

REGULAR COUNCIL

Minutes of a Regular Meeting of Council of the City of Salmon Arm commenced in Room 100 and reconvened in the Council Chamber at 2:30 p.m. of the City Hall, 500 - 2 Avenue NE, Salmon Arm, British Columbia, on **Monday, January 28, 2019.**

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Chief Financial Officer C. Van de Cappelle
Recorder C. Simmons

1. CALL TO ORDER

Mayor Harrison called the meeting to order at 1:30 p.m.

2. IN-CAMERA SESSION

0070-2019

Moved: Councillor Flynn
Seconded: Councillor Lindgren
THAT: pursuant to Section 90(1) of the Community Charter, Council move In-Camera.

CARRIED UNANIMOUSLY

Council moved In-Camera at 1:30 p.m.
Council returned to Regular Session at 1:47 p.m.
Council recessed until 2:30 p.m.

3. REVIEW OF AGENDA

Deletion of item 13.2 Presentation by Dan McQuarrie – Building an all inclusive community

Addition under item 21.2, M. Gilman, Vice President, Development and Western Portfolio, Smart Centres – letter dated January 25, 2019 – BC Liquor Distribution Branch (BCLDB) BC Cannabis Retail Store Application 2991 10 Avenue SE, Salmon Arm, BC

Addition under item 21.2, A. Finch, E. Penner and H. Anderson, Acuity Advisors LLP – letter dated January 24, 2019 – BCLDB Operated Cannabis Retail Store

4. **DISCLOSURE OF INTEREST**

5. **CONFIRMATION OF MINUTES**

1. **Regular Council Meeting Minutes of January 14, 2019**

0071-2019 Moved: Councillor Wallace Richmond
 Seconded: Councillor Cannon
 THAT: the Regular Council Meeting Minutes of January 14, 2019, be adopted as
 circulated.

CARRIED UNANIMOUSLY

2. **Special Council Meeting Minutes of January 21, 2019**

0072-2019 Moved: Councillor Cannon
 Seconded: Councillor Flynn
 THAT: the Special Council Meeting Minutes of January 21, 2019, be adopted as
 circulated.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS**

1. **Development and Planning Services Committee Meeting Minutes of January 21, 2019**

0073-2019 Moved: Councillor Lavery
 Seconded: Councillor Wallace Richmond
 THAT: the Development and Planning Services Committee Meeting Minutes of
 January 21, 2019 be received as information.

CARRIED UNANIMOUSLY

2. **Downtown Parking Commission Meeting Minutes of January 15, 2019**

0074-2019 Moved: Councillor Eliason
 Seconded: Councillor Cannon
 THAT: the Downtown Parking Commission Meeting Minutes of January 15,
 2019, be received as information.

CARRIED UNANIMOUSLY

3. **Environmental Advisory Committee Meeting Minutes of January 10, 2019**

0075-2019 Moved: Councillor Lindgren
 Seconded: Councillor Flynn
 THAT: the Environmental Advisory Committee Meeting Minutes of January 10,
 2019, be received as information.

CARRIED UNANIMOUSLY

6. **COMMITTEE REPORTS - continued**

4. **Shuswap Regional (Salmon Arm) Airport Commission Meeting Minutes of January 22, 2019**

0076-2019

Moved: Councillor Eliason

Seconded: Councillor Lavery

THAT: the Shuswap Regional (Salmon Arm) Airport Commission Meeting Minutes of January 22, 2019, be received as information.

CARRIED UNANIMOUSLY

7. **COLUMBIA SHUSWAP REGIONAL DISTRICT UPDATE**

1. **Board in Brief - January, 2019**

Received for information.

8. **STAFF REPORTS**

1. **Director of Engineering & Public Works - Downtown Parking Commission Member Appointments**

0077-2019

Moved: Councillor Eliason

Seconded: Councillor Cannon

THAT: Council appoint the following four (4) representatives "Cathy Ingerbrigton, Vic Hamilton, Regan Ready, and Bill Laird" to serve on the Downtown Parking Commission for the two (2) year term from February 27, 2019 to February 27, 2021.

CARRIED UNANIMOUSLY

2. **Director of Engineering and Public Works - BC Air Access Program 2019**

0078-2019

Moved: Councillor Cannon

Seconded: Councillor Wallace Richmond

THAT: Council authorize submission of a grant application under the British Columbia Air Access Program (BCAAP), for the Shuswap Regional Airport Runway 14-32 Paving Project, estimated cost \$1,500,000.00 plus taxes;

AND THAT: the 2019 Budget contained in the 2019 - 2023 Financial Plan Bylaw be amended to include the Shuswap Regional Airport Runway Paving Project for \$1,500,000.00 funded from the BC Air Access Program (\$1,125,000.00), the Airport Taxiway Runway Reserve (\$300,000.00) and the Airport Fuel System Reserve (\$75,000.00).

CARRIED UNANIMOUSLY

8. **STAFF REPORTS - continued**

3. **Director of Engineering and Public Works - Award for Engineering Services (Phase 2.3B) Ross Street Underpass Detailed (100%) Design**

0079-2019

Moved: Councillor Eliason
 Seconded: Councillor Flynn
 THAT: the Engineering Services Contract for Phase 2.3B of the Ross Street Underpass Detailed Design be awarded to RF Binnie & Associates Ltd. for \$79,100.00 plus taxes as applicable;

AND THAT: the City's Purchasing Policy No. 7.13 be waived in procurement of the additional Engineering Services relative to Project No. ENG2019-36 to authorize the sole sourcing of same to RF Binnie & Associates Ltd.

CARRIED UNANIMOUSLY

4. **Director of Corporate Services - Execution of Licence to Use Agreement between Shuswap Recreation Society and Salmon Arm Sports Inc.**

0080-2019

Moved: Councillor Cannon
 Seconded: Councillor Lavery
 THAT: the Mayor and Corporate Office be authorized to execute the Licence to Use Agreement between the Shuswap Recreation Society and Salmon Arm Sports Inc. for a five (5) year term ending December 14, 2023.

CARRIED UNANIMOUSLY

5. **Director of Corporate Services - Animal Control Services Contract Award & Pound Services Agreement**

0081-2019

Moved: Councillor Flynn
 Seconded: Councillor Eliason
 THAT: Council award the Animal Control Services Contract to Commissionaires for a three (3) year term from February 4, 2019 to February 3, 2022 for \$37,328.96 (plus applicable taxes) per year plus annual increases equal to the greater of 2.5% or CPI;

AND THAT: the Mayor and Corporate Officer be authorized to execute the Pound Services Agreement with the City of Enderby for \$1,500.00 per year plus applicable sustenance fees for impounded dogs.

CARRIED UNANIMOUSLY

9. **INTRODUCTION OF BYLAWS**

1. **City of Salmon Arm Fee for Service Amendment Bylaw (Water Meter Rates) No. 4305 - First, Second and Third Readings**

0082-2019

Moved: Councillor Flynn
 Seconded: Councillor Wallace Richmond
 THAT: the bylaw entitled City of Salmon Arm Fee for Service Amendment Bylaw No. 4305 be read a first, second and third time.

CARRIED UNANIMOUSLY

10. **RECONSIDERATION OF BYLAWS**

1. **City of Salmon Arm 2019 Revenue Anticipation Bylaw No. 4301 – Final Reading**

0083-2019

Moved: Councillor Flynn

Seconded: Councillor Eliason

THAT: the bylaw entitled City of Salmon Arm 2019 Revenue Anticipation Bylaw No. 4301 be read a final time.

CARRIED UNANIMOUSLY

11. **CORRESPONDENCE**

1. **Informational Correspondence**

7. **M. Reiger, Co-Chair, Shuswap Immigrant Services Society – letter dated January 22, 2019 – Multicultural Festival**

0084-2019

Moved: Councillor Cannon

Seconded: Councillor Lavery

THAT: Council authorize the use of the Ross Street Plaza and the closure of Hudson Street between Alexander Street and Ross Street, from 3:00 p.m. to 9:00 p.m., for the Multicultural Festival on June 27, 2019, subject to the provision of adequate liability insurance.

CARRIED UNANIMOUSLY

2. **2019 Federation of Canadian Municipalities Convention**

0085-2019

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: Council authorize Councillors Lindgren and Wallace Richmond to attend the 2019 Federation of Canadian Municipalities (FCM) Convention in Quebec City, QC from May 30 – June 2, 2019.

CARRIED UNANIMOUSLY

12. **NEW BUSINESS**

14. **COUNCIL STATEMENTS**

1. **Councillor Lavery – Southern Interior Local Government Association**

Councillor Lavery provided an overview of the Southern Interior Local Government Association and the upcoming SILGA convention.

15. **SALMON ARM SECONDARY YOUTH COUNCIL**

16. **NOTICE OF MOTION**

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS**

1. **Thompson Rivers University – Fraser Watershed Restoration Conference April 24-25, 2019 Deferred from the January 14, 2019 Regular Council Meeting**

0055-2019

Moved: Councillor Lindgren

Seconded: Councillor Wallace Richmond

THAT: Council authorize one (1) Councillor to attend the Fraser Watershed Restoration Conference from April 24 - 25, 2019 at the Thompson Rivers University in Kamloops, B.C.

CARRIED UNANIMOUSLY

Council agreed that Councillor Lindgren would attend the Fraser Watershed Restoration Conference in Kamloops, BC.

2. **Chief Administrative Officer – Feasibility of installing green technology on a City owned facility**

0086-2019

Moved: Councillor Lavery

Seconded: Councillor Lindgren

THAT: Council direct staff to engage a consultant and/or solar provider to evaluate the solar electricity potential for the following existing City buildings and/or properties:

- Salmon Arm Arts Centre (70 Hudson Avenue NE);
- City Hall (500 2 Avenue NE);
- Fire Hall #3 (141 Ross Street NE);

AND THAT: the intent of the feasibility assessment be to make recommendations and provide a cost estimate for the design and installation of a potentially grid fed solar photovoltaic (PV) system, including structural assessment, the capital cost and projected annual operating and maintenance costs;

AND THAT: the project be funded to a maximum of \$5,000.00 from the Climate Action Reserve;

AND THAT: the 2019 Budget contained in the 2019 – 2023 Financial Plan Bylaw be amended to reflect a solar feasibility assessment in the amount of \$5,000.00 funded from the Climate Action Reserve.

CARRIED UNANIMOUSLY

3. **Director of Engineering & Public Works – TCH Corridor Safety Improvements – Implementation**

0087-2019

Moved: Councillor Lindgren

Seconded: Councillor Eliason

THAT: Council approve Phase I and Phase II of the Trans-Canada Corridor Safety Improvements as recommended in the Trans-Canada Highway Corridor Safety Study (2013) as prepared by ISL Engineering Ltd.;

17. **UNFINISHED BUSINESS AND DEFERRED / TABLED ITEMS - continued**

3. **Director of Engineering & Public Works - TCH Corridor Safety Improvements - Implementation - continued**

AND THAT: the City enter into Letters of Agreement with both the Ministry of Transportation and Infrastructure and Insurance Corporation of British Columbia for the cost sharing of said improvements;

AND THAT: the Ministry of Transportation provide a written agreement that gateway signage and speed reader signs be permitted to be installed to the east and west of the downtown core as a condition of proceeding with the project;

AND THAT: the City and the Ministry of Transportation and Infrastructure review the installation of a red light camera at the intersection of Alexander Street NE and the Trans Canada Highway one year after the Phase I and Phase II improvements have been completed.

CARRIED
Councillor Eliason Opposed

13. **PRESENTATIONS**

1. **Tracey Kutschker, Director/Curator, Salmon Arm Arts Centre - Shuswap District Arts Council - 2018 Report to City Council**

Tracey Kutschker, Director/Curator, Salmon Arm Arts Centre provided a year end review of the Salmon Arm Arts Centre activities. She was available to answer questions from Council.

18. **OTHER BUSINESS**

1. **Shuswap Watershed Council - Alternate Appointment**

0088-2019

Moved: Councillor Eliason

Seconded: Councillor Flynn

THAT: Council appoint Mayor Harrison as the alternate representative for the Shuswap Watershed Council.

CARRIED UNANIMOUSLY

19. **QUESTION AND ANSWER PERIOD**

Council held a Question and Answer session with the members of the public present.

The Meeting recessed at 4:23 p.m.

The Meeting reconvened at 7:00 p.m.

PRESENT:

Mayor A. Harrison
Councillor C. Eliason
Councillor K. Flynn
Councillor S. Lindgren
Councillor D. Cannon
Councillor T. Lavery
Councillor L. Wallace Richmond

Chief Administrative Officer C. Bannister
Director of Corporate Services E. Jackson
Director of Engineering & Public Works R. Niewenhuizen
Director of Development Services K. Pearson
Recorder C. Simmons

20. DISCLOSURE OF INTEREST

3. REVIEW OF AGENDA - continued

Addition under item 21.2, G. Kylo, MLA, Shuswap – letter dated January 28, 2019 – Concerns regarding Government cannabis stores

Addition under item 21.2, The Greenery Cannabis Boutique Ltd. – letter dated January 28, 2019 – BCLDB Cannabis Store Application

21. HEARINGS

1. Temporary Use Permit Application No. TUP-15 [Salmon Arm Folk Music Society/847774 BC Ltd./Dedood, J./Thompson, J; 550 - 10 Avenue SW, 690 - 10 Avenue SW and 1300 - 10 Street SE; Temporary Camping for Roots and Blues Festival]

0089-2019

Moved: Councillor Eliason
Seconded: Councillor Flynn

THAT: Temporary Use Permit No. TUP-15 Amendment be approved for:

- 1) Lot 1, Section 11, Township 20, Range 10, W6M, KDYD, Plan 27414 (550 - 10 Avenue SW);
- 2) Parcel B (Plan B5839) of the NW ¼, Section 11, Township 20, Range 10, W6M, KDYD (690 - 10 Avenue SW); and
- 3) Lot 1, Section 11, Township 20, Range 10, W6M, KDYD, Plan 4279 except Parcel A on Plan B7061, Plans 29487 and 42166 (1300 - 10 Street SW);

AND THAT: TUP-15 permit the temporary use of campgrounds as shown in Appendix 2 of the Staff Report dated January 10, 2019 and in accordance with the amended terms and conditions:

- 1) TUP-15 is valid for a two week period during the month of August for the years 2018, 2019 and 2020, with camping limited to a maximum seven day time period during the Roots and Blues Festival; and

21. **HEARINGS – continued**

1. **Temporary Use Permit Application No. TUP-15 [Salmon Arm Folk Music Society/847774 BC Ltd./Dedood, J./Thompson, J; 550 – 10 Avenue SW, 690 – 10 Avenue SW and 1300 – 10 Street SE; Temporary Camping for Roots and Blues Festival] – continued**

- 2) TUP-15 camping area is expanded on Lot 1, Section 11, Township 20, Range 10, W6M, KDYD, Plan 4279 except Parcel A on Plan B7061, Plans 29487 and 42166 (1300 – 10 Street SW) as shown in Appendix 2 of the Staff Report dated January 10, 2019.

The Director of Development Services explained the proposed Temporary Use Permit.

Submissions were called for at this time.

D. Gonella, on behalf of Roots and Blues, outlined the application and was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:07 p.m. and the motion was:

CARRIED UNANIMOUSLY

2. **Provincial Cannabis Retail Store Application [Her Majesty Queen in Right of the Province of British Columbia; 2991 – 10 Avenue (TCH) SW; CRS-7]**

0090-2019

Moved: Councillor Eliason
Seconded: Councillor Lavery
THAT: Council approve application CRS-7;

AND THAT: Council consider its Resolution with respect to the following:

1. City Zoning Bylaw No. 2303 and City Policy No. 3.20;
2. Public notification followed by the holding of a Hearing at the Regular Council Meeting of January 28, 2019; and
3. The impact of the application on the community.

The Director of Development Services explained the proposed Provincial Cannabis Retail Store Licence Referral.

Submissions were called for at this time.

K. Lore, on behalf of the BC Liquor Distribution Branch, outlined the application and was available to answer questions from Council.

J. Young, City of Salmon Arm Resident and Small Business Agent, spoke against the application and outlined concerns surrounding competition with private enterprise.

J. Young, on behalf of G. Erickson, summarized the letter dated January 23, 2019.

21. HEARINGS – continued

2. Provincial Cannabis Retail Store Application [Her Majesty Queen in Right of the Province of British Columbia; 2991 – 10 Avenue (TCH) SW; CRS-7] – continued

The letters from G. Erickson, S. Dhaliwal and M. Pugh, J. Young, Smart Centres, Acuity Advisors LLP, MLA Shuswap and The Greenery Cannabis Boutique Ltd. were received for information.

K. Lore, on behalf of the BC Liquor Distribution Branch, answered questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 7:33 p.m. and the motion was:

CARRIED UNANIMOUSLY

3 Development Variance Permit Application No. VP-492 [Stacer, J., 661 – 21 Street NE; Parcel Width Variance]

0091-2019

Moved: Councillor Eliason

Seconded: Councillor Lindgren

THAT: Development Variance Permit No. VP-492 be authorized for issuance for Lot 2, Section 13, Township 20, Range 10, W6M, KDYD, Plan KAP79770 which will vary Zoning Bylaw No. 2303 as follows:

1. Section 13.10.1 Minimum Parcel Width – decrease the minimum parcel width from 14.0 m (45.9 ft) to 13.7 m (44.9 ft) for proposed Lots 1 and 2 as shown on Appendix 5 of the staff report dated December 20, 2018.

The Director of Development Services explained the proposed Development Variance Permit Application.

Submissions were called for at this time.

J. Stacer, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Hearing was closed at 8:00 p.m. and the motion was:

CARRIED UNANIMOUSLY

22. STATUTORY PUBLIC HEARING

1. Zoning Amendment Application ZON-1135; Stacer, J.; 661 – 21 Street NE; R-4 to R-8

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

J. Stacer, the applicant, was available to answer questions from Council.

22. STATUTORY PUBLIC HEARING - continued

1. **Zoning Amendment Application ZON-1135; Stacer, J.; 661 - 21 Street NE; R-4 to R-8 - continued**

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4300 was declared closed at 8:05 p.m.

2. **Zoning Amendment Application ZON-1137; Arsenault, A. & Beaulieu, S.; 4080 - 20 Street NE; R-7 to R-8**

The Director of Development Services explained the proposed Zoning Amendment Application.

Submissions were called for at this time.

A. Arsenault, the applicant, was available to answer questions from Council.

Following three calls for submissions and questions from Council, the Public Hearing for Bylaw No. 4299 was declared closed at 8:07 p.m.

23. RECONSIDERATION OF BYLAWS

1. **City of Salmon Arm Zoning Amendment Bylaw No. 4300 [ZON-1135; Stacer, J.; 661 - 21 Street NE; R-4 to R-8] - Third Reading**

0092-2019

Moved: Councillor Lavery

Seconded: Councillor Wallace Richmond

THAT: the bylaw cited City of Salmon Arm Zoning Amendment Bylaw No. 4300 be read a third time.

CARRIED UNANIMOUSLY

2. **City of Salmon Arm Zoning Amendment Bylaw No. 4299 [ZON-1137; Arsenault, A. & Beaulieu, S.; 4080 - 20 Street NE; R-7 to R-8] - Third and Final Readings**

0093-2019

Moved: Councillor Cannon

Seconded: Councillor Flynn

THAT: the bylaw cited City of Salmon Arm Zoning Amendment Bylaw No. 4299 be read a third and final time.

CARRIED UNANIMOUSLY

24. QUESTION AND ANSWER PERIOD

Council held a Question and Answer session with the members of the public present.

25. ADJOURNMENT

0094-2019

Moved: Councillor Lindgren

Seconded: Councillor Eliason

THAT: the Regular Council Meeting of January 28, 2019, be adjourned.

CARRIED UNANIMOUSLY

The meeting adjourned at 8:10 p.m.

CERTIFIED CORRECT:

"E. JACKSON"

CORPORATE OFFICER

"A. HARRISON"

MAYOR

Adopted by Council the 11th day of February, 2019.