

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced the Council Chambers and by electronic means as authorized by Ministerial Order M192, at 1:30 p.m. and reconvened at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, August 24, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason (participated remotely)
Councillor K. Flynn
Councillor T. Lavery (participated remotely)
Councillor S. Lindgren (participated remotely)
Councillor L. Wallace Richmond (participated remotely)

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson (participated remotely)
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak (participated remotely)
Recorder B. Puddifant

ABSENT:

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0390-2020 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:37 p.m.
Council recessed until 2:30 p.m.

Councillor Eliason returned to the meeting at 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. **REVIEW OF AGENDA**

5. **DISCLOSURE OF INTEREST**

6. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of August 10, 2020**

0391-2020 Moved: Councillor Cannon
 Seconded: Councillor Wallace Richmond
 THAT: the Regular Council Meeting Minutes of August 10, 2020, be adopted as
 circulated.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of August 17, 2020**

0392-2020 Moved: Councillor Flynn
 Seconded: Councillor Lavery
 THAT: the Development and Planning Services Committee Meeting Minutes of
 August 17, 2020, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

9. **STAFF REPORTS**

1. **Director of Corporate Services - Active Transportation Task Force Member Appointment**

0393-2020 Moved: Councillor Lavery
 Seconded: Councillor Lindgren
 THAT: Council appoint Gary Gagnon to serve on the Active Transportation Task
 Force for a one (1) year term from September 1, 2020 to September 1, 2021.

CARRIED UNANIMOUSLY

2. **Director of Corporate Services - 2019 Annual Report**

0394-2020 Moved: Councillor Cannon
 Seconded: Councillor Flynn
 THAT: Council receive the City of Salmon Arm 2019 Annual Report.

The Mayor called for submissions from the Public.

CARRIED UNANIMOUSLY

9. STAFF REPORTS - continued**3. Acting Chief Financial Officer - Parking Payments by Credit Card, phone and/or Interac**

0395-2020

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council authorize the purchase of EMV3 card readers and that the purchase price be allotted for in the 2021 budget.

CARRIED UNANIMOUSLY

4. Director of Development Services - Agricultural Land Commission Application No. ALC-394 [Anthony, L./Browne Johnson Land Surveyors; 5271 and 5311 30 Street NE; Boundary Adjustment/Subdivision in the ALR]

0396-2020

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Agricultural Land Commission Application No. ALC-394 be authorized for submission to the Agricultural Land Commission.

CARRIED UNANIMOUSLY

5. Director of Engineering and Public Works - Purchase Recommendation for Replacement of Unit #30 Single Axle Dump/Plow Unit

0397-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the 2020 Budget contained in the 2020 - 2024 Financial Plan Bylaw be amended to reflect additional funding for the purchase of the 'Single Axle Dump/Plow Unit' in the amount of \$58,500.00, which includes the additional funds, PST, and miscellaneous costs for radio purchase, GPS, etc. reallocated from funds from the Equipment Reserve Fund;

AND THAT: Council approve the purchase of the replacement of Unit #30 - Single Axle Dump/Plow truck, from Fort Garry Industries for the quoted amount of \$220,551.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

6. Director of Engineering and Public Works - Award Recommendation - Wharf Marina Dock Replacement

0398-2020

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the 2020 Budget contained in the 2020 - 2024 Financial Plan Bylaw be amended to reflect additional funding required for the Dock Replacement at the Downtown Wharf in the amount of Two Hundred Thousand (\$200,000.00), which includes the additional funds to complete the entire area as quoted, hired QEP and contingencies reallocated from funds from the Wharf/Float - Major Maintenance;

AND THAT: Council award the Downtown Wharf Dock Replacement contract to Landmark Solutions Ltd. in accordance with the unit prices specified in their

9. **STAFF REPORTS - continued**

6. **Director of Engineering and Public Works - Award Recommendation - Wharf Marina Dock Replacement - continued**

proposal, in the amount of Six Hundred and Fifty Thousand Seven Hundred and Thirty Five (\$650,735.00), plus taxes as applicable.

CARRIED UNANIMOUSLY

7. **Director of Engineering and Public Works - Capital Projects Budget Amendments**

0399-2020

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect additional funding for the Marine Park Drive Parking Lot project in the amount of \$13,500.00. This amount to be transferred from the Gas Tax Source from the 1 Street SE Sidewalk project;

AND THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect a new Transportation project, the Lakeshore Road Repair project in the amount of \$23,500.00. \$8,500.00 to be transferred from General Revenue Source from the 1 Street SE Sidewalk project, and \$10,00.00 to be transferred from General Revenue Source from the Lakeshore Road Slope Stabilization Design project and \$5,000.00 to be transferred from Gas Tax Source from the 23 Street Sidewalk project;

AND THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect a new Transportation project, the 10 Avenue NW Road Repair project in the amount of \$19,000.00. This amount to be transferred from General Revenue Source from the 1 Street SE Sidewalk project;

AND THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect a new Transportation project, the Harbourfront Drive NE Sidewalk Replacement project in the amount of \$25,000.00. This amount to be transferred from General Revenue Source from the 1 Street SE Sidewalk project.

CARRIED UNANIMOUSLY

8. **Director of Engineering and Public Works - Project Award - Taxiway Charlie Edge Lighting**

0400-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council approve the award of the Taxiway Charlie Edge Lighting work to All Phase Electric Ltd., in accordance with their quote, in the amount of \$103,611.35 plus taxes as applicable;

AND THAT: Council approve the award of the Optional Works to upgrade the existing runway edge lighting, taxiway edge lighting and apron lighting to LED technology to All Phase Electric Ltd., in accordance with their quote, in the amount of \$72,249.17 plus taxes as applicable.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

9. **Director of Engineering and Public Works - 75 Avenue NE Sanitary Upgrade Budget Amendment**

0401-2020

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect additional funding for the 75 Avenue NE Sanitary Upgrade project in the amount of \$13,115.00, to be transferred from the Canoe Sanitary Relining 49-50 Street NE project.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4401 [ZON-1179; Warden, E. & T.; 1270 52 Avenue NE; R-1 to R-8] - First and Second Readings**

0402-2020

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4401 be read a first and second time;

AND THAT: final reading be withheld subject to confirmation that the proposed secondary suite in the existing single family dwelling meeting Zoning Bylaw and BC Building Code requirements.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4403 [ZON-1180; Beck, S. & S.; 1021 17 Avenue SE; R-1 to R-8] - First and Second Readings**

0403-2020

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4403 be read a first and second time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4413 [Water and Sewer Rates] - First, Second and Third Readings**

0404-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4413 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Council Procedure Amendment Bylaw No. 4408 - Final Reading**

0405-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Council Procedure Amendment Bylaw No. 4408 be read a final time.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

1. **B. Weicker - letter and petition dated August 6, 2020 - Public Safety on 10th Avenue SE - 400 Block thru 600 Block**

0406-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: B. Weicker's letter and petition dated August 6, 2020 regarding public safety on 10 Avenue SE be referred to the Traffic & Safety Committee.

CARRIED UNANIMOUSLY

8. **E. Shipmaker - email dated August 17, 2020 - Lemonade stand for crosswalk**

0407-2020

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council authorize the installation of a crosswalk on Lakeshore Road NE and 50th Avenue NE with the amount of \$700.00 to be funded from Council Initiatives pending review of staff recommendations to be brought forward at the September 14, 2020 Regular Council Meeting.

CARRIED UNANIMOUSLY

9. **S. Hecker, Manager of Wellness Programs & Innovation, CMHA - Shuswap/Revelstoke - email dated August 14, 2020 - CMHA Event**

0408-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Council authorize CMHA to conduct the 2020 Walk the Wharf for Hope, Help & Healing and to line the walkway of the Marine Peace Park wharf to the pier with lanterns from 6:00 p.m. to 9:00 p.m. on September 10, 2020 subject to the provision of adequate liability insurance and adherence to Provincial Health Guidelines.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

14. **PRESENTATIONS**

1. **Libby Jay Chisholm, Project Coordinator, Secwépemc Landmarks, Shuswap Trail Alliance and Shelley Witzky, Councillor, Adams Lake Indian Band - Secwépemc Landmark and Trail Sign Project**

Libby Jay Chisholm, Project Coordinator, Secwépemc Landmarks, Shuswap Trail Alliance and Shelley Witzky, Councillor, Adams Lake Indian Band provided an overview of the Secwépemc Landmark and Trail Sign Project and were available to answer questions from Council.

0409-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Council authorize the installation of the Secwépemc Landmark Sculpture, as shown in the draft designs presented at the August 24, 2020 Regular Council meeting, in Marine Peace Park.

CARRIED UNANIMOUSLY

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

1. **Councillor Lavery - Active Transportation Plan: Let's Move Salmon Arm**

WHEREAS there are increasing opportunities and demands for Active Transportation for health, recreational, commuting and environmental reasons;

AND WHEREAS an updated comprehensive Active Transportation Plan is the best way for the community to renew a vision along with policies and actions to guide the development of safe, attractive and convenient active transportation options for people of all ages and abilities over the next 20 years;

AND WHEREAS COUNCIL allocated \$20,000 to establish an Active Transportation reserve in the 2020 budget year;

THEREFORE BE IT RESOLVED THAT a further Twenty Thousand dollars (\$20,000) be allocated to that reserve in the 2021 budget to leverage potential Active Transportation funding opportunities from other levels of government and for funding an Active Transportation plan as part of the upcoming OCP review.

2. **Councillor Lavery - Food and Urban Agricultural Plan: Let's Grow Salmon Arm**

WHEREAS Salmon Arm is an agricultural community that values farmland, food growers and producers as integral to a healthy food system, economy, and culture;

AND WHEREAS a Food and Urban Agricultural Plan would provide Salmon Arm with a coordinated approach for supporting agriculture and improved food security over the next

17. **NOTICE OF MOTION – continued**

2. **Councillor Lavery - Food and Urban Agricultural Plan: Let's Grow Salmon Arm – continued**

20 years including local farming and food processing as regional economic drivers, urban agriculture and access to locally grown and produced food:

AND WHEREAS Council allocated \$5,000 to establish and Food & Ag reserve in the 2020 budget year:

THEREFORE BE IT RESOLVED THAT a further \$7,500 be allocated to that reserve in the 2021 budget to leverage potential Food and Urban Agricultural Plan funding opportunities from other levels of government and for funding a Food and Urban Agricultural Plan as part of the upcoming OCP review.

3. **Councillor Lavery - Affordable Housing Reserve**

WHEREAS incentivizing attainable housing options across the full housing spectrum and obtaining future affordable housing grants will likely depend on further financial contributions from the City;

AND WHEREAS a Salmon Arm Community Housing Strategy that will highlight policy and financial options for sustainable funding of affordable housing will be developed shortly;

THEREFORE BE IT RESOLVED THAT Council add \$100,000 to the Affordable Housing Reserve in the 2021 fall budget process.

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

21. ADJOURNMENT

0410-2020

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: the Regular Council Meeting of August 24, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 4:43 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 14 day of September, 2020.