

DISTRICT OF SALMON ARM

BYLAW NO. 2718

A bylaw to establish and maintain an emergency management organization to develop and implement emergency plans

WHEREAS Council must establish and maintain an emergency management organization to develop and implement emergency plans;

AND WHEREAS the Council of the District of Salmon Arm wishes to provide a comprehensive management program to prepare for, respond to and recover from emergencies and disasters;

NOW THEREFORE, Council in open meeting assembled, enacts as follows:

1. CITATION

.1 This bylaw may be cited for all purposes as “District of Salmon Arm Emergency Measures Bylaw No. 2718”.

2. INTERPRETATION

.1 In this bylaw:

- a) “Council” means the Council of the District of Salmon Arm;
- b) “declaration of a state of local emergency” means a declaration of Council or the Mayor that an emergency exists or is imminent in the municipality;
- c) “disaster” means a calamity that:
 - i) is caused by accident, fire, explosion or technical failure or by the forces of nature, and
 - ii) has resulted in serious harm to the health, safety or welfare of people, or in widespread damage to property;
- d) “emergency” means a present or imminent event that:
 - i) is caused by accident, fire, explosion or technical failure or by

- the forces of nature, and
- ii) requires prompt co-ordination of action or special regulation of persons or property, to protect the health, safety or welfare of people or to limit damage to property;
 - e) “District of Salmon Arm Emergency Co-ordinator” means the person appointed by the Council as head of the District of Salmon Arm Emergency Management Organization;
 - f) “Mayor” means that member of Council who is head and Chief Executive Officer of the municipality;
 - g) “Municipality” means all of the area within the boundaries of the District of Salmon Arm;
 - h) “District of Salmon Arm Emergency Co-ordinator” means that person appointed under Section 3.2;
 - i) “District of Salmon Arm Emergency Management Organization” means the Emergency Executive Committee, Emergency Co-ordinator and such other persons appointed and functional groups established and which are charged with emergency preparedness, response and recovery measures.

.2 This bylaw shall be construed in accordance with the Emergency Program Act, RSBC 1996, Chapter 111 and all Regulations made thereunder. In this bylaw, “Act” means the Emergency Program Act.

3. ADMINISTRATION

.1 An Emergency Executive Committee shall be composed of:

- a) a Council member [Committee Chairperson];
- b) the Principal Administrative Officer of the municipality;
- c) Emergency Co-ordinator;
- d) [heads of selected functional departments or their designates as determined by the Council], and
- e) such other members that the Council may determine.

.2 The Council shall appoint a District of Salmon Arm Emergency Co-ordinator to facilitate emergency preparedness, response and recovery measures.

.3 Subject to the approval of the Council, the Emergency Executive Committee may:

- a) make and amend its terms of reference, policies and procedures,
- b) enter into agreements with regional districts or other municipalities for the purpose of emergency assistance or the formulation of co-ordinated emergency preparedness, response or recovery, and
- c) enter into agreements with individuals, bodies, corporations or other non-government agencies for the provision of goods or services.

4. DUTIES AND RESPONSIBILITIES OF THE COUNCIL

.1 The District of Salmon Arm Emergency Executive Committee shall prepare and present to the Council for annual review and approval:

- a) a list of hazards to which the municipality is subject and which also indicates the relative risk of occurrence,
- b) plans respecting the preparation for, response to and recovery from emergencies and disasters, which include:
 - i) a periodic review and updating of plans and procedures for that review,
 - ii) a program of emergency response exercises,
 - iii) a training program,
 - iv) procedures by which physical and financial emergency resources or assistance may be obtained,
 - v) procedures by which emergency plans are to be implemented,
 - vi) warning procedures to those persons who may be harmed or suffer loss in an emergency or impending disaster,
 - vii) procedures to co-ordinate the provision of food, clothing, shelter, transportation and medical service to victims of emergencies and disasters, whether that provision is made from within or outside of the municipality, and
 - viii) procedures to establish the priorities for restoring essential services provided by the municipality, or recommend

priorities to other service providers, that are interrupted during an emergency or disaster.

5. POWERS OF THE COUNCIL

- .1 The Council or the Mayor or the Emergency Co-ordinator may, whether or not a state of local emergency has been declared, cause the emergency plan to be implemented.
- .2 The Council by bylaw or resolution, or the Mayor by order, may declare a state of local emergency when the extraordinary power or authority enabled by Section 12 of the Act is required to effectively deal with an emergency or disaster in any part of the municipality.
- .3 Upon a “declaration of a state of local emergency” being made, Council or the Mayor shall:
 - a) forward a copy of the declaration to the Attorney General, and
 - b) cause the details of the declaration to be published by a means of communication that the Council or Mayor considers most likely to make the contents of the declaration known to the majority of the population of the affected area.
- .4 After a declaration of a state of emergency is made under Section 5.2 in respect of all or any part of the municipality, and for the duration of the state of emergency, the Council or Mayor may do any or all acts considered necessary and implement procedures that the Council or Mayor considers necessary to prevent, respond to or alleviate the effects of an emergency or a disaster, including any or all of the following:
 - a) acquire or use any real or personal property considered necessary to prevent, respond to or alleviate the effects of an emergency or disaster;
 - b) authorize or require any person to render assistance of a type that the person is qualified to provide or that otherwise is or may be required to prevent, respond to or alleviate the effects of an emergency or disaster;
 - c) control or prohibit travel to or from any part of the municipality;
 - d) provide for the restoration of essential facilities and the distribution

of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in the municipality;

- e) cause the evacuation of persons and the removal of livestock, animals and personal property from any part of the municipality that is or may be affected by an emergency or a disaster and make arrangements for the adequate care and protection of those persons, livestock, animals and personal property;
- f) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program or if otherwise considered by the Council or Mayor to be necessary to prevent, respond to or alleviate the effects of an emergency or disaster;
- g) cause the demolition or removal of any trees, structures or crops if the demolition or removal is considered by the Council or Mayor to be necessary or appropriate in order to prevent, respond to or alleviate the effects of an emergency or disaster;
- h) construct works considered by the Council or Mayor to be necessary or appropriate to prevent, respond to or alleviate the effects of an emergency or disaster;
- i) procure, fix prices for or ration food, clothing, fuel, equipment, medical supplies or other essential supplies and the use of any property, services, resources or equipment within any part of the municipality for the duration of the local state of emergency; and
- j) authorize the Emergency Co-ordinator to exercise, in any part of the municipality affected by a declaration of a local state of emergency, those specific powers enabled in Section 5.4 and assumed by the Council or Mayor.

.5 The Council or Mayor must, when of the opinion that an emergency no longer exists in the municipality to which a declaration of local state of emergency was made:

- a) cancel the declaration of a state of local emergency in relation to that part
 - i) by bylaw or resolution, if cancellation is effected by the

“D.D. BURDENIUK”

DEPUTY CLERK