

INFORMATIONAL CORRESPONDENCE – January 23, 2023

- | | | |
|-----|---|---|
| 1. | M. Joyce – Email dated January 10, 2023 – City Sidewalks | R |
| 2. | D. Isted – Email dated January 6, 2023 – State of Sidewalks | R |
| 3. | A. Brennan - Letter dated January 5, 2023 – Concerns regarding Decision to turn Downtown Activity Centre Gymnasium into a Temporary Emergency Winter Shelter | R |
| 4. | D. Coulombe – Email dated January 12, 2023 – Get Methane Gas Out of our Buildings | R |
| 5. | C. Langenfeld, Executive Director, Shuswap Hospice Society – Letter dated January 11, 2023 – Request to Use Marine Park for the Hospice Helps Heart Display Campaign | R |
| 6. | J. Bellhouse, Executive Director, The Shuswap Trail Alliance – Email dated January 12, 2023 – Request for Letter of Support for Bike Wash Station Application | R |
| 7. | T. Timoffee, Early Years Family Navigator, Shuswap Children’s Association – Letter dated January 18, 2023 – Summer Bash 2023 – Request to Use Blackburn Park and Gazebo for the Summer Bash 2023 | R |
| 8. | T. Timoffee, Early Years Family Navigator, Shuswap Children’s Association – Letter dated January 18, 2023 – Request to Use Various Parks for Storytime in the Park Series for Summer 2023 | R |
| 9. | C. Forman, Operations Manager, Shuswap Youth Soccer Association – Letter dated January 16, 2023 – Request for approval of 20-foot Sea-Can storage container between 3 rd Street SW and Downtown fields | R |
| 10. | D. Major, President, Shuswap Cycling Club – Email dated January 19, 2023 – Request to Use South Canoe trails to host Fat Bike Race on February 19, 2023 | R |
| 11. | R. Parenteau, Manager, Shuswap Community Foundation – Call for Applications - Community Services Recovery Fund | N |
| 12. | R. Parenteau, Manager, Shuswap Community Foundation – Grants-In-Aid Program - Allocation | N |
| 13. | T. Watson, Event Coordinator, R.J. Haney Heritage Village & Museum – Email dated January 5, 2023 – Always in All Ways – Online Silent Auction | N |
| 14. | D. Sharman, Community Relations Manager, Southern Interior – Letter dated January 12, 2023 – BC Hydro Community ReGreening Program Update - Reminder | N |
| 15. | L. Lobmeier, Honours and Awards Secretariat – Email dated January 9, 2023 – Order of British Columbia – Call for Nominations – Deadline Update – April 11, 2023 | N |
| 16. | Shuswap Watershed Council – Media Release dated December 1, 2022 – Fourth Intake to Water Quality Grant Program | N |
| 17. | Interior Health – Email dated January 13, 2023 – Healthy Communities Newsletter – January, 2023 | N |

N = No Action Required
A = Action Requested

S = Staff has Responded
R = Response Required

Rhonda West

From: Rhonda West
Sent: Wednesday, January 11, 2023 2:12 PM
To: Rhonda West
Subject: FW: [External] Online Form Submittal: Mayor and Council

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: January 10, 2023 11:22 AM
To: Alan Harrison <aharrison@salmonarm.ca>; David Gonella <dgonella@salmonarm.ca>; Debbie Cannon <dcannon@salmonarm.ca>; Kevin Flynn <kflynn@salmonarm.ca>; Louise Wallace-Richmond <lwallacerichmond@salmonarm.ca>; Sylvia Lindgren <slindgren@salmonarm.ca>; Tim Lavery <tlavery@salmonarm.ca>; Erin Jackson <ejackson@salmonarm.ca>
Subject: [External] Online Form Submittal: Mayor and Council

Mayor and Council

First Name Michael
Last Name Joyce
Address: [REDACTED] Street SE
Return email address: [REDACTED]@shaw.ca
Subject: City Sidewalks

Body I do not know if you have been out for a walk lately but the ciyy sidewalks are a very dangerous area. In most areas they are solid ice. One could walk on the road but this is not a good option.

I would like to suggest the following:

1. Have a ByLaw where all homes and businesses are to be responsible to maintain the safety of the sidewalk area in front of their home or business.

This would include a fine for homes/businesses that do not meet this requirement. There would also be a cost built in if the City is required to maintain a sidewalk atres.

Would you like a response: Yes

Disclaimer
Written and email correspondence addressed to Mayor and Council may become

Rhonda West

From: Rhonda West
Sent: Thursday, January 12, 2023 8:10 AM
To: Rhonda West
Subject: FW: [External] state of sidewalks

From: [REDACTED] >
Sent: January 6, 2023 1:25 PM
To: Alan Harrison <aharrison@salmonarm.ca>
Subject: [External] state of sidewalks

Hi there Mr Harrison

We moved to Salmon Arm 2.5 years ago. My husband and I are in our 70s and walked on Wednesday for two hours around town. We were astonished at the dismal conditions of the sidewalks, both those the city is responsible for and those that border private homes. We lived in Edmonton for 25 years and Invermere for 26 years and have NEVER seen such appalling icy situations on walkways.

In speaking with Kevin at city hall just now, he informed me there is no bylaw requiring homeowners to keep their sidewalks clean. Seriously??

I have two questions for you:

- 1) Who do we sue if we slip and fall – you, the city or...?
- 2) Why is there no bylaw requiring homeowners to clean sidewalks?

Thank you,
Dorothy Isted

January 5, 2023

To Whom It May Concern,

As a concerned resident of Salmon Arm, I wish to address the decision made to change the gymnasium at the Downtown Activity Centre into a temporary emergency winter shelter. This building hosts one of Salmon Arm's largest childcare facilities, Discovery Kids. By adding homeless tenants to the same building as a childcare facility, this community is putting young children at extreme risks.

The first thing any young child does when finding an unknown object is to pick it up and put it in their mouth, fulfilling oral sensory seeking for normal development. Homeless individuals directly in this facility will not have the level of care that a parent or early childhood educator has when it comes to objects that should not be in and around a childcare facility. With a short turn around time between closing of the shelter and the daycare's operating hours also does not leave sufficient time for the appropriate sweeps that would need to be done to carefully check for any addictive and potentially lethal substances to be found.

Homeless populations and congregate shelter settings also contribute to poorer overall health conditions. Regardless of hours occupying the building, placing this shelter in the same space as a childcare facility exposes children, with less developed systems than adults, in contact with any number of additional, unsafe airborne viruses. The hygiene levels of both homeless and children are below average and the group identifying this location for the shelter wants to put both in an aged facility.

The most practical place seems like it would be the existing daytime shelter, the Salvation Army's Lighthouse. There certainly needs to be a temporary shelter solution; however, the consequences of the City's inability to plan should not be forced upon individuals that cannot advocate for themselves. This choice to put the shelter in the Downtown Activity Shelter further puts childcare and childcare spots at a high risk as underpaid staff will be required to be even more diligent in sweeping the areas for safety and dealing with potential encounters, on top of caring for the actual most vulnerable population: children. I strongly urge our elected officials to work with the community to identify an alternative, more appropriate space as building a wall, fences or a contract security guard are not sufficient solutions in this space.

Kind regards,

Anne-Marie Brennan

████████████████████
Salmon Arm, BC V1E 3E9

Rhonda West

From: Rhonda West
Sent: Friday, January 13, 2023 12:24 PM
To: Rhonda West
Subject: FW: [External] Get methane gas out of our buildings

From: Dale Coulombe <[REDACTED]>
Sent: January 12, 2023 4:35 PM
To: Alan Harrison <aharrison@salmonarm.ca>
Subject: [External] Get methane gas out of our buildings

Dear Alan Harrison,

I'm writing to you today because I believe our community must urgently pass a building electrification policy and phase fossil fuels out of our homes and businesses.

Buildings are responsible for 13% of greenhouse gas emissions in Canada, and a new peer-reviewed study published in the International Journal of Environmental Research and Public Health found that in the U.S., 1 in 8 cases of childhood asthma is caused by gas stoves – a startling stat that's on par with the risks posed by secondhand smoke. Burning gas in homes generates harmful emissions of formaldehyde, methane, nitrogen oxides, and other pollutants.

As your constituent, I'm urging you to do everything in your power to ensure new buildings in our community are all-electric and help phase gas and other fossil fuels out of existing buildings.

Thank you.

Sincerely,
Dale Coulombe,

[REDACTED]
Salmon Arm, BC [REDACTED]
Canada



Suite 4, 781 Marine Park Drive,
Salmon Arm, BC V1E 2W7
P. 250.832.7099 E. admin@shuswaphospice.ca

www.shuswaphospice.ca

January 11, 2023

To Mayor Harrison and Council

RE: Hospice Helps

Shuswap Hospice Society continues to work on awareness projects and would appreciate your consideration for our request.

You may remember our "Hospice Helps" campaign last year where we displayed hearts in Marine Peace Park for one week. Those who purchase the Hearts will write the name of their loved one on the heart. The back of the hearts reference Shuswap Hospice Society and our phone number and website etc. You can then take the Heart home and display in your yard or leave it with Shuswap Hospice. We would like to then display all the hearts sold along the drive of Marine Park from Feb 10th to 15th for Valentine's Day. We would ensure the hearts are back far enough from the road and sidewalk so as not to impede snow clearing. We would also be sure that all hearts are removed from the park by February 16th. We see this as an inspiring and artistically attractive tribute while stimulating attention to the many services offered by Shuswap Hospice as well as brighten the days of February!

Shuswap Hospice's campaign consists of red coroplast hearts mounted on H-Stands so they can stand independently in the snow. They will be approximately 18"x 18" in size. These hearts will be available for sale mid January for \$25.00 with a \$20.00 CRA receipt.

We ask permission today, to be allowed to display the hearts in the park again this year.

Shuswap Hospice will once again partner with Chances Casino. Chances' fundraiser is to sell \$20.00 Hearts that are displayed in the casino as remembrance of loved ones. Half the proceeds are donated to hospice and half the proceeds are provided as chips for their customers.

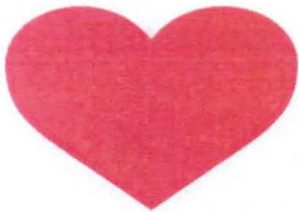
As you know we have many dedicated volunteers and staff that offer support and compassionate care for individuals with life-limiting illness, either in their homes, the hospital or care facilities. We also expanded our programs in supporting quality of life and wellness. Helping those to regain their strength meeting challenges we are all facing daily. Overdoses, suicide, family, and children supports and associated bereavement. We meet the needs for Cancer patients with the Wig and

Breast Prosthesis Program now at hospice. We have thriving groups that meet weekly to share and support each other. There are new healing touch service offerings and even a weekly walking group. These services are provided at NO COST to our clients which is why our Awareness Campaigns are so critical to Shuswap Hospice Society.

We thank you for taking this time to consider our proposal.

Respectfully,


Cookie Langenfeld
Executive Director



Rhonda West

From: Rob Niewenhuizen
Sent: Wednesday, January 18, 2023 7:48 AM
To: Rhonda West
Cc: Erin Jackson; Sue Wood; Darin Gerow
Subject: FW: [External] Letter of Support Request for Bike Wash Station Application
Attachments: STA South Canoe Bike Wash Station Project.pdf

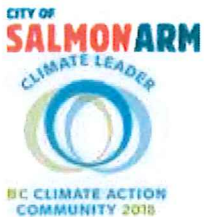
Good morning Rhonda

Can you please add this email, attached PDF to the January 23 Council correspondence.

Staff have been in discussion with the Shuswap Trail Alliance regarding this project and we have no concerns with what they are proposing.

Thank you

Robert Niewenhuizen
Director of Engineering & Public Works
 Box 40, 500-2nd Avenue NE, Salmon Arm, BC, V1E 4N2
 P 250.803.4017 | F 250.803.4041
 E rniewenhuizen@salmonarm.ca W www.salmonarm.ca



From: Jen Bellhouse <jen@shuswaptrails.com>
Sent: January 12, 2023 8:29 AM
To: Rob Niewenhuizen <rniewenhuizen@salmonarm.ca>
Cc: Darin Gerow <dgerow@salmonarm.ca>; Chris Larson <clarson@salmonarm.ca>; Adrian Bostock <adrian@shuswaptrails.com>
Subject: RE: [External] Letter of Support Request for Bike Wash Station Application

Good morning Rob,

The Shuswap Trail Alliance is applying to the Shuswap Community Foundation (SCF) for funds for a bike wash station at the South Canoe trailhead, and given that it is on City property I was wondering if the City could please provide a letter of support for the project?

A bike wash station will aid in the reduction of the spread of invasive plant species as well as provide an amenity to visitors to the region, and residents, that may not have access to the necessary water/equipment to wash their bike.

The total cost of the project is anticipated to be \$11,600, and this includes the \$6,291.84 that will be required to bring the City water source to the parking lot. We have received confirmation of funding, in the amount of \$2,500, from MRDT

and intend to apply to SCF for the remaining \$9,100 that will be required to complete the project. I have attached the project plan for the full details of the proposed project.

The deadline for applying to the SCF for funding is January 31st.

If you have any questions, or require additional information, please do not hesitate to contact me.

Thank you for your consideration of our request,
Jen

Jen Bellhouse (she/her)
Executive Director
The Shuswap Trail Alliance
250-804-3530
jen@shuswaptrails.com
www.shuswaptrailalliance.com

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*The Shuswap Trail Alliance is privileged to operate under the Shuswap Trails Protocol within Secwépemc First Nation territory.*





## South Canoe Bike Wash Station

Prepared by: Adrian Bostock  
The Shuswap Trail Alliance

Updated Version: 2023 01 11

**Purpose:** to Construct a bike wash station in the South Canoe Parking Lot

### **Background:**

The South Canoe Trail System is a popular recreational trail system located in the Shuswap region of British Columbia, Canada. It is made up of trails that run through the Medford Forest Service Road on the southeastern corner of Salmon Arm and the lower western slopes of the Larch Hills. The trails are used for a variety of activities, including trail running, mountain biking, equestrian riding, and hiking.

Invasive species can have negative impacts on the enjoyment and maintenance of trails. They can cause damage to equipment, such as puncturing bike tires, and can also harm humans and animals, such as causing skin burns or injuring horses. Invasive species can be spread through the movement of seeds, insects, and diseases on equipment or clothing. To help control the spread of invasive species, it is important to inspect and clean gear, clothing, and equipment before and after use. Properly dispose of soil, seeds, or plant parts from cleaning. This will help protect trails and prevent the spread of invasive species. Providing a bike wash station at the South Canoe trailhead will help reduce the spread of invasive plant species.

The bike wash station will also provide an amenity to visitors to the region that may not have access to the necessary water/equipment to wash their bike while they are visiting.

### **Proposed scope of work:**

The installation of a bike wash station at South Canoe will require infrastructure to bring the City water source from the main road into the parking lot at the trailhead. A concrete pad will be poured, ensuring that the water drains to a nearby ditch, and signage will be posted indicating to use the provided water only. The water system will be on a timer ensuring that the water cannot be left on, and the service will be shut off at night.



# The Skyway TRAIL ALLIANCE

| <b>Labour</b>          |                            | or # build out days |
|------------------------|----------------------------|---------------------|
| Section Name           | Task/Description           |                     |
| Bike Wash Construction | install bike wash stations | 3                   |
| <b>Labour Totals</b>   |                            | <b>3</b>            |

| <b>Materials</b>             |                  |     |       |           |             |
|------------------------------|------------------|-----|-------|-----------|-------------|
| Section Name (if applicable) | Description      | Qty | Units | Cost/Unit | Total Cost  |
| Concrete pad                 |                  | 2   | each  | 1500      | 3000        |
| Piping                       | bike wash piping | 1   | each  | 500       | 500         |
| Stand                        | 6x6 post stands  | 2   | each  | 500       | 1000        |
| Hose                         | hose and nozzle  | 1   | each  | 100       | 100         |
| Timer                        | system shut off  | 1   | each  | 300       | 300         |
| <b>Materials Totals</b>      |                  |     |       |           | <b>4900</b> |

| <b>Additional Contracts</b>  |             |     |       |            |                   |
|------------------------------|-------------|-----|-------|------------|-------------------|
| Section Name (if applicable) | Description | Qty | Units | Cost/Unit  | Total Cost        |
| Labour complete              |             | 16  |       | \$52.20    | \$835.20          |
| Equipment complete           |             | 8   |       | \$145.00   | \$1,160.00        |
| Materials                    |             | 1   |       | \$812.00   | \$812.00          |
| Import                       |             | 2   | loads | \$232.00   | \$464.00          |
| Export                       |             | 2   |       | \$116.00   | \$232.00          |
| Asphalt                      |             | 1   |       | \$1,740.00 | \$1,740.00        |
| Administration               |             |     | 20%   |            | \$1,048.64        |
| <b>Equipment Totals</b>      |             |     |       |            | <b>\$6,291.84</b> |

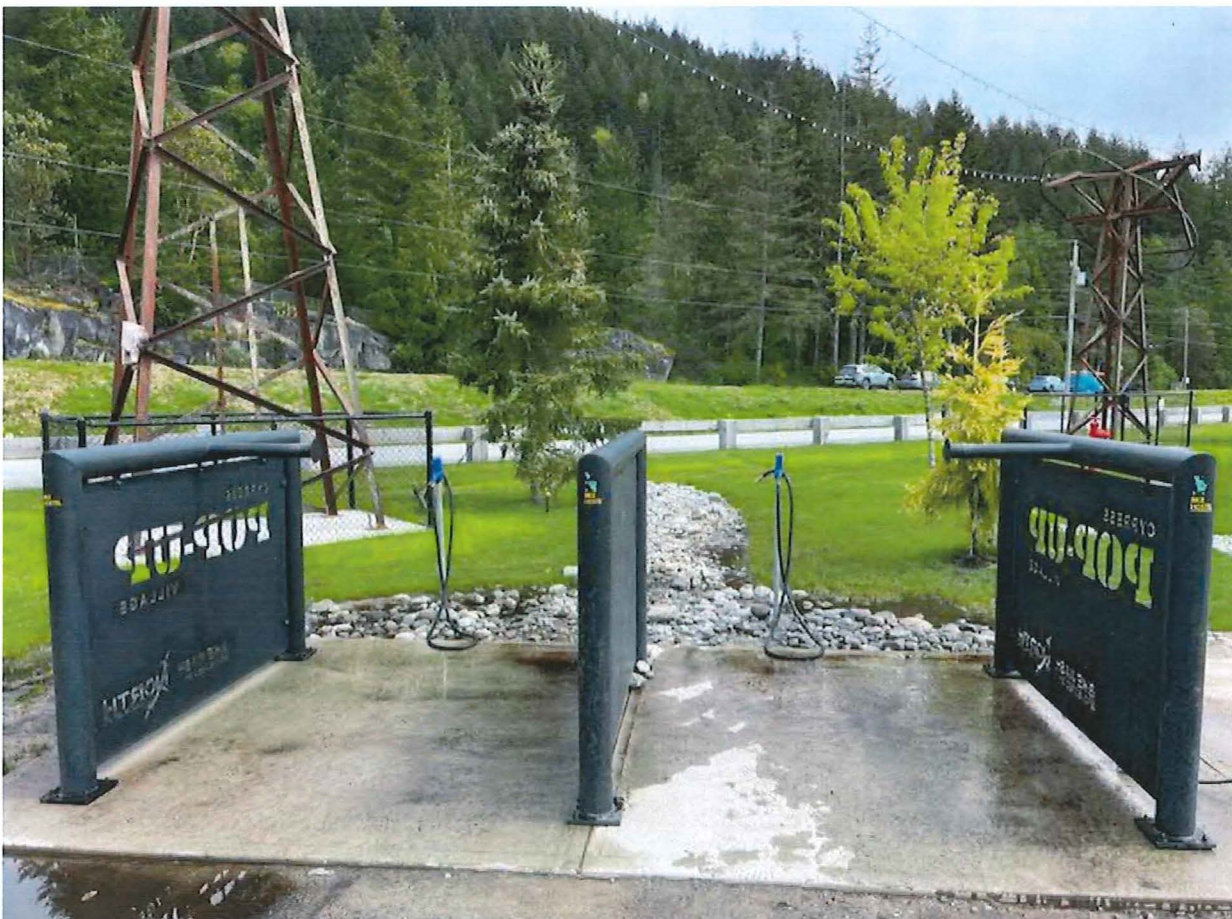




# The Skuswap TRAIL ALLIANCE



Examples of types of bike wash stations







# The Skyway TRAIL ALLIANCE

## Budget Summary

| South Canoe Bike Wash                         |                  |            |             |                    |                             |
|-----------------------------------------------|------------------|------------|-------------|--------------------|-----------------------------|
| Updated: 2023 01 11                           |                  |            |             |                    |                             |
| Item                                          | Qty              | Rate       | per         | Budget             | Notes                       |
| <b>Project Management &amp; Technical</b>     |                  |            |             |                    |                             |
| Project Coordination                          | 3                | \$58.85    | hr          | \$176.55           | 1 hour per day              |
| <b>Project Management Total</b>               | 2%               |            |             | <b>\$176.55</b>    |                             |
| <b>Labour</b>                                 |                  |            |             |                    |                             |
| Field Coordinator                             | 24               | \$44.94    | hr          | \$1,078.56         |                             |
| Field Crew                                    | 24               | \$35.31    | hr          | \$847.44           |                             |
| <b>Labour Total</b>                           | 17%              |            |             | <b>\$1,926.00</b>  |                             |
| <b>Administration</b>                         |                  |            |             |                    |                             |
| Bookkeeping                                   |                  | \$58.85    | hr          | \$0.00             |                             |
| Insurance                                     |                  | \$20.00    | day         | \$0.00             |                             |
| Other Expenses (Office) - GST PST Included    |                  |            |             | \$0.00             | .2% x project budget        |
| Workshop                                      |                  | \$25.00    | day         | \$0.00             |                             |
| <b>Administration Total</b>                   | 0%               |            |             | <b>\$0.00</b>      |                             |
| <b>Equipment</b>                              |                  |            |             |                    |                             |
|                                               | <b>Build Out</b> | <b>3</b>   | <b>days</b> |                    |                             |
| Truck                                         | 112              | \$0.61     | km          | \$68.61            |                             |
| Shop Tools (drill, skill saw, chopsaw, grind) | 3                | \$25.00    | day         | \$75.00            | per saw (includes fuel)     |
| Generator                                     | 3                | \$22.00    | day         | \$66.00            | per unit (includes fuel)    |
| Hand Tools - Daily                            | 3                | \$15.00    | day         | \$45.00            | for hand tools (combined)   |
| Safety - Daily                                | 3                | \$10.00    | day         | \$30.00            | includes spill kit and PPEs |
| Field Phones (Cell) - Daily                   | 6                | \$3.50     | day         | \$21.00            | 2 per day                   |
| <b>Equipment Total</b>                        | 3%               |            |             | <b>\$305.61</b>    |                             |
| <b>Materials</b>                              |                  |            |             |                    |                             |
| Concrete pad                                  | 2.00             | each       |             | \$1,500.00         |                             |
| Piping                                        | 1.00             | each       |             | \$500.00           |                             |
| Stand                                         | 2.00             | each       |             | \$500.00           |                             |
| Hose                                          | 1.00             | each       |             | \$100.00           |                             |
| Timer                                         | 1.00             | each       |             | \$300.00           |                             |
| <b>Materials Total</b>                        | 25%              |            |             | <b>\$2,900.00</b>  |                             |
| <b>Additional Contracts</b>                   |                  |            |             |                    |                             |
| Water Install                                 | 1                | \$6,291.84 |             | \$6,291.84         |                             |
| <b>Additional Contracts Total</b>             | 54%              |            |             | <b>\$6,291.84</b>  |                             |
| <b>Sub-Total</b>                              |                  |            |             | <b>\$11,600.00</b> |                             |
| Contingency                                   | 0%               |            |             | \$0.00             |                             |
| MINUS GST - 50% rebate                        |                  |            |             |                    | MINUS GST - 50% rebate      |
| <b>Project Total</b>                          |                  |            |             | <b>\$11,600.00</b> |                             |



January 18, 2023

Mayor and Council  
City of Salmon Arm  
500 2 Ave NE  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison and City Councilors,

RE: Summer Bash and Final Storytime in the Park 2023

The Shuswap Children's Association, in partnership with the Okanagan Regional Library, is organizing a free event for families this summer – Summer Bash 2023. This consists of a half hour story time with the ORL Youth Librarian, and play opportunities afterwards including bouncy castles and entertainers. **We are asking for permission to use Blackburn Park and Gazebo area (681 – 10<sup>th</sup> Ave SW) on August 16<sup>th</sup>, 2023, from 8:00am – 2:00 pm.**

Shuswap Children's Association staff will be on site to monitor activities and have a detailed safety protocol. We are also in the process of booking Field 1 with Shuswap Recreation Society for that date.

Thank you so much for your consideration.

Sincerely,

Tanya Timoffee  
Early Years Family Navigator  
Shuswap Children's Association



January 18, 2023

Mayor and Council  
City of Salmon Arm  
500 2 Ave NE  
Salmon Arm, BC V1E 4N2

Dear Mayor Harrison and City Councilors,

RE: Storytime in the Park Series for Summer 2023

The Shuswap Children's Association, in partnership with the Okanagan Regional Library, is organizing a Storytime in the Park series for this summer. These are free drop-in events for families and consist of a half hour story time with the ORL Youth Librarian, and a play opportunity afterwards. We are asking for permission to use the following parks for five of our dates:

July 5<sup>th</sup> – Blackburn Park and Gazebo (681 – 10<sup>th</sup> Ave SW)  
July 12<sup>th</sup> – Salmon Arm West School Park (4750 10<sup>th</sup> Ave SW)  
July 19<sup>th</sup> – Canoe Ball Diamond (William Baker Park)  
July 26<sup>th</sup> – Fletcher Park by City Hall (450 2<sup>nd</sup> Ave NE)  
August 2<sup>nd</sup> – TRUE in the Trees Drum Park (by the college) 2552 Trans Canada Highway NE

The Storytime events, including set up and clean up, will be from **9:30 a.m. until 12:00 p.m.** Shuswap Children's Association staff will be on site to monitor activities and have a detailed safety protocol.

Thank you so much for your consideration.

Sincerely,

Tanya Timoffee  
Early Years Family Navigator  
Shuswap Children's Association



**SHUSWAP YOUTH SOCCER ASSOCIATION**

351 3 St SW, Salmon Arm, BC V1E 1V4

PHONE 250.833.5607

[www.shuswapsoccer.com](http://www.shuswapsoccer.com)

January 16, 2023

Dear Mayor Harrison and Honourable Council Members,

I am once again writing to ask for approval for the location of one 20-foot Sea-Can storage container for our Youth Soccer Programs.

Located in the parking lot between 3<sup>rd</sup> ST SW and the Downtown fields. It will only be needed from April-June. This container holds soccer equipment, first aid, and emergency contact information for 500 + players who use this venue weekly and its location drastically reduces risk of children/volunteers having to cross this very busy street to retrieve practice equipment from our office.

We greatly appreciate the support you give our over 1,200 youth players and our local sports community.

Please let me know if you have any questions or concerns,

Chad Forman  
Operations Manager  
Shuswap Youth Soccer Association  
250-833-5607



**Rhonda West**

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**From:** Rhonda West  
**Sent:** Friday, January 20, 2023 8:09 AM  
**To:** Rhonda West  
**Subject:** FW: [External] Online Form Submittal: Mayor and Council

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**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com) <[noreply@civicplus.com](mailto:noreply@civicplus.com)>  
**Sent:** Thursday, January 19, 2023 5:08:03 PM  
**To:** Alan Harrison <[aharrison@salmonarm.ca](mailto:aharrison@salmonarm.ca)>; David Gonella <[dgonella@salmonarm.ca](mailto:dgonella@salmonarm.ca)>; Debbie Cannon <[dcannon@salmonarm.ca](mailto:dcannon@salmonarm.ca)>; Kevin Flynn <[kflynn@salmonarm.ca](mailto:kflynn@salmonarm.ca)>; Louise Wallace-Richmond <[lwallacerichmond@salmonarm.ca](mailto:lwallacerichmond@salmonarm.ca)>; Sylvia Lindgren <[slindgren@salmonarm.ca](mailto:slindgren@salmonarm.ca)>; Tim Lavery <[tlavery@salmonarm.ca](mailto:tlavery@salmonarm.ca)>; Erin Jackson <[ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca)>  
**Subject:** [External] Online Form Submittal: Mayor and Council

## Mayor and Council

First Name David  
 Last Name Major  
 Address: [REDACTED] SE  
 Return email address: [REDACTED]  
 Subject: Fat Bike Race at South Canoe  
 Body

The Shuswap Cycling Club would like approval to run a casual race on the groomed trails at South Canoe on February 19th. This would be a casual, non-profit event of about 30 racers, the entry fee being a membership in the Shuswap Cycling Club. We would stage from the top of the Malibu trails, at the Big Steel Box adjacent to Metford Rd, and race trails on the upper part of the system (KC, Lower Schizo, Gypsy Tears, Flipside).

There will be minimal impact on the parking lot, especially considering the time of year. However, we will encourage riders to bike to the venue or carpool.

We have presented to the South Canoe Advisory Committee and received their approval, and are proceeding with an approval process with Rec Sites and Trails. The race will be sanctioned by Cycling BC, which will include insurance for the event including 3rd Party insurance for the City.

We are planning for a casual race in nature but will make sure

we respect the trails and other trail users, and we will provide a safe and fun race for the participants.

Please let me know if you need any more details.

Regards,

David Major, President  
Shuswap Cycling Club

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|                            |     |
|----------------------------|-----|
| Would you like a response: | Yes |
|----------------------------|-----|

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**Disclaimer**

*Written and email correspondence addressed to Mayor and Council may become public documents once received by the City. Correspondence addressed to Mayor and Council is routinely published within the Correspondence Section of Regular Council Agendas.*

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Email not displaying correctly? [View it in your browser.](#)



## Call for applications - Community Services Recovery Fund



### Community Services Recovery Fund



Dear SCF Community Partner,

We are pleased to announce the Community Services Recovery Fund will be open for applications on **January 6, 2023**.

The Community Services Recovery Fund (CSRF) is a \$400 million investment from the Government of Canada to support charities and non-profits as they focus on how to adapt their organizations for pandemic recovery. **Shuswap Community Foundation** is working in collaboration with Community Foundations Canada, United Way Centraide Canada, and the Canadian Red Cross to distribute funding.

This fund supports Community Service Organizations, including non-profit organizations, Indigenous Governing Bodies, and Registered Charities located across Canada.

We encourage you to read the eligibility criteria and learn about the program on the [Community Services Recovery Fund website](#). The **deadline for applications is February 21, 2023**.

#### How to Apply Webinar

Join the CSRF team on **January 12, 2023 at 2:00 pm EST** for a walk through of the program and its guidelines. This session will give you insight on the Community Services Recovery Fund, its eligibility criteria, timelines and next steps. They will also go through filling out an application. Register for the online how to apply webinar [here](#):

#### [REGISTER HERE](#)

We look forward to receiving your application!

Sincerely,

Roger Parenteau  
Manager  
Shuswap Community Foundation  
[manager@shuswapfoundation.ca](mailto:manager@shuswapfoundation.ca)  
250.832.5428

[CSRF WEBSITE](#)





**SHUSWAP  
COMMUNITY  
FOUNDATION**

12.1.12  
PO Box 624  
102-160 Harbourfront Drive NE  
Salmon Arm BC, V1E 4N7  
Ph: 250- 832-5428  
Email: [info@shuswapfoundation.ca](mailto:info@shuswapfoundation.ca)

January 9, 2023

Mayor and Council  
City of Salmon Arm  
Box 40  
Salmon Arm, BC V1E 4N2

Dear Mayor and Council,

The Shuswap Community Foundation's Grants-in-Aid Adjudication Committee met on January 4th to review the applications for funding received for the City of Salmon Arm Grants-In-Aid Program.

The Committee is comprised of Mayor Alan Harrison and Shuswap Community Foundation Board members: Adam Currie, Ralph Segreto, Kathryn Vennard, Robyn Cyr and Manager, Roger Parenteau.

With \$52,647.25 available (providing the funding from the city remains at \$54,500), and requests totalling \$86,307.00, the Committee faced difficult decisions. We are pleased to announce that 17 groups were approved and will receive funds in March. A spreadsheet with a list of the allocations is attached. Following the adjudication, no funds remained unallocated.

We thank you for this opportunity to serve our community.

Regards,

A handwritten signature in black ink, appearing to read 'R. Parenteau', is written over a light blue horizontal line.

Roger Parenteau, SCF Manager

On behalf of Ralph Segreto, Chair of the City of Salmon Arm Grants-in-Aid Committee



| 2022-2023 City of Salmon Arm - Grants In Aid |                                                                |                      |                    |           |                                                                                                                                                                                                                   |                 |
|----------------------------------------------|----------------------------------------------------------------|----------------------|--------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
|                                              | Applicant Group Name (as on Application)                       | Contact              | Request            | % of tot. | Project                                                                                                                                                                                                           | Approved Amount |
| 1                                            | Shuswap Association for Community Living                       | Karen Hansen         | \$5,000            | 5.79%     | towards customized truck                                                                                                                                                                                          | \$4,500         |
| 2                                            | 2023 Shuswap Music Festival                                    | John Hansen          | \$1,500            | 1.74%     | venue rentals for virtual performances                                                                                                                                                                            | \$1,500         |
| 3                                            | Salmon Arm Minor Hockey Association - U18 tournament committee | Lisette Stroo-Mayes  | \$7,000            | 8.11%     | costs associated with managing and organizing the tournament such as rink and zamboni fees, officials, banquet hosting, and opening ceremonies.                                                                   | \$4,500         |
| 4                                            | Shuswap District Arts Council                                  | Tracey Kutschker     | \$1,300            | 1.51%     | Wednesday on the wharf 2023, gazebo rental                                                                                                                                                                        | \$1,100         |
| 5                                            | Literacy Alliance of the Shuswap Society                       | Thomas Briginshaw    | \$5,000            | 5.79%     | Unplug and Play - pool rental, additional stadd and lifeguards required; arena rental; theatres rental costs.                                                                                                     | \$4,300         |
| 6                                            | Rise Up Indigenous Wellness Society                            | Launa Payne          | \$7,800            | 9.04%     | portlon of rental costs for office space                                                                                                                                                                          | \$4,800         |
| 7                                            | The Salmon Arm and Shuswap Lake Agricultural Association       | Colleen Ingram       | \$6,086            | 7.05%     | Water, sewer, and frontage tax                                                                                                                                                                                    | \$6,086         |
| 8                                            | Shuswap Pipes n Drums                                          | Mary Thurber         | \$3,393            | 3.93%     | Chanters for the Shuswap Pipes n'Drums                                                                                                                                                                            | \$2,600         |
| 9                                            | Shuswap Rowing and Paddling Club                               | Stacey Smandych-Dack | \$2,200            | 2.55%     | Shuswap Dragon Boat Festival - sponsorship?                                                                                                                                                                       | \$1,700         |
| 10                                           | The Canadian Red Cross Society                                 | Christian Bates      | \$10,000           | 11.59%    | Rental Assistance for the Salmon Arm Red Cross Health Equipment Loan Program (HELP)                                                                                                                               | \$4,500         |
| 11                                           | Shuswap Food Action (2018) Society                             | Serena Caner         | \$5,000            | 5.79%     | Funds to go towards salaries of a market manager at our Downtown Farmer's Market and a garden coordinator at the Shuswap Community Teaching Garden.                                                               | \$2,500         |
| 12                                           | Voice of the Shuswap Broadcasting Society                      | Jeanette Clement     | \$3,500            | 4.06%     | antenna funding                                                                                                                                                                                                   | \$2,300         |
| 13                                           | Salmon Arm Museum and Heritage Association                     | Deborah Chapman      | \$5,197            | 6.02%     | Nuts & bolts of perserving memories -a scanner, a printer amd a camera                                                                                                                                            | \$1,500         |
| 14                                           | Shuswap Theatre Society                                        | Howard DeLong        | \$5,000            | 5.79%     | Operation Facelift - siding and stair replacements                                                                                                                                                                | \$4,000         |
| 15                                           | Lawn Bowling                                                   | Dan Quilty           | \$5,000            | 5.79%     | SALBC Security Project - Fencing                                                                                                                                                                                  | \$3,961         |
| 16                                           | British Columbia Conservation Foundation                       | Kayla Wiens          | \$8,631            | 10.00%    | Columbia Shuswap Program - to recruit, hire, and train a Community Coordinator for the Shuswap area                                                                                                               | \$0             |
| 17                                           | Shuswap Association of Writers                                 | Kay Johnston         | \$3,200            | 3.71%     | To assist with the Young Writers Programme which will run from January to June.                                                                                                                                   | \$2,000         |
| 18                                           | SAS Dry Grad Committee                                         | Karl Wilkinson       | \$1,500            | 1.74%     | This grant will be used towards the total costs to host Dry Grad 2023 at Salmon Arm Secondary-Sullivan and will help to pay for event rentals, food and beverages, entertainment, a "photo booth room" and decor. | \$800           |
| 19                                           |                                                                | Total Request        | <b>\$86,307</b>    |           |                                                                                                                                                                                                                   |                 |
|                                              |                                                                |                      |                    |           |                                                                                                                                                                                                                   | \$52,647        |
|                                              | Residual Funds                                                 |                      | \$1,022.25         |           |                                                                                                                                                                                                                   | \$0             |
|                                              | Funds Available                                                |                      | \$54,500           |           |                                                                                                                                                                                                                   |                 |
|                                              | SCF Admin Fee                                                  |                      | -\$2,875           |           |                                                                                                                                                                                                                   |                 |
|                                              |                                                                |                      | <b>\$52,647.25</b> |           |                                                                                                                                                                                                                   |                 |

## Rhonda West

---

**From:** Erin Jackson  
**Sent:** Friday, January 6, 2023 4:31 PM  
**To:** Rhonda West  
**Subject:** FW: [External] Always in All Ways

For next correspondence please!

**From:** newsletters@sitecm.com <newsletters@sitecm.com> **On Behalf Of** Tara Watson  
**Sent:** Thursday, January 5, 2023 10:27 AM  
**To:** Erin Jackson <ejackson@salmonarm.ca>  
**Subject:** [External] Always in All Ways

**R.J. Haney**  
 Heritage Village & Museum



**SMALL CITY,  
 BIG MUSEUM**  
 SALMONARM

Celebrate Heritage Week from February 20-25, 2023

**Always in All Ways**

Planning has started for the 27th Annual Heritage Week Celebration from February 20-25, 2023. This year's Provincial theme is "**Always in All Ways**" and invites you to explore your local community's heritage in all the ways that excite you! Since moving to a digital format in 2021, this will be our third annual online silent auction. Will you again support the Heritage Week Silent Auction with a donation?

Volunteers & staff will begin canvassing your businesses shortly and throughout the coming weeks for our online silent auction. Please let us know if you will be supporting this important event. Staff members will need ample time to organize, photograph and upload your donations to launch the auction site on February 20th on Bidding Owl.

With your continued support, we hope to exceed last year's fundraising totalling \$8,400! Because of businesses and community members like you, we continued to succeed and offer cultural programs, hands-on activities and operations at the Village and Museum. You are the reason we grow and why R.J. Haney Heritage Village and Museum is the Shuswap's largest heritage attraction! We are partnering with the Mall at Piccadilly for the Heritage Week activities which will see the return of the annual Best of the Shuswap Pie Baking Contest and the famous live pie auction on Saturday, February 25th, 2023.




The silent auction will have a presence at the Mall, with pictures and instructions on placing bids online all week. This format will maximize the exposure of your business and the brand and services you provide. We will also upload information about the online auction to our website and social media networks. Donors, sponsors, and all previous year's bidders will be notified with a link to register for the auction. We encourage you to invite your clients to participate as well. This is a great way to show your community support.


Thank you for your time and consideration. All funds raised will go towards the extraordinary projects at the Village. We will keep you posted on the Heritage Week activities, or check out our website for updates, and please tell your friends!

Download the [request letter](#) and [donation information form](#) here!!!

Tara Watson, Event Coordinator at R.J. Haney Heritage Village & Museum



 250 832-5243

 751 HWY 97B SE, SALMON ARM BC

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UNSUBSCRIBE



January 12, 2023

Dear Mayor and CAOs,

**Re: BC Hydro Community ReGreening Program Update - Reminder**

BC Hydro is proud to assist local governments through our Community ReGreening Program which supports the planting of trees and other vegetation that help enhance ecological networks across the province. The Program also helps to ensure the right trees are planted near our power lines.

Our ReGreening grants fund small-scale community planting projects and are open to all municipal and Indigenous Nations' governments within [BC Hydro's service area](#).

The Program was updated last year to include:

- A new online application process administered directly by BC Hydro\*
- An expanded scope to fund a wider variety of projects
  - Street or park trees that don't interfere with electrical equipment
  - Trees and other vegetation for habitat restoration or enhancement
  - Plants for pollinator gardens
  - Plants of cultural significance to Indigenous Nations (qualifying plants are at the discretion of the applying Nation, so long as plants' mature height meet our [requirements](#) if planted in proximity to power lines)

*\*If you are a recipient of a 2021 BC Hydro ReGreening grant through Tree Canada, please complete your final report and submit it to Tree Canada.*

*\*If you are a recipient of a 2022 BC Hydro ReGreening grant, your final report was due by December 31, 2022.*

All new applications for 2023 ReGreening grants need to be submitted directly to BC Hydro and are being accepted starting **November 1, 2022** through our online form. The deadline to apply for a 2023 ReGreening grant is **January 31, 2023**. All applicants will be notified of funding decisions after March 2023.

The online application and additional details regarding the Program, including evaluation criteria, can be found at: [www.bchydro.com/regreening](http://www.bchydro.com/regreening).

Sincerely,

Dag Sharman  
Community Relations Manager  
Southern Interior

Mayor Alan Harrison  
City of Columbia-Shuswap

Dear Mayor:

**Order of British Columbia ~ 2023 Call for Nominations**

“It’s important to celebrate and recognize individuals who are making a profound difference in the lives of British Columbians. If you know someone who is deserving of the province’s highest honour, nominate them today.”

-Premier David Eby

Nominations for the province’s highest honour, the Order of British Columbia, are now being accepted. This prestigious honour recognizes individuals who have demonstrated outstanding achievement, excellence or distinction in a field of endeavour benefiting the people of the province or elsewhere. I would be grateful if you could please share information about the Order widely in your community and with stakeholder groups.

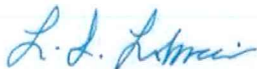
Nomination forms for the Order are available [online](#) or by emailing the Honours and Awards Secretariat at [bchonoursandawards@gov.bc.ca](mailto:bchonoursandawards@gov.bc.ca). The nomination deadline has been extended to **Tuesday, April 11, 2023**. Submissions received after this date will be considered in 2024.

Nominations are reviewed by an independent Advisory Council chaired by the Chief Justice of British Columbia. The Council also includes the President of the Union of British Columbia Municipalities. To date, 475 distinguished British Columbians have been appointed to the Order.

In addition to the Order of B.C., you may also nominate individuals for the province’s other honour, the Medal of Good Citizenship. This medal recognizes citizens for their exceptional long-term service, and contributions to their **communities** without expectation of remuneration or reward. The medal reflects their generosity, service, acts of selflessness and contributions to community life. With the recent wildfire and flooding events in this last year there may be people in your community whom you wish to nominate for this honour. Nominations are accepted year-round and the nomination form can be found [here](#).

Your leadership in recognizing deserving citizens in your community and promoting the Order of B.C. and Medal of Good Citizenship are very much appreciated.

Yours sincerely,



Lucy Lobmeier  
Honours and Awards Secretariat







c/o Fraser Basin Council  
200A – 1383 McGill Road  
Kamloops, BC V2C 6K7  
250.314.9660  
[www.shuswapwater.ca](http://www.shuswapwater.ca)



## MEDIA RELEASE

1 December 2022 – For immediate release

### Shuswap Watershed Council launches fourth intake to Water Quality Grant Program

The Shuswap Watershed Council (SWC) is inviting another round of applications to its Water Quality Grant Program, beginning December 1<sup>st</sup>.

“One of our objectives as a watershed council is to protect and maintain the water quality in Shuswap and Mara Lakes,” explains Erin Vieira, program manager for the SWC. “In particular, we’re focussed on reducing nutrient inputs to rivers and lakes.”

When excessive amounts of nutrients, especially phosphorus, wash or seep off the landscape into creeks and rivers, they contribute to algal blooms which reduce the quality of water for drinking and recreation, and may become toxic to people, pets and livestock.

The purpose of the grant program is to provide financial assistance for projects and new management practices in the Shuswap watershed that improve nutrient retention on the land and in the soil so that less phosphorus flows into Shuswap and Mara Lakes.

Up to \$55,000 is available in the current intake. Farmers, agri-businesses, hobby farmers, landowners, and stewardship groups within the Shuswap watershed are invited to apply for funding to go toward projects or new agriculture and land management practices that reduce, capture, or divert nutrients away from surface waters. Applicants are required to contribute at least 50% of the total project cost in cash and/or in-kind contributions. Funding will be distributed to successful applicants in early 2023.

Vieira says that farms situated along the Salmon River or Shuswap River – which flow into Shuswap Lake and Mara Lake, respectively – will be prioritized for funding, considering other aspects of funding proposals. However, Vieira says that anyone with a farm or property in the Shuswap watershed is eligible to apply for a grant.

To-date, the SWC has provided 9 grants to Shuswap-area farms and stewardship groups for projects that improve nutrient retention and management including riparian restoration, riverbank stabilization, wetland development, livestock fencing, flood protection, manure and effluent storage, cover crop trials, and field drainage improvement. Prospective applicants to the grant program can learn more from a short video the SWC produced in 2020, available on their YouTube channel ([youtube.com/@shuswapwater](https://youtube.com/@shuswapwater)).



The SWC recently published a [Phosphorus Action Plan for the Shuswap watershed](#) as another initiative to encourage and inform residents about how to reduce their 'phosphorus footprint', thereby helping to protect water quality.

See [Homeowners, industry encouraged to take action to protect water quality in the Shuswap](#).

More information about the grant program and an application package is available at [www.shuswapwater.ca](http://www.shuswapwater.ca). The application period is open from December 1<sup>st</sup> 2022 – January 31<sup>st</sup> 2023.

-30-

About: The Shuswap Watershed Council is a watershed-based partnership organization that works on water quality and safe recreation in the Shuswap.

Contact: For more information, please contact Erin Vieira or Alex de Chantal c/o the Fraser Basin Council in Kamloops at 250 314-9660 and visit [www.shuswapwater.ca](http://www.shuswapwater.ca).



# GRANT FUNDING FOR FARMS

*Keeping nutrients in the soil and on the land, and out of rivers and lakes*

Up to \$63,000 grant funding is available from the Shuswap Watershed Council in 2023 for projects or new agriculture and land management practices that improve nutrient management and protect water quality.

Eligible applicants include:

- Landowners
- Farms, including hobby and small-lot farms
- Agri-businesses
- First Nations governments
- Non-profit organizations

Eligible projects include, but aren't limited to:

- Wetland restoration or creation
- Riparian area improvements
- Agricultural practices that build soil health and nutrient retention
- Controlling run-off or seepage of nutrient-rich effluent

Projects must be located in the Shuswap watershed.  
Deadline for applications is January 31st, 2023.

For more information and to apply, visit our website.



**Rhonda West**

---

**From:** Rhonda West  
**Sent:** Monday, January 16, 2023 10:48 AM  
**To:** Rhonda West  
**Subject:** FW: [External] January 2023 Healthy Communities Newsletter

**From:** IH Healthy Communities <[healthycommunities@interiorhealth.ca](mailto:healthycommunities@interiorhealth.ca)>  
**Sent:** Friday, January 13, 2023 4:01 PM  
**To:** Erin Jackson <[ejackson@salmonarm.ca](mailto:ejackson@salmonarm.ca)>  
**Subject:** [External] January 2023 Healthy Communities Newsletter

[View this email in your browser](#)



# HEALTHY COMMUNITIES NEWSLETTER



---

**January 2023**

Our Healthy Communities team works with Indigenous communities, municipalities, regional districts and other partners to create opportunities for all people to live well. Healthy built and natural environments, along with supportive social and economic circumstances, are the essential building blocks for health. Topics within our newsletter reflect this broad scope. Learn more about the [Healthy Communities team](#), find your [local team member](#) or visit our [website](#).

## COMMUNITY RECOGNITION



---

**Village of Canal Flats Opens a New Daycare Centre**



*Photo from the Columbia Valley Pioneer*

The Village of Canal Flats has now [opened](#) their new daycare! This facility will provide many boosts to the community aligned with healthy early childhood development, economic development, and poverty reduction.

**ADVANCING HEALTHY  
PUBLIC POLICY**





Interior Health is dedicated to being a part of shifting the approach to people who use drugs from a criminal response to a public health response, and is supporting regional implementation of decriminalization. Read more [on the IH website here](#) and check out the [provincial information here](#).

### Seniors' Outdoor Activation Toolkit

[This toolkit](#) from 8-80 Cities and the Government of Canada will better equip communities of all sizes to become places that have the potential to provide recreational opportunities for seniors and adults of all ages.



## EVENTS & LEARNING OPPORUNITIES



### Fostering Healthy, Equitable, & Climate-Friendly Communities

**WEBINAR - Wednesday January 25th at 9am pacific time**

This webinar with B.C. presenters Laura Chow and Jade Yehia, will discuss three case studies showcasing how



local governments can work with public health promoters to foster healthy, equitable, and climate-friendly communities.

[Register Here](#)

## **Do-It-Yourself Air Cleaners: Effectiveness and Operation**

### **WEBINAR -January 26, 12-1pm pacific time**

This webinar is hosted by the National Collaborating Centre for Environmental Health.

Portable air cleaners have the potential to reduce exposure to hazardous indoor particulate matter, such as smoke, dust, mold, pollen and pathogens. This webinar will review DIY air cleaner effectiveness vs. commercial units, costs, noise, energy efficiency, and also provide resources to assist in building DIY models.

[Register Here](#)

## **FUNDING OPPORTUNITIES**



### **Community Services Recovery Fund**

The [Community Services Recovery Fund](#) supports Community Service Organizations, including non-profit organizations, Indigenous Governing Bodies, and Registered Charities as they focus on how to adapt their organizations for pandemic recovery.

**Application due February 21, 2023**

## **Intake Open for Provincial Poverty Reduction Funding**

In support of TogetherBC, the provincial poverty reduction strategy, this [round of funding](#) has two streams: One to support the development or updating of plans that address poverty, and another that funds poverty reduction projects.

**Applications due March 17, 2023**

## **ParticipACTION Community Challenge Grants**

ParticipACTION is providing [grants](#) to increase sport and physical activity participation of equity-deserving populations as part of the 2023 Community Challenge. Grants of up to \$5,000 can be used for staffing, training, promotion, programming, partnerships and equipment.

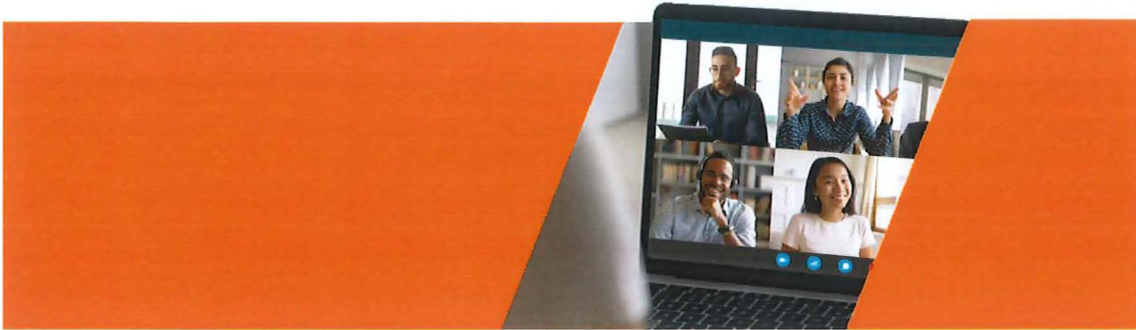
**Application due February 1, 2023**



## **Rapid Housing Initiative Funding from CMHC**

The [Rapid Housing Initiative](#) provides funding for local governments looking to build new housing and/or purchase existing buildings that will be rehabilitated or converted into permanent affordable housing.

**Application due March 15, 2023**



## Connecting Communities BC

Digital literacies and internet access directly and indirectly support good health by helping to connect people with health care services, enabling people to search for and apply for employment, and access education opportunities which are important determinants of health. The [Connectivity Funding Program](#) supports expanding high-speed internet services to under-served rural, remote and Indigenous communities.

**New round of funding opened December 16, 2022.**



*This newsletter is brought to you by the Healthy Communities Program with Interior Health*

You can connect with us at [healthycommunities@interiorhealth.ca](mailto:healthycommunities@interiorhealth.ca)

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