

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia on **Monday, October 26, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak (participated remotely)
Manager of Shuswap Recreation Society D. Boyd
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:32 p.m.

2. IN-CAMERA SESSION

0460-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:32 p.m.

Council returned to Regular Session at 2:26 p.m.

Council recessed until 2:33 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 23.3/24.3 B. Wice - email dated October 26, 2020 - Proposed Amendment to Zoning Bylaw No. 2303

Addition under item 23.3/24.3 E. Underhill - letter dated October 25, 2020 - Rezoning Development of 3510 20 Avenue NE Salmon Arm

Addition under item 23.3/24.3 R. Spyksma - letter dated October 26, 2020 - 1820 36 Street Rezoning Application

Addition under item 23.3/24.3 F. Fennell and B. Cotter - email dated October 23, 2020 - Rezoning ZON-1188/Bylaw No. 4414

Addition under item 23.3/24.3 M. Cuthill - letter received October 26, 2020 - Zoning Change Proposed for 3510 20 Avenue NE

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of October 13, 2020

0461-2020

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: the Regular Council Meeting Minutes of October 13, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of October 19, 2020

0462-2020

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: the Development and Planning Services Committee Meeting Minutes of October 19, 2020, be received as information.

CARRIED UNANIMOUSLY

2. Active Transportation Task Force Meeting Minutes of October 19, 2020

0463-2020

Moved: Councillor Lavery
Seconded: Mayor Harrison
THAT: the Active Transportation Task Force Meeting Minutes of October 19, 2020, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Corporate Services - Lease and Operating Agreements for the SASCU Recreation Centre Facility, Shaw Centre Twin Sheet Arena Complex, SASCU Little Mountain Sports Complex Field House and Memorial Arena Sports Complex - April 1, 2020 to March 31, 2025**

0464-2020

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the Mayor and Corporate Officer be authorized to execute Lease and Operating Agreements with the Shuswap Recreation Society for the SASCU Recreation Centre Facility, Shaw Centre Twin Sheet Arena Complex, SASCU Little Mountain Sports Complex Field House and Memorial Arena Sports Complex, each for five (5) year terms commencing April 1, 2020, subject to Community Charter Advertising Requirements.

CARRIED UNANIMOUSLY

2. **Director of Engineering & Public Works - LED Street Light Conversion - Downtown Phase II**

0465-2020

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to include the LED Street Light Conversion Downtown Project (Project No. ENG2020-55) for \$30,000.00 funded from the reallocation of funds from the Hudson Avenue Revitalization Project in the amount of \$30,000.00;

AND THAT: Council award the purchase of LED Street Light fixtures to EECOL Electric Kelowna, in accordance with the terms and conditions of their supplier quote in the amount of \$21,600.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

3. **Director of Development Services - Agricultural Land Commission Application No. ALC-395 [Mountainview Baptist Church/Alberts, K.; Non-Farm Use**

0466-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Agricultural Land Commission Application No. ALC-395 be authorized for submission to the Agricultural Land Commission.

CARRIED
Councillor Eliason Opposed

9. **STAFF REPORTS – continued**

4. **Director of Corporate Services – Visitor Information Services**

0467-2020

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council direct staff to engage Authentic Experiences Consulting to develop a Visitor Service Strategy for \$23,280.00 plus GST funded from Tourist Information;

AND THAT: the City’s Purchasing Policy No. 7.13 be waived in procurement of the Visitor Service Strategy Services to authorize sole sourcing of same to Authentic Experiences Consulting.

CARRIED UNANIMOUSLY

5. **Director of Engineering & Public Works – Community Economic Recovery Infrastructure Program – Park and Walkway Lighting Project**

0468-2020

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Council authorize the submission of two (2) grant applications under the Community Economic Recovery Infrastructure program (CERIP), for the Park and Walkway Lighting Project, estimated cost \$265,000.00 plus taxes and the 13 Avenue Industrial Park Redevelopment Project, estimated cost \$985,000.00 plus taxes.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4410 [OCP4000-43; Kearl, R.; 1050 & 1091 18 Street NE; HR to HC] – First Reading**

0469-2020

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4410 be read a first time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4411 [ZON-1184; [Kearl, R.; 1050 & 1091 18 Street NE; R-5 to C-6] – First Reading**

0470-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4411 be read a first time;

AND THAT: final reading be withheld subject to:

- 1) Ministry of Transportation and Infrastructure approval; and
- 2) adoption of the associated Official Community Plan Amendment Bylaw.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS - Continued**

3. **City of Salmon Arm Five Year Financial Plan Amendment Bylaw No. 4423 (2020 - 2024) - First, Second and Third Readings**

0471-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Five Year Financial Plan Amendment Bylaw No. 4423 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4418 [Sewer Rates] - Final Reading**

0472-2020

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4418 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

5. **L. Fitt, Manager, Salmon Arm Economic Development Society- letter dated October 14, 2020 - Food Hub Grant - Receipt of Funds**

0473-2020

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council approve the City of Salmon Arm to act as the recipient of funds from the BC Ministry of Agriculture for the Food Hub Grant on behalf of the Salmon Arm Economic Development Society.

CARRIED UNANIMOUSLY

8. **B. Henry, Provincial Health Office, Ministry of Health - letter dated October 2020 - Immunizations**

0474-2020

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: staff provide a letter to the Ministry of Health advising that the City of Salmon Arm facilities and indoor spaces will be available to public health officials on a temporary basis for immunization clinics in the fall and winter.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

Councillor Lindgren left the meeting at 3:51 p.m.

6. **L. Wong, Manager, Downtown Salmon Arm - letter dated October 19, 2020 - Storywalk**

0475-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council approve the Downtown Storywalk and authorize use of the Art Gallery and Fletcher Park as stops for the story book and sidewalk space for chalk art from November 28, 2020 to January 4, 2021, subject to the provision of adequate supervision, consultation with the Art Gallery, liability insurance and adherence to Provincial Health Guidelines.

Councillor Lindgren returned to the meeting at 3:52 p.m.

CARRIED UNANIMOUSLY

7. **J. King, Principal, South Canoe Elementary - Outdoor Learning Program - letter received October 20, 2020 - Klahani Park porta potty**

0476-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: Council approve the Outdoor Learning Program to place a porta potty at Klahani Park in consultation with staff subject to all costs being the responsibility of South Canoe Elementary and adequate liability insurance.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

14. **PRESENTATIONS**

1. **T. Kutschker, Director/Curator, and Kate Fagervik, Manager of Visitor Experience/Art Educator, Shuswap District Arts Council - Pride Project Update and Public Art Recommendation**

Tracey Kutschker, Director/Curator, and Kate Fagervik, Manager of Visitor Experience/ Art Educator, Shuswap District Arts Council provided an update on the Pride Project and Public Art Recommendation and was available to answer questions from Council.

a. **T. Kutschker, Director/Curator, Shuswap District Arts Council - letter dated September 10, 2020 - Salmon Arm Pride Project Committee Public Art Recommendation**

Received for information.

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:28 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

PRESENT:

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Recorder B. Puddifant

21. DISCLOSURE OF INTEREST

22. HEARINGS

23. **STATUTORY PUBLIC HEARINGS**

1. **Zoning Amendment Application No. ZON-1186 [B. Neufeld; 1831 22 Street NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

B. Neufeld, the applicant, presented by virtual means and outlined the application. He was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:10 p.m. and the next item ensued.

2. **Zoning Amendment Application No. ZON-1187 [R. Wiens; 2830 25 Street NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

R. Wiens, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:13 p.m. and the next item ensued.

3. **Zoning Amendment Application No. ZON-1188 [K. & G. Lamb/1261694 BC Ltd.; 3510 20 Avenue NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

B. Wice – email dated October 26, 2020 – Proposed Amendment to Zoning Bylaw No. 2303

E. Underhill – letter dated October 25, 2020 – Rezoning Development of 3510 20 Avenue NE Salmon Arm

R. Spyksma – letter dated October 26, 2020 – 1820 36 Street Rezoning Application

Fennell and B. Cotter – email dated October 23, 2020 – Rezoning ZON-1188/Bylaw No. 4414

M. Cuthill – letter received October 26, 2020 – Zoning Change Proposed for 3510 20 Avenue NE

T. Sismey, the applicant, outlined the application and was available to answer questions from Council.

B. Cuthill, 3190 18 Avenue NE expressed concerns that increased density would have an effect on the livability of the community in Country Hills subdivision.

23. STATUTORY PUBLIC HEARINGS - continued

3. Zoning Amendment Application No. ZON-1188 [K. & G. Lamb/1261694 BC Ltd.; 3510 20 Avenue NE; R-1 to R-8] - continued

D. Thomson, 3152 18 Avenue NE spoke to increased traffic, lack of sidewalks and suggested a comprehensive traffic study.

R. Spyksma, 1820 36 Street NE expressed concerns regarding increase in non-neighbourhood traffic, street parking, duplication and close proximity of the school.

D. Pearce, 3380 20 Avenue NE spoke to increased access traffic on 20 Avenue NE and the lack of walkways and greenspace and suggested a traffic study on 20 Avenue NE and 30 Street NE.

B. Wice, 1781 36 Street NE expressed concerns with 20 Avenue NE and speeding and suggested traffic calming measures and a traffic study.

K. Thiessen, 3710 16 Avenue NE spoke regarding the need for a traffic study.

C. Young, 3390 16 Avenue NE expressed concerns with the width of 16 Avenue NE, parking, increased traffic and the close proximity of the school.

C. Baerg, 3361 16 Avenue NE expressed concerns with the width of 16 Avenue NE, potential drainage problems, greenspace, potential tree removal and parking.

Following three calls for submissions and questions from Council, the Public Hearing was closed 8:04 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4407 [ZON-1186; B. Neufeld; 1831 22 Street NE; R-1 to R-8] - Third Reading

0477-2020

Moved: Councillor Flynn
 Seconded: Councillor Cannon
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4407 be read a third time.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Zoning Amendment Bylaw No. 4412 [ZON-1187; R. Wiens; 2830 25 Street NE; R-1 to R-8] - Third Reading

0478-2020

Moved: Councillor Eliason
 Seconded: Councillor Wallace Richmond
 THAT: the bylaw entitled City of Salmon Arm Amendment Bylaw No. 4412 be read a third time.

CARRIED UNANIMOUSLY

24. RECONSIDERATION OF BYLAWS - continued

3. City of Salmon Arm Zoning Amendment Bylaw No. 4414 [ZON-1188; K. & G. Lamb/1261694 BC Ltd.; 3510 20 Avenue NE; R-1 to R-8] – Third Reading

0479-2020

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Amendment Bylaw No. 4414 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0480-2020

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the Regular Council Meeting of October 26, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:45 p.m.

CERTIFIED CORRECT:

“E. JACKSON”
CORPORATE OFFICER

“A. HARRISON”
MAYOR

Adopted by Council 9th the day of November, 2020.