

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 at 1:30 p.m. and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 – 2 Avenue NE, Salmon Arm, British Columbia on **Monday, February 24, 2020.**

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Acting Chief Financial Officer T. Tulak
Recorder C. Simmons

ABSENT:

Councillor C. Eliason

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:31 p.m.

2. IN-CAMERA SESSION

0058-2020

Moved: Councillor Cannon
Seconded: Councillor Flynn
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:49 p.m.
Council recessed until 2:30 p.m.

3. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Mayor Harrison read the following statement: "We acknowledge that we are gathering here on the traditional territory of the Secwepemc people, with whom we share these lands and where we live and work together."

4. REVIEW OF AGENDA

Additional information item 22.1 C. Hanna – letter dated February 21, 2020 – Concerns Regarding Development Variance Permit Application No. VP-506

Addition of item 11.1.a G. Makey (signed by twelve community members) - letter dated February 21, 2020 - Parks Regulation Bylaw No. 2119

5. DISCLOSURE OF INTEREST

6. CONFIRMATION OF MINUTES

1. Regular Council Meeting Minutes of February 10, 2020

0059-2020

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the Regular Council Meeting Minutes of February 10, 2020, be adopted as circulated.

CARRIED UNANIMOUSLY

7. COMMITTEE REPORTS

1. Development and Planning Services Committee Meeting Minutes of February 18, 2020

0060-2020

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Development and Planning Services Committee Meeting Minutes of February 18, 2020, be received as information.

CARRIED UNANIMOUSLY

2. Agricultural Advisory Committee Meeting Minutes of February 5, 2020

0061-2020

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the Agricultural Advisory Committee Meeting Minutes of February 5, 2020, be received as information.

CARRIED UNANIMOUSLY

3. Environmental Advisory Committee Meeting Minutes of February 7, 2020

0062-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Cannon

THAT: the Environmental Advisory Committee Meeting Minutes of February 7, 2020, be received as information.

CARRIED UNANIMOUSLY

8. COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE

9. **STAFF REPORTS**

1. **Chief Financial Officer - Transportation Parcel Tax - Taxation Options - For Discussion**

Received for information.

2. **Chief Financial Officer - Property Taxation, Tax Rate Multiples and Tax Shifting - For Discussion**

0063-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the amount of \$50,000.00 in taxation revenue be shifted from Class 4 (Major Industry) to Class 1 (Residential) for the 2020 taxation year.

Mayor Harrison left the meeting at 3:35 p.m.

Deputy Mayor Cannon assumed the Chair.

Mayor Harrison returned at 3:36 p.m. and reassumed the Chair.

CARRIED

Councillor Lavery Opposed

3. **Director of Engineering & Public Works - Contract Extension to Salmon Arm Security Inc. - Parks Security & Washroom Open/Close**

0064-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Flynn

THAT: Council award a two (2) year contract extension to Salmon Arm Security Inc. for the Parks Security Services & Washroom open/close as per the extension clause in the agreement for the 2019 unit prices.

CARRIED UNANIMOUSLY

4. **Director of Engineering & Public Works - Canoe Sanitary Sewer Projects (2020-39 - Canoe Beach Drive (50 to 52 Street NE) Replacement; 2020-41 - 75 Avenue NE Replacement; 2020-42 Sanitary Extension TCH East (60 - 63 Avenue NE) Design Engineering Services Award - Sole Source**

0065-2020

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect funding for Design Engineering Services for the 75 Avenue NE Replacement project in the amount of \$11,885.00 funded from the reallocation of funds from the Sanitary Relining (49 - 50 Street NE) project;

AND THAT: the 2020 Budget contained in the 2020 to 2024 Financial Plan be amended to reflect additional funding for Design Engineering Services for the Sanitary Extension TCH East (60 Avenue to 63 Avenue NE) project in the amount of \$15,775.00 funded from the reallocation of funds from the Sanitary Relining (49 - 50 Street NE) project;

9. **STAFF REPORTS - continued**

4. **Director of Engineering & Public Works - Canoe Sanitary Sewer Projects (2020-39 - Canoe Beach Drive (50 to 52 Street NE) Replacement; 2020-41 - 75 Avenue NE Replacement; 2020-42 Sanitary Extension TCH East (60 - 63 Avenue NE) Design Engineering Services Award - Sole Source - continued**

AND THAT: Council approve the award for Design Engineering Services for the 75 Avenue NE Replacement project (\$11,885.00), the Canoe Beach Drive (50 to 52 Street NE) Replacement project (\$14,100.00) and the Sanitary Extension TCH East (60 Avenue - 63 Avenue NE) project (\$30,775.00) to Gentech Engineering Inc., for a total quoted price of \$56,760.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in the procurement of Engineering Design Services related to Project Number's 2020-39/41/42 to authorize sole sourcing of same to Gentech Engineering Inc.

CARRIED UNANIMOUSLY

5. **Director of Engineering & Public Works - Contract Extension - Solid Waste Collection and Disposal Service of Municipal Facilities**

0066-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the Contract with Waste Connections of Canada Inc. for Solid Waste Collection and Disposal Services of Municipal Facilities be extended for a term of one (1) year at an increase of 6.5% from the previous year's rates.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4372 [ZON-1166; Westside Farms Ltd., Inc. No. BC 1075703; 1490 10 Avenue SW; A-1 and R-1 to C-3] - First and Second Readings**

0067-2020

Moved: Councillor Lavery

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4372 be read a first and second time;

AND THAT: Final reading of the Bylaw be withheld subject to the following:

1. Ministry of Transportation and Infrastructure approval; and
2. Registration of a Section 219 Land Title Act Covenant addressing the City's Floodplain Regulations and the Provincial Riparian Areas Protection Regulation.

Councillor Wallace Richmond left the meeting at 4:15 p.m. and returned at 4:17 p.m.

CARRIED UNANIMOUSLY

10. **INTRODUCTION OF BYLAWS – continued**

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4370 [ZON-1165; 628746 BC Ltd./Laird, B.; 521 10 Street SW; C-7 to C-3] – First and Second Readings**

0068-2020

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4370 be read a first and second time;

AND THAT: final reading of the Bylaw be withheld subject to:

1. Ministry of Transportation and Infrastructure approval; and
2. The modification of Covenant CA3712464 – CA3712465 to allow for subdivision and the construction of a furniture store in accordance with the elevations and site plan attached as Appendix 3 to the staff report dated February 11, 2020.

CARRIED UNANIMOUSLY

3. **City of Salmon Arm Zoning Amendment Bylaw No. 4374 [ZON-1168; Roodzant, J.; 2351 60 Street NW; A-2 to A-3] – First and Second Readings**

0069-2020

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: the bylaw entitled City of Salmon Arm Zoning Amendment Bylaw No. 4374 be read a first and second time.

CARRIED UNANIMOUSLY

11. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm Parks Regulation Amendment Bylaw No. 4376 – Final Reading**

a. **G. Makey (signed by twelve community members) - letter dated February 21, 2020 - Parks Regulation Bylaw No. 2119**

0070-2020

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the bylaw entitled City of Salmon Arm Parks Regulation Amendment Bylaw No. 4376 be read a final time.

0071-2020

Moved: Mayor Harrison

Seconded: Councillor Flynn

THAT: Motion 0070-2020 be deferred to the March 23, 2020 Regular Council Meeting.

CARRIED UNANIMOUSLY

12. **CORRESPONDENCE**

1. **Informational Correspondence**

4. **B. Paton – email dated February 18, 2020 – Soapbox Derby Request**

0072-2020

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council approve the road closure on Hudson Avenue for Soap Box Racing from 8:00 a.m. – 4:00 p.m. on September 19, 2020, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

2. **SILGA 2020 Convention Agenda - April 28 to May 1, 2020 - Vernon, BC**

0073-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lavery

THAT: Mayor Harrison, Councillors Eliason, Flynn, Lavery, Lindgren and Wallace Richmond be authorized to attend the SILGA Convention in Vernon, BC from April 28 to May 1, 2020.

CARRIED UNANIMOUSLY

13. **NEW BUSINESS**

14. **PRESENTATIONS**

15. **COUNCIL STATEMENTS**

16. **SALMON ARM SECONDARY YOUTH COUNCIL**

Danielle Legault, newly appointed instructor of the Salmon Arm Secondary Youth Council, introduced herself to Council.

Jonah Rivette spoke regarding a survey that the Youth Council will administer to SAS Students and requested Council provide questions they would like included on the survey. Fiona Young invited members of Council and staff to attend the upcoming Youth Council Committee Meetings.

17. **NOTICE OF MOTION**

18. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

19. **OTHER BUSINESS**

1. **Let's Move Salmon Arm (Notice of Motion from Councillor Lavery on February 10, 2020)**

0074-2020

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

WHEREAS the City of Salmon Arm relies on the important but dated Greenway Strategy as a key document for the long-term planning of trails, sidewalk and cycling networks and has recently established a reserve to develop a modern Active Transportation Plan;

AND WHEREAS a comprehensive Active Transportation Plan will guide the city in a vision along with policies and actions for safe, attractive and convenient active transportation options for people of all ages and abilities over the next 20 years:

THEREFORE BE IT RESOLVED THAT the Council create an Active Transportation Task Force (ATTF) to provide information and recommendations to Council about best practices in Active Transportation and potential funding opportunities from higher levels of government;

AND FURTHER THAT Council direct staff to prepare a draft Terms of Reference and options of staff support for the Task Force for Council's consideration.

CARRIED UNANIMOUSLY

20. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 5:05 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor D. Cannon
Councillor K. Flynn
Councillor T. Lavery
Councillor S. Lindgren
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder B. Puddifant

ABSENT:

Councillor C. Eliason

21. **REVIEW OF AGENDA**

Additional information item 22.1 C. Hanna - letter received February 24, 2020 - Concerns Regarding Development Variance Permit Application No. VP-506.

22. **DISCLOSURE OF INTEREST**

23. **HEARINGS**

1. **Development Variance Permit Application No. VP-506 [Seventh-Day Adventist Church/Burman Construction/Burman, P.; 5881 35 Street NE; Setback Requirements]**

0075-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: that Development Variance Permit No. VP-506 be authorized for issuance for Lot 1, Section 31, Township 20, Range 9, W6M, KDYD, Plan 4569 Except Plans 17099 and 26295, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 35.11.3 - reduce the minimum setback of a building from the interior south parcel line from 3.0 metres to 0.76 metres; and
2. Section 4.3.10 - reduce projection of roof eaves to the south parcel line from the minimum of 0.6 metres to 0.0 metres.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

P. Burman, the agent, outlined the application and was available to answer questions from Council.

C. Hanna, 5801 35 Street NE, Salmon Arm, BC - letter dated February 21, 2020 - Concerns Regarding Development Variance Permit Application No. VP-506.

C. Hanna, 5801 35 Street NE, Salmon Arm, BC - letter received February 24, 2020 - Concerns with Development Variance Permit Application No. VP-506 regrading safety, privacy, drainage and fencing issues.

P. Burman, the agent, spoke regarding the current survey of the property and will provide the survey to C. Hanna.

P. Burman, the agent, spoke regarding drainage concerns.

C. Hanna, 5801 35 Street NE, Salmon Arm, BC outlined concerns with the foundation of the existing building.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:30 p.m. and the Motion was:

23. HEARINGS - continued

1. Development Variance Permit Application No. VP-506 [Seventh-Day Adventist Church/Burman Construction/Burman, P.; 5881 35 Street NE; Setback Requirements] - continued

The Motion was split

0075-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: that Development Variance Permit No. VP-506 be authorized for issuance for Lot 1, Section 31, Township 20, Range 9, W6M, KDYD, Plan 4569 Except Plans 17099 and 26295, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 35.11.3 - reduce the minimum setback of a building from the interior south parcel line from 3.0 metres to 0.76 metres.

Amendment:

Moved: Councillor Flynn

Seconded: Councillor Cannon

THAT: that Development Variance Permit No. VP-506 be authorized for issuance for Lot 1, Section 31, Township 20, Range 9, W6M, KDYD, Plan 4569 Except Plans 17099 and 26295, as outlined in Site and Elevation Plan attached as Appendix 6 to the Staff Report dated February 11, 2020, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

1. Section 35.11.3 - reduce the minimum setback of a building from the interior south parcel line from 3.0 metres to 0.76 metres.

CARRIED UNANIMOUSLY

0075-2020

Moved: Councillor Lindgren

Seconded: Councillor Cannon

THAT: that Development Variance Permit No. VP-506 be authorized for issuance for Lot 1, Section 31, Township 20, Range 9, W6M, KDYD, Plan 4569 Except Plans 17099 and 26295, which will vary the provisions of Zoning Bylaw No. 2303 as follows:

2. Section 4.3.10 - reduce projection of roof eaves to the south parcel line from the minimum of 0.6 metres to 0.0 metres.

23. HEARINGS - continued

1. Development Variance Permit Application No. VP-506 [Seventh-Day Adventist Church/Burman Construction/Burman, P.; 5881 35 Street NE; Setback Requirements] - continued

Amendment:

Moved: Councillor Lindgren

Seconded: Mayor Harrison

THAT: Section 4.3.10 - reduce projection of roof eaves to the south parcel line from the minimum of 0.6 metres to 0.1 metres.

DEFEATED

Councillors Lavery, Wallace Richmond, Flynn and Cannon Opposed

Motion as Amended:

CARRIED UNANIMOUSLY

2. Development Variance Permit Application No. VP-505 [Micku, B. & V./Franklin Engineering Ltd./Sonmor, D.; 3410 Lakeshore Road NE; Service Requirements]

0076-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-505 be authorized for issuance to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Section 4.4 Road Classification - waive the requirements to upgrade the east and west halves of Lakeshore Road NE from the Urban Collector Road (RD-3) full standard, providing sidewalk, curb and gutter, boulevard, fire hydrants, and light standards, to providing a 2 m of gravel surfaced pedestrian walkway along the east half, and a BC Hydro davit light;
2. Section 5.0 Water Systems - waive the requirement for extending the existing water main along Lakeshore Road from 62 m to 28 m;
3. Section 6.0 Sanitary Sewer System - waive the requirement for extending the sanitary sewer line along Lakeshore Road from 174 m to 141 m; and
4. Section 7.0 Storm Water Management - waive the requirement for extending the storm sewer line along Lakeshore Road from 172 m of new pipe to overland drainage ditching.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

23. HEARINGS – continued

2. Development Variance Permit Application No. VP-505 [Micku, B. & V./Franklin Engineering Ltd./Sonmor, D.; 3410 Lakeshore Road NE; Service Requirements]

D. Sonmor, agent for the applicant, outlined the application and was available to answer questions from Council.

B. Micku, the applicant, spoke regarding the application.

J. Franklin, agent for the applicant, spoke regarding the proposed drainage and discussed cash in lieu proposal by Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 8:28 p.m. and the motion was:

Amendment:

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-505 be authorized for issuance to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 be amended as follows:

5. A Section 219 Land Title Office Covenant is to be registered against the title to the property restricting further subdivision.

CARRIED UNANIMOUSLY

The Motion was split

0076-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-505 be authorized for issuance to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 as follows:

1. Section 4.4 Road Classification - waive the requirements to upgrade the east and west halves of Lakeshore Road NE from the Urban Collector Road (RD-3) full standard, providing sidewalk, curb and gutter, boulevard, fire hydrants, and light standards, to providing a 2 m of gravel surfaced pedestrian walkway along the east half, and a BC Hydro davit light.

Amendment:

Moved: Council Lavery

Seconded: Councillor Cannon

THAT: Item 1. be amended as follows:

1. Section 4.4 Road Classification - waive the requirements to upgrade the west half of Lakeshore Road NE from the Urban Collector Road (RD-3)

23. HEARINGS – continued

2. Development Variance Permit Application No. VP-505 [Micku, B. & V./Franklin Engineering Ltd./Sonmor, D.; 3410 Lakeshore Road NE; Service Requirements]

full standard, providing sidewalk, curb and gutter, boulevard, fire hydrants, and light standards, to providing a 2 m of gravel surfaced pedestrian walkway along the east half, and a BC Hydro davit light.

DEFEATED

Mayor Harrison and Councillors Lindgren, Wallace Richmond, Flynn and Cannon
Opposed

Amendment:

Moved: Councillor Lindgren

Seconded: Mayor Harrison

THAT: Item 1. be amended as follows:

1. Section 4.4 Road Classification – waive the requirements to upgrade the east and west halves of Lakeshore Road NE from the Urban Collector Road (RD-3) full standard, providing sidewalk, curb and gutter, boulevard, fire hydrants, and light standards, to providing a 2 m of gravel surfaced pedestrian walkway along the east half, and a BC Hydro davit light and installation of one fire hydrant at non-standard spacing.

CARRIED

Councillor Lavery Opposed

0076-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-505 be authorized for issuance to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 as follows:

2. Section 5.0 Water Systems – waive the requirement for extending the existing water main along Lakeshore Road from 62 m to 28 m.

DEFEATED UNANIMOUSLY

0076-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-505 be authorized for issuance to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 as follows:

3. Section 6.0 Sanitary Sewer System – waive the requirement for extending the sanitary sewer line along Lakeshore Road from 174 m to 141 m; and

CARRIED

Councillor Lavery Opposed

23. HEARINGS – continued

2. Development Variance Permit Application No. VP-505 [Micku, B. & V./Franklin Engineering Ltd./Sonmor, D.; 3410 Lakeshore Road NE; Service Requirements]

0076-2020

Moved: Councillor Wallace Richmond

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-505 be authorized for issuance to vary the City of Salmon Arm Subdivision and Development Servicing Bylaw No. 4163 as follows:

4. Section 7.0 Storm Water Management – waive the requirement for extending the storm sewer line along Lakeshore Road from 172 m of new pipe to overland drainage ditching.

Amendment:

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: Item 4. be amended as follows:

4. Section 7.0 Storm Water Management – waive the requirement for extending the storm sewer line along Lakeshore Road from 172 m of new pipe to overland drainage ditching and include new storm sewer main along the frontage of the subject parcel with appropriate ditching to the south of the southern boundary of the subject parcel.

DEFEATED

Mayor Harrison, Councillors Flynn and Wallace Richmond Opposed

Amendment:

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: Council require a \$25,000.00 cash in lieu payment for Storm Water Management.

DEFEATED

Mayor Harrison, Councillors Lavery, Wallace Richmond, Flynn and Cannon Opposed

Motion as Amended:

CARRIED UNANIMOUSLY

24. STATUTORY PUBLIC HEARINGS

25. RECONSIDERATION OF BYLAWS

26. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

27. ADJOURNMENT

0077-2020

Moved: Councillor Lindgren

Seconded: Councillor Flynn

THAT: the Regular Council Meeting of February 24, 2020, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned 8:59 at p.m.

CERTIFIED CORRECT:

"E. JACKSON"
CORPORATE OFFICER

"A. HARRISON"
MAYOR

Adopted by Council the 9 day of March, 2020.