca](mailto:EDIV_Salmon_Arm_Gen_Delivery@rcmp-grc.gc.ca) <[EDIV\\_Salmon\\_Arm\\_Gen\\_Delivery@rcmp-grc.gc.ca](mailto:EDIV_Salmon_Arm_Gen_Delivery@rcmp-grc.gc.ca)>; [info@safesociety.ca](mailto:info@safesociety.ca) <[info@safesociety.ca](mailto:info@safesociety.ca)>; Debbie Wood <[dwood@salmonarm.ca](mailto:dwood@salmonarm.ca)>; [newsroom@saobsever.net](mailto:newsroom@saobsever.net) <[newsroom@saobsever.net](mailto:newsroom@saobsever.net)>; [admin@castanet.net](mailto:admin@castanet.net) <[admin@castanet.net](mailto:admin@castanet.net)>; [okanagan@globalnews.ca](mailto:okanagan@globalnews.ca) <[okanagan@globalnews.ca](mailto:okanagan@globalnews.ca)>  
**Subject:** [External] Salmon Arm Homelessness.

Hi there, I am writing to you with sadness and desperation. Last night a homeless man was using drugs and left used needles in the lobby of my home. When I purchased this condo and moved from Kelowna, Salmon Arm was a cute & thriving town in the Shuswap that appealed to me and my family.

Across from my home is Safeway Fields (located between 5 Ave Southwest, and 3rd ST Southwest). When I moved here it was a beautiful field where I could safely spend time without a worry. They used to have children's soccer tournaments in this field I would love to watch. Things have quickly taken a turn for the worse. First there was a single tent in the field, which turned to multiple tents. It continues to grow and is now a

large-scale homeless camp. The field is now filled with stolen property, drug paraphernalia, human feces, etc. It is no longer the safe, bright park it once was.

Since this homeless camp has arisen, there have been multiple run-ins with crime in my condo building. My car has been broken into, our storage locker has been broken into resulting in thousands of dollars of lost property, our mailbox was broken into, there's screaming and fighting outside my home on almost a nightly basis, people have been sleeping and using drugs in the lobby of my building multiple times. When the homeless shelter opened at 451 5 Ave SW there were hopes that it would help get the homelessness and crime off the street. It appears it has only made it worse.

We have called the police and bylaw multiple times, we have installed security cameras, we have done everything we can to prevent these things from happening. My starta has spent thousands of dollars on security systems, new locks, and a more secure mailbox.

I send this email in a state of despair. How far does this need to go before something is done? Does a child need to step on a needle with HIV? Does an elderly woman need to be attacked? Does somebody need to die? I no longer feel safe inside my home.

Sincerely, a concerned Salmon Arm citizen.



February 9, 2023

Mayor and Council  
City of Salmon Arm  
500 2 Ave NE  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison and City Councilors,

RE: Storytime in the Park event for August 2, 2023

The Shuswap Children's Association, in partnership with the Okanagan Regional Library, is organizing a Storytime in the Park series for this summer. These are free drop-in events for families and consist of a half hour story time with the ORL Youth Librarian, and a play opportunity afterwards. **We are asking for permission to use the following park (as an addition to our previous request for the Storytime in the Park Series):**

August 2<sup>nd</sup>, 2023– Klahani Park (6391 10<sup>th</sup> Ave SE)

The Storytime events, including set up and clean up, will be from **9:30 a.m. until 12:00 p.m.** Shuswap Children's Association staff will be on site to monitor activities and have a detailed safety protocol.

Thank you so much for your consideration.

Sincerely,

Tanya Timoffee  
Early Years Family Navigator  
Shuswap Children's Association



February 22, 2023

Mayor and Council  
City of Salmon Arm  
500 2 Ave NE  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison and City Councilors,

Shuswap Children's Association is planning an "Early Years Egg Hunt" at Canoe Ball Diamond/William Baker Park on Monday, April 3<sup>rd</sup>. This is a free, one hour event for families and caregivers with children 0-6 years old. We have chosen this location to serve and increase community connections for the families and caregivers of Canoe and surrounding areas, and to have a location with an undercover area in case of poor weather. We will have at least two staff members on site.

As such, we are requesting the use of **Canoe Ball Diamond/William Baker Park on Monday, April 3rd, 2023, from 9:00 am to 11:30am**, which includes the set up and clean up of the event.

Thank you so much for your consideration.

Sincerely,

Tanya Timoffee  
Early Years Family Navigator and Outdoor Play Facilitator  
Shuswap Children's Association



## Rhonda West

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**From:** Erin Jackson  
**Sent:** Tuesday, February 14, 2023 7:41 PM  
**To:** Rhonda West; Sue Wood  
**Subject:** Fwd: [External] Request for a letter of support

For the next Agenda please!

Get [Outlook for iOS](#)

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**From:** Voice of the Shuswap <voiceoftheshuswap93.7@gmail.com>  
**Sent:** Tuesday, February 14, 2023 4:36:39 PM  
**To:** Mayor and Council <Mayor\_and\_Council@salmonarm.ca>  
**Subject:** [External] Request for a letter of support

Dear Mayor and Council,

Voice of the Shuswap is a volunteer-driven not-for-profit community radio station located in Salmon Arm. We have been providing both entertaining and educational programming with a focus on local events, artists, musicians, authors and businesses since 2012.

Campus and community radio stations are a pillar of broadcasting in Canada with unique access to underserved communities both urban and rural. Throughout the pandemic, our members delivered accurate public health information to Canadians in at least 65 different languages. The sector is made up of thousands of people committed to ensuring broadcasts meet rigorous standards. As many as nine and a half million Canadians in over 150 communities listen regularly at least once per month to community radio and for many, it is their only source of live, local information.

Recognizing the importance of community radio stations across Canada and the financial struggles many face, the NCRA (National Campus and Community Radio Association of Canada), the CRFC (Community Radio Fund of Canada), ARCQ (Association des radiodiffuseurs communautaires du Quebec) and ARCC (Alliance des radios communautaires du Canada) have been working on putting together a specific pitch to demonstrate the impacts of the community radio sector. The goal is to request core funding for community stations be added to the upcoming Federal budget for the following purposes:

**1) Increase the Local Journalism Initiative to \$20 million a year and make it permanent.**

Although 41 stations across the country have journalists, the program is not large enough for a reporter in our community. We could provide so much more local news and information if we had access to a trained, supported local journalist for the station.

**2) Establish a 25 million dollar annual Community Broadcasting Fund** to be distributed among all stations. This fund would support all licensed broadcasters, with core and stable funding of around \$90,000.

CKVS survives on income from memberships, donations, advertising and program sponsorships. With a current annual budget of \$30,000 to \$40,000, we cannot afford wages for staff to support the



approximate 30 volunteers who do much of the programming as hosts, or strategic planning as board members. Having additional core and stable funding would allow us to spend more time on generating local programming as opposed to trying to keep the lights on, and applying for/implementing funded projects that enable us to have 1 staff person at our station.

A letter from our Mayor and Council would further show the importance of community radio in the Shuswap, and we respectfully ask that a letter of support for this initiative be sent to:

Mel Arnold: [mel.arnold@parl.gc.ca](mailto:mel.arnold@parl.gc.ca)

And CC to:

[hon.pablo.rodriquez@pch.gc.ca](mailto:hon.pablo.rodriquez@pch.gc.ca)

[chrystia.freeland@fin.gc.ca](mailto:chrystia.freeland@fin.gc.ca)

[minister-ministre@infc.gc.ca](mailto:minister-ministre@infc.gc.ca)

[president-presidente@tbs-sct.gc.ca](mailto:president-presidente@tbs-sct.gc.ca)

[pm@pm.gc.ca](mailto:pm@pm.gc.ca)

[alex@crfc-fcrc.ca](mailto:alex@crfc-fcrc.ca)

[barry@ncra.ca](mailto:barry@ncra.ca)

[info@voiceoftheshuswap.ca](mailto:info@voiceoftheshuswap.ca)

Further information can be found at <https://ncra.ca/help/>. Please feel free to contact me if you have any questions.

Kind regards,

Jeanette Clement

Station Manager. CKVS-FM 93.7

[voiceoftheshuswap.ca](http://voiceoftheshuswap.ca)

[facebook.com/VoiceOfTheShuswap](https://facebook.com/VoiceOfTheShuswap)

250.463.5026

**While masks are not required in the building or our studio, we encourage their use.**

## Rhonda West

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**From:** Rhonda West  
**Sent:** Thursday, February 16, 2023 7:56 AM  
**To:** Rhonda West  
**Subject:** FW: [External] Thank you for your Shuswap Theatre Operation Facelift Grant

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**From:** Alan Harrison <[aharrison1731@gmail.com](mailto:aharrison1731@gmail.com)>  
**Sent:** February 12, 2023 1:02 AM  
**To:** Alan Harrison <[aharrison@salmonarm.ca](mailto:aharrison@salmonarm.ca)>  
**Subject:** Fwd: [External] Thank you for your Shuswap Theatre Operation Facelift Grant

----- Forwarded message -----

**From:** Robyn Keating <[admin@shuswapfoundation.ca](mailto:admin@shuswapfoundation.ca)>

----- Forwarded message -----

**From:** Howard DeLong <[delongfabian@gmail.com](mailto:delongfabian@gmail.com)>  
**Date:** Wed, 8 Feb 2023 at 11:41  
**Subject:** Thank you for your Shuswap Theatre Operation Facelift Grant  
**To:** <[info@shuswapfoundation.ca](mailto:info@shuswapfoundation.ca)>

Dear City of Salmon Arm, Grants in Aid Committee

Thank you for the \$4,000 Grant toward replacement of the front of the Shuswap Theatre building. We are calling it *Operation Facelift*. We have now raised \$31,900 towards our \$85,000 goal for the project. The grants, donations, sponsorships and other funds keep coming, and we are planning to start construction in April 2023. Your support has helped make this possible.

Howard DeLong, Chair, *Operation Facelift*  
 Shuswap Theatre  
[delongfabian@gmail.com](mailto:delongfabian@gmail.com)  
 (306) 551-9383



Not necessarily the final design



For Immediate Release | February 16, 2023

## Interior Health recognized as top employer in B.C. and Canada

**IH-WIDE** – For the ninth time, Interior Health has been named one of *BC's Top Employers*. And, for the first time, Interior Health is a recipient of *Canada's Top Employers for Young People* award. These special designations recognize employers across the country who lead their industries in offering exceptional places to work.

"I am incredibly proud of our employees and immensely grateful for their perseverance and unwavering commitment to care, even during these unprecedented and challenging times," said Susan Brown, Interior Health president and CEO. "In every corner of our organization, teams have come together and supported one another, helped each other and never lost sight of our common goal: health and well-being for all."

[In the 2023 Interior Health Top Employer video](#), president and CEO Susan Brown celebrates this incredible achievement, and employees from across the Interior region share why they choose to work at Interior Health.



*BC's Top Employers* and *Canada's Top Employers for Young People* awards are annual competitions that consider a variety of criteria such as: diversity and inclusion, benefits, physical workplace, student/new graduate opportunities and training, recruitment and retention, employment standards, community involvement and more. These award achievements show that Interior Health has scored high in all areas.

"Since I started my career at Interior Health, I have always felt supported to grow and be my best," said Lauren Hristoski, corporate director, compensation & recruitment, Interior Health. "It's our people and teams who make Interior Health a great place to work, and I feel fortunate to work for a *BC Top Employer*."

Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dākelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.

**MEDIA, FOR INFORMATION:**

PHONE 1.844.469.7077 EMAIL [media@interiorhealth.ca](mailto:media@interiorhealth.ca)

Interior Health is a large organization delivering health-care services and solutions that make a positive difference in the lives of everyone in the Interior region. All 215,000 square kilometres are located on the ancestral, unceded and traditional territories of the seven Interior region First Nations: Dăkelh Dené, St'át'imc, Syilx, Tšilhqot'in, Ktunaxa, Secwépemc and Nlaka'pamux Nations.

Learn more about why Interior Health was chosen as one of *Canada's Top Employers for Young People* in [The Globe and Mail, Jan. 24](#) and as one of *BC's Top Employers* in the [Vancouver Sun, Feb. 14](#). See the complete award listing in the [Interior Health feature section](#) on Canada's Top 100 Employers website.

We invite any one interested in exploring career opportunities with Interior Health to visit [Jobs.Interiorhealth.ca](http://Jobs.Interiorhealth.ca) to view all current job postings.

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Interior Health would like to recognize and acknowledge the traditional, ancestral, and unceded territories of the Dăkelh Dené, Ktunaxa, Nlaka'pamux, Secwépemc, St'át'imc, Syilx, and Tšilhqot'in Nations where we live, learn, collaborate and work together.



240 Shuswap Street, Box 2579, Salmon Arm BC, V1E 4R5

Telephone: 250-833-0164 ext. 0, Fax: 250-833-0167

January 19, 2023

To: City of Salmon Arm  
Mayor Mr. Harrison  
City Council

We (Shuswap Children's Association) would like to invite you to be part of Salmon Arm Early Years Fair.

Salmon Arm has many new families over the last few years, and we strongly feel an Early Years Fair to connect the families with the Early Years Professionals/Services is needed. School District 83 has contributed part of the cost of this event as well. Families in Salmon Arm would appreciate your presence.

Date: Wednesday, May 10, 2023  
Where: SASCU Recreation Center Auditorium  
Time: 2:30-5 pm  
Special event: Story time with Ardie at 3 pm and 4pm

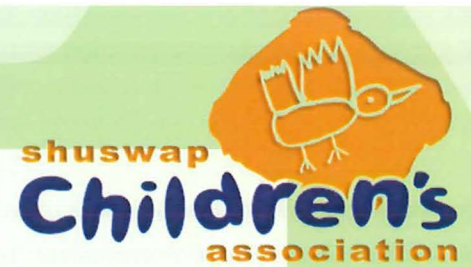
Please let me know if you have any questions.

Thank you.

Christine Ondang  
Child Care Resource and Referral Program  
[condang@shuswapchildrens.ca](mailto:condang@shuswapchildrens.ca)  
250-832-4191



Hosted by the Shuswap  
Children's Association



# Salmon Arm Early Years Fair

## Save the Date

May 10th, 2023 2:30 p.m. to 5:00 p.m.

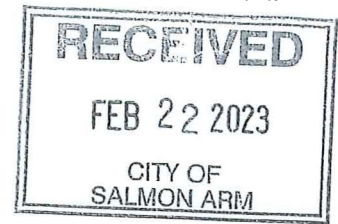
SASCU Auditorium

2600 10th Ave NE, Salmon Arm, BC V1E 2S4



- Meet your local early years service professionals
- Snacks
- Story time with Ardie
- Free play for children

Please respond to  
[condang@shuswapchildrens.ca](mailto:condang@shuswapchildrens.ca) to  
reserve your table as a service provider



February 16, 2023

Ref: 218648

Their Worship Alan Harrison  
and Councillors  
City of Salmon Arm  
Box 40  
500 2 Avenue NE  
Salmon Arm BC V1E 4N2

Dear Mayor Harrison and Council:

Thank you to your delegation for meeting with the Ministry of Social Development and Poverty Reduction at the Union of British Columbia Municipalities Convention in Whistler.

The conversation at the convention included issues raised not only by Salmon Arm but also by other communities. A desire for additional Community Integration Services in the community is one example.

As was discussed at the meeting, we are working towards expanding the Community Integration Services program in order to provide in-person outreach to more people who need direct support to access the supports they need.

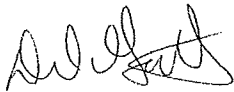
You also touched on poverty and poverty reduction during our meeting; as Minister Simons mentioned, our legislation requires BC's poverty reduction strategy to be updated by March 2024. We are about to launch targeted stakeholder and public engagement, including local governments, who are key partners with us in this important work.

...2

We will be sharing more information soon, and I encourage the City of Salmon Arm to share their input as we continue to work towards reducing poverty and improving outcomes for British Columbians.

Thank you again for your leadership. I appreciate these important opportunities to exchange ideas and share information. Meetings like this help my ministry better understand the challenges people and communities across BC face on a daily basis. Through a continued partnership, I am confident we can work together to improve the issues raised in the City of Salmon Arm and other local governments.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Galbraith', with a stylized flourish at the end.

David Galbraith  
Deputy Minister





OMBUDSPERSON  
BRITISH COLUMBIA

12.1.10

February 14, 2023

*Delivered via email*

Mayor Alan Harrison  
City of Salmon Arm  
500 - 2 Avenue NE  
Salmon Arm BC V1E 4N2

Dear Mayor Harrison:

With many new municipal mayors and council members elected and now sworn in across the province, I wanted to reach out and let you know how the Office of the Ombudsperson can work with, and help, local governments in British Columbia.

If you are continuing in your elected position, thank you for your service to British Columbians. And if you are newly elected, welcome to your very important role.

My office takes complaints from the public about all of the local governments in BC. We are an oversight body, one of the independent offices of the Legislature, and our mandate is to be BC's independent voice for fairness and accountability of the public sector. When we receive people's concerns about public services, we conduct impartial investigations and address the fairness problems that we find. For local governments, that means you may hear from us when we have received a complaint about your municipality and are investigating to determine whether the standard of fair and reasonable service set out in the *Ombudsperson Act* has been met. Where fairness issues are identified, we can consult with you to find a way to address the issues in order to ensure fairness moving forward.

We are also available to help. Our [Public Authority Consultation and Training team](#) can assist you with any questions about fairness you may have. A number of [useful resources](#) are also available on our website, including:

- A [Complaint Handling Guide](#), which contains a [Model Complaints Policy](#);
- Our Quick Tip resource [On Complaint Handling for Local Governments](#);
- [Bylaw Enforcement: Best Practices Guide for Local Governments](#);
- [Open Meetings: Best Practices Guide for Local Governments](#);
- Our 1-hour online [Fairness 101 course](#); and
- Educational [webinars](#).

Our office is also offering a [webinar](#) for public bodies on our recently released [Fairness by Design guide](#). In the webinar, we'll outline the fairness standards found in the guide and how they can be used to ensure your programs are delivered fairly. We will also answer your questions. Webinar details are below:

- **Thursday, March 16, 2023 from 10:00 a.m. – 11:00 am**
- [Register here](#)

Please share this invitation with anyone in your organization who may be interested.

Once again, thank you for the important local government role you took on. We look forward to working with you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jay Chalke', written in a cursive style.

Jay Chalke  
Ombudsperson  
Province of British Columbia