

**INFORMATIONAL CORRESPONDENCE – February 13, 2023**

1. Building Department – Building Statistics – January 2023 N
2. Building Department – Building Permits – Yearly Statistics N
3. S. Milley – Email dated January 25, 2023 – Homeless in Salmon Arm R
4. C. Nicks – Email dated January 25, 2023 – Stability in the Community Starts with Stability in Housing R
5. T. Timoffee, Early Years Family Navigator and Outdoor Play Facilitator, Shuswap Children’s Association – Letter dated February 1, 2023 – Travelling Tots Playgroup - Request to use Fletcher Park, February 28, 2023 R
6. D. Abbott, President, Shuswap Vintage Car Club – Email dated January 17, 2023 – Annual Car Show - Request to use Marine Peace Park, July 8, 2023 R
7. M. Lawson – Email dated February 3, 2023 – Celebration of Life - Request to use Canoe Beach, April 29, 2023 R
8. R. Sutherland, Station Leader, Royal Canadian Marine Search & Rescue and B. Weicker, Shuswap Lifeboat Society – 2022 – Our Accomplishments N
9. E. Vieira, Program Manager, Shuswap Watershed Council – Email dated January 18, 2023 – Upcoming Webinar: Phosphorus Action Plan for the Shuswap Watershed – February 16, 2023 N

N = No Action Required  
A = Action Requested

S = Staff has Responded  
R = Response Required



**CITY OF SALMON ARM  
BUILDING DEPARTMENT REPORT  
JANUARY 2023**

LAST YEAR (2022)    CURRENT YEAR (2023)  
CURRENT MONTH      YEAR-TO-DATE    CURRENT MONTH      YEAR-TO-DATE

		NO.	VALUE	NO.	VALUE	NO.	VALUE	NO.	VALUE
1	New Single Family Dwellings	4	1,810,000	4	1,810,000	2	875,000	2	875,000
2	Misc. Additions etc. to SFD's	3	423,000	3	423,000	2	225,000	2	225,000
3	New Single Family Dwellings with suites	1	500,000	1	500,000	1	385,000	1	385,000
4	New Secondary/Detached Suites	-	-	-	-	3	82,000	3	82,000
5	New Modulars/MH's (Factory Built)	-	-	-	-	1	320,000	1	320,000
6	Misc. Additions etc. to Modulars/MH's	-	-	-	-	-	-	-	-
7	MFD's (# Units)	-	-	-	-	1 (2)	728,000	1 (2)	728,000
8	Misc. Additions etc. to MFD's	-	-	-	-	-	-	-	-
9	New Commercial	-	-	-	-	-	-	-	-
10	Misc. Additions etc. to Commercial	-	-	-	-	3	625,000	3	625,000
11	New Industrial	-	-	-	-	1	85,000	1	85,000
12	Misc. Additions etc. to Industrial	-	-	-	-	-	-	-	-
13	New Institutional	-	-	-	-	1	492,000	1	492,000
14	Misc. Additions etc. to Institutional	-	-	-	-	1	124,282	1	124,282
15	Signs	2	9,700	2	9,700	1	1,300	1	1,300
16	Swimming Pools, Pool Buildings	-	-	-	-	1	8,000	1	8,000
17	Demolitions	1	-	1	-	-	-	-	-
18	Temporary Trailers, A & B Permits	-	-	-	-	-	-	-	-
19	Misc. Special Inspections, etc.	8	-	8	-	6	-	6	-
	<b>TOTAL PERMITS ISSUED</b>	<b>19</b>	<b>2,742,700</b>	<b>19</b>	<b>2,742,700</b>	<b>24</b>	<b>3,950,582</b>	<b>24</b>	<b>3,950,582</b>

MFD's - Apartment, Row, Duplex, Strata (# of dwelling units created)  
Farm building values not included

## BUILDING PERMITS - YEARLY

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2001	585,500	11,938,550	12,265,250	12,842,790	13,534,790	14,712,550	16,330,650	17,717,625	19,031,075	19,895,255	21,318,855	21,458,195
2002	585,500	1,952,500	3,340,850	3,821,240	5,455,840	6,411,690	8,844,690	10,932,510	15,780,890	16,705,600	17,738,200	17,923,700
2003	130,110	920,780	2,974,020	4,486,120	5,993,320	13,294,120	15,555,250	17,937,005	20,318,920	22,000,340	24,005,740	24,782,360
2004	430,700	1,506,500	5,903,780	8,379,104	10,122,768	12,086,319	14,779,343	21,598,763	30,371,023	33,614,173	34,957,458	35,881,343
2005	1,072,000	2,269,650	4,344,750	6,806,152	12,110,482	28,031,457	29,985,585	34,743,645	37,600,445	42,915,856	45,525,611	47,576,746
2006	815,550	3,224,468	8,012,449	11,501,929	16,084,809	20,066,533	23,714,194	26,370,890	36,479,806	37,278,358	42,332,995	43,077,170
2007	1,531,087	3,901,669	16,148,674	22,413,118	27,232,134	32,401,472	35,657,297	42,829,750	51,945,799	55,703,387	65,885,802	66,289,555
2008	1,797,604	4,203,429	12,947,058	27,647,379	33,857,533	36,582,025	39,759,375	42,395,454	45,412,474	50,699,301	53,383,541	53,522,880
2009	409,369	864,839	2,039,460	5,207,311	6,763,615	7,800,085	9,677,455	11,579,746	18,882,737	20,713,554	23,523,664	24,337,664
2010	1,518,563	2,708,062	5,931,546	10,081,816	12,260,236	13,526,546	16,597,121	18,790,511	19,848,804	21,174,632	22,953,692	27,249,702
2011	568,645	2,003,976	5,063,837	7,449,773	9,471,416	11,761,850	12,794,028	14,222,970	18,194,801	19,682,061	30,563,013	31,934,415
2012	2,189,660	3,128,562	4,794,040	6,337,260	10,000,544	12,120,246	17,883,185	24,375,078	26,118,787	26,493,820	28,130,500	28,666,430
2013	881,740	1,440,110	13,907,060	15,814,195	17,433,454	20,194,778	23,204,628	24,180,485	26,567,302	29,195,224	30,890,086	31,231,349
2014	665,304	2,806,404	8,075,941	20,789,869	27,574,834	29,877,686	33,456,523	41,971,923	42,784,769	44,804,191	46,460,471	47,707,993
2015	1,172,285	1,853,539	3,894,754	6,750,389	8,575,425	18,388,180	20,475,407	26,442,225	29,143,303	31,248,595	35,417,465	37,368,595
2016	1,268,865	2,298,280	4,987,625	8,904,610	12,253,660	16,279,464	19,265,124	23,811,029	29,823,014	36,084,949	40,154,959	41,418,659
2017	1,183,280	2,841,725	7,219,495	11,761,657	18,136,656	23,823,576	30,793,243	36,066,891	52,130,226	59,858,542	63,366,686	64,675,041
2018	1,970,104	3,943,104	10,028,787	14,363,122	20,252,322	30,488,747	37,540,412	40,421,060	55,689,215	59,634,580	64,988,531	66,797,572
2019	6,060,645	6,835,345	10,699,845	18,074,843	22,220,523	26,015,593	31,103,281	45,971,877	48,902,359	52,267,409	56,765,409	58,511,534
2020	2,218,950	4,293,250	6,900,060	9,289,060	12,891,318	23,340,638	26,757,691	32,516,960	37,062,215	46,505,927	51,472,227	54,065,527
2021	3,180,132	5,500,747	9,538,939	14,603,678	21,402,310	29,030,210	33,528,039	37,494,801	41,729,005	46,006,620	50,263,120	53,739,370
2022	2,742,700	4,614,700	11,785,510	15,199,184	19,664,691	26,059,056	29,452,833	40,073,183	43,982,753	51,601,717	56,752,469	60,172,009
2023	3,950,582											

**Rhonda West**

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**From:** Erin Jackson  
**Sent:** Wednesday, January 25, 2023 6:40 PM  
**To:** Rhonda West; Sue Wood  
**Subject:** Fwd: [External] Online Form Submittal: Mayor and Council

Next Agenda please!

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**From:** noreply@civicplus.com <noreply@civicplus.com>  
**Sent:** Wednesday, January 25, 2023 1:28:39 PM  
**To:** Alan Harrison <aharrison@salmonarm.ca>; David Gonella <dgonella@salmonarm.ca>; Debbie Cannon <dcannon@salmonarm.ca>; Kevin Flynn <kflynn@salmonarm.ca>; Louise Wallace-Richmond <lwallacerichmond@salmonarm.ca>; Sylvia Lindgren <slindgren@salmonarm.ca>; Tim Lavery <tlavery@salmonarm.ca>; Erin Jackson <ejackson@salmonarm.ca>  
**Subject:** [External] Online Form Submittal: Mayor and Council

## Mayor and Council

First Name: Sheila  
 Last Name: Milley  
 Address: [REDACTED]  
 Return email address: [REDACTED]  
 Subject: Homeless in salmon arm

Body: I would like to express my gratitude to all of you for the hard work you are putting into the homeless situation. It's very clear that this is not an easy fix. Taking everyone's concerns into consideration is no easy take. Your kindness in this matter is being noticed.

Would you like a response: Yes

Disclaimer  
*Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.*

Email not displaying correctly? [View it in your browser.](#)

**Rhonda West**

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**From:** Erin Jackson  
**Sent:** Wednesday, January 25, 2023 6:07 PM  
**To:** Rhonda West  
**Cc:** Sue Wood  
**Subject:** Fwd: [External] Online Form Submittal: Mayor and Council

For the next Agenda please!

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**From:** noreply@civicplus.com <noreply@civicplus.com>  
**Sent:** Wednesday, January 25, 2023 4:38:28 PM  
**To:** Alan Harrison <aharrison@salmonarm.ca>; David Gonella <dgonella@salmonarm.ca>; Debbie Cannon <dcannon@salmonarm.ca>; Kevin Flynn <kflynn@salmonarm.ca>; Louise Wallace-Richmond <lwallacerichmond@salmonarm.ca>; Sylvia Lindgren <slindgren@salmonarm.ca>; Tim Lavery <tlavery@salmonarm.ca>; Erin Jackson <ejackson@salmonarm.ca>  
**Subject:** [External] Online Form Submittal: Mayor and Council

### Mayor and Council

**First Name** Colleen

**Last Name** Nicks

**Address:** [REDACTED] Lee Creek

**Return email address:** [REDACTED]

**Subject:** Stability in the community starts with stability in housing.

**Body**

My name is Colleen Nicks, I live in Lee Creek. My background includes volunteering with Habitat for Humanity Upper Fraser Valley, specifically having started and managed the ReStore in Abbotsford along with my family and fellow board members.

I would like to encourage the powers that be to amend the land use bylaws not only to help people become homeowners but, especially in these times of high interest rates, to remain homeowners.

One way this can be done is by amending the land use bylaws to allow carriage homes and secondary suites for primary residences where they are currently disallowed. Not only will this increase the taxes collected by the city but it also increases the supply of rental units and decreases the probability of

foreclosures. It would be on a case by case basis, depending on lot size and parking availability, of course. I would suggest that the permit fee for such additions be waived (for a determinate amount of time) in order to encourage homeowners to start the process sooner than later.

As well, there are no current land use bylaws for tiny home communities and I believe the addition of such communities will go a long way towards fighting homelessness, if done correctly, as well as help our aging population to live independently and with greater affordability.

Open up the "box" and look to the many different ways our lands can be used without abusing them and many societal problems can be corrected.

"...any policy that helps to make housing more affordable to renters or homeowners also helps to support housing stability..." (localhousingsolutions.org)

Thank you for your consideration of these ideas.

Colleen Nicks

[REDACTED]

Lee Creek, B.C. [REDACTED]

[REDACTED]

Would you like a response:

Yes

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February 1, 2023

Mayor and Council  
City of Salmon Arm  
500 2 Ave NE  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison and City Councilors,

The Shuswap Children's Association has an ongoing program called Travelling Tots Playgroup (formerly Outdoor Recreation Program). The program is making use of family friendly spaces in the Salmon Arm area and focuses on children birth to school age, and their parents/caregivers. The purpose of the group is to provide safe, accessible, and free play-based programming for children and increase community connections for parents and caregivers. These groups are small in nature, and will follow our strict Covid-19 policies, as well as adhere to any provincial orders.

We are requesting the use of **Fletcher Park** next to City Hall on **February 28<sup>th</sup>, 2023 from 9:00 am to 12:00 pm**. In the case that the weather is very poor, we have an indoor space booked as a back up.

Thank you so much for your consideration.

Sincerely,

Tanya Timoffee  
Early Years Family Navigator and Outdoor Play Facilitator  
Shuswap Children's Association

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**From:** Ken Smith  
**Sent:** January 17, 2023 1:01 PM  
**To:** Doug Abbott  
**Subject:** SHUSWAP Vintage Car Club, Harbor Front Cruise (Car Show) ..... July 8th/2023

HONORABLE MAYOR, and Council

January 17th, 2023

Dear Sirs:

The Shuswap Vintage Car Club would once again, like to book Salmon Arm's Harbor Front Park, for our annual car show. If available, we would book the Park from 8:00 am until 3:00 pm, for Saturday, July 8th, 2023.

In this regard we would require access to a power outlet, and would hope that the city's food vendor outlet, could be open to the general public. We would also like to invite a non commercial, charitable group (ie the 4H Club, or Minor Hockey or Minor Baseball, etc), to be given the opportunity to raise funds for their organization, by also providing an alternative food source (ie coffee and hot dogs/hamburgers)?

As in past years, we will ensure that the Park grounds are left in a clean and orderly fashion, and we will provide for garbage detail to ensure the same. A further request, would be that the city's ground crew, ensure that the underground sprinklers are shut down the evening of the 7th, and that the sprinkler heads are clearly marked.

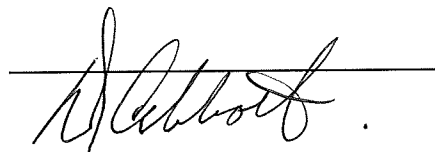
In light of the above, we seek confirmation in writing:

1. Indicating that Harbor Front Park is available on the intended rental date.
2. The amount of the rental Fee?
3. The cost/charge (if any) for use of a power outlet?
4. Advising whether or not the city's food outlet would be available?
5. Advising whether we can also invite a charitable organization, to supply an alternate food source, as a fund raiser for their Organization?

We have enjoyed our relationship with the City over the many years that we have hosted this show at Harbor Front, and know that this is truly an event that Salmon Arm residents looks forward to every summer. In this regard, we again thank you for your anticipated consideration and co-operation, and look forward to your early response.

Sincerely,

Doug Abbott, (President, Shuswap Vintage Car Club)



ph. 250-804-9433



**Rhonda West**

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**From:** Rhonda West  
**Sent:** Monday, February 6, 2023 8:09 AM  
**To:** Rhonda West  
**Subject:** FW: [External] celebration of life

**From:** ted lawson <[REDACTED]>  
**Sent:** Friday, February 3, 2023 10:52 AM  
**To:** Rhonda West <rwest@salmonarm.ca>  
**Subject:** [External] celebration of life

Good Morning, I am writing this letter in request to hold a celebration of life on Canoe Beach...April 29 2023, my beautiful daughter passed away October 24 and we are hoping to have a celebration of life at the beach on her birthday...she loved the beach so much....we thought it appropriate to hold her celebration there...I was writing to see what procedures we need to do ....your help is much appreciated.....thank you so much sincerely  
Madeleine Lawson  
[REDACTED]

Time: 2:00-5:00 p.m.  
Approximately 100 people



## Shuswap Lifeboat Society

PO Box 661 Sicamous, B.C. V0E 2V0  
Supporting Station 106 Shuswap

# 2022 – Our Accomplishments ....

## RCMSAR Station 106 Shuswap

In May we celebrated our **10<sup>th</sup> Year of Service** to Shuswap and Mara Lake communities. In these years we have **saved 385 lives, assisted 237 others** and contributed **35,142 volunteer hours** to make our lakes a safer place to live and play.

Our 28 volunteers responded to **20 missions** helping BCEHS **save 5 lives** and **assisted 9 others**.

**7 more** Life Ring Stations were installed – **17 in total**

Stn 106 with **4447 volunteer hours** was the busiest Station in RCMSAR's Southern area.

**103 'on water' exercise sessions** totalled 299 hours in addition to the 58 class lectures.

One member was **certified as a Coxswain Leadership Instructor for the RCMSAR Training HQ** in Sooke. He is one of only ten instructors in BC.

Both Rescue Vessels now equipped with **same high tech navigation system**.

**918 hours** were logged for **preventative activities** such as Boating Safety Displays, maintenance, Kids Don't Float kiosk programs and Life Ring Station programs.

9 members were re-qualified in **First-Aid/CPR** with a Transportation Endorsement.

9 members completed the **Canadian Coast Guard's "Introduction to Oil Spills"** course.

Familiarized BCEHS paramedics to assist in **evacuating casualties from houseboats**.

Our members participated in the Royal Canadian Legion's **Remembrance to the Queen** in Sept. and to our **Canadian Armed Forces Veterans** in November.

## Shuswap Lifeboat Society

### **Boathouse Construction Underway**

- Rescue Base Construction Agreement Signed with Twin Anchors Structures
- Ground-Breaking Ceremony held May 19<sup>th</sup> with representatives of the different levels of government and other community agencies
- \$180,000 Loan with SASCU approved in Dec.
- Basic Construction with TA Structures is expected to be complete late spring. The Station/Society have taken on the responsibility for the finishing.

Our Grant Submission to **CP Rail for \$10,000** to provide AEDs for both rescue vessels was successful.

**BC Community Gaming Grant** successful— noteworthy items including the \$24,000 to correct a deficiency with the exhaust system of Tolonen to provide better performance and efficiencies and support for our Kids Don't Float and Life Ring Station programs.

**GPS/Chart Plotter/Radar upgrades for Rescue 1** were completed. Both vessels now have the same latest navigation equipment.

**An Affiliation Agreement** has been developed with RCMSAR HQ which outlines the working relationship between our Society and HQ

An application has been submitted to the Federal Government for the hiring **2 summer students**.

**A Boating Safety Contribution Program application** has been submitted to **Transport Canada**. If successful, it will support programs for the summer students, school water safety program, water safety publication ads, LRS maintenance and life jackets and maintenance for the KDF kiosks.

**Facebook followers have greatly increased to 1100+**

**Watch for a new and improved website coming soon!**

Rob Sutherland, Station Leader

Bruce Weicker, Shuswap Lifeboat Society

**SAVING LIVES ON THE WATER**

## Rhonda West

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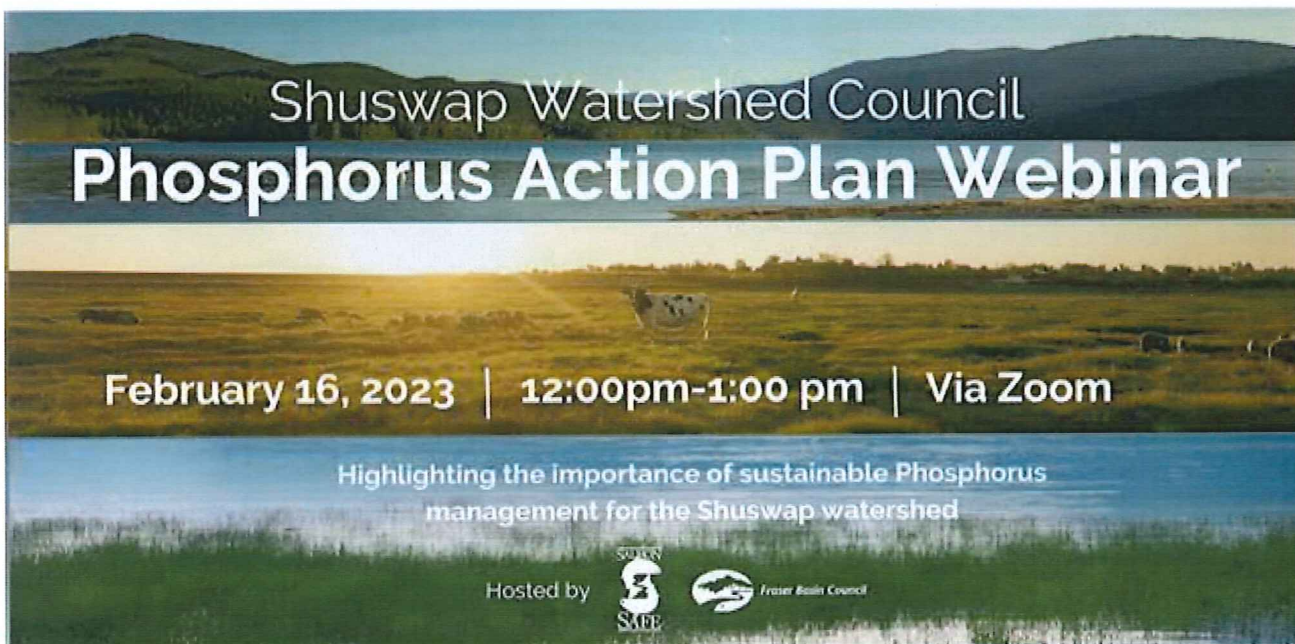
**From:** Barb Puddifant  
**Sent:** Wednesday, January 18, 2023 11:37 AM  
**To:** Rhonda West  
**Subject:** FW: Upcoming webinar: Phosphorus Action Plan for the Shuswap watershed

**From:** Erin Vieira <EVieira@fraserbasin.ca>  
**Sent:** Wednesday, January 18, 2023 11:21 AM  
**Subject:** [External] Upcoming webinar: Phosphorus Action Plan for the Shuswap watershed

You are invited to attend a webinar about the Shuswap Watershed Council's recently published [Phosphorus Action Plan for the Shuswap watershed](#). The webinar is hosted by [Salmon Safe BC](#) and the Fraser Basin Council.

The webinar is free to attend but registration is required: <https://www.eventbrite.ca/e/shuswap-watershed-councils-phosphorus-action-plan-webinar-tickets-514350485147>.

Please feel free to share with anyone you think may be interested.



Erin Vieira, BNRS  
 Program Manager  
 Shuswap Watershed Council

c/o Fraser Basin Council  
 200A – 1383 McGill Road  
 Kamloops, BC V2C 6K7  
 Secwepemc'ulecw (territory of the Secwepemc Peoples)  
 250 314-9660 (office)