

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, March 9, 2020.**

PRESENT:

Deputy Mayor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren (entered the meeting at 3:50 p.m.)
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak
Manager of Permits & Licensing M. Roy
Recorder C. Simmons

ABSENT:

Mayor A. Harrison
Councillor T. Lavery

1. CALL TO ORDER

Deputy Mayor Cannon called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0078-2020 Moved: Councillor Wallace Richmond
 Seconded: Councillor Eliason
 THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:31 p.m.
Council returned to Regular Session at 1:33 p.m.
Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Deputy Mayor Cannon read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Addition of item 13.1 Mayor's Round Table Meeting - Future of Housing Supply and Affordability March 20, 2020.

Addition under item 19.1.a Generator Reduction Program Grant Request Summary.

5. DISCLOSURE OF INTEREST

Councillor Flynn declared a conflict of interest with item 12.1.9 as his son is the President/Commissioner of the Salmon Arm Slow-Pitch League.

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of February 24, 2020

0079-2020

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the Regular Council Meeting Minutes of February 24, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of March 2, 2020

0080-2020

Moved: Councillor Flynn

Seconded: Councillor Wallace Richmond

THAT: the Development and Planning Services Committee Meeting Minutes of March 2, 2020, be received as information.

CARRIED UNANIMOUSLY

2. Downtown Parking Commission Meeting Minutes of February 25, 2020

0081-2020

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the Downtown Parking Commission Meeting Minutes of February 25, 2020, be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

1. Board in Brief - February, 2020

Received for information.

9. **STAFF REPORTS**

1. **Director of Development Services - Downtown Parking Pay Stations - Budget Amendment and Award**

0082-2020

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the 2020 Budget contained within the 2020 - 2024 Financial Plan Bylaw be amended to reflect the transfer of \$40,000.00 from the General parking Reserve to fund:

1. the purchase of three (3) "Pay by Plate" parking pay stations,
2. the installation of three (3) parking pay stations, and
3. the purchase of one (1) "tables" to read the stations.

AND THAT: Council approve the award for the purchase of three (3) new parking pay stations, as listed in item 1. Above to Mackay Meters for the quotes price of \$21,365.00 including taxes.

M. Roy, Manager of Permits and Licensing, was available to answer questions from Council.

CARRIED UNANIMOUSLY

2. **Director of Engineering and Public Works - 2020/2021/2022 Traffic Line & Airport Marking - Award**

0083-2020

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council accept the quote received from Line West Ltd., to undertake the Traffic Line Markings & Airport Marking Program for the three (3) year term 2020, 2021, 2022 in accordance with the unit prices quoted as follows:

- 2020 - \$42,554.00 plus applicable taxes;
- 2021 - \$42,554.00 plus applicable taxes; and
- 2022 - \$42,554.00 plus applicable taxes.

CARRIED UNANIMOUSLY

3. **Director of Engineering and Public Works - Purchase Recommendation for Replacement of Unit #35 Mechanical Street Sweeper**

0084-2020

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: the 2020 Budget contained in the 2020 - 2024 Financial Plan Bylaw be amended to reflect additional funding for the purchase of the 'Mechanical Street Sweeper' in the amount of \$38,000.00 which includes the additional funds, PST, additional warranty and miscellaneous costs for radio purchase, etc. reallocated from funds from the Equipment Reserve Fund;

AND THAT: Council approve the purchase of the replacement of Unit #35 - Mechanical Street Sweeper, from Kendrick Equipment for the quoted amount of \$313,660.00 plus taxes as applicable.

CARRIED UNANIMOUSLY

9. **STAFF REPORTS - continued**

4. **Director of Corporate Services - Afternoon portion of Regular Council Meeting at Salmon Arm Secondary on June 8, 2020**

0085-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: the afternoon portion of the Regular Council Meeting of June 8, 2020 be held at the Salmon Arm Secondary Sullivan Campus in the theatre.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Parks Regulation Amendment Bylaw No. 4376 - Final Reading and City of Salmon Arm Parks Regulation Amendment Bylaw No. 4379 - First, Second and Third Readings [Dogs on Leash; Shuswap Memorial Cemetery]**

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4376 be read a final time;

AND THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4379 be read a first, second and third time.

The Motion was split:

0086-2020

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4376 be read a final time.

DEFEATED UNANIMOUSLY

0087-2020

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4379 be read a first, second and third time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

12. **CORRESPONDENCE**

1. **Informational Correspondence**

7. **T. Peasgood, Salty Street Festival Organizing Committee - letter dated February 10, 2020 - Salty Dog Street Festival, May 9, 2020/ Street Closure 7:00 a.m. to 5:00 p.m.**

0088-2020

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council authorize the street closure of the 100 and 200 blocks of Hudson Avenue, between Shuswap Street and Alexander Street, including the portion of McLeod Street from Hudson Avenue to the alley south from 7:00 a.m. to 5:00 p.m. on May 9, 2020, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

3. **R. Williams, Director, Shuswap Vintage Car Club - letter dated February 21, 2020 - Annual Car Event**

0089-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council approved the Shuswap Dance Society to provide dancing entertainment and concession at the Shuswap Vintage Car Club Show on July 11, 2020, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

15. **S. Niven, Associate, Fund Development, Cystic Fibrosis Canada - email dated February 20, 2020 - May is Cystic Fibrosis Awareness Month**

0090-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Eliason

THAT: Council direct staff to place blue and green lights in the bollard at City Hall for the month of May 2020, recognition of Cystic Fibrosis Awareness Month.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

1. **Mayor's Round Table Meeting - Future of Housing Supply and Affordability March 20, 2020**

0091-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council approve Councillor Eliason to attend the Mayor's Round Table Meeting - Future of Housing Supply and Affordability on March 20, 2020 in Kelowna, BC;

AND THAT: the per diem and mileage costs be allocated from 2020 Council Initiatives.

CARRIED UNANIMOUSLY

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

1. **Ashley Jensen - Proposed Change to Bus Route #3**

Ashley Jensen outlined the proposed change to Bus Route #3. She was available to answer questions from Council.

2. **Christina Thomas and Emma Brennan - Lieutenant Governor Update**

Emma Brennan provided an update that the Lieutenant Governor will not be visiting Salmon Arm. She was available to answer questions from Council.

The Meeting recessed at 3:30 p.m.

The Meeting reconvened at 3:50 p.m.

Councillor Lindgren entered the meeting at 3:50 p.m.

19. **OTHER BUSINESS**

1. **Salmon Arm Folk Music Society - Hydro Service to Fairground Funding Request - Councillor Cannon**

a. **Generator Reduction Program Grant Request Summary**

0092-2020

Moved: Deputy Mayor Cannon

Seconded: Councillor Eliason

THAT: the amount of \$64,000.00 be allocated to the Salmon Arm Folk Music Society to complete Phase 3 - Low Profile Transformer to four (4) Service Kiosks for the property at 471 10 Avenue SW funded from Climate Action Reserve in the 2020 Budget.

CARRIED UNANIMOUSLY

14. **PRESENTATIONS**

1. **Ron Langridge, President, Lindsay Wong, Manager, and Jennifer Broadwell, Events Coordinator, Downtown Salmon Arm - Downtown Salmon Arm Update**

Ron Langridge, President, Lindsay Wong, Manager, and Jennifer Broadwell, Events Coordinator, Downtown Salmon Arm provided an overview of the 2019 Year End Financials and overview of the events held by Downtown Salmon Arm during the 2019 year. They were available to answer questions from Council.

2. **Darby Boyd, General Manager and Randy Rusjan, Operations Manager, Shuswap Recreation Society - Shuswap Recreation Society Operations**

Darby Boyd, General Manager and Randy Rusjan, Operations Manager, Shuswap Recreation Society provided an update on the Shuswap Recreation Society operations and was available to answer questions from Council.

12. CORRESPONDENCE - continued

1. Informational Correspondence - continued

Councillor Flynn declared a conflict of interest and left the meeting at 4:38 p.m.

9. C. Bartsch, President/Commissioner, Salmon Arm Slow-Pitch League - letter dated March 3, 2020 - 'Jox Box' Batters Boxes

0093-2020

Moved: Councillor Eliason

Seconded: Councillor Wallace Richmond

THAT: Council direct staff to work with Salmon Arm Slow-Pitch League on the installation of the Jox Box at Mosquito Park.

CARRIED UNANIMOUSLY

Councillor Flynn returned to the meeting at 4:40 p.m.

17. NOTICE OF MOTION

18. UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS

20. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:40 p.m.

The Meeting reconvened at 7:04 p.m.

PRESENT:

Deputy Mayor D. Cannon
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder C. Simmons

ABSENT:

Mayor A. Harrison
Councillor T. Lavery

21. **SPECIAL PRESENTATION**

1. **BC Winter Games Ringette Gold Medal Champions - Thompson - Okanagan ZONE 2**

Council presented Mallory Puddifant, Ryann Decker, Ava Hawrys and Cathy Lipsett with certificates in recognition of the BC Winter Games Ringette Gold Medal Champions - Thompson - Okanagan ZONE 2.

22. **DISCLOSURE OF INTEREST**

23. **HEARINGS**

1. **City of Salmon Arm Development Variance Permit Application No. VP-510 [Westside Farms Ltd., Inc. No. BC 1075703; 1490 10 Avenue SW; Servicing]**

0094-2020

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-510 be authorized for issuance for that part of the NE ¼ of Section 10 included in plan attached to absolute fees parcel book volume 5, folio 614; Township 20, Range 10, W6M, KDYD, which will vary Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Section 4.0 - waive all City of Salmon Arm works and services requirements;

AND THAT: Issuance of Development Variance Permit No. 510 be withheld subject to registration of a Section 219 Land Title Act Covenant on titles stipulating the following:

1. No further subdivision or development of Proposed Lot 1, Plan EPP99304 or the Remainder until fully serviced to City of Salmon Arm Standards; and
2. No development on Proposed Lot 1, Plan EPP99304 until fencing is adequately installed along the ALR boundary, in a phased manner and to be approved by a future Development Permit.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

W.H. Laird, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:12 p.m. and the Motion was:

CARRIED UNANIMOUSLY

23. HEARINGS – continued

2. Development Permit Application No. DP-423 [628746 BC Ltd./Laird, B.; 521 10 Street SW; Highway Service/Tourist Commercial]

0095-2020

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Development Permit No. 423 be authorized for issuance for Lot 5, Section 15, Township 20, Range 10, W6M, KDYD, Plan 12965 Except Plans 21358, 24962, KAP73904 and EPP40251 (521 10 Street SW) in accordance with the elevations and site plan attached in Appendix 3 of the Staff Report dated February 11, 2020;

AND THAT: Issuance of Development Permit No. DP-423 be withheld subject to the receipt of an irrevocable Letter of Credit in the amount of 125% of a landscaper's estimate for completion of landscaping.

The Director of Development Services explained the proposed Development Permit Application.

Submissions were called for at this time.

W.H. Laird, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:17 p.m. and the Motion was:

CARRIED UNANIMOUSLY

3. Development Variance Permit Application No. VP-509 [Fisher, A. & B.; 4540 72 Avenue NE; Setback Requirements]

0096-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Development Variance Permit No. VP-509 be authorized for issuance for Lot 6, Section 6, Township 21, Range 9, W6M, KDYD, Plan KAP84599, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 6.10.2 – reduce the minimum setback of the principal building from the rear parcel line from 6.0 metres to 4.45 metres as shown in Schedule “A” of the Staff Report dated February 25, 2020.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

B. Fisher, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:20 p.m. and the Motion was:

CARRIED UNANIMOUSLY

24. STATUTORY PUBLIC HEARINGS

1. City of Salmon Arm Zoning Amendment Application No. ZON-1166 [Westside Farms Ltd., Inc. No. BC 1075703; 1490 10 Avenue SW; A-1 and R-1 to C-3]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

W.H. Laird, the applicant, was available to answer questions from Council.

P. Pudwell, on behalf of his mother located at 10 - 1231 10 Street SW, spoke to concerns with increased noise, potential future operations, and property values.

P. Pudwell, on behalf of his mother located at 10 - 1231 10 Street SW, asked questions regarding the proposed fence along the ALC boundary.

Staff confirmed that another notification process would ensue if and when a Development Permit application is made for the subject property.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:38 p.m. and the next item ensued.

2. City of Salmon Arm Zoning Amendment Application No. ZON-1165 [628746 BC Ltd./Laird, B.; 521 10 Street SW; C-7 to C-3]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

W.H. Laird, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:40 p.m. and the next item ensued.

3. City of Salmon Arm Zoning Amendment Application No. ZON-1168 [Roodzant, J.; 2351 60 Street NW; A-2 to A-3]

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Roodzant, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing was closed at 7:41 p.m. and the next item ensued.

25. RECONSIDERATION OF BYLAWS

- 1. **City of Salmon Arm Zoning Amendment Bylaw No. 4372 [ZON-1166; Westside Farms Ltd., Inc. No. BC 1075703; 1490 10 Avenue SW; A-1 and R-1 to C-3] - Third Reading**

0097-2020

Moved: Councillor Flynn
 Seconded: Councillor Eliason
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4372 be read a third time.

CARRIED UNANIMOUSLY

- 2. **City of Salmon Arm Zoning Amendment Bylaw No. 4370 [ZON-1165; 628746 BC Ltd./Laird, B.; 521 10 Street SW; C-7 to C-3] - Third Reading**

0098-2020

Moved: Councillor Wallace Richmond
 Seconded: Councillor Lindgren
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4370 be read a third time.

CARRIED UNANIMOUSLY

- 3. **City of Salmon Arm Zoning Amendment Bylaw No. 4374 [ZON-1168; Roodzant, J.; 2351 60 Street NW; A-2 to A-3] - Third and Final Readings**

0099-2020

Moved: Councillor Wallace Richmond
 Seconded: Councillor Flynn
 THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4374 be read a third and final time.

CARRIED UNANIMOUSLY

26. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

27. ADJOURNMENT

0100-2020

Moved: Councillor Lindgren
 Seconded: Councillor Eliason
 THAT: the Regular Council Meeting of March 9, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 7:47 p.m.

CERTIFIED CORRECT:

"E. JACKSON"
 CORPORATE OFFICER

Adopted by Council the 23rd day of March, 2020.

"A. HARRISON"
 MAYOR