

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced by electronic means as authorized by Ministerial Order M083, at 1:00 p.m. on **Monday, April 27, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Deputy Chief Administrative Officer/Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak
Recorder B. Puddifant

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:00p.m.

2. IN-CAMERA SESSION

0151-2020

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.
Council returned to Regular Session at 1:29 p.m.
Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 23.1 J. Barillaro – email dated April 27, 2020 – Rezoning Lot 1, Section 14

Addition under item 23.4 S. Hiebert – email dated April 26, 2020 – Neighborhood Rezoning Concern

5. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 23.1 and 24.1 as the agent is a client of his firm.

Councillor Flynn declared a conflict of interest with item 11.3 as the applicants are clients of his firm.

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of April 14, 2020

0152-2020

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: the Regular Council Meeting Minutes of April 14, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of April 20, 2020

0153-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: the Development and Planning Services Committee Meeting Minutes of April 20, 2020, be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

1. Board in Brief - March, 2020

Received for information.

2. Board in Brief - April, 2020

Received for information.

9. STAFF REPORTS

1. Acting Chief Financial Officer - COVID-19 - For Discussion

0154-2020

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council approve a printed message from the Mayor on one side of the property tax insert and abbreviated instructions on the other side for the 2020 taxation year.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

1. **Acting Chief Financial Officer - COVID-19 - For Discussion - continued**

0155-2020

Moved: Councillor Flynn
Seconded: Councillor Eliason
THAT: Council extend the deadline for the 2020 Annual Utility Bill to September 30, 2020 to coincide with the 2020 Property Tax Due date.

CARRIED UNANIMOUSLY

2. **Director of Development Services - 2019 City of Salmon Arm Carbon Neutral Progress Survey**

0156-2020

Moved: Councillor Lavery
Seconded: Councillor Lindgren
THAT: the 2019 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey indicates the City is eligible for recognition from the Green Communities Committee as a 'Level 3 - Accelerating Progress' local government and that the City will not be carbon neutral for the 2019 reporting year;

AND THAT: the 2019 City of Salmon Arm Climate Action/Carbon Neutral Progress Survey, attached as Appendix 1 in the Development Services Department memorandum dated April 20, 2020, be received as information.

CARRIED UNANIMOUSLY

3. **Director of Engineering and Public Works - Quote Award - 2020 Asphalt Patching Program**

0157-2020

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Council accept the Quote of Dawson Construction Ltd., in accordance with the unit prices quotes as specified in the contract, estimated to be \$144,130.50 plus taxes as applicable.

CARRIED UNANIMOUSLY

4. **Director of Corporate Services - COVID-19 Emergency Grant Fund**

0158-2020

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: Council establish a \$20,000.00 COVID-19 Emergency Grant Fund to assist local charities/non-profit organizations with grants of up to \$2,000.00 per applicant, to be funded from 2020 Unexpended Council Expenses;

AND THAT: the adjudication of applications be administered by Mayor Harrison and Councillor Wallace Richmond as the two members from Council.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **Revised Property Tax Rate Bylaw – 2020 Final Budget**
 - a. **City of Salmon Arm 2020 Annual Rate of Taxation Bylaw No. 4392 – Final Reading**
 - b. **City of Salmon Arm 2020 Annual Rate of Taxation Bylaw No. 4396 – First, Second and Third Readings**

0159-2020 Moved: Councillor Eliason
 Secinded: Councillor Flynn
 THAT: the bylaw entitled City of Salmon Arm 2020 Annual Rate of Taxation
 Bylaw No. 4392 be defeated;

 AND THAT: the bylaw entitled City of Salmon Arm 2020 Annual Rate of Taxation
 Bylaw No. 4396 be read a first, second and third time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4397 [Water Meter Rates] – First, Second and Third Readings**

0160-2020 Moved: Councillor Eliason
 Secinded: Councillor Cannon
 THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw
 No. 4397 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Canoe Pond Watercourse and Drainage System Bylaw No. 4388 – Final Reading**

0161-2020 Moved: Councillor Cannon
 Secinded: Councillor Flynn
 THAT: the bylaw entitled City of Salmon Arm Canoe Pond Watercourse and
 Drainage System Bylaw No. 4388 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm 2020 – 2024 Financial Plan Amendment Bylaw No. 4391 – Final Reading**

0162-2020 Moved: Councillor Cannon
 Secinded: Councillor Wallace Richmond
 THAT: the bylaw entitled City of Salmon Arm 2020 – 2024 Financial Plan
 Amendment Bylaw No. 4391 be read a final time.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict and left the meeting at 3:46 p.m.

11. RECONSIDERATION OF BYLAWS - continued

3. City of Salmon Arm Zoning Amendment Bylaw No. 4334 [ZON-1147; Brown, C. & D. / Browne Johnson Land Surveyors; 1230 - 52 Avenue NE; R-1 to R-8] - Final Reading

0163-2020

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4334 be read a final time.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 3:49 p.m.

12. CORRESPONDENCE

1. Informational Correspondence

5. S. Witzky, ALIB Councillor, L. Chrisholm, Project Coordinator/Storyboard Assistant, J. Brett, Technical Lead - letter received April 9, 2020 - Secwépemc Landmarks Project request for Letter of Support

0164-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Council provide a letter of support for the Shuswap Trail Alliance to apply on behalf of the Secwépemc Landmarks partners to the Heritage BC: Heritage Legacy Fund (Heritage Awareness stream) grant.

CARRIED UNANIMOUSLY

3. B. Stiles - email dated April 19, 2020 - Request for Business License for Fitness Classes in City Parks

0165-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Staff be directed to report back to Council with respect to conducting fitness classes in City parks.

CARRIED

Councillor Eliason Opposed

2. A. Morris - email and attachments dated April 20, 2020 - Nuclear Weapons Disaster

0166-2020

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Mayor Harrison provide a letter in support of Canada making nuclear arms control and disarmament a national priority.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE - continued**

2. **Informational Correspondence - continued**

2. **A. Morris – email and attachments dated April 20, 2020 – Nuclear Weapons Disaster**

Moved: Mayor Harrison

Seconded: Flynn

THAT: Council defer Motion 0166-2020 to the Regular Council Meeting of June 22, 2020.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

14. **PRESENTATIONS**

1. **Staff Sergeant West, Salmon Arm RCMP Detachment – Quarterly Policing Report January – March 2020**

Staff Sergeant West, Salmon Arm RCMP Detachment provided an overview of the quarterly Policing Report from January – March 2020 and was available to answer questions from Council.

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

1. **Rescind Motion 0085-2020 – June 8, 2020 to be held at the Salmon Arm Secondary Sullivan Campus**

Minutes of the March 9, 2020 Regular Council Meeting (excerpt)

0085-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the afternoon portion of the Regular Council Meeting of June 8, 2020 be held at the Salmon Arm Secondary Sullivan Campus in the theatre.

CARRIED UNANIMOUSLY

19. **OTHER BUSINESS - continued**

1. **Rescind Motion 0085-2020 - June 8, 2020 to be held at the Salmon Arm Secondary Sullivan Campus - continued**

0167-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: motion 0085-2020 adopted at the March 9, 2020 Regular Council Meeting to hold the afternoon portion of the Regular Council Meeting of June 8, 2020 at the Salmon Arm Secondary Sullivan Campus in the theatre be rescinded.

CARRIED UNANIMOUSLY

2. **Ray Mills, Canoe Forest Products - Block SS0040 - Proposed Douglas-fir beetle salvage in the East Canoe Creek Watershed**

0168-2020

Moved: Councillor Lavery

Seconded: Councillor Cannon

THAT: Canoe Forest Products be authorized to harvest and administer the removal and sale of the beetle infested trees in the East Canoe Creek Watershed described as Block SS0040, as outlined in the correspondence and maps dated March 9, 2020 and generally in accordance with the field review of August 27, 2019 subject to a contract being prepared by Canoe Forest Products and agreeable to the City stating that all fees and taxes will be incurred and reported by Canoe Forest Products with the residual value paid to the City after deduction of harvesting costs, hauling, site prep, reforestation and overhead costs.

CARRIED UNANIMOUSLY

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:39 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor Lindgren
Councillor L. Wallace Richmond

Deputy Chief Administrative Officer/Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

21. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 23.1 and 24.1 as the agent is a client of his firm.

22. HEARINGS

1. Development Variance Permit Application No. VP-514 [Steinwand, C. & K./Zimmerman, V.; 4581 72 Avenue NE; Setback requirements]

0169-2020

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-514 be authorized for issuance for Lot 20, Section 6, Township 21, Range 9, W6M, KDYD, Plan KAP84599, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.10.5 - R-1 Single-Family Residential Zone - on a corner parcel reduce the setback from a rear parcel line from 4.45 m (14.6 ft) to 1.7 m (5.6 ft) to allow for an addition to an existing single family dwelling as shown in Schedule A of the staff report dated April 15, 2020.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

K. Steinwand, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:08 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. STATUTORY PUBLIC HEARINGS

Councillor Flynn declared a conflict of interest and left the meeting at 7:10 p.m.

1. Zoning Amendment Bylaw Application No. ZON-1169 [Lewis, S.F.; 710 10 Street SW; R-1 to R-5]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Barillaro - email dated April 27, 2020 - Rezoning Lot 1, Section 14

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:12 p.m. and the next item ensued.

Councillor Flynn returned to the meeting at 7:12 p.m.

23. STATUTORY PUBLIC HEARINGS - continued

2. Zoning Amendment Application No. ZON-1173 [Shantz, C.; 2760 30 Street NE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:14 p.m. and the next item ensued.

3. Zoning Amendment Application No. ZON-1172 [Wild Blue Development Ltd.; 271 3 Street SE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:15 p.m. and the next item ensued.

4. Zoning Amendment Application No. ZON-1170 [Gilmore, C.; 390 6 Street SE; R-1 to R-8]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

S. Hiebert – email dated April 26, 2020 – Neighborhood Rezoning Concern

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:20 p.m.

24. RECONSIDERATION OF BYLAWS

Councillor Flynn declared a conflict of interest and left the meeting at 7:21 p.m.

1. City of Salmon Arm Zoning Amendment Bylaw No. 4375 [ZON-1169; Lewis, S.F.; 710 10 Street SW; R-1 to R-5] - Third Reading

0170-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4375 be read a third time.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 7:23 p.m.

24. RECONSIDERATION OF BYLAWS - continued

- 2. **City of Salmon Arm Zoning Amendment Bylaw No. 4389 [ZON-1173; Shantz, C.; 2760 30 Street NE; R-1 to R-8] - Third and Final Reading**

0171-2020 Moved: Councillor Cannon
 Seconded: Councillor Eliason
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4389 be read a third and final time.

CARRIED UNANIMOUSLY

- 3. **City of Salmon Arm Zoning Amendment Bylaw No. 4381 [ZON-1172; Wild Blue Development Ltd.; 271 3 Street SE; R-1 to R-8] - Third Reading**

0172-2020 Moved: Councillor Eliason
 Seconded: Councillor Cannon
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4381 be read a third time.

CARRIED UNANIMOUSLY

- 4. **City of Salmon Arm Zoning Amendment Bylaw No. 4377 [ZON-1170; Gilmore, C.; 390 6 Street SE; R-1 to R-8] - Third Reading**

0173-2020 Moved: Councillor Cannon
 Seconded: Councillor Eliason
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4377 be read a third time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with any questions submitted by the public.

26. ADJOURNMENT

0174-2020 Moved: Councillor Flynn
 Seconded: Councillor Wallace Richmond
 THAT: the Regular Council Meeting of April 27, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:25 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

Adopted by Council the 11th day of May, 2020.

"A. HARRISON"
MAYOR