

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, April 8, 2019**.

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason (entered the meeting at 2:30 p.m.)  
Councillor K. Flynn  
Councillor T. Lavery  
Councillor S. Lindgren  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering & Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Chief Financial Officer C. Van de Cappelle  
Recorder C. Simmons

### 1. CALL TO ORDER

Mayor A. Harrison called the meeting to order at 1:30 p.m.

### 2. IN-CAMERA SESSION

0201-2019

Moved: Councillor Lavery  
Seconded: Councillor Lindgren  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 1:32 p.m.  
Council recessed until 2:30 p.m.

Councillor Eliason entered the meeting at 2:30 p.m.

### 3. REVIEW OF AGENDA

### 4. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 8.5 as Ironman Directional Drilling is a client of his firm.

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of March 25, 2019**

0202-2019                    Moved: Councillor Cannon  
                                  Seconded: Councillor Eliason  
                                  THAT: the Regular Council Meeting Minutes of March 25, 2019, be adopted as  
                                  circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of April 1, 2019**

0203-2019                    Moved: Councillor Lindgren  
                                  Seconded: Councillor Wallace Richmond  
                                  THAT: the Development and Planning Services Committee Meeting Minutes of  
                                  April 1, 2019, be received as information.

CARRIED UNANIMOUSLY

2. **Community Heritage Commission Meeting Minutes of March 15, 2019**

0204-2019                    Moved: Councillor Cannon  
                                  Seconded: Councillor Lavery  
                                  THAT: the Community Heritage Commission Meeting Minutes of March 15,  
                                  2019, be received as information.

CARRIED UNANIMOUSLY

3. **Environmental Advisory Committee Meeting Minutes of March 14, 2019**

0205-2019                    Moved: Councillor Lindgren  
                                  Seconded: Councillor Eliason  
                                  THAT: the Environmental Advisory Committee Meeting Minutes of March 14,  
                                  2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - March, 2019**

Received for information.

8. **STAFF REPORTS**

1. **Chief Administrative Officer - Checkout Shopping Regulation Bylaw No. 4297 - Update**

0206-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: a public input session for the proposed Checkout Shopping Bag Regulation Bylaw No. 4297 be held on Tuesday, April 23, 2019 from 6:00 p.m. to 7:00 p.m. in the Council Chamber of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia.

CARRIED UNANIMOUSLY

2. **Chief Financial Officer - 2018 Yearend Surplus - For Information**

Received for information.

3. **Director of Engineering and Public Works - Tender Award - 2019 Paving Program**

0207-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council award the 2019 Paving Program Contract to Okanagan Aggregates Ltd., in accordance with the unit prices specified in their Tender, in the amount of Nine Hundred Thousand Dollars (\$900,000.00) plus taxes as applicable.

CARRIED UNANIMOUSLY

4. **Director of Engineering and Public Works - Contract Extension - 2019 Pavement Patching Program**

0208-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council award a one (1) year contract extension to A&D Asphalt Solutions Ltd. for the annual pavement patching program, in accordance with the extension clause in the 2018 contract, for the amount of \$160,000.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

Councillor Flynn declared a conflict of interest and left the meeting at 2:54 p.m.

5. **Director of Engineering and Public Works - 10<sup>th</sup> Avenue NE Watermain Upgrade Project - Material Supply Award & Drilling Services Award**

0209-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the 2019 Budget contained in the 2019 to 2023 Financial Plan be amended to reflect additional funding for the 10 Avenue NE Watermain project in the amount of \$45,000.00 funded from the Lakeshore Road - Watermain Leak Detection project (\$25,000.00) and the Water Future Expenditure Reserve (\$20,000.00);

8. **STAFF REPORTS - continued**

5. **Director of Engineering and Public Works - 10<sup>th</sup> Avenue NE Watermain Upgrade Project - Material Supply Award & Drilling Services Award - continued**

AND THAT: Council approve the material supply purchase from EMCO Corporation - Kelowna Branch for 680 meters fusible PVC and fittings for the total quoted price of \$60,000.00 plus taxes as applicable;

AND THAT: Council approve the award for Drilling Services to Ironman Directional Drilling for the quoted rate of \$128.00 per lineal metre. The estimated contract value to be \$87,000.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No 7.13 be waived in the procurement of Directional Drilling Services related to Project No. 2019-42 to authorize sole sourcing of same to Ironman Drilling Ltd.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 2:57 p.m.

6. **Director of Corporate Services - Afternoon portion of Regular Council Meeting at Salmon Arm Secondary on May 27, 2019**

0210-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: the afternoon portion of the Regular Council meeting of May 27, 2019 be held at the Salmon Arm Secondary Sullivan Campus in the theatre.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **2018 Final Budget**

- a) **City of Salmon Arm 2018 - 2022 Financial Plan Bylaw No. 4312 - First, Second and Third Readings**
- b) **City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4313 - First, Second and Third Readings**
- c) **City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4314 - First, Second and Third Readings**
- d) **City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4315 - First, Second and Third Readings**
- e) **City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4316 - First, Second and Third Readings**
- f) **City of Salmon Arm Development Cost Charge Drainage Reserve Fund Expenditure Bylaw No. 4317 - First, Second and Third Readings**
- g) **City of Salmon Arm Development Cost Charge Road Reserve Fund Expenditure Bylaw No. 4318 - First, Second and Third Readings**
- h) **City of Salmon Arm Development Cost Charge Water Reserve Fund Expenditure Bylaw No. 4319 - First, Second and Third Readings**
- i) **City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4320 - First, Second and Third Readings**
- j) **City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Amendment Bylaw No. 4321 - First, Second and Third Readings**

9. **INTRODUCTION OF BYLAWS – continued**

1. **2018 Final Budget – continued**

0211-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the following bylaws be read a first, second and third time:

- City of Salmon Arm 2018 – 2022 Financial Plan Bylaw No. 4312;
- City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4313;
- City of Salmon Arm Police Protection Vehicle and Equipment Reserve Fund Expenditure Bylaw No. 4314;
- City of Salmon Arm Fire Protection Emergency Apparatus Reserve Fund Expenditure Bylaw No. 4315;
- City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4316;
- City of Salmon Arm Development Cost Charge Drainage Reserve Fund Expenditure Bylaw No. 4317;
- City of Salmon Arm Development Cost Charge Road Reserve Fund Expenditure Bylaw No. 4318;
- City of Salmon Arm Development Cost Charge Water Reserve Fund Expenditure Bylaw No. 4319;
- City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4320; and
- City of Salmon Arm Cemetery Columbarium Reserve Fund Expenditure Amendment Bylaw No. 4321.

CARRIED UNANIMOUSLY

Mayor Harrison and Council presented Chelsea Van de Cappelle, Chief Financial Officer and the Finance Department the Canadian Award for Financial Reporting for 2017.

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4331 [ZON 1145; 1129288 BC Ltd./Lawson Developments Ltd.; 960 – 12 Street SE; R-1 to R-8] – First and Second Readings**

0212-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4331 be read a first and second time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4332 [ZON 1146; Templin, R. & S./Wong, W.; 3200 – 20 Street NE; R-7 to R-8] – First and Second Readings**

0213-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4332 be read a first and second time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw No. 4329 (Airport - Terminal Building Rental Fees) - Final Reading**

0214-2019

Moved: Councillor Eliason  
Seconded: Councillor Flynn  
THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4329 be read a final time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328 [Prohibit Dogs on Foreshore Trail] - Final Reading**

0215-2019

Moved: Councillor Wallace Richmond  
Seconded: Councillor Lavery  
THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4328 be read a final time.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 [OCP4000-38; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1231 30 Street NE; HC to HDR] - Second Reading**

0216-2019

Moved: Councillor Flynn  
Seconded: Councillor Wallace Richmond  
THAT: the bylaw entitled City of Salmon Arm Official Community Plan Amendment Bylaw No. 4324 be read a second time;

AND THAT: pursuant to Section 475 of the *Local Government Act*, Council has considered this Official Community Plan amendment after appropriate consultation with affected organizations and authorities;

AND FURTHER THAT: pursuant to Section 476 of the *Local Government Act*, Council has considered with Official Community Plan amendment after required consultation with School District No. 83.

CARRIED UNANIMOUSLY

4. **City of Salmon Arm Zoning Amendment Bylaw No. 4325 [ZON-1141; 1160595 BC Ltd./Cutting Edge Holdings Ltd.; 1231 30 Street NE; R-1 to R-5] - Second Reading**

0217-2019

Moved: Councillor Flynn  
Seconded: Councillor Eliason  
THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4325 be read a second time.

CARRIED UNANIMOUSLY

11. **CORRESPONDENCE**

1. **Informational Correspondence**

10. **L. Wong, Manager, Downtown Salmon Arm - letter dated March 26, 2019 - 3<sup>rd</sup> Annual Outdoor Movie Night in the Park**

0218-2019

Moved: Councillor Flynn

Seconded: Councillor Lavery

THAT: Council authorize Downtown Salmon Arm to host the Outdoor Movie Night event at Marine Peace Park from 4:00 p.m. to 12:00 p.m. on July 27, 2019, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

9. **D. Butler, Program Coordinator - Information/Education and Family Support, Canadian Mental Health Association (CMHA) - Shuswap/Revelstoke - letter dated March 20, 2019 - Ride Don't Hide, May 9, 2019**

0219-2019

Moved: Councillor Lindgren

Seconded: Councillor Lavery

THAT: Council authorize the closure of Alexander Street NE, between Hudson Avenue NE and Lakeshore Drive NE, for CMHA to paint the road, on May 9, 2019 from 6:30 p.m. to 11:00 p.m., subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

5. **J. Vivian - letter with attachment dated March 26, 2019 - Mouttelle Creek and 30<sup>th</sup> Avenue SW Drainage and response from J. Wilson, City Engineer**

John Vivian outlined his concerns and was available to answer questions from Council.

Councillor Wallace Richmond left the meeting at 3:58 p.m. and returned at 3:59 p.m.

7. **B. Kurtz - email dated March 27, 2019 - Request for Luminary Walk at McGuire Lake**

0220-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council approve the Canadian Cancer Society hosting a luminary walk at Marine Peace Park on June 8, 2019 from 9:00 p.m. to 11:00 p.m., subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

Councillor Eliason left the meeting at 4:01 p.m.

13. **PRESENTATIONS**

1. **Robyn Hooper, Columbia Shuswap Invasive Species Society - Columbia Shuswap Invasive Species Society Update**

Councillor Flynn left the meeting at 4:02 p.m.

Robyn Hooper, Columbia Shuswap Invasive Species Society (CSISS) provided an update on the CSISS and supplied copies of the CSISS Annual Report and City of Salmon Arm Invasive Alien Plant Report 2018. She was available to answer questions from Council.

Councillor Eliason and Flynn returned to the meeting at 4:08 p.m.

2. **Elaine Holmes and Class - Painting of Tunnel by Yan's Kitchen**

Elaine Holmes and Class requested permission to paint the tunnels by Yan's Kitchen and Bastion School and have the City repaint/remove graffiti in advance. They were available to answer questions from Council.

0221-2019

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: \$145.00 funded from 2019 Council Initiatives be provided to the Salmon Arm Secondary Art Club to paint murals in the tunnels by Yan's Kitchen and Bastion Elementary School.

CARRIED UNANIMOUSLY

3. **Karen Bubola, Kari Wilkinson, Darcy Calkins - Salmon Arm Children's Festival Society Request for Assistance**

Karen Bubola, Kari Wilkinson and Darcy Calkins of the Salmon Arm Children's Festival Society outlined their request for assistance for the Salmon Arm Children's Festival held annually on Canada Day. They were available to answer questions from Council.

18. **OTHER BUSINESS**

1. **Junior A National Championship Host City Application 2021**

Lana Fitt, Darren Mayes and Brooks Christensen provided an updated on the Junior A National Championship Host City Application 2021 bid process. They were available to answer questions from Council.

0222-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council direct staff to include \$30,000.00 direct contribution and \$30,000.00 for ice rental fees towards the 2021 National Junior A Championship, RBC Cup in the 2021 Budget should a hosting bid be successful;

AND THAT: Council direct staff to negotiate an agreement with the event organizer(s) for event sponsorship from the City of Salmon Arm for same.

CARRIED UNANIMOUSLY



11. **CORRESPONDENCE - continued**

1. **Informational Correspondence - continued**

8. **J. Wood, Co-Chairperson, BC Festival 2019 - letter received March 2019 - BC Festival 2019, July 10 - 14, 2019**

0223-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council approve camping for self contained RV units at the north end of the SASCU Recreation Centre parking lot for the BC Square & Round Dance Festival from July 10 - 14, 2019, subject to the provision of adequate liability insurance, supervision and clean-up following the event.

Darby Boyd, General Manager, Shuswap Recreation Society outlined the rental request from the BC Square & Round Dance Festival and was available to answer questions from Council.

CARRIED UNANIMOUSLY

12. **NEW BUSINESS**

14. **COUNCIL STATEMENTS**

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

Sarah Johnston spoke to the consideration of an addition of a rainbow/pride crosswalk in Salmon Arm. Zachery Naish spoke regarding the environmental committees in Salmon Arm and the results of the Student Council vote on the 4400/4600 Canoe Beach Drive proposed development.

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

1. **Licence Inspectors' and Bylaw Officers' Association of BC - 2019 Annual General Meeting and Conference Sponsorship**

Marcel Bedard, Bylaw Enforcement Officer, outlined the request for sponsorship and was available to answer questions from Council.

0224-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: \$600.00 funded from 2019 Council Initiatives be provided to the Licence Inspectors' and Bylaw Officers' Association of BC for the 2019 Annual General Meeting and Conference as a Breakfast Sponsor.

CARRIED UNANIMOUSLY

16. **NOTICE OF MOTION**

1. **Salmon Arm Elks Park Annual Maintenance**

Moved:

Seconded:

THAT: Council contribute \$5,500.00 from 2019 Council Initiatives for irrigation and mowing of the baseball fields at Salmon Arm Elks Hall and Park located at 3690 30 Street NE;

AND THAT: Council direct staff to negotiate a long term joint use agreement between the City of Salmon Arm and Salmon Arm Elks (#455) for the irrigation and mowing of the baseball fields, located at 3690 30 Street NE for use by Salmon Arm Minor Baseball et. al.

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:31 p.m.

The Meeting reconvened at 7:00.m.

**PRESENT:**

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason  
Councillor K. Flynn  
Councillor T. Lavery  
Councillor S. Lindgren  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
Director of Engineering and Public Works R. Niewenhuizen  
Director of Development Services K. Pearson  
Recorder C. Simmons

20. **DISCLOSURE OF INTEREST**

21. **HEARINGS**

1. **Development Permit Application DP-422 [TSL Developments Ltd.; 1441 - 10 Avenue SW; Highway Service/Tourist Commercial]**

0225-2019

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Development Permit No. 422 be authorized for issuance for Lot A, Section 15, Township 20, Range 10, W6M, KDYD, Plan 10183 (1441 - 10 Avenue

21. **HEARINGS – continued**

1. **Development Permit Application DP-422 [TSL Developments Ltd.; 1441 – 10 Avenue SW; Highway Service/Tourist Commercial] – continued**

SW) in accordance with the elevations and site plan attached in Appendix 3 of the staff report dated March 26, 2019;

AND THAT: Issuance of Development Permit No. DP-422 be withheld subject to the receipt of an Irrevocable Letter of Credit in the amount of 125% of a landscaper’s estimate for completion of landscaping.

The Director of Development Services explained the proposed Development Permit Application.

Submissions were called for at this time.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:04 p.m. and the motion was:

CARRIED UNANIMOUSLY

22. **STATUTORY PUBLIC HEARING**

1. **Zoning Amendment Application ZON-1143 [Wilson, D. /Johnson, A.; 2130 1 Avenue NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

A. Johnson, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4326 was declared closed at 7:08 p.m.

2. **Zoning Amendment Application ZON-1144 [Stevens, S. & Burns, Z.; 2810 – 25 Street NE; R-1 to R-8]**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

S. Stevens, the applicant, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4327 was declared closed at 7:09 p.m.

**23. RECONSIDERATION OF BYLAWS**

- 1. **City of Salmon Arm Zoning Amendment Bylaw No. 4326 [ZON-1143; Wilson, D. /Johnson, A.; 2130 1 Avenue NE; R-1 to R-8] - Third Reading**

0226-2019

Moved: Councillor Lindgren  
 Seconded: Councillor Lavery  
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4326 be read a third time.

CARRIED UNANIMOUSLY

- 2. **City of Salmon Arm Zoning Amendment Bylaw No. 4327 [ZON-1144; Stevens, S. & Burns, Z.; 2810 - 25 Street NE; R-1 to R-8] - Third Reading**

0227-2019

Moved: Councillor Eliason  
 Seconded: Councillor Cannon  
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4327 be read a third time.

CARRIED UNANIMOUSLY

**24. QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

**25. ADJOURNMENT**

0228-2019

Moved: Councillor Lavery  
 Seconded: Councillor Wallace Richmond  
 THAT: the Regular Council Meeting of April 8, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:10 p.m.

CERTIFIED CORRECT:

\_\_\_\_\_  
 "E. JACKSON"  
 CORPORATE OFFICER

\_\_\_\_\_  
 "A. HARRISON"  
 MAYOR

Adopted by Council the 23<sup>rd</sup> day of April, 2019.