

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, October 28, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Deputy Chief Administrative Officer/Director of Corporate Services E. Jackson
City Engineer J. Wilson
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0561-2019

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:38 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Addition under item 21.3, Franklin Engineering Ltd. – Soil testing and on site drainage drawings.

4. DISCLOSURE OF INTEREST

5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of October 15, 2019

0562-2019

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: the Regular Council Meeting Minutes of October 15, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

5. **CONFIRMATION OF MINUTES - continued**

2. **Special Council Meeting Minutes of October 21, 2019**

0563-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Special Council Meeting Minutes of October 21, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

3. **Special Council Meeting Minutes of October 22, 2019**

0564-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Special Council Meeting Minutes of October 22, 2019, be adopted as amended.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of October 21, 2019**

0565-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Development and Planning Services Committee Meeting Minutes of October 21, 2019, be received as information.

CARRIED UNANIMOUSLY

2. **Agricultural Advisory Committee Meeting Minutes of October 9, 2019**

0566-2019

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the Agricultural Advisory Committee Meeting Minutes of October 9, 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Social Impact Advisory Committee Meeting Minutes of October 18, 2019**

0567-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Social Impact Advisory Committee Meeting Minutes of October 18, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - October, 2019**

Received for information.

8. STAFF REPORTS**1. Director of Engineering and Public Works – Street Lighting Requests**

0568-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council request BC Hydro to expand the existing overhead street lighting system by three (3) - 100watt high-pressure sodium (HPS) fixture in 2019.

CARRIED UNANIMOUSLY

0569-2019

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: Council direct staff to send a letter to BC Hydro requesting that the high-pressure sodium (HPS) street lights be replaced with LED street lights throughout the City of Salmon Arm.

CARRIED UNANIMOUSLY

2. Director of Engineering and Public Works – Project Award - LED Street Light Conversion – Downtown

0570-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the 2019 Budget contained in the 2019 to 2023 Financial Plan be amended to include the LED Street Light Conversion Downtown Project (Project No. ENG2019-61) for \$150,000.00 funded from the reallocation of funds from the Hudson Avenue Revitalization Project in the amount of \$150,000.00;

AND THAT: Council award the LED Street Light Conversion project to All Phase Electric Ltd., in accordance with the terms and conditions of their quote in the amount of \$143,177.57 plus taxes as applicable.

CARRIED UNANIMOUSLY

3. Director of Engineering and Public Works – Project Award - Sanitary Sewer Upgrade (Easement 49 street and 50 Street NE)

0571-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Council award the Sanitary Sewer Upgrade project to D Webb Contracting Ltd., in accordance with the terms and conditions of their quote in the amount of \$73,870.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

4. Director of Corporate Services – 2019 – 2020 Insurance Renewal

0572-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council award the contract for provision of Property, Crime, Equipment Breakdown, Marina Operators Legal Liability and Environmental Impairment Liability insurance to the Municipal Insurance Association of BC for the period of September 17, 2019 to September 17, 2020 for \$162,497.00.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Cemetery Management Amendment Bylaw No. 4360 – First, Second and Third Readings**

0573-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Cemetery Management Amendment Bylaw No. 4360 be read a first, second and third time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Curbside Collection Amendment Bylaw No. 4364 – First, Second and Third Readings**

0574-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Curbside Collection Amendment Bylaw No. 4364 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4348 [OCP4000-40; Cornerstone Christian Reformed Church/Roodzant, E.; 1161 22 Street NE; HC to INS] – Second Reading**

0575-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4348 be read a second time;

AND THAT: Pursuant to Section 475 of the Local Government Act, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities;

AND THAT: Pursuant to Section 476 of the Local Government Act, Council has considered this Official Community Plan amendment after required consultation with School District No. 83;

AND THAT: Pursuant to Section 477 (3) (a) of the Local Government Act, Final Reading of the Official Community Plan bylaw be withheld pending Council's consideration of the amendment in conjunction with:

- 1) The Financial Plans of the City of Salmon Arm; and
- 2) The Liquid Waste Management Plan of the City of Salmon Arm.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS - continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4349 [ZON-1154; Cornerstone Christian Reformed Church/Roodzant, E.; 1161 22 Street NE; R-1 to P-3] - Second Reading**

0576-2019

Moved: Councillor Lavery
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4349 be read a second time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Permissive Tax Exemption Bylaw No. 4352 - Final Reading**

0577-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Permissive Tax Exemption Bylaw No. 4352 be read a final time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm 2020 to 2024 Financial Plan Bylaw No. 4358 - Final Reading**

0578-2019

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm 2020 to 2024 Financial Plan (2020 Budget) Bylaw No. 4358 be read a final time.

CARRIED UNANIMOUSLY

0579-2019

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the City of Salmon Arm request one additional RCMP Officer for the Salmon Arm RCMP Police Detachment effective September 1, 2020.

CARRIED UNANIMOUSLY

11. **CORRESPONDENCE**

1. **Informational Correspondence**

0580-2019

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: Council send a letter to the Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development regarding the Rural Divided Fund.

CARRIED UNANIMOUSLY

2. **UBCM Poverty Reduction Planning & Action Program**

0581-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: Council direct staff to apply for the Together BC - UBCM Poverty Reduction Planning & Action Program grant.

CARRIED UNANIMOUSLY

12. **NEW BUSINESS**

13. **PRESENTATIONS**

14. **COUNCIL STATEMENTS**

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

G. Gomme, provided an overview of the 2019/2020 year and introduced the students enrolled in the Salmon Arm Secondary Youth Council this term. Each student provided a brief introduction and their interests in politics.

Z. Naish thanked Council for forwarding his application to SILGA to attend the UBCM Convention and provided an overview of his experience.

S. Johnston advised that the student Council will be working on providing contacts to Council for student shadows, invitation to C. Bannister and E. Jackson to attend campus, and application for presentation on LGTQBC.

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:06 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (left the meeting at 7:09 p.m.)
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Deputy Chief Administrative Officer/Director of Corporate Services E. Jackson
City Engineer J. Wilson
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

20. DISCLOSURE OF INTEREST

21. HEARINGS

1. Development Variance Permit Application No. VP-489 [Wandeler, R. & D./2321 Okanagan Holdings Ltd./Wilson, M.; 79 - 24 Street NE; Retaining Wall and Fence]

0582-2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: Development Variance Permit Application No. VP-489 be authorized for issuance for Lot 6, Section 13, Township 20, Range 10, W6M, KDYD, Plan EPP79116, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 Fences and Retaining Walls - increase the maximum permitted combined height of a retaining wall and fence from 2.0 m (6.5 ft) to 5.0 m (16.5 ft).

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

M. Wilson, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:05 p.m. and the motion was:

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-490 [Westhaver, A. & E./2321 Okanagan Holdings Ltd./Wilson, M.; 71 - 24 Street NE; Retaining Wall and Fence]

0583-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Development Variance Permit Application No. VP-490 be authorized for issuance for Lot 10, Section 13, Township 20, Range 10, W6M, KDYD, Plan EPP81646, which will vary Zoning Bylaw No. 2303 as follows:

1. Section 4.12.1 Fences and Retaining Walls - increase the maximum permitted combined height of a retaining wall and fence from 2.0 m (6.5 ft) to 3.8 m (12.5 ft).

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

M. Wilson, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:08 p.m. and the motion was:

CARRIED UNANIMOUSLY

21. HEARINGS - continued

3. Development Variance Permit Application No. VP-504 [0815605 BC Ltd./Wickner, J./Franklin Engineering Ltd.; 1441 20 Avenue SE; Servicing]

0584-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Development Variance Permit Application No. VP-504 be issued to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. The requirements of Section 4.4 Road Classification Urban Collector Road from the RD-3 full standard to providing cash in lieu for a 2 m of road widening along the full frontage of the property and waiving the provision of a new sidewalk and light standard; and
2. Section 7.0 Storm Water Management to waive the requirement for the extension of the storm sewer in Right of Way KAP80330 from west of the west property line to the east property line.

Councillor Eliason left the meeting at 7:09 p.m.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

J. Wickner, Franklin Engineering Ltd., provided an update on the application and was available to answer questions from Council.

S. Housden, 1970 13 Street, SE, expressed concerns regarding on site storm water management, flooding and drainage.

J. Wickner, Franklin Engineering Ltd., answered questions regarding installation of lighting.

S. Housden, 1970 13 Street SE, had questions regarding the development connecting to City storm sewer and the approval process.

W. Raspberry, on behalf of the applicant, was available to answer questions from Council

Following three calls for submissions and questions from Council, the Hearing was closed at 7:53 p.m.

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: item 1. be deleted and replaced with the following:

1. The requirements of Section 4.4 Road Classification Urban Collector Road from the RD-3 full standard, subject to:
 - A cash in lieu contribution to be based on engineers Opinion of Probable Cost, estimated at \$4,600.00 for a 2 m wide strip of asphalt for a future bicycle lane

21. HEARINGS - continued

3. Development Variance Permit Application No. VP-504 [0815605 BC Ltd./Wickner, J./Franklin Engineering Ltd.; 1441 20 Avenue SE; Servicing] - continued

- Off-site street lighting installation of one (1) street light to the Local Urban Standard
- Re-instatement of the curb, sidewalk and boulevard to the existing Local Urban Road standard

CARRIED UNANIMOUSLY

Amendment:

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: item 2. be deleted and replaced with the following:

2. Section 7.0 Storm Water Management – the requirement to extend the storm sewer in Right of Way KAP80330 from west of the west property line to the east property line to providing cash in lieu in the amount of \$11,290.00.

CARRIED UNANIMOUSLY

Amendment:

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: item 2. be deleted.

CARRIED

Councillor Wallace Richmond Opposed

The question was called on the motion as amended and was:

CARRIED

Councillors Wallace Richmond Opposed

22. STATUTORY PUBLIC HEARINGS

1. Official Community Plan Amendment Application No. OCP4000-39 [Muto Holdings Ltd.; 130 Shuswap Street SE; INS to HDR]

The Director of Development Services explained the proposed Official Community Plan Amendment Application.

Submissions were called for at this time.

R. Muto, the applicant, outlined the application and was available to answer questions from Council.

J. Young, on behalf of the Anglican Church, 170 Shuswap Street SE, expressed concerns for parking, drainage and snow removal.

D. Revel, 40 2 Avenue SE outlined concerns regarding the number of structures being proposed and concerns with increase in traffic and parking.

22. **STATUTORY PUBLIC HEARINGS - continued**

1. **Official Community Plan Amendment Application No. OCP4000-39 [Muto Holdings Ltd.; 130 Shuswap Street SE; INS to HDR] - continued**

J. Sawatzky, 41 1 Street SE outlined concerns for the width of the existing laneway.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:31 p.m.

2. **Zoning Amendment Application No ZON-1153 [Muto Holdings Ltd.; 130 Shuswap Street SE; P-3 to R-5]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

R. Muto, the applicant, was available to answer questions from Council.

D. Revel, 40 2 Avenue SE, asked if the proposed units would be rentals or for purchase.

R. Muto, the applicant, advised that a decision has not been made but that the developer is leaning toward rentals.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:33 p.m.

3. **Zoning Amendment Application No. ZON-1156 [Nova Capital & McDiarmid, I.; 870 10 Street NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

I. McDiarmid, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:35 p.m.

4. **Zoning Amendment Application No. ZON-1158 [Larson, A. & F.; 531 5 Street SE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

A. Larson, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:36 p.m.

23. RECONSIDERATION OF BYLAWS

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4345 [OCP4000-39; Muto Holdings Ltd.; 130 Shuswap Street SE; INS to HDR] – Third Reading**

0585-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4345 be read a third time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4347 [ZON-1153; Muto Holdings Ltd.; 130 Shuswap Street SE; P-3 to R-5] – Third and Reading**

0586-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Flynn
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4347 be read a third time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4351 [ZON-1156; Nova Capital. & McDiarmid, I.; 870 10 Street NE; R-1 to R-8] – Third Reading**

0587-2019

Moved: Councillor Wallace Richmond
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4351 be read a third time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4355 [ZON-1158; Larson, A. & F.; 531 5 Street SE; R-1 to R-8] – Third Reading**

0588-2019

Moved: Councillor Lindgren
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4355 be read a third time.

CARRIED UNANIMOUSLY

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0589-2019

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: the Regular Council Meeting of October 28, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 12th day of November, 2019.