

SPECIAL COUNCIL

Minutes of a Special Meeting of Council of the City of Salmon Arm held in the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:00 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia on **Monday, September 28, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely) (entered the meeting at 2:33 p.m.)
Councillor K. Flynn (entered the meeting at 2:30 p.m.)
Councillor T. Lavery (participated remotely) (entered the meeting at 2:30 p.m.)
Councillor S. Lindgren
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak (participated remotely)
Fire Chief B. Shirley
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:01 p.m.

2. IN-CAMERA SESSION

0415-2020

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:01 p.m.
Council returned to Regular Session at 2:17 p.m.
Council recessed until 2:31 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 23.2/24.2 R. and M. Treat – letter dated September 26, 2020 – Rezoning Application for 2790 30 Avenue NE.

5. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with items 14.1, 22.1, 23.1 and 24.1 as the applicants are clients of his firm.

Councillor Wallace Richmond declared a conflict of interest with item 12.2 as the Shuswap Watershed Council is a client of her firm.

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of September 14, 2020

0416-2020 Moved: Councillor Flynn
 Seconded: Councillor Wallace Richmond
 THAT: the Regular Council Meeting Minutes of September 14, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

Councillor Eliason entered the meeting at 2:33 p.m.

7. COMMITTEE REPORTS

1. Downtown Parking Commission Meeting Minutes of September 15, 2020

0417-2020 Moved: Councillor Eliason
 Seconded: Councillor Cannon
 THAT: the Downtown Parking Commission Meeting Minutes of September 15, 2020, be received as information.

CARRIED UNANIMOUSLY

2. Active Transportation Task Force Meeting Minutes of September 21, 2020

0418-2020 Moved: Councillor Lavery
 Seconded: Mayor Harrison
 THAT: the Active Transportation Task Force Meeting Minutes of September 21, 2020, be received as information.

CARRIED UNANIMOUSLY

3. Housing Task Force Meeting Minutes of September 23, 2020

0419-2020 Moved: Councillor Wallace Richmond
 Seconded: Councillor Lavery
 THAT: the Housing Task Force Meeting Minutes of September 23, 2020, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief – September, 2020**

Received for information.

9. **STAFF REPORTS**

1. **Director of Corporate Services – 2020 – 2021 Property Insurance Renewal**

0420-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council award the contract for provision of Property, Crime, Equipment Breakdown, Marina Operators Legal Liability and Environmental Impairment Liability insurance to the Municipal Insurance Association of BC for the period of September 17, 2020 to September 17, 2021 for \$162,524.00;

AND THAT: Council authorize the addition of CyberPro insurance coverage with a limit of \$2,000,000 for the period of September 28, 2020 to September 28, 2021 for \$8,100.00.

CARRIED UNANIMOUSLY

2. **Director of Engineering and Public Works - Salmon Arm RRFB Crosswalk Study - Recommendations**

Received for information.

3. **Director of Engineering and Public Works – LED Street Lighting Upgrade Program – Update**

0421-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council provide staff approval to continue with LED retrofits in conjunction with Capital Projects when budget funds allow;

AND THAT: Council provide staff approval to implement a replacement program that will allow for conversion to LEDs when existing lights burnout and/or reach the end of their useful life.

Councillor Lindgren left the meeting at 2:54 p.m. and returned at 2:56 p.m.

CARRIED UNANIMOUSLY

4. **Director of Development Services - Temporary Expanded Services Areas for Liquor Licenses, Extension**

0422-2020

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council authorize the extension of Temporary Expanded Service Area (TESA) authorizations (structural changes to liquor licenses) without such changes coming to Council, as outlined in the September 18, 2020 Policy Directive from the Liquor and Cannabis Regulation Branch (LCRB) attached to the staff report dated September 21, 2020.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

5. **Director of Development Services - BC Restaurant and Foodservices Association - Correspondence August 26, 2020**

Councillor Lindgren left the meeting at 3:02 p.m. and returned at 3:03 p.m.

0423-2020 Moved: Mayor Harrison
 Seconded: Councillor Lindgren
 THAT: Hanoi 36 and Shuswap Pie Co. sidewalk café application process and associated fees be waived for the 2021 season due to the COVID-19 pandemic.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Permissive Tax Exemption Bylaw No. 4415 - First, Second and Third Readings**

0424-2020 Moved: Councillor Cannon
 Seconded: Councillor Lindgren
 THAT: the bylaw entitled City of Salmon Arm Permissive Tax Exemption Bylaw No. 4415 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fire Department and Fire Prevention Amendment Bylaw No. 4416 - Final Reading**

0425-2020 Moved: Councillor Flynn
 Seconded: Councillor Lindgren
 THAT: the bylaw entitled City of Salmon Arm Fire Department and Fire Prevention Amendment Bylaw No. 4416 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

2. **P. Grayston - email dated September 16, 2020 - Blackburn Park Gazebo Request**

0426-2020 Moved: Councillor Flynn
 Seconded: Councillor Lindgren
 THAT: Council approve P. Grayston to host a family memorial reception at the picnic shelter at Blackburn Park on Saturday, October 3, 2020, subject to following the guidelines of the Provincial Health Officer and the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

4. L. Wong, Manager, Downtown Salmon Arm - letter dated September 14, 2020 - Alexandra Plaza Holiday Programming

0427-2020

Moved: Councillor Flynn

Seconded: Councillor Lindgren

THAT: Council authorize Alexander Street between Hudson Avenue and Lakeshore Drive to be closed to vehicle traffic on Saturday, November 28, 2020 for the Downtown Light Up, subject to following the guidelines of the Provincial Health Officer, the provision of adequate liability insurance and confirmation of event time.

CARRIED UNANIMOUSLY

6. S. Caner, Shuswap Food Action Society - letter dated September 22, 2020 - Downtown Farmers Market

0428-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council authorize the extension of the Downtown Farmer's Market at Ross Street Plaza to October 31, 2020 from 9:00 a.m. to 12:00 p.m., subject to following the guidelines of the Provincial Health Officer and the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond declared a conflict of interest and left the meeting at 3:38 p.m.

2. M. Simpson, Program Manager, Shuswap Watershed Council - email dated September 11, 2020 - Shuswap Watershed Council Draft Contribution Agreement 2021-23

0429-2020

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Council approve the Shuswap Watershed Council Draft Contribution Agreement 2021-23.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond returned to the meeting at 3:51 p.m.

3. Federation of Canadian Municipalities (FCM) Virtual Convention - October 20 - 22, 2020

0430-2020

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Council members be authorized to register for the Sustainable Communities Virtual Conference October 20 - 22, 2020 funded from 2020 Council Initiatives.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

14. **PRESENTATIONS**

Councillor Flynn declared a conflict of interest and left the meeting at 3:54 p.m.

1. **Terry Smith, Sk'atsin Silvatech Ventures LLP, a Neskonlith Indian Band Subsidiary - Update on 2021 Community Resiliency Investment (CRI)**

Terry Smith, Sk'atsin Silvatech Ventures LLP, a Neskonlith Indian Band Subsidiary and Brad Shirley, Fire Chief provided an updated on the 2021 Community Resiliency Investment (CRI). They were available to answer questions from Council.

0431-2020

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: : the City of Salmon Arm agrees to co-apply with the Neskonlith Indian Band (NIB) for the 2021 Regional Community Resiliency Investment grant for FireSmart and Wildfire Fuel Management to treat the following areas: TU2 0.4 ha, TU3 1.8 ha, TU4 2.7 ha, TU5 3.8 ha, TU6 4.0 ha portions of Little Mountain Park legally described as Lot 1, Plan 33237, Section 18, Twp 20, R9, LD 25, Except Plan 37043 and KAP73167 (Little Mountain Park);

AND THAT: Council agrees to have the Neskonlith Indian Band act as the primary applicant to apply for, receive and manage the 2021 grant funding on behalf of the City of Salmon Arm.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 4:14 p.m.

2. **Lana Fitt, Manager, Salmon Arm Economic Development Society - MRDT 2019 Annual Performance Report**

Mayor Harrison left the meeting at 4:15 p.m.

Deputy Mayor Lindgren assumed the Chair.

Mayor Harrison returned at 4:17 p.m. and reassumed the Chair.

Lana Fitt, Manager, Salmon Arm Economic Development Society provided an overview of the MRDT 2019 Annual Performance Report and was available to answer questions from Council.

Councillor Lindgren left the meeting at 4:19 p.m. and returned at 4:20 p.m.

0432-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council authorize the Mayor and Corporate Officer to sign the City of Salmon Arm Municipal Regional Tax 2019 Performance Report and submit it to the Province of British Columbia.

CARRIED UNANIMOUSLY

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:36 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely)
Councillor S. Lindgren
Councillor T. Lavery (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Engineering & Public Works R. Niewenhuizen
Director of Corporate Services E. Jackson
Director of Development Services K. Pearson

ABSENT:

Councillor K. Flynn

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. VP-519 [Tegart, J. & K.; 2630 30 Avenue NE; Setback requirements]

0433-2020

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: Development Variance Permit No. 519 be authorized for issuance for Lot A, Section 24, Township 20, Range 10, W6M, KDYD, Plan 13562 to vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 13.7.2 - R-8 Residential Suite Zone - increase the maximum height of an accessory building containing a detached suite from 7.5 m (24.6 ft) to 9.6 m (31.5 ft);
2. Section 13.14.1 - R-8 Residential Suite Zone - reduce the minimum setback from a front parcel line from 6.0 m (19.7 ft) to 2.5 m (8.2 ft) for an accessory building containing a detached suite; and

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-519 [Tegart, J. & K.; 2630 30 Avenue NE; Setback requirements] - continued

3. Section 13.14.3 - R-8 Residential Suite Zone - reduce the minimum setback from an interior parcel line from 2.0 m (6.5 ft) to 1.0 m (3.3 ft) for an accessory building containing a detached suite.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

J. & K. Tegart, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:06 p.m. and the motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1181 [Tegart, J. & K.; 2630 30 Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

J. & K. Tegart, the applicants, were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:09 p.m. and the next item ensued.

2. Zoning Amendment Application No. ZON-1185 [Zwicker, M. & M.; 2790 30 Avenue NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

R. and M. Treat - letter dated September 26, 2020 - Rezoning Application for 2790 30 Avenue NE

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:11 p.m.

24. RECONSIDERATION OF BYLAWS

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4404 [ZON-1181; Tegart, J. & K.; 2630 30 Avenue NE; R-1 to R-8] – Third and Final Readings**

0434-2020

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4404 be read a third and final time.

CARRIED UNANIMOUSLY

24. RECONSIDERATION OF BYLAWS – continued

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4409 [ZON-1185; Zwicker, M. & M.; 2790 30 Avenue NE; R-1 to R-8] – Third and Final Readings**

0435-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Amendment Bylaw No. 4409 be read a third and final time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0436-2020

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of September 28, 2020 be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:14 p.m.

CERTIFIED CORRECT:

“E. JACKSON”
CORPORATE OFFICER

Adopted by Council 13 the day of October, 2020.

“A. HARRISON”
MAYOR