

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, September 9, 2019.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

ABSENT:

Councillor S. Lindgren

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0459-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:40 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Addition under item 11.25 H. Wiebe, Acting Mayor, Village of Burns Lake – letter dated September 4, 2019 – Limited Entry Hunt for Cow/Calf Moose

Addition under item 11.26 A. Morris – email dated September 6, 2019 – Letter to Mayor Harrison and Members of Council re Sept. 9th Agenda #18

3. REVIEW OF AGENDA – continued

Addition under item 11.27 G. Langolf, President, Council of Senior Citizens’ Organizations of B.C. – letter dated September 5, 2019 – Observation of the UN International Day of Older Persons – October 1st

Addition under item 11.28 C. McLaren – email dated September 9, 2019 – Climate Change – articles to consider before signing and Community Climate Action plan

Addition under item 11.29 S. Ladner – email dated September 9, 2019 – Climate Action

4. DISCLOSURE OF INTEREST

Councillor Wallace Richmond declared a conflict of interest with item 10.2, 10.3 and 10.4 as the Columbia Shuswap Regional District is a client of her firm.

5. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of August 26, 2019

0460-2019

Moved: Councillor Flynn
Seconded: Councillor Wallace Richmond
THAT: the Regular Council Meeting Minutes of August 26, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of September 3, 2019

0461-2019

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the Development and Planning Services Committee Meeting Minutes of September 3, 2019, be received as information.

CARRIED UNANIMOUSLY

2. Agricultural Advisory Committee Meeting Minutes of July 17, 2019

0462-2019

Moved: Councillor Lavery
Seconded: Councillor Flynn
THAT: the Agricultural Advisory Committee Meeting Minutes of July 17, 2019, be received as information.

CARRIED UNANIMOUSLY

7. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

8. **STAFF REPORTS**

1. **Director of Engineering & Public Works - Contract Extension - 2019/2020 Winter Operations Airport, Downtown & Parking Lots**

0463-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council award a one (1) year contract extension to D Webb Contracting Ltd. for the Winter Operations of Downtown, Airport & Parking Lots as per the extension clause in the 2018/2019 contract subject to the 2018/2019 rates being held.

CARRIED UNANIMOUSLY

2. **Chief Administrative Officer - Rodent Management - For Information**

Received for information.

3. **Deputy Fire Chief - Junior Firefighter Program - For Information**

Fire Chief Brad Shirley outlined the Junior Firefighter Program and was available to answer questions from Council.

4. **Director of Development Services - Climate Action Planning**

0464-2019

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: The City's Purchasing Policy No. 7.13 be waived in procurement of a Base Community Energy Plan and authorize the sole sourcing of same to the Community Energy Association;

AND THAT: The contract to develop a Base Community Energy Plan be awarded to the Community Energy Association in the amount of \$15,000.00;

AND THAT: An annual membership with the Community Energy Association in the amount of \$2,500.00 and a Energy Step Code Builder's Workshop in the amount of \$500.00 be considered in the 2020 Budget;

AND THAT: The Federation of Canadian Municipalities (FCM) and ICLEI-Local Governments for Sustainability have established the Partners for Climate Protection (PCP) program to provide a forum for municipal governments to share their knowledge and experience with other municipal governments on how to reduce GHG emissions;

AND THAT: over 350 municipal governments across Canada representing more than 65 percent of the population have already committed to reducing corporate and community GHG emissions through the PCP program since its inception in 1994;

AND THAT: the PCP program is based on a five-milestone framework that involves completing a GHG inventory and forecast, setting a GHG reduction target, developing a local action plan, implementing the plan, and monitoring progress and reporting results;

8. **STAFF REPORTS - continued**

4. **Director of Development Services - Climate Action Planning - continued**

AND THAT: the City of Salmon Arm endorse the Government of Canada's commitment to the Paris Agreement to limit global temperature increase to below two degrees Celsius and to pursue efforts to limit the global temperature increase to 1.5 degrees Celsius;

AND THAT: the City of Salmon Arm participate in the Partners for Climate Protection program and communicate to FCM its commitment to achieving the milestones set out in the five-milestone framework;

AND THAT: the City of Salmon Arm appoint Kevin Pearson, Director of Development Services and Councillor _____ to oversee implementation of the PCP milestones.

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: An annual membership in 2020 with the Community Energy Association in the amount of \$2,500.00 and a Energy Step Code Builder's Workshop in the amount of \$500.00 be funded from the Climate Action Reserve.

CARRIED UNANIMOUSLY

Amendment:

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Councillor Lindgren be appointed to oversee implementation of the PCP milestones.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

5. **Director of Engineering & Public Works - West Bay Connector Trail - Memorandum of Understanding**

0465-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council authorize the Mayor and Corporate Officer to sign the Memorandum of Understanding for the purpose of working together with Adams Lake Indian Band and Neskonlith Indian Band in developing the West Bay Connector Trail.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4345 [OCP-4000-39; Muto Holdings Ltd.; 130 Shuswap Street SE; INS to HDR] – First Reading**

0466-2019

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4345 be read a first time;

AND THAT: Pursuant to Section 477 (3)(a) of the *Local Government Act*, Second Reading of the Official Community Plan bylaw be withheld pending Council's consideration of the amendment in conjuncture with:

- 1) The Financial Plans of the City of Salmon Arm; and
- 2) The Liquid Waste Management Plan of the City of Salmon Arm.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4347 [ZON-1153; Muto Holdings Ltd.; 130 Shuswap Street SE; P-3 to R-5] – First Reading**

0467-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4347 be read a first time;

AND THAT: final reading of the bylaw be withheld subject to:

- 1) Ministry of Transportation and Infrastructure approval; and
- 2) Adoption of the associated Official Community Plan Amendment Bylaw.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Taxiway Charlie Temporary Borrowing Bylaw No. 4344 – First, Second and Third Readings**

0468-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: The Certificate of Sufficiency regarding the City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289 be received;

AND THAT: Bylaw No. 4289 cited as the "City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289" be reconsidered and adopted;

AND THAT: Council approve borrowing from the Municipal Finance Authority of BC, as part of the 2020 Spring Borrowing Session, \$845,000.00 as authorized through "City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289" and that the Columbia Shuswap Regional District be requested to consent to this borrowing over a twenty (20) year term and include the borrowing in a Security Issuing Bylaw;

THAT: the bylaw entitled City of Salmon Arm Taxiway Charlie Temporary Borrowing Bylaw No. 4344 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289 - Final Reading**

0469-2019

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Taxiway Charlie Loan Authorization Bylaw No. 4289 be read a final time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond declared a conflict of interest and left the meeting at 3:07 p.m.

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4264 [ZON-1107; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 4290 - 20 Avenue SE; Text Amendment and P-2 to P-4] - Final Reading**

0470-2019

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4264 be read a final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4263 [OCP4000-33; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 2750 - 40 Street SE; IND - INS] - Final Reading**

0471-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4263 be read a final time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4265 [ZON-1107; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 2750 - 40 Street SE; A-2 to P-4] - Final Reading**

0472-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4265 be read a final time.

CARRIED UNANIMOUSLY

Councillor Wallace Richmond returned to the meeting at 3:09 p.m.

11. CORRESPONDENCE

1. Informational Correspondence

18. S. Brown, President & CEO, Interior Health Authority - email dated August 29, 2019 - Invitation to meet with IH CEO during UBCM

0473-2019

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Staff be directed to schedule a meeting with Interior Health at the UBCM Convention to discuss the need for a health service employee in Salmon Arm.

CARRIED UNANIMOUSLY

17. L. Wong, Manager, Downtown Salmon Arm - letter dated August 28, 2019 - Downtown Farmer's Market Extension

0474-2019

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: Council authorize the extension of the Farmer's Market at the Ross Street Plaza to December 14, 2019.

CARRIED UNANIMOUSLY

25. H. Wiebe, Acting Mayor, Village of Burns Lake - letter dated September 4, 2019 - Limited Entry Hunt for Cow/Calf Moose

26. A. Morris - email dated September 6, 2019 - Letter to Mayor Harrison and Members of Council re Sept. 9th Agenda #18

27. G. Langolf, President, Council of Senior Citizens' Organizations of B.C. - letter dated September 5, 2019 - Observation of the UN International Day of Older Persons - October 1st

28. C. McLaren - email dated September 9, 2019 - Climate Change - articles to consider before signing and Community Climate Action plan

29. S. Ladner - email dated September 9, 2019 - Climate Action

0475-2019

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: late items 11.25, 11.26, 11.27, 11.28 and 11.29 be received as information.

CARRIED UNANIMOUSLY

14. COUNCIL STATEMENTS

The Meeting recessed at 3:27 p.m.
The Meeting reconvened at 3:55 p.m.

12. NEW BUSINESS

14. **COUNCIL STATEMENTS – continued**

0476-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council support a member of the Salmon Arm Economic Development Society to attend the UBCM Convention to a maximum of \$250.00, funded from 2019 Council Initiatives.

CARRIED UNANIMOUSLY

13. **PRESENTATIONS**

1. **Serena Caner, Shuswap Food Action Society**

Serena Caner, President, Shuswap Food Action Society and Leslie Gurney, previous property owner, provided an overview of the Community Teaching Garden and the challenges the garden is facing, including a request for funding support. They were available to answer questions from Council.

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

18. **OTHER BUSINESS**

1. **Notice of Motion from August 26, 2019 – Councillor Lavery – Climate Action Emergency**

0477-2019

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the City of Salmon Arm work towards achieving carbon neutrality consistent with the research of the Inter Governmental Panel on Climate Change (IPCC) as well as the BC Climate Leadership Plan.

CARRIED UNANIMOUSLY

0478-2019

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the City of Salmon Arm declare a climate emergency.

CARRIED

Councillor Flynn Opposed

Councillor Eliason left the meeting at 4:51 p.m.

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:52 p.m.
The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Manager of Financial Services T. Tulak
Recorder C. Simmons

ABSENT:

Councillor C. Eliason
Councillor S. Lindgren

20. DISCLOSURE OF INTEREST

21. PUBLIC INPUT - 2020 BUDGET

1. Karen Bubola, Chair and Kari Wilkinson, Vice Chair, Salmon Arm Children's Festival Society - Canada Day Children's Festival

K. Bubola, Chair, Salmon Arm Children's Festival Society outlined the funding request for the Canada Day Children's Festival.

2. Phil McIntyre-Paul, Shuswap Trail Alliance - Foreshore Trail Monitoring

P. McIntyre-Paul, Shuswap Trail Alliance, spoke regarding the request for funding to maintain foreshore trail monitoring in 2020.

3. David Gonella, Salmon Arm Folk Music Society - BC Hydro Upgrade to South Fairground Site

D. Gonella, Salmon Arm Folk Music Society, spoke regarding the request for funding for BC Hydro upgrades at the South Fair Ground Site.

Mayor Harrison called for further submissions on the 2020 Budget.

22. HEARINGS

1. Development Variance Permit Application No. VP-486 [Bartusek, D. & M.; 1070 Okanagan Avenue SE; Setbacks]

0479-2019

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Development Variance Permit No. VP-486 be authorized for issuance for Lot 3, Block 1, Section 13, Township 30, Range 10, W6M, KDYD, Plan 1255 to vary Zoning Bylaw No. 2303 as follows:

22. HEARINGS – continued

1. Development Variance Permit Application No. VP-486 [Bartusek, D. & M.; 1070 Okanagan Avenue SE; Setbacks] – continued

1. Section 6.11.1 – Reduce the minimum setback for an accessory building from the front parcel line from 6.0 metres to 0.8 metres;
2. Section 6.11.3 – Reduce the minimum setback for an accessory building from the East interior side parcel line from 1.0 metres to 0.5 metres; and
3. Section 4.9.2 – Reduce the minimum setback for an accessory building from a Collector Street (Okanagan Avenue) from 16 metres to 10.32 metres.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

D. Bartusek, the applicant, outlined the application and were available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:56 p.m. and the motion was:

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the following item be deleted and the balance be renumbered accordingly:

2. Section 6.11.3 – Reduce the minimum setback for an accessory building from the East interior side parcel line from 1.0 metres to 0.5 metres;

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED

Councillor Lavery Opposed

2. Development Variance Permit Application No. VP-503 [Chahal, K., Gill, S. & Kandola, J.; 1170 15 Street SE; Setback]

0480-2019

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-503 be authorized for issuance for Lot 2, Section 12, Township 20, Range 9, W6M, KDYD, Plan 19112 to vary Zoning Bylaw No. 2303 as follows:

1. Section 7.11.3:
 - i) Reduce the minimum setback for a duplex from the interior side parcel line from 2.0 metres to 1.75 metres.

22. HEARINGS - continued

2. Development Variance Permit Application No. VP-503 [Chahal, K., Gill, S. & Kandola, J.; 1170 15 Street SE; Setback] - continued

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

N. Bird, Browne Johnson Land Surveyors, the agent, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 8:06 p.m. and the motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

1. Zoning Amendment Application No. ZON-1155 [McKibbon, L & R; 1411 9 Avenue SE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

R. McKibbon, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 8:10 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4350 [ZON-1155; McKibbon, L. & R.; 1411 9 Avenue SE; R-1 to R-8] - Third and Final Readings

0481-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4350 be read a third and final time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0482-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Regular Council Meeting of September 9, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:11 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

Adopted by Council the 15th day of October, 2019.

"A. HARRISON"

MAYOR