

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:32 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, June 10, 2019.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason (left the meeting at 5:00 p.m.)  
Councillor K. Flynn  
Councillor T. Lavery  
Councillor S. Lindgren  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder C. Simmons

### 1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

### 2. IN-CAMERA SESSION

0318-2019

Moved: Councillor Flynn  
Seconded: Councillor Lavery  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:28 p.m.

### 3. REVIEW OF AGENDA

Addition under item 11.2 Z. Naish – letter received June 7, 2019

Addition under item 21.1 C. Hamilton, Chief Administrative Officer, Columbia Shuswap Regional District – email dated June 6, 2019 – Proposed Amendment to Development Permit No. 419

### 4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 21.1 as the applicant is a client of his firm.

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of May 27, 2019**

0319-2019

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of May 27, 2019, be adopted as circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of June 3, 2019**

0320-2019

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of June 3, 2019 be received as information.

CARRIED UNANIMOUSLY

2. **Traffic Safety Committee Meeting Minutes of May 16, 2019**

0321-2019

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Traffic Safety Committee Meeting Minutes of May 16, 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Greenways Liaison Committee Meeting Minutes of May 9, 2019**

0322-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Greenways Liaison Committee Meeting Minutes of May 9, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - May, 2019**

Received for information.

**8. STAFF REPORTS****1. Director of Engineering & Public Works - Downtown Parking Commission - Downtown Salmon Arm Appointment**

0323-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council appoint Linda Nielson to serve on the Downtown Parking Commission as a Downtown Salmon Arm representative for the duration of the current term which is scheduled to end on February 28, 2020.

CARRIED UNANIMOUSLY

**2. Director of Corporate Services - Community Child Care Action Plan RFP Award**

0324-2019

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Council award the Community Childcare Action Plan contract to Urban Matters CCC for the quoted price of \$24,770.00 plus applicable taxes.

CARRIED UNANIMOUSLY

**3. Director of Engineering & Public Works - Zone 4 Pump Station Budget Amendment - VFD Purchase Award**

0325-2019

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: the 2019 Budget contained in the 2019 to 2023 Financial Plan be amended to reflect additional funding for replacement of Variable Frequency Drive (VFD) at the Zone 4 Pump Station in the amount of \$15,000.00 funded from Water Future Expenditure Reserves;

AND THAT: Council approve the award of purchase and installation of VFD to All Phase Electric Ltd. for the total quoted price of \$15,742.81 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of a new VFD for Zone 4 Booster Station to authorize sole sourcing of same to All Phase Electric Ltd.

CARRIED UNANIMOUSLY

**4. Director of Engineering & Public Works - TCH - Watermain and Sewer Upgrade (4 Street to 6 Street NE) Design Engineering Services Award**

0326-2019

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the 2019 Budget contained in the 2019 to 2023 Financial Plan be amended to reflect additional funding for the TCH - Watermain and Sewer Upgrade (4 Street to 6 Street NE) in the amount of \$6,500.00 funded from the Zone 1 Generator Secured Shed Project;

AND THAT: Council approve the award of Design Engineering Services contract to Lawson Engineering & Development Services Ltd. for the total quoted price of \$16,315.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

8. **STAFF REPORTS – continued**

5. **Chief Financial Officer – 2020/2021 RCMP Funding (2020 Budget)**

0327-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the City of Salmon Arm approve in principle the 2020/2021 budget of \$3,910,698.00 under the Municipal Policing Contract of which the City is responsible for 90% thereof;

AND THAT: the City of Salmon Arm advise that it has not approved or authorized any increases to member strength.

CARRIED UNANIMOUSLY

6. **Director of Corporate Services – Seniors Resource Centre (Salmon Arm) Society Funding Agreement**

0328-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council authorize the Mayor and Corporate Officer to execute the funding agreement with the Seniors Resource Centre (Salmon Arm) Society for the term January 1, 2020 to December 31, 2024. It is further recommended that funding be allocated as follows, based on the actual cost of rent which includes a 2% increase each year:

- 2020 - \$22,533.00;
- 2021 - \$22,984.00;
- 2022 - \$23,444.00;
- 2023 - \$23,913.00; and
- 2024 - \$24,391.00.

CARRIED UNANIMOUSLY

7. **Director of Engineering & Public Works – Oxid Aerator Pump – New Pump Purchase**

0329-2019

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Council approve the purchase of a new 20hp Flygt Submersible Sewage Pump and Connections for Oxid Aeration from Electric Motors & Pump Service Ltd., (EMPS) for the quoted total price of \$28,240.80 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of a new 20hp Flygt Submersible Sewage Pump to authorize sole sourcing of same to EMPS.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297 - Final Reading**

0330-2019

Moved: Mayor Harrison

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm Checkout Shopping Bag Regulation Bylaw No. 4297 be read a final time.

Councillor Flynn left the meeting at 3:00 p.m. and returned at 3:02 p.m.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Curbside Collection Bylaw No. 4281 - Final Reading**

0331-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Curbside Collection Bylaw No. 4281 be read a final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Fee for Service Amendment (Curbside Collection) Bylaw No. 4339 - Final Reading**

0332-2019

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4339 be read a final time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Council Procedure Amendment Bylaw No. 4333 - Final Reading**

0333-2019

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm Council Procedure Amendment Bylaw No. 4333 be read a final time.

CARRIED UNANIMOUSLY

5. **Official Community Plan Amendment Bylaw No. 4263 [OCP4000-33; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 2750 - 40 Street SE; IND - INS] - Second Reading**

0334-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4263 be read a second time;

AND THAT: Pursuant to Section 475 of the *Local Government Act*, Council has considered this OCP amendment after appropriate consultation with affected organizations and authorities;

10. **RECONSIDERATION OF BYLAWS - continued**

5. **Official Community Plan Amendment Bylaw No. 4263 [OCP4000-33; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 2750 - 40 Street SE; IND - INS] - Second Reading - continued**

AND THAT: Subsequent to First Reading and Prior to Second Reading, and Pursuant to Section 477 (3) (a) of the *Local Government Act*, Council has considered the proposed OCP amendment in conjunction with:

- 1) The Financial Plans of the City of Salmon Arm;
- 2) The Liquid Waste Management Plan of the City of Salmon Arm;
- 3) The City’s Solid Waste Policies (OCP) and the Solid Waste Management Agreement between the City and the Columbia-Shuswap Regional District (CSRD);
- 4) The CSRD’s amended 2018 Solid Waste Management Plan; and
- 5) Confirmation of any necessary approvals and/or Permits required by the Ministry of Environment relating to the CSRD’s Solid Waste Management Plan Amendment, and any Contaminated Sites Regulation requirements.

Ben Van Nostrand, Team Leader, Environmental Health Services, Columbia Shuswap Regional District provided an overview of the proposal and was available to answer questions from Council.

Councillor Eliason left the meeting at 3:31 p.m.

CARRIED UNANIMOUSLY

Councillor Eliason returned to the meeting at 3:33 p.m.

The date of the Public Hearing is to be determined.

6. **Zoning Amendment Bylaw No. 4264 [ZON-1107; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 4290 - 20 Avenue SE; P-2 to P-4] - Second Reading**

0335-2019

Moved: Councillor Eliason  
Seconded: Councillor Flynn  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4264 be read a second time.

CARRIED UNANIMOUSLY

7. **Zoning Amendment Bylaw No. 4265 [ZON-1107; Columbia Shuswap Regional District / Lawson Engineering & Development Services Ltd.; 2750 - 40 Street SE; A-2 to P-4] - Second Reading**

0336-2019

Moved: Councillor Eliason  
Seconded: Councillor Cannon  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4265 be read a second time.

CARRIED UNANIMOUSLY

11. CORRESPONDENCE

1. Informational Correspondence

5. D. MacQuarrie - letter received May 29, 2019 - Moving forward together initiative

D. MacQuarrie outlined his request and was available to answer questions from Council.

4. S. Haines - letter dated May 27, 2019 - Request for approval of installation of billboards at the Al Boucher Memorial Playground

0337-2019

Moved: Councillor Cannon  
Seconded: Councillor Flynn  
THAT: Council approve the installation of two alupanel billboards on the steel structure covering the Al Boucher Memorial playground, located at the Canoe ball diamonds at William Baker Park, as outlined in the letter dated May 27, 2019.

CARRIED UNANIMOUSLY

6. A. Worton, Sockeyes Meet Manager - email dated May 28, 2019 - Camping Request

0338-2019

Moved: Councillor Cannon  
Seconded: Councillor Eliason  
THAT: Council approve camping for a maximum of twenty (20) self contained RV units at the north end of the SASCU Recreation Centre parking lot for the Salmon Arm Sockeyes Swim Club Annual Swim Meet from July 26 - 28, 2019, subject to the provision of adequate liability insurance, supervision and clean-up following the event.

CARRIED UNANIMOUSLY

8. L. Wong, Manager, Downtown Salmon Arm - letter dated May 29, 2019 - Salmon Arm Apple Fest

0339-2019

Moved: Councillor Cannon  
Seconded: Councillor Eliason  
THAT: Council authorize the closure of the south end of the Ross Street parking lot from 7:00 a.m. to 5:00 p.m. on September 28, 2019 for the Salmon Arm Apple Fest, subject to receipt of adequate liability insurance.

CARRIED UNANIMOUSLY

18. J. Koster, Office Administrator, First United Church Salmon Arm - Letter dated June 5, 2019 - Fletcher Park Worship Service

0340-2019

Moved: Councillor Cannon  
Seconded: Councillor Lindgren  
THAT: Council approve the First United Church the use of Fletcher Park for a outdoor worship Service on June 16, 2019, subject to the provision of adequate liability insurance;

AND THAT: the public be authorized to attend.

DEFEATED

Councillor Cannon, Flynn, Lavery and Wallace Richmond Opposed

11. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

7. **B. Killick, Rotary Club of Salmon Arm - letter dated May 29, 2019 - Request for Celebration Barbeque at Marine Park**

0341-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council approve the Rotary Club of Salmon Arm use of the Marine Peace Park for the Celebration Barbeque, subject to the provision of adequate liability insurance and securing a booking with Shuswap Recreation Society.

CARRIED UNANIMOUSLY

13. **PRESENTATIONS**

1. **Deborah Chapman and David Wood, Shuswap Community Foundation - 2018 Grants-in-Aid Summary**

Deborah Chapman and David Wood of the Shuswap Community Foundation provided an overview of the 2018 Grants-in-Aid applications and allocations and were available to answer questions from Council.

11. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

11. **S. Crocker, Coordinator for TOTE 2019, Shuswap Theatre - letter dated May 31, 2019 - Theatre On The Edge, Request to close alley**
12. **K. Voth, Public Engagement Coordinator, The Wellspring Foundation for Education - email dated May 31, 2019 - Lake2Lake Ride for Rwanda - Salmon Arm Permit Request**
14. **M. Lewis, Dalton Gardens Church of Christ - Email dated June 4, 2019 - Blackburn Park Community Picnic**

0342-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council approve the closure of the alley beside Shuswap Theatre at 41 Hudson Avenue NW to use as an extended patio for seating and entertainment and TOTE festival from and including July 19 - July 21, 2019, subject to the provision of adequate liability insurance;

AND THAT: Council approve the Wellspring Foundation for Education to hold the Lake2Lake Ride for Rwanda cycle event on September 14 and 15, 2019 as outlined in the email dated May 31, 2019, subject to the provision of adequate liability insurance;

AND THAT: Council approve the Salmon Arm Church of Christ to use Blackburn Park for a community picnic on August 24, 2019, subject to the provision of adequate liability insurance and securing a booking with Shuswap Recreation Society.

CARRIED UNANIMOUSLY



11. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

17. **I. Hearder, Pregnancy Outreach Program Coordinator, Shuswap Family Centre - Email dated June 5, 2019 - Use of Marine Peace Park June 11, 2019**

0343-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council approve the Shuswap Family Centre to use Marine Peace Park for a pregnancy outreach Zumba class on June 11, 2019, subject to the provision of adequate liability insurance and securing a booking with Shuswap Recreation Society.

CARRIED UNANIMOUSLY

15. **C. Ondang, CCRP Program Coordinator/Family Support Worker, Shuswap Children's Association - email dated May 30, 2019 - We need your help!**

0344-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council provide a letter of support to the Shuswap Children's Association to advocate for funding to have the Early Childhood Education Infant/Toddler Program offered at the Okanagan College Salmon Arm Campus.

CARRIED UNANIMOUSLY

3. **R. Currie - letter dated May 25, 2019 - August 2019 Bus Passes**

0345-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council permit R. Currie to utilize the August 2019 Bus Passes for another family in need.

CARRIED UNANIMOUSLY

13. **M. Fowler, President, Royal Canadian Legion #62 - Letter received June 3, 2019 - Legion Week in Canada**

0346-2019

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council request the Royal Canadian Legion #62 lower the flag at the Cenotaph to half mast during the week of June 24 - 28, 2019 in recognition of past and current serving military personnel.

CARRIED UNANIMOUSLY

Councillor Louise Wallace Richmond left the meeting at 4:25 p.m. and returned at 4:27 p.m.

Councillor Eliason left the meeting at 4:36 p.m. and returned at 4:39 p.m.

11. CORRESPONDENCE – continued

2. Salmon Arm Youth UBCM Representative – letters dated June 5, 2019 – Request for Recommendations

0347-2019

Moved: Councillor Eliason  
Seconded: Councillor Cannon  
THAT: Council endorse E. Brennan and Z. Naish’s applications to attend the 2019 UBCM Convention as the City of Salmon Arm Youth Representatives;

AND THAT: Council provide letters of support to SILGA.

CARRIED UNANIMOUSLY

12. NEW BUSINESS

14. COUNCIL STATEMENTS

0348-2019

Moved: Councillor Wallace Richmond  
Seconded: Councillor Eliason  
THAT: Council send a letter to BC Housing and the Ministry of Housing and Social Development detailing the need for a Social Outreach Worker for Salmon Arm and surrounding area.

CARRIED UNANIMOUSLY

15. SALMON ARM SECONDARY YOUTH COUNCIL

16. NOTICE OF MOTION

17. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

1. T. Kutschker, Director/Curator, Shuswap District Arts Council – letter dated May 7, 2019 – Salmon Arm Arts Centre Requests City Council Representation

0277-2019

Moved: Councillor Flynn  
Seconded: Councillor Cannon  
THAT: Council appoint Councillor Wallace Richmond as the City of Salmon Arm representative on the Shuswap District Arts Council.

CARRIED UNANIMOUSLY

18. OTHER BUSINESS

1. Mayor Harrison – Reusable Shopping Bags

0349-2019

Moved: Councillor Flynn  
Seconded: Councillor Wallace Richmond  
THAT: Council approve \$5,000.00 from Solid Waste/Recycling Reserve to cover the additional costs for purchasing 8,000 rPET bags from ASA, as outlined in the report dated June 3, 2019.

Councillor Eliason left the meeting at 5:00 p.m.

CARRIED UNANIMOUSLY

**19. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:07 p.m.

The Meeting reconvened at 7:00 p.m.

**PRESENT:**

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason  
Councillor T. Lavery  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering and Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder C. Simmons

**ABSENT:**

Councillor K. Flynn  
Councillor S. Lindgren

**20. DISCLOSURE OF INTEREST**

**21. HEARINGS**

**1. Amendment to Development Permit Application DP-419 [1112031 BC Ltd.; 481 Harbourfront Drive NE; 2 Story Mixed Use Development]**

**0350-2019**

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Development Permit No. DP-419 be amended for that part of Lot D, Section 14, Township 20, Range 10, W6M, KDYD Plan KAP62328 in accordance with drawings received May 28, 2019 and revised site plan received June 3, 2019 attached as Appendix A to the staff report dated June 4, 2019.

The Director of Development Services explained the proposed Development Permit Amendment Application.

Submissions were called for at this time.

K. Vennard, the applicant, outlined the application and was available to answer questions from Council.

C. Hamilton, Chief Administrative Officer, Columbia Shuswap Regional District - email dated June 6, 2019 - Proposed Amendment to Development Permit No. 419

Enhancement of the eastern façade will occur.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:07 p.m. and the motion was:

CARRIED UNANIMOUSLY

**22. STATUTORY PUBLIC HEARINGS**

**1. Zoning Amendment Application No. ZON1148 [0695662 BC Ltd.; 1631 - 10 Street SE; A-2 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

G. Massier, the applicant, outlined the application and was available to answer questions from Council.

J. Derksen, 1021 15 Avenue SE, spoke regarding traffic concerns and decrease in property values.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:18 p.m.

**23. RECONSIDERATION OF BYLAWS**

**1. City of Salmon Arm Zoning Amendment Bylaw No. 4338 [ZON-1148; 0695662 BC Ltd.; 1631 - 10 Street SE; A-2 to R-8] - Third and Final Readings**

0351-2019

Moved: Councillor Eliason  
Seconded: Councillor Cannon  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4338 be read a third and final time.

CARRIED UNANIMOUSLY

**24. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

**25. ADJOURNMENT**

0352-2019

Moved: Councillor Eliason  
Seconded: Councillor Lavery  
THAT: the Regular Council Meeting of June 10, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:24 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

"A. HARRISON"  
MAYOR