

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced by electronic means as authorized by Ministerial Order M083, at 1:00 p.m. on **Tuesday, April 14, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon (entered the meeting at 2:30 p.m.)
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery (entered the meeting at 2:30 p.m.)
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:02 p.m.

2. IN-CAMERA SESSION

0124-2020

Moved: Councillor Eliason
Seconded: Councillor Wallace Richmond
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:00 p.m.
Council returned to Regular Session at 2:02 p.m.
Council recessed until 2:30 p.m.

Councillors Cannon and Lavery entered the meeting at 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition under item 23.1 J. Currie - email dated April 14, 2020 - Proposed Amendment to Zoning Bylaw 2303

Addition under item 23.1 L. Currie - email dated April 14, 2020 - Proposed Change to Zoning Bylaw

5. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 10.2 as the agent is a client of his firm.

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of March 23, 2020

0125-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: the Regular Council Meeting Minutes of March 23, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

2. Special Council Meeting Minutes of April 6, 2020

0126-2020

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: the Special Council Meeting Minutes of April 6, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of April 6, 2020

0127-2020

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of April 6, 2020, be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

9. **STAFF REPORTS**

1. **Director of Development Services – Agricultural Land Commission Application No. ALC-391 [Lakeland Farms; 6710 50 Avenue SW; Non-Farm Use]**

0128-2020

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: Agricultural Land Commission Application No. ALC-391 be authorized for submission to the Agricultural Land Commission.

CARRIED UNANIMOUSLY

2. **Director of Engineering & Public Works – Canoe Beach Public Use Tenure**

0129-2020

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Council direct staff to work with the Province to obtain a Public Use Tenure Agreement for Canoe Beach Park including the proposed Boat Launch and all existing structures for a period of twenty-five (25) years.

CARRIED UNANIMOUSLY

14. **PRESENTATIONS**

1. **A. Spencer, BDO Canada LLP – 2019 Audited Financial Statements**

Angela Spencer, BDO Canada LLP outlined the 2019 Audited Financial Statements and was available to answer questions from Council.

9. **STAFF REPORTS - continued**

3. **Chief Financial Officer – 2019 Financial Statements**

0130-2020

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the Financial Statements for the year ended December 31, 2019 be adopted as presented.

CARRIED UNANIMOUSLY

4. **Chief Financial Officer – 2020 Assessments/ New Construction – For Information**

Received for information.

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Canoe Pond Watercourse and Drainage System Bylaw No. 4388 – First, Second and Third Readings**

0131-2020

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Canoe Pond Watercourse and Drainage System Bylaw No. 4388 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS - continued**

Councillor Flynn declared a conflict of interest and left the meeting at 2:53 p.m.

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4375 [ZON-1169; Lewis, S.; 710 10 Street SW; R-1 to R-5] - First and Second Readings**

0132-2020

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4375 be read a first and second time;

AND THAT: final reading be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 2:55 p.m.

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4389 [ZON-1173; Shantz, C.; 2760 30 Street NE; R-1 to R-8] - First and Second Readings**

0133-2020

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4389 be read a first and second time.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4381 [ZON-1172; Wild Blue Development Ltd.; 271 3 Street SE; R-1 to R-8] - First and Second Readings**

0134-2020

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4381 be read a first and second time;

AND THAT: final reading be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

5. **City of Salmon Arm Zoning Amendment Bylaw No. 4377 [ZON-1170; Gilmore, C.; 390 6 Street SE; R-1 to R-8] - First and Second Readings**

0135-2020

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4377 be read a first and second time;

AND THAT: final reading be withheld subject to approval by the Ministry of Transportation and Infrastructure.

CARRIED UNANIMOUSLY

10. INTRODUCTION OF BYLAWS - continued

6. 2020 Final Budget

- a. City of Salmon Arm 2020 - 2024 Financial Plan Amendment Bylaw No. 4391 - First, Second and Third Readings
- b. City of Salmon Arm 2020 Annual Rate of Taxation Bylaw No. 4392 - First, Second and Third Readings

0136-2020

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: the bylaw entitled City of Salmon Arm 2020 - 2024 Financial Plan Amendment Bylaw No. 4391 be read a first, second and third time;

AND THAT: the bylaw entitled City of Salmon Arm 2020 Annual Rate of Taxation Bylaw No. 4392 be read a first, second and third time.

CARRIED

Councillor Flynn Opposed

11. RECONSIDERATION OF BYLAWS

1. 2019 Final Budget

- a) City of Salmon Arm 2019 - 2023 Financial Plan Bylaw No. 4380 - Final Reading
- b) City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4382 - Final Reading
- c) City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4383 - Final Reading
- d) City of Salmon Arm Development Cost Charge Parks Reserve Fund Expenditure Bylaw No. 4384 - Final Reading
- e) City of Salmon Arm Community Center Major Maintenance Reserve Fund Expenditure Bylaw No. 4385 - Final Reading
- f) City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4386 - Final Reading
- g) City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4387 - Final Reading

0137-2020

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the following bylaws be read a final time:

- a) City of Salmon Arm 2019 - 2023 Financial Plan Bylaw No. 4380;
- b) City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4382;
- c) City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4383;
- d) City of Salmon Arm Development Cost Charge Parks Reserve Fund Expenditure Bylaw No. 4384;
- e) City of Salmon Arm Community Center Major Maintenance Reserve Fund Expenditure Bylaw No. 4385;
- f) City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4386; and
- g) City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4387.

CARRIED UNANIMOUSLY

11. RECONSIDERATION OF BYLAWS – continued

1. 2019 Final Budget – continued

0138-2020

Moved: Councillor Flynn
Seconded: Councillor Cannon
THAT: staff prepare a report for the June 8, 2020 Regular Council Meeting on a review of the expenses that can be removed from the 2020 budget.

CARRIED UNANIMOUSLY

2. City of Salmon Arm Official Community Plan Amendment Bylaw No. 4345 [OCP4000-39; Muto Holdings Ltd.; 130 Shuswap Street SW; INS to HDR] – Final Reading

0139-2020

Moved: Councillor Eliason
Seconded: Councillor Cannon
THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4345 be read a final time.

CARRIED UNANIMOUSLY

3. City of Salmon Arm Zoning Amendment Bylaw No. 4347 [ZON-1153; Muto Holdings Ltd.; 130 Shuswap Street SW; P-3 to R-5] – Final Reading

0140-2020

Moved: Councillor Flynn
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4347 be read a final time.

CARRIED UNANIMOUSLY

4. City of Salmon Arm Zoning Amendment Bylaw No. 4372 [ZON-1166; Westside Farms Ltd., Inc. No. BC 1075703; 1490 10 Avenue SW; A-1 and R-1 to C-3] – Final Reading

0141-2020

Moved: Councillor Wallace Richmond
Seconded: Councillor Lavery
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4372 be read a final time.

CARRIED UNANIMOUSLY

5. City of Salmon Arm Zoning Amendment Bylaw No. 4370 [ZON-1165; 628746 BC Ltd./Laird, B.; 521 10 Street SW; C-7 to C-3] – Final Reading

0142-2020

Moved: Councillor Cannon
Seconded: Councillor Eliason
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4370 be read a final time.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE

2. WH Laird, 151 Hudson Holdings Ltd. – letter dated April 8, 2020 – Hanoi 36 Restaurant application for a Sidewalk Patio at 141 Hudson Street
- a. Director of Engineering and Public Works – report dated April 23, 2014 – Sidewalk Café Extension Program

0143-2020

Moved: Councillor Cannon
Seconded: Councillor Wallace Richmond
THAT: Council renew the City of Salmon Arm Sidewalk Extension Policy and Terms of Reference indefinitely, as attached to the staff report dated April 23, 2014;

AND THAT: Council approve the proposed Sidewalk Café for Hanoi 36 as outlined in the letter dated April 8, 2020, subject to the following;

- Payment of fees;
- Meeting all requirements specified in the Sidewalk Extension Policy and Terms of Reference;
- Approval by the City of Salmon Arm Engineering Department;
- Approval by the City of Salmon Arm Building Department; and
- Approval by Interior Health.

W.H. Laird, 151 Hudson Holdings Ltd. outlined the proposal and was available to answer questions from Council.

CARRIED UNANIMOUSLY

1. Informational Correspondence

4. D. Gonella, Executive Director, Salmon Arm Folk Music Society – letter dated March 30, 2020 – Temporary Campground
5. D. Gonella, Executive Director, Salmon Arm Folk Music Society – letter dated March 30, 2020 – Noise Bylaw Variance Request

0144-2020

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: Council authorize the Salmon Arm Folk Music Society to utilize one baseball diamond at Blackburn Park for the 28th Annual Roots and Blues Festival volunteer and over-flow camping from August 10 – 19, 2020, subject to the provision of adequate liability insurance;

AND THAT: Council authorize the extension of the noise bylaw for the 28th Annual Roots and Blues Festival to 12:00 a.m. from and including August 12 - 16, 2020.

CARRIED UNANIMOUSLY

10. L. Deisroth, SAMBA Secretary – letter dated March 13, 2020 – Proposed Batting Cage at Klahani Park

0145-2020

Moved: Councillor Cannon
Seconded: Councillor Lindgren
THAT: Council authorize the Salmon Arm Minor Baseball Association to install a batting cage at Klahani Park as outlined in the letter dated March 13, 2020, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

12. CORRESPONDENCE - continued

3. A. Bostock, The Shuswap Trail Alliance - letter received April 8, 2020 - Shuswap Memorial Cemetery Trails, Upper Slope

0146-2020

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: Council authorize the Shuswap Trail Alliance to complete the Shuswap Memorial Cemetery Trails as outlined in the letters dated April 7, 2020.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

19. OTHER BUSINESS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:42 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor T. Lavery
Councillor Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Fire Chief B. Shirley
Recorder C. Simmons

Council and Staff recognized the front line workers and expressed their gratitude and appreciation during this time.

21. DISCLOSURE OF INTEREST

22. HEARINGS

1. Development Variance Permit Application No. VP-513 [Labbe, S. & J.; 4731 75 Avenue NE; Setbacks]

0147-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-513 be authorized for issuance for Lot 1, Section 6, Township 21, Range 9, W6M, KDYD, Plan EPP26171, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.10.1 - R-1 Single-Family Residential Zone - reduce the minimum building setback from the front parcel line from 6.0 m (19.7 ft) to 5.0 m (16.4 ft) for the construction of a new single-family dwelling, as shown in Schedule A of the staff report dated March 24, 2020.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:05 p.m. and the Motion was:

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-515 [Christensen, K./Christensen, M. & H.; 3220 20 Avenue SE; Fire Hydrant and Bike Lane]

0148-2020

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-515 be authorized for issuance for Lot A, Section 7, Township 20, Range 9, W6M, KDYD, Plan 32539, which will vary Subdivision & Development Servicing Bylaw No. 4163 as follows:

1. Waive the requirement to install bike lanes along the subject property's 20 Avenue and Auto Road frontages;
2. Waive the requirement to install a fire hydrant along Auto Road to the required 300 metre spacing in rural zones.

The Director of Development Services explained the proposed Development Variance Permit Application.

The Fire Chief explained the fire hydrant requirements and locations in the area.

Submissions were called for at this time.

K. Christensen, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:11 p.m.

22. **HEARINGS - continued**

2. **Development Variance Permit Application No. VP-515 [Christensen, K./Christensen, M. & H.; 3220 20 Avenue SE; Fire Hydrant and Bike Lane] - continued**

The Motion was split:

Moved: Councillor Cannon

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-515 be authorized for issuance for Lot A, Section 7, Township 20, Range 9, W6M, KDYD, Plan 32539, which will vary Subdivision & Development Servicing Bylaw No. 4163 as follows:

1. Waive the requirement to install a bike lane along the subject property's 20 Avenue frontage.

CARRIED UNANIMOUSLY

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: the Development and Planning Services Committee recommends to Council that Development Variance Permit No. VP-515 be authorized for issuance for Lot A, Section 7, Township 20, Range 9, W6M, KDYD, Plan 32539, which will vary Subdivision & Development Servicing Bylaw No. 4163 as follows:

1. Waive the requirement to install a bike lane along the subject property's Auto Road frontage subject to payment of a 50% cash in lieu contribution.

CARRIED UNANIMOUSLY

Moved: Councillor Eliason

Seconded: Councillor Lindgre

THAT: Development Variance Permit No. VP-515 be authorized for issuance for Lot A, Section 7, Township 20, Range 9, W6M, KDYD, Plan 32539, which will vary Subdivision & Development Servicing Bylaw No. 4163 as follows:

2. Waive the requirement to install a fire hydrant along Auto Road to the required 300 metre spacing in rural zones.

CARRIED UNANIMOUSLY

23. **STATUTORY PUBLIC HEARINGS**

1. **City of Salmon Arm Zoning Amendment No. ZON-1167 [Domo Holdings Ltd.; 2761 & 2771 30 Avenue NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Currie - email dated April 14, 2020 - Proposed Amendment to Zoning Bylaw 2303

L. Currie - email dated April 14, 2020 - Proposed Change to Zoning Bylaw

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:18 p.m.

24. RECONSIDERATION OF BYLAWS

1. City of Salmon Arm Zoning Amendment Bylaw No. 4373 [ZON-1167; Domo Holdings Ltd.; 2761 & 2771 30 Avenue NE; R-1 to R-8] - Third and Final Readings

0149-2020

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4373 be read a third and final time.

CARRIED UNANIMOUSLY

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0150-2020

Moved: Councillor Lavery

Seconded: Councillor Eliason

THAT: the Regular Council Meeting of April 14, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:22 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

Adopted by Council the 27th day of April, 2020.

"A. HARRISON"
MAYOR