

## REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, March 23, 2020.**

### PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason (participated remotely via telephone)  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely via telephone)  
Councillor S. Lindgren (participated remotely via telephone)  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
City Engineer J. Wilson  
Director of Development Services K. Pearson  
Acting Chief Financial Officer T. Tulak  
Fire Chief B. Shirley  
Manager of Human Resources S. Wood  
Recorder B. Puddifant

### 1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

### 2. IN-CAMERA SESSION

0104-2020

Moved: Councillor Flynn  
Seconded: Councillor Cannon  
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.  
Council returned to Regular Session at 2:29 p.m.

Councillor Lindgren left the meeting at 2:30 p.m.

Council recessed until 2:35 p.m.

### 3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

**4. REVIEW OF AGENDA**

Addition under item 22.1 M. A. Mills – letter dated March 20, 2020 – Development Variance Permit No. VP-511.

Addition under item 22.1 J. Sawchuk and J. Halliday – email and attachments dated March 20, 2020 – Development Variance Permit No. VP-511.

Addition under item 22.1 I. McDiarmid, McDiarmid Construction – email dated March 23, 2020 – Development Variance Permit No. VP-511.

**5. DISCLOSURE OF INTEREST**

**6. CONFIRMATION OF MINUTES**

**1. Regular Council Meeting Minutes of March 9, 2020**

0105-2020                    Moved: Councillor Wallace Richmond  
                                  Seconded: Councillor Flynn  
                                  THAT: the Regular Council Meeting Minutes of March 9, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

**2. Special Council Meeting Minutes of March 18, 2020**

0106-2020                    Moved: Councillor Eliason  
                                  Seconded: Councillor Cannon  
                                  THAT: the Special Council Meeting Minutes of March 18, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

**7. COMMITTEE REPORTS**

**1. Development and Planning Services Committee Meeting Minutes of March 16, 2020**

0107-2020                    Moved: Councillor Cannon  
                                  Seconded: Councillor Lavery  
                                  THAT: the Development and Planning Services Committee Meeting Minutes of March 16, 2020, be received as information.

CARRIED UNANIMOUSLY

**2. Greenways Liaison Committee Meeting Minutes of January 30, 2020**

0108-2020                    Moved: Councillor Lavery  
                                  Seconded: Councillor Cannon  
                                  THAT: the Greenways Liaison Committee Meeting Minutes of January 30, 2020, be received as information.

CARRIED UNANIMOUSLY

7. **COMMITTEE REPORTS - continued**

3. **Court of Revision for the 2020 73 Avenue Water Main Extension Parcel Assessments Meeting Minutes of March 9, 2020**

0109-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the Court of Revision for the 2020 73 Avenue Water Main Extension Parcel Assessments Meeting Minutes of March 9, 2020, be received as information.

CARRIED UNANIMOUSLY

4. **Court of Revision for the 2020 Transportation Parcel Tax Rolls Meeting Minutes of March 9, 2020**

0110-2020

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the Court of Revision for the 2020 Transportation Parcel Tax Rolls Meeting Minutes of March 9, 2020, be received as information.

CARRIED UNANIMOUSLY

5. **Court of Revision for the 2020 Water and Sewer Frontage Tax Rolls Meeting Minutes of March 9, 2020**

0111-2020

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Court of Revision for the 2020 Water and Sewer Frontage Tax Rolls Meeting Minutes of March 9, 2020, be received as information.

CARRIED UNANIMOUSLY

8. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

Councillor Flynn provided an update on CSRD operations and closures.

9. **STAFF REPORTS**

1. **Director of Engineering and Public Works - Project Award - TCH - Water Main & Sanitary Replacement**

0112-2020

Moved: Councillor Cannon

Seconded: Councillor Eliason

THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect additional funding for the TCH - Watermain & Sanitary Replacement Upgrade in the amount of \$35,000.00 funded from PLC Radio Upgrades Project;

AND THAT: Council approve the award of the TCH- Watermain & Sanitary Replacement project to General Assembly Excavating Ltd., in accordance with the terms and conditions of their tender, excluding Optional Sanitary Sewer Works, in the amount of \$351,081.24 plus taxes as applicable.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

2. **Acting Chief Financial Officer – 2019 Yearend Surplus – For Information**

Received for information.

10. **INTRODUCTION OF BYLAWS**

1. **2019 Final Budget**

- a) **City of Salmon Arm 2019 – 2023 Financial Plan Bylaw No. 4380 – First, Second and Third Readings**
- b) **City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4382 – First, Second and Third Readings**
- c) **City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4383 – First, Second and Third Readings**
- d) **City of Salmon Arm Development Cost Charge Parks Reserve Fund Expenditure Bylaw No. 4384 – First, Second and Third Readings**
- e) **City of Salmon Arm Community Center Major Maintenance Reserve Fund Expenditure Bylaw No. 4385 – First, Second and Third Readings**
- f) **City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4386 – First, Second and Third Readings**
- g) **City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4387 – First, Second and Third Readings**

0113-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the following bylaws be read a first, second and third time:

- a) City of Salmon Arm 2019 – 2023 Financial Plan Bylaw No. 4380;
- b) City of Salmon Arm Equipment Replacement Reserve Fund Expenditure Bylaw No. 4382;
- c) City of Salmon Arm General Capital Reserve Fund Expenditure Bylaw No. 4383;
- d) City of Salmon Arm Development Cost Charge Parks Reserve Fund Expenditure Bylaw No. 4384;
- e) City of Salmon Arm Community Center Major Maintenance Reserve Fund Expenditure Bylaw No. 4385;
- f) City of Salmon Arm Parks Development Reserve Fund Expenditure Bylaw No. 4386; and
- g) City of Salmon Arm Development Cost Charge Sewer Reserve Fund Expenditure Bylaw No. 4387.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4373 [ZON1167; Domo Holdings Ltd.; 2761 & 2771 30 Avenue NE; R-1 to R-8] – First and Second Readings**

0114-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4373 be read a first and second time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Parks Regulation Amendment Bylaw No. 4379 - Final Reading**

0115-2020

Moved: Councillor Flynn  
Seconded: Councillor Cannon  
THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4379 be read a final time.

CARRIED UNANIMOUSLY

19. **OTHER BUSINESS**

1. **Community Emergency Preparedness Fund Evacuation Route Planning - 2020 Application**

0116-2020

Moved: Councillor Cannon  
Seconded: Councillor Wallace Richmond  
THAT: Council support the proposed activities outlined in the Community Emergency Preparedness Fund - Evacuation Route Planning Grant Application, dated March 10, 2020 and agree to provide overall grant management for the project.

Fire Chief Brad Shirley outlined the application and was available to answer questions from Council.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

1. **E. McDonald, President, Shuswap Naturalist Club - letter received March 5, 2020 - Request to Plant 50 Trees in Blackburn Park**

0117-2020

Moved: Councillor Flynn  
Seconded: Councillor Wallace Richmond  
THAT: Council direct staff to work with the Shuswap Naturalist Club to determine the best locations and type for the planting of the donated trees.

CARRIED UNANIMOUSLY

2. **S. Witzky, ALIB Councillor, L. Chrisholm, Project Coordinator/Storyboard Assistant and J. Brett, Technical Lead - letter received March 11, 2020 - Secwépemc Landmarks Letter of Request**

0118-2020

Moved: Councillor Wallace Richmond  
Seconded: Councillor Cannon  
THAT: Council authorize the Secwépemc Landmarks partners to replace the existing trailhead markers on the trail system within the City of Salmon Arm, as attached on the map and chart to the letter received March 11, 2020;

12. CORRESPONDENCE - continued

2. S. Witzky, ALIB Councillor, L. Chrisholm, Project Coordinator/Storyboard Assistant and J. Brett, Technical Lead - letter received March 11, 2020 - Secwépemc Landmarks Letter of Request - continued

AND THAT: Council authorize the Secwépemc Landmarks partners to install 3 Landmark Sculptures and Storyboards on trail systems within the City of Salmon Arm at the following locations:

- Marine Peace Park Main Landmark and Storyboard;
- Little Mountain Trails Sentinel Landmark and Storyboard; and
- RJ Haney Heritage Village Sentinel Landmark and Storyboard.

CARRIED UNANIMOUSLY

13. NEW BUSINESS

14. PRESENTATIONS

15. COUNCIL STATEMENTS

16. SALMON ARM SECONDARY YOUTH COUNCIL

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 3:16 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison  
Councillor D. Cannon  
Councillor C. Eliason (participated remotely via telephone)  
Councillor K. Flynn  
Councillor T. Lavery (participated remotely via telephone)  
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister  
Director of Corporate Services E. Jackson  
City Engineer J. Wilson  
Fire Chief B. Shirley  
Director of Development Services K. Pearson

**ABSENT:**

Councillor Lindgren

**21. DISCLOSURE OF INTEREST**

**22. HEARINGS**

**1. Development Variance Permit Application No. VP-511 [Nova Capital Ltd./McDiarmid, L.; 870 10 Street NE; Servicing]**

**0119-2020**

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-511 be authorized for issuance for lot A, Section 13, Township 20, Range 10, W6M, KDYD, Plan 10397 which will vary the provisions of Subdivision and Development Servicing Bylaw No. 4163 for the subdivision and development of a single family dwelling and secondary suite (or detached suite) as permitted under the current R-8 Residential Suite Zone regulations as follows:

1. Waive the requirement for road dedication along the lane frontage of the subject property;
2. Waive the requirement for road dedication along the 9 Avenue NE frontage of the subject property; and
3. Waive the requirement to upgrade the sanitary sewer main.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

M. A. Mills – letter dated March 20, 2020 – Development Variance Permit No. VP-511.

J. Sawchuk and J. Halliday – email and attachments dated March 20, 2020 – Development Variance Permit No. VP-511.

I. McDiarmid, McDiarmid Construction– email dated March 23, 2020 – Development Variance Permit No. VP-511.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:07 p.m.

**Amendment::**

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Item 1. be deleted in its entirety;

AND THAT: Item 2. be deleted in its entirety;

22. HEARINGS - continued

1. Development Variance Permit Application No. VP-511 [Nova Capital Ltd./McDiarmid, L.; 870 10 Street NE; Servicing] - continued

AND FURTHER THAT: Item 3 read as follows:

- 3. Waive the requirement to upgrade the sanitary sewer main subject to payment of a 50% cash in lieu contribution.

CARRIED UNANIMOUSLY

Motion as Amended:

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-512 [Murray Campbell, A.; 3631 40 Street SE; Fire Hydrant]

0120-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: Development Variance Permit No. VP-512 be authorized for issuance for the North ½ of Legal Subdivision 11 of Section 6, Township 20, Range 9, W6M, KDYD to vary Subdivision and Development Servicing Bylaw No. 4163 and waive the requirement to install a fire hydrant to the minimum 300 meter spacing.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

B. Shirley, Fire Chief, spoke regarding the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:15 p.m. and the Motion was:

Amendment:

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: Council waive the requirement to install a fire hydrant subject to payment of a 50% cash in lieu contribution.

DEFEATED

Mayor Harrison, Councillors Flynn, Cannon, Eliason and Wallace Richmond Opposed

Motion as Amended:

DEFEATED UNANIMOUSLY



23. STATUTORY PUBLIC HEARINGS

24. RECONSIDERATION OF BYLAWS

25. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

26. ADJOURNMENT

0121-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Regular Council Meeting of March 23, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:22 p.m.

CERTIFIED CORRECT:

"E. JACKSON"  
CORPORATE OFFICER

Adopted by Council the 14th day of April, 2020.

"A. HARRISON"  
MAYOR